

POQUOSON CITY SCHOOL BOARD SPECIAL CALLED ORGANIZATIONAL MEETING AND
 WORK SESSION
 August 20, 2024 – 5:00 P.M. (Postponed from July 16, 2024)
 CITY OF POQUOSON COUNCIL CHAMBERS

MEETING MINUTES

In attendance

Shannon Martin, Chair	Timothy Goodale	Arty Tillett, Superintendent
Christopher Burbage, Vice Chair	Kristen Jones	Andrew Roberts, Asst. Superintendent
Melissa Bartlett	J. Chris Maxwell	Ashley Ide, Deputy Clerk
Michael DuBose		Carol M. Carroll, Clerk

Absent: AJ Lumagui, Student Representative

I. CALL TO ORDER – Organizational Meeting of the Poquoson School Board was called to order by Arty Tillett, Superintendent at 5:00 p.m. on August 20, 2024.

II. REORGANIZATION OF THE BOARD

A. Election of Chairman - Motion made by Dr. Burbage to nominate Shannon Martin as the Chair of the Board. Seconded by Mr. DuBose.

Vote was as follows:

Vice Chair Burbage: Aye; Dr. Bartlett: Aye; Mr. DuBose: Aye; Dr. Goodale: Nay; Ms. Jones: Aye; Mr. Maxwell: Aye; Chair Martin Aye

Vote passed with 6 Aye and 1 Nay

B. Election of Vice-Chairman - Motion made by Chair Martin to nominate Dr. Burbage as the Vice Chair of the Board. Seconded by Mr. DuBose.

Vote was as follows:

Vice Chair Burgage: Aye; Dr. Bartlett: Aye; Mr. DuBose: Aye; Dr. Goodale: Aye; Ms. Jones: Aye; Mr. Maxwell: Aye; Chair Martin Aye

Vote passed with 7 Aye and 0 Nay

C. Designation of Delegate and Alternate to 2024 VSBA Convention

Board discussion regarding Designation of Representative to the following Boards:

D. Designation of Representative to the Following Boards:

WHRO Board of Directors– Historically, the Chair and Vice Chair are elected. Chair Martin and Vice Chair Burbage will serve.

New Horizons Board of Directors - Dr. Bartlett expressed an interest in this Board and was appointed.

School Health Advisory Board– Mr. DuBose expressed an interest in this Board and was appointed.

Poquoson Education Foundation– Mr. DuBose expressed an interest in this Board and was appointed.

Poquoson Education Foundation Alternate– Ms. Jones expressed an interest in this Board and was appointed.

Motion made by Mr. DuBose to approve the Board assignments. Seconded by Dr. Goodale.

Vote was as follows:

Vice Chair Burbage: Aye; Dr. Bartlett: Aye; Mr. DuBose: Aye; Dr. Goodale: Aye; Ms. Jones: Aye; Mr. Maxwell: Aye; Chair Martin Aye

Vote passed with 7 Aye and 0 Nay

E. Designation of Representative to the Following Committees:

Special Education Advisory Committee– Dr. Burbage expressed an interest in this Committee and was appointed.

Gifted Education Advisory Committee– Mr. Maxwell expressed an interest in this Committee and was appointed.

CTE Advisory Committee– Dr. Goodale expressed an interest in this Committee and was appointed

Motion made by Dr. Goodale to approve the Committee assignments. Seconded by Dr. Burbage

Vote was as follows:

Vice Chair Burbage: Aye; Dr. Bartlett: Aye; Mr. DuBose: Aye; Dr. Goodale: Aye; Ms. Jones: Aye; Mr. Maxwell: Aye; Chair Martin Aye

Vote passed with 7 Aye and 0 Nay

III. CAPITAL IMPROVEMENT PLAN UPDATE - Mr. Tillett presented the Capital Improvement Plan (“CIP”) update to the Board. Mr. Tillett noted the following:

The City needed to move up the deadline to have this passed in September. Costs are up 25%. The Board is asked to meet the city’s deadline for CIP which starts in 2026.

Dr. Goodale discussed the tennis courts at the high school. There are two sets of tennis courts. One belongs to the city; one belongs to the school which is on the school’s CIP. It was noted by Dr. Tillett that the courts are under sea level and in a wet zone. They need to be elevated.

Ms. Jones asked if this expense can be pushed beyond 2030.

Mr. Tillett stated this project needs to be first. Try to prioritize by need. No state funds are available. All the burden is on the City. School needs to ask the City for the money. CIP are one-time expenditures. Carry over funds are available after the audit and the school cannot use these funds for operational functions.

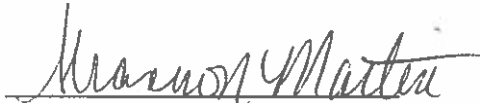
Dr. Burbage mentioned the asphalt repairs are separate from CIP.

Dr. Goodale discussed the middle school gym floor. Mr. Tillett commented that this project was covered by insurance due to a sprinkler water line leak that was damaged by a contractor during the installation of HVAC system. Brand new floor is nearly complete and was removed from CIP.

Mr. DuBose discussed the lifespan of the busses. Caught up so School only needs one new bus a year.

Dr. Goodale asked for an update on the status of the sale of the trailers. None have been sold to date. They remain on surplus.

IV. ADJOURNMENT Adjourned by Chair Martin at 5:32 p.m. for 30 minutes.



Shannon Martin, Chair



Carol M. Carroll, Clerk of the Board

Date