



**Wednesday, January 18, 2023
Board Meeting**

**POTTSVILLE AREA SCHOOL DISTRICT
DHH LENGEL MIDDLE SCHOOL AUDITORIUM
7:00 p.m.**

1. MEETING OPENING

Subject **1.1 Opening and Pledge of Allegiance**

Meeting Jan 18, 2023 - Board Meeting

Category 1. MEETING OPENING

Access Public

Type Information, Procedural

Dr. Cardamone - Board Statement

- A reminder to the public that the public comment period is not a question and answer period, but rather the opportunity for the public to submit comments to the Board. Public comments will follow our public comment procedures which require members of the public to identify themselves by indicating name and address. If members of the public wish to make public comments, then they must do so in person. The meeting will be available online.
- The School Board will strive to answer questions pertaining to the current agenda at the beginning of the school board meeting, in a conscious effort to maintain transparent practices. After the School Board agenda is posted online, questions may be emailed to plombel@pottsville.k12.pa.us by 2:00 PM the day of the meeting. Questions pertaining to the agenda posted online will be answered in the order received for a period not to exceed 30 minutes. If the questions are not able to be answered during the 30-minute period, the School Board will endeavor to answer the questions at the beginning of the next school board meeting. Questions pertaining to confidential personnel matters will not be addressed. Questions that require some research or further inquiry might not be answered at the current school board meeting. The question and answer period does not replace the public's current right to public comment.

Subject **1.2 Board of Directors - Roll Call**

Meeting Jan 18, 2023 - Board Meeting

Category 1. MEETING OPENING

Access Public

Type

Subject **1.3 Public Comment**

Meeting Jan 18, 2023 - Board Meeting

Category 1. MEETING OPENING

Access Public

Type Procedural

Are there any public comments at this time?

2. GENERAL PURPOSES

3. BOARD MEETING MINUTES

Subject 3.1 Approval of Board Meeting Minutes

Meeting Jan 18, 2023 - Board Meeting

Category 3. BOARD MEETING MINUTES

Access Public

Type Action

Recommended Action Motion to approve minutes as recommended.

It is recommended that the Board approve the December 7, 2022 Board Meeting Minutes.

Motion to approve as recommended.

4. FINANCIAL REPORTS - MRS. STACY STAIR

Subject 4.1 Approval of Financial Reports

Meeting Jan 18, 2023 - Board Meeting

Category 4. FINANCIAL REPORTS - MRS. STACY STAIR

Access Public

Type

1. Treasurer's Report (All Funds) - **General Fund Balance as of December 31, 2022 - \$7,681,503.36; Cafeteria Checking Balance as of December 31, 2022 - \$471,942.59**
2. General Fund Condensed Board Summary Revenue Report
3. General Fund Condensed Board Summary Expenditure Report
4. Cafeteria Condensed Board Summary Report
5. Payment Summary - General Fund, Food Service
6. Budget Transfers

Motion to approve as recommended.

5. UNFINISHED BUSINESS

6. SOLICITOR'S REPORT - KEVIN REID , ATTORNEY AT LAW

Subject 6.1 Discipline Waivers

Meeting Jan 18, 2023 - Board Meeting

Category 6. SOLICITOR'S REPORT - KEVIN REID , ATTORNEY AT LAW

Access Public

Type

It is recommended that the Board approve the following Discipline Waivers, effective January 19, 2023.

* #26-1964

* #26-0582

Motion to approve as recommended.

7. SUPERINTENDENT'S REPORT - DR. SARAH YODER

Subject	7.1 Pre-approval of Credits
Meeting	Jan 18, 2023 - Board Meeting
Category	7. SUPERINTENDENT'S REPORT - DR. SARAH YODER
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

It is recommended that the Superintendent's preapproval of credits indicated for the following professional employee(s) be ratified in accordance with the negotiated agreement between PASD and the PASDEA:

Angela Altemose - 1 credit
 Jennifer Brant - 3 credits
 Suzanne Fredericks - 3 credits
 Gregory Hoak - 9 credits
 Anya Wood - 3 credits

Motion to approve as recommended.

Subject	7.2 Credit Reimbursement
Meeting	Jan 18, 2023 - Board Meeting
Category	7. SUPERINTENDENT'S REPORT - DR. SARAH YODER
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

It is recommended that the following professional employee(s) be reimbursed as indicated for the successful completion of preapproved credit courses in accordance with the negotiated agreement between the PASD and PASDEA:

Miranda Angelo - \$4,644.00 (9 credits)
 Jennifer Brant - \$2,343.00
 Emily Earley - \$1,548.00
 Alicia Fehr - \$1614.00
 Suzanne Fredericks \$300.00
 Kelly Lombel - \$3,390.00 (6 credits)
 Gregory Schuettler - \$1,548.00

Ashley Shappell - \$1,548.00

Anya Wood - \$3378.00 (6 credits)

Motion to approve as recommended.

Subject **7.3 Salary Adjustment**

Meeting Jan 18, 2023 - Board Meeting

Category 7. SUPERINTENDENT'S REPORT - DR. SARAH YODER

Access Public

Type Action

Recommended Action Motion to approve as recommended.

It is recommended that the following salary adjustment be approved and made retroactive to the beginning of the 2022-2023 school year:

Loren Reichert - Master's + 15

Anya Wood - Bachelor's + 15

Motion to approve as recommended.

Subject **7.4 Principal Internship Placement**

Meeting Jan 18, 2023 - Board Meeting

Category 7. SUPERINTENDENT'S REPORT - DR. SARAH YODER

Access Public

Type Action

Recommended Action Motion to approve as recommended.

It is recommended by the Superintendent that the Board approve the following Principal Internship placement:

Gregory Schuettler (DHH Lengel Middle School Dean of Students) of Kutztown University with Dr. Caitlin Mohl, Principal of DHH Lengel Middle School.

Motion to approved as recommended.

8. INFORMATION

Subject **8.1 Crimson Tide Foundation**

Meeting Jan 18, 2023 - Board Meeting

Category 8. INFORMATION

Access Public

Type Information

The Crimson Tide Foundation recently awarded Venture Grants in the amount of \$3,653.69. Thank you to the Crimson Tide Foundation and donors for the support of our students, educators and community.

Subject	8.2 Federal Programs
Meeting	Jan 18, 2023 - Board Meeting
Category	8. INFORMATION
Access	Public
Type	Information

9. COMMITTEE REPORTS

Subject	9.1 Athletics and Extracurricular Activities - Mr. Craig Shields
Meeting	Jan 18, 2023 - Board Meeting
Category	9. COMMITTEE REPORTS
Access	Public
Type	Information, Reports

Subject	9.2 Facilities and Grounds - Mr. Jerome Urban
Meeting	Jan 18, 2023 - Board Meeting
Category	9. COMMITTEE REPORTS
Access	Public
Type	Action

Recommended Action Motion to award as recommended.

It is recommended by the Facilities and Grounds Committee that the Board approve the following:

1. It is recommended that the Board approve to advertise for an RFP on the High School Planetarium project. This project will be paid with ESSER II, ARP ESSER and/or Capital Reserve funds.
2. It is recommended that the Board approve to advertise for an ESCO HVAC project for the District. This project will be paid for by ESSER funds, Capital Reserve and/or Budgetary Reserve as necessary.
3. It is recommended that the Board approve the Honeywell Service Agreement received for Corrective Maintenance. Cost for Yearly maintenance \$10,050.

Motion to approve as recommended.**Subject** **9.3 Transportation – Mrs. Ashley DeWitt**

Meeting Jan 18, 2023 - Board Meeting

Category 9. COMMITTEE REPORTS

Access Public

Type Information

Subject **9.4 Finance – Dr. Ann Blankenhorn**

Meeting Jan 18, 2023 - Board Meeting

Category 9. COMMITTEE REPORTS

Access Public

Type Action

Recommended Action Motion to approve as recommended.

It is recommended by the Finance Committee that the Board approve the following:

1. It is recommended that the Board approve a repository sale for Parcel No # 68-27-0357.000 located at 10 North Third Street at a purchase price of \$1,273.00.

2. It is recommended that the Board approve the movement of \$4,545,238 from Unassigned Fund Balance to Assigned Fund Balance, retroactive to October 27, 2022, for the purposes of Charter/Cyber Charter tuition, unexpected maintenance and capital projects, increase in health care benefit costs, increasing in PSERS, and increase in utility/fuel cost for heating/transportation.

3. It is recommended that the Board approve the rates of compensation to tax collectors in the respective political subdivisions for the 2023 duplicates:

- \$3.00 per bill collected/paid to the District and \$1.00 per bill mailed:

Port Carbon Borough
Mechanicsville Borough
Mount Carbon Borough
Palo Alto Borough
Norwegian Township

- 4% Increase - City of Pottsville

4. It is recommended that the Board approve the IDEA B agreement between the Pottsville Area School as a sub-recipient and Schuylkill Intermediate Unit 29, effective July 1, 2021. Allocation for the Pottsville Area School District is \$457,590.00.

5. It is recommended that the Board approve the sub-grant agreement for implementation of Individuals Act- IDEA Section 619 between the Pottsville Area School District and Schuylkill

Intermediate Unit 29 for the period of July 1, 2022 through June 30, 2023. Allocation for the Pottsville Area School District is \$9,198.00.

6. It is recommended that the Board approve the Loan Payoff from Mid Penn Bank; estimated loan payoff is \$218,030.25, effective January 20, 2023. The loan was for the roof project at Schuylkill Technology Center in the amount of \$315,000.00. Loan Date was June 22, 2018; Maturity Date is June 22, 2033 at an interest rate of 3.9%.

7. It is recommended that the Board approve the Single Audit for the year ending June 30, 2022.

The Pottsville Area School Board is proud of the second consecutive positive audit with significant improvements in cash flow, capital reserve, and fund balance. We appreciate the dedication of our faculty, staff, and administration.

As we move into the budgeting season for the 2023-2024 school year, we will remain vigilant to plan for and mitigate increases in facilities, health care, transportation, both cyber and brick & mortar charter school costs, and general operations. The District is actively building relationships with families who move into our District with students who are already enrolled in cyber charter schools to offer them virtual and/or in-person instruction with the PASD. We encourage the community to visit our website to review the audit by Jones & Co and contact us with any questions.

Motion to approve as recommended.

Subject 9.5 Personnel – Mrs. Ashley Dewitt

Meeting Jan 18, 2023 - Board Meeting

Category 9. COMMITTEE REPORTS

Access Public

Type Action

Recommended Action Motion to approve/accept as recommended.

It is recommended by the Personnel Committee that the Board approve the following:

1. It is recommended that the Board accept Julie Saunder's letter of resignation as DHH Lengel Middle School Special Education Lead Teacher and PAHS Special Education Lead Teacher, effective December 31, 2022.

2. It is recommended that the Board approve Erin Tranquillo as the PAHS Special Education Lead Teacher, effective January 1, 2023 at the stipend (prorated) indicated for the 2022-2023 school year in accordance with the negotiated agreement between PASD and the PASDEA.

3. It is recommended that the Board approve Kimberly Edling as the DHH Lengel Middle School Special Education Lead Teacher, effective January 1, 2023 at the stipend (prorated) indicated for the 2022-2023 school year in accordance with the negotiated agreement between PASD and the PASDEA.

4. It is recommended that the Board accept Leandra Maley's letter of resignation as the Assistant Director of Dramatics (Choreographer), effective December 31, 2022.

5. It is recommended that the Board approve Andrea Cooper as the Assistant Director of Dramatics (Choreographer), effective January 1, 2023 at the stipend (prorated) indicated for the 2022-2023 school year in accordance with the negotiated agreement between the PASD and the PASDEA. (Pending required clearances on file)

6. It is recommended that the Board approve Mr. Michael Brennan as Graduation Coach at Pottsville Area High School for the 2022-2023 School Year – Step 15 – Bachelor’s + 15 - \$74,605, pending release from current employer. Benefits (Medical, Dental, Prescription, Hospitalization, and Vision) are

not extended to Mr. Brennan nor his family. It is further recommended that the Board approve Mr. Brennan as the Point of Contact for Act 1 of 2022.

7. It is recommended that the Board accept the letter of resignation from Alexa Heffernan, School (Guidance) Counselor at the JSC Elementary Center, letter dated December 12, 2022. We wish her well in her new endeavors.

8. It is recommended that the Board approve Mr. John Pettit as School (Guidance) Counselor at JSC Elementary for the 2022-2023 School Year – Step 1 – Bachelor’s + 15 - \$47,600 with a start date of January 25, 2023, contingent upon receipt of completed paperwork. Mrs. Mickey Gunoskey will serve as a mentor for Mr. Pettit.

9. It is recommended that the Board approve the following Leave Without Pay as per School Board Policy(s): 339, 439, 539:

- Employee #25 - cafeteria aide - December 5, 8, 2022
- Employee #70 - paraprofessional - December 9, 2022, January 6, 2023
- Employee # 1398 - paraprofessional - November 21, 2022 through January 9, 2023.
- Employee#1483 - cafeteria aide - January 17, 18, 2023
- Employee #1127 - cafeteria aide - December 19, 23, 2022
- Employee #124 - cafeteria aide - January 12, 13, 2023
- Employee #1300 - cafeteria aide - January 9, 2023

10. It is recommended that the Board accept the letter of resignation for retirement from Jody Klein, retroactive to December 12, 2022. We wish her well in her retirement.

11. It is recommended that the Board accept the letter of resignation from Katilyn Chervinski, paraprofessional at the DHH Lengel Middle School, retroactive to December 7, 2022. We wish her well in her new endeavors.

12. It is recommended that the Board accept the letter of resignation from Diana DePauli, paraprofessional at the DHH Lengel Middle School, retroactive to January 3, 2023. We wish her well in her new endeavors.

13. It is recommended that the Board approve Emilee Rose as a part-time paraprofessional at DHH Lengel Middle School at an hourly rate of \$11.25, retroactive to January 3, 2023.

14. It is recommended that the Board accept the letter of resignation for retirement from Rosemarie Bradley, cafeteria aide at the John S. Clarke Elementary Center, retroactive to December 31, 2022. We wish her well in her retirement.

15. It is recommended that the Board accept the letter of resignation from Mrs. Paula Jones, ELA Teacher at the DHH Lengel Middle School, retroactive to December 31, 2022. We wish her well in her new endeavors.

16. It is recommended that the Board approve Ms. Rachelle Price as an ELA Teacher at DHHL Middle School for the 2022-2023 School Year – Step 2 – Bachelor’s + 15 - \$48,100, pending release from current employer.

17. It is recommended that the Board accept the resignation of Amber Kramer, part-time paraprofessional at Pottsville Area High School, retroactive to December 23, 2022. We wish her well in her new endeavors.

18. It is recommended that the Board approve the Memorandum of Understanding between the Pottsville Area School District Education Association and the Pottsville Area School District to provide clarification to credits earned beyond a Bachelor's degree, pending solicitor's review.

19. It is recommended that the Board accept the letter of resignation from Yesenia Rivera, full-time paraprofessional at the DHH Lengel Middle School, retroactive to January 5, 2023. We wish her well in new endeavors.

20. It is recommended that the Board approve a Family Medical Leave (FMLA) for employee #1090, effective February 20, 2023.

21. It is recommended that the Board approve Emma Libby as an after school tutor at PAHS for the 2022-2023 school year.

22. It is recommended that the Board accept the letter of resignation for retirement from Nancy Schaeffer Muldowney, IT Support Specialist for the Pottsville Area School District. Ms. Schaeffer Muldowney's last day will be March 10, 2023. We wish her well in her retirement.

23. It is recommended that the Board approve Mr. Hinkle to work up to 20 hours per week at his current hourly rate, effective January 19, 2023. Mr. Hinkle is currently a Technology Intern with the Pottsville Area School District from Penn State Schuylkill Campus. It is further recommended that the Board approve Mr. Brent Hinkle as Full-Time IT Support Specialist at an annual salary of \$35,000 with a start date of May 8, 2023.

24. It is recommended that the Board accept the letter of resignation from John Zelwalk, van driver for the Pottsville Area School District, retroactive to January 13, 2023. We wish him well in his new endeavors.

Motion to approve as recommended.

Admin Content

Subject **9.6 Promotion, Public Relations & Social Media - Ms. Linda Wytovich**

Meeting Jan 18, 2023 - Board Meeting

Category 9. COMMITTEE REPORTS

Access Public

Type Information

1. Congratulations to PAHS students who were selected as STC Students of the Month!

Lashiah Dumas- Early Childhood Care & Education

Jorel Powell- Diesel

Lily Kreiser- Emerging Health Professionals

Luke Matz- Masonry

James Bosefski- Social Studies

Mialee Monroy- Collision Repair

2. Thank you to JSC PTO for organizing a successful Breakfast with Santa December 17, 2022. Over 110 people attended the event.

3. Congratulations to PAHS Wrestlers, Connor Demcher and Dalton Monger, on their 100 win achievements.

4. Congratulations to the following STC Students for placing in the Distributive Education Clubs of America (DECA) held at LCCC on December 14, 2022:

AJ Serrano – Sports and Entertainment Marketing – 1st Place and Cecelia Larkin – Principles of Marketing – 4th Place

5. Congratulations to PAHS Rotary Students of the Month, Madison Wright and Livia Hable.

6. Congratulations to PAHS Artist of the Month for January, Brendan Melochick.

7. Congratulations to PAHS Female Scholar Athlete, Maya Golden.

8. Congratulations to DHHL Student Ambassadors and Advisor Mrs. Holobetz for being featured on WNEP for their service to the school and community.
<https://www.wnep.com/article/news/local/schuylkill-county/middle-schoolers-serve-pottsville-community/523-f078aec8-a96a-44d1-8125-dc3237fd6284>

9. Congratulations to retired Pottsville Area School District faculty member Sherrill Silberling for her recent book "Stepping Stones," which is a follow up to "River of Gifts". Ms. Silberling reports the book is the product of four former Pottsville Area teachers and a childhood best friend. Further congratulations to additional retired PASD faculty members for assisting: Don Schneider for formatting and technology, JoAnne Doyle for illustrating and Kathy Zwiebel for helping to prepare the manuscript.
https://www.republicanherald.com/news/author-takes-inspiration-from-family-for-new-book-stepping-stones-set-in-schuylkill-county/article_03cab3b5-423e-5c16-af4d-2e6978b23008.html

10. Congratulations to JSC Students of the Month for January.
K John Gately
1 Brayden Strencosky
2 Kellan O’Neil
3 Rosman Ballard
4 Noah Quirin

Admin Content

Subject	9.7 Technology – Mr. Jerome Urban
Meeting	Jan 18, 2023 - Board Meeting
Category	9. COMMITTEE REPORTS
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

It is recommended by the Technology Committee that the Board approve the following:

1. It is recommended that the Board accept the award from Emergency Connectivity Funds (ECF) in the amount of \$924,843.65 for 2,447 iPads for students and teachers/paraprofessionals.
2. It is recommended that the Board approve the purchase from Dell Technologies 50 Dell Laptops (budgeted funds) at a cost of \$33,233.50. COSTARS #003-E22-603.

Motion to approve as recommended.

Subject	9.8 Curriculum – Mrs. Ashley Dewitt
Meeting	Jan 18, 2023 - Board Meeting
Category	9. COMMITTEE REPORTS

Access Public

Type Information

It is recommended by the Curriculum Committee that the Board approve the following:

1. It is recommended that the Board approve the quote from Steve Weiss Music music for new percussion instruments at a cost of \$15,181.45. Funding for the new instruments will be paid through Title IV grant money. Three (3) quotes were received.

2. It is recommended that the Board approve the Health and Safety Plan revisions as a requirement by the ESSER grant. There was only one revision on page 8 of 10 which will remove "**Families will continue to be informed of daily cases based on school building through a dashboard on its website**".

Motion to approve as recommended.

Subject 9.9 Policy and Procedure - Ms. Linda Wytovich

Meeting Jan 18, 2023 - Board Meeting

Category 9. COMMITTEE REPORTS

Access Public

Type Information

Subject 9.10 Food Services - Mr. Craig Shields

Meeting Jan 18, 2023 - Board Meeting

Category 9. COMMITTEE REPORTS

Access Public

Type Information

INFORMATIONAL ITEM

The Pottsville Area School District was notified by the Pennsylvania Department of Education Food and Nutrition Division that the District received School Nutrition Program Supply Chain Assistance Funds in the amount of \$44,933.01.

Subject 9.11 Labor Relations - Mr. Jerome Urban

Meeting Jan 18, 2023 - Board Meeting

Category 9. COMMITTEE REPORTS

Access Public

Type Information

10. INFORMATION BOARD MEMBER REPORTS

Subject **10.1 Legislation - Mrs. Stephanie Buchanan**

Meeting Jan 18, 2023 - Board Meeting

Category 10. INFORMATION BOARD MEMBER REPORTS

Access Public

Type Information, Reports

Subject **10.2 IU 29 Representative – Ms. Linda Wytovich**

Meeting Jan 18, 2023 - Board Meeting

Category 10. INFORMATION BOARD MEMBER REPORTS

Access Public

Type Information, Reports

Subject **10.3 St. Clair Committee – Mr. Craig Shields**

Meeting Jan 18, 2023 - Board Meeting

Category 10. INFORMATION BOARD MEMBER REPORTS

Access Public

Type Information, Reports

It is recommended by the Saint Clair Committee that the Board approve the following:

1. It is recommended that the Board approve a one-year extension to the Pottsville Area School District and Saint Clair Area School District Agreement through the 2026-2027 school year. The Pottsville Area School District is grateful for this relationship with the Saint Clair Area School District since 1990. The District looks forward to additional collaboration beyond the previous and current shared activities including Junior High Athletics, Professional Development, PBIS Reward events and more to continue to cultivate our partnership.

Motion to approve as recommended.**Subject** **10.4 PSBA Representative – Dr. Ann Blankenhorn**

Meeting Jan 18, 2023 - Board Meeting

Category 10. INFORMATION BOARD MEMBER REPORTS

Access Public

Type Information, Reports

11. NEW BUSINESS

Subject **11.1 Upcoming Events - Junior Board members**

Meeting Jan 18, 2023 - Board Meeting

Category 11. NEW BUSINESS

Access Public

Type Information

January 13, 2023 - End of 2nd Marking Period

January 13, 2023 - 90th Day of School

January 16, 2023 - School Closed (Teachers' In-Service)

January 23, 2023 - JSC PTO Meeting

January 28, 2023 - Blood Drive at Life Center Foursquare Church sponsored by PAHS Students

Admin Content**Subject** **11.2 Gillingham Charter School**

Meeting Jan 18, 2023 - Board Meeting

Category 11. NEW BUSINESS

Access Public

Type

Gillingham Charter School has decided not to use the building located at 315 Howard Avenue in Pottsville for Physical Education class and Extra-curricular activities until it has had a chance to review and respond to the letter the Pottsville Area School District sent them on January 11, 2023 with regard to safety concerns.

Subject **11.3 Use of Facilities**

Meeting Jan 18, 2023 - Board Meeting

Category 11. NEW BUSINESS

Access Public

Type Action

Recommended Action Motion to approve as recommended.

1. It is recommended that the Board approve the following Use of Facilities:

(SEE ATTACHED)

Motion to approve as recommended.

Subject **11.4 Committee Meeting Of the Whole and Board Meeting Dates**

Meeting Jan 18, 2023 - Board Meeting

Category 11. NEW BUSINESS

Access Public

Type

Committee of the Whole Meeting - Wednesday, February 8, 2023 at 6:00 pm in the DHH Lengel Middle School Auditorium.**Board Meeting** - Wednesday, February 15, 2023 at 7:00 pm in the DHH Lengel Middle School Auditorium.**12. ANNOUNCEMENT OF EXECUTIVE SESSION**

Subject **12.1 Executive Session**

Meeting Jan 18, 2023 - Board Meeting

Category 12. ANNOUNCEMENT OF EXECUTIVE SESSION

Access Public

Type Information

13. ADJOURNMENT

Subject **13.1 Adjourn**

Meeting Jan 18, 2023 - Board Meeting

Category 13. ADJOURNMENT

Access Public

Type Action

Recommended Action Motion to adjourn