



**Wednesday, November 15, 2023  
Board Meeting**

**POTTSVILLE AREA SCHOOL DISTRICT  
DHH LENGEL MIDDLE SCHOOL AUDITORIUM  
7:00 p.m.**

**1. MEETING OPENING**

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**Subject 1.1 Opening and Pledge of Allegiance**

Meeting Nov 15, 2023 - Board Meeting  
Category 1. MEETING OPENING  
Access Public  
Type Procedural

**Subject 1.2 Public Comment**

Meeting Nov 15, 2023 - Board Meeting  
Category 1. MEETING OPENING  
Access Public  
Type Information, Procedural

**Dr. Cardamone - Board Statement**

A reminder to the public that the public comment period is not a question-and-answer period, but rather the opportunity for the public to submit comments to the Board. If members of the public wish to make public comments, then they must do so in person. Public comments will follow School Board Policy 903 and public comment procedures. Members of the public who are residents and/or taxpayers of the school district who wish to comment shall identify themselves by indicating name, address, and topic upon which they want to address. If the subject matter is on the agenda, such persons shall be given priority over residents and/or taxpayers who want to comment on non-agenda items. Please limit your comments to three (3) minutes. The public comment segment of each Board meeting shall be a maximum of one (1) hour per public meeting. Anyone who does not get the opportunity to speak because of the expiration of this one (1) hour time period shall be afforded a priority speaking position at the next public Board meeting. After the School Board agenda is posted online, questions may be emailed to [plombel@pottsville.k12.pa.us](mailto:plombel@pottsville.k12.pa.us) by 2:00 PM the day of the meeting. Questions will be forwarded to all Board members. The meeting will be available online.

Are there any public comments at this time?

**Subject**                    **1.3 Board of Directors - Roll Call**

Meeting                    Nov 15, 2023 - Board Meeting

Category                    1. MEETING OPENING

Access                    Public

Type                    Procedural

## **2. Recognize Outgoing Board of Directors**

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**Subject**                    **2.1 Dr. Ann Blankenhorn and Dr. Michael Cardemone**

Meeting                    Nov 15, 2023 - Board Meeting

Category                    2. Recognize Outgoing Board of Directors

Access                    Public

Type

## **3. BOARD MEETING MINUTES**

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**Subject**                    **3.1 Approval of Committee of the Whole and Board Meeting Minutes**

Meeting                    Nov 15, 2023 - Board Meeting

Category                    3. BOARD MEETING MINUTES

Access                    Public

Type                    Action

Recommended            Motion to approve minutes as recommended.  
Action

It is recommended that the Board approve the October 11, 2023 Committee Of the Whole Minutes and the October 18, 2023 Board Meeting Minutes.

**Motion to approve as recommended.**

## **4. FINANCIAL REPORTS - MRS. STACY STAIR**

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**Subject**                    **4.1 Approval of Financial Reports**

Meeting                    Nov 15, 2023 - Board Meeting

Category                    4. FINANCIAL REPORTS - MRS. STACY STAIR

Access                    Public

Type                    Action

Recommended            Motion to approve as recommended.  
Action

1. Treasurer's Report (All Funds) - **General Fund Balance as of October 31, 2023 - \$6,025,102.39. Cafeteria Checking Balance as of October 31, 2023 -\$364,251.39.**
2. General Fund Condensed Board Summary Revenue Report
3. General Fund Condensed Board Summary Expenditure Report
4. Cafeteria Condensed Board Summary Report
5. Payment Summary - General Fund, Food Service
6. Budget Transfers - Approve Budget Transfers in the amount of \$120,100.00 to reallocate funds due to coding changes. This will bring the chart of accounts into compliance with PDE requirements.

**Motion to approve as recommended.**

**5. UNFINISHED BUSINESS**

**6. SOLICITOR'S REPORT - KEVIN REID, ATTORNEY AT LAW**

<b>Subject</b>	<b>6.1 Discipline Waivers</b>
Meeting	Nov 15, 2023 - Board Meeting
Category	6. SOLICITOR'S REPORT - KEVIN REID, ATTORNEY AT LAW
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

**It is recommended that the Board approve the following Discipline Waivers, effective November 15, 2023.**

- \* #26-4973
- \* #26-9923

**Motion to approve as recommended.**

**7. SUPERINTENDENT'S REPORT - DR. SARAH YODER**

<b>Subject</b>	<b>7.1 Pre-approval of Credits</b>
Meeting	Nov 15, 2023 - Board Meeting
Category	7. SUPERINTENDENT'S REPORT - DR. SARAH YODER
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

**It is recommended that the Superintendent's pre-approval of credit hours indicated for the following professional employee(s) be ratified in accordance with the negotiated agreement between PASD and the PASDEA:**

- Emily Earley - 3 Credits
- Christopher Kovaleski - 3 Credits
- Kara Ryan - 3 Credits

**Motion to approve as recommended.**

<b>Subject</b>	<b>7.2 Credit Reimbursement</b>
Meeting	Nov 15, 2023 - Board Meeting
Category	7. SUPERINTENDENT'S REPORT - DR. SARAH YODER
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

**It is recommended that the following professional employee(s) be reimbursed as indicated for the successful completion of pre-approved credit courses in accordance with the negotiated agreement between the PASD and PASDEA:**

Paula Heffner - \$1,440.00  
 Nicole Kutsmeda - \$300.00  
 Anne Murray - \$300.00  
 Amanda Purcell - \$1662.00  
 Anya Wood - \$1662.00

**Motion to approve as recommended.**

<b>Subject</b>	<b>7.3 Affiliation Agreement/Student-Teacher Placement</b>
Meeting	Nov 15, 2023 - Board Meeting
Category	7. SUPERINTENDENT'S REPORT - DR. SARAH YODER
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

1. It is recommended that the Board approve the Lebanon Valley College Health Science Department's Clinical and Practicum Experience Agreement. This agreement shall remain in effect for a three-year period beginning on November 16, 2023.

2. It is recommended that the Board approve Reaagan Little, Lebanon Valley College Speech and Language Pathologist student with cooperating Speech and Language Pathologists, Molly Hook (JSC) and Amy Withelder (PAHS).

3. It is recommended that the Board approve Katrina Pakalinsky, Kutztown University Art Education student with cooperating Art Teacher, Sara Arnold (PAHS).

We are grateful for the partnerships we have with Lebanon Valley College and Kutztown University.

**Motion to approve as recommended.****8. INFORMATION**

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<b>Subject</b>	<b>8.1 Federal Programs</b>
Meeting	Nov 15, 2023 - Board Meeting

Category	8. INFORMATION
Access	Public
Type	Information

Informational - Director of Curriculum, Instruction, and Assessment Dr. Gerace sent an email to PASD staff and families inviting interested stakeholders to join us for a meeting on Wednesday, November 29, 2023 at 6 PM in the Howard S. Fernsler Academic Center. We are in the process of applying for a federal grant to increase support for our students, faculty, staff, and community, so we are seeking input. Please RSVP to Dr. Gerace if you plan on attending.

<b>Subject</b>	<b>8.2 Crimson Tide Foundation</b>
Meeting	Nov 15, 2023 - Board Meeting
Category	8. INFORMATION
Access	Public
Type	Information

<b>Subject</b>	<b>8.3 Donation from Michael Lazarchick</b>
Meeting	Nov 15, 2023 - Board Meeting
Category	8. INFORMATION
Access	Public
Type	

Thank you to Mr. Michael Lazarchick for his donation to the James K. Steidle Memorial fund.

## **9. COMMITTEE REPORTS**

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<b>Subject</b>	<b>9.1 Athletics and Extracurricular Activities - Mr. Craig Shields</b>
Meeting	Nov 15, 2023 - Board Meeting
Category	9. COMMITTEE REPORTS
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

**It is recommended by the Athletics and Extracurricular Committee that the Board approve the following:**

1. It is recommended that the Board approve Michael Peleschak as Junior High Wrestling Coach for the 2023-2024 season.

2. It is recommended that the Board approve Leah Zerbe as a volunteer for Junior High Girls Basketball for the 2023-2024 season.

**Motion to approve as recommended.**

**Subject**                               **9.2 Facilities and Grounds - Mr. Jerome Urban**

Meeting                               Nov 15, 2023 - Board Meeting

Category                               9. COMMITTEE REPORTS

Access                                 Public

Type                                    Action

Recommended                       Motion to award as recommended.  
Action

**It is recommended by the Facilities Committee that the Board approve the following:**

1. It is recommended that the Board approve the use of DHHL Middle School by Learning on Laurel, LLC Preschool and Daycare center in the case of an unforeseen emergency.

2. It is recommended that the Board approve the Pottsville Area School District decommission inventory.

**Motion to approve as recommended.**

**Subject**                               **9.3 Transportation - Mrs. Ashley DeWitt**

Meeting                               Nov 15, 2023 - Board Meeting

Category                               9. COMMITTEE REPORTS

Access                                 Public

Type                                    Action

**Subject**                               **9.4 Finance - Dr. Ann Blankenhorn**

Meeting                               Nov 15, 2023 - Board Meeting

Category                               9. COMMITTEE REPORTS

Access                                 Public

Type                                    Action

Recommended                       Motion to approve as recommended.  
Action

**It is recommended by the Finance Committee that the Board approve the following:**

1. It is recommended that the Board approve the 2023-2024 Special Education Service Agreement.
2. It is recommended that the Board approve the Accelerated Budget Opt Out Resolution for the 2024-2025 fiscal year.
3. It is recommended that the Board approve Energy Contract - IGS - at a 3 year rate 0.08459 (estimated). Market rate subject to change at time of signing contract.
4. It is recommended that the Board approve a One (1) year Maintenance Program with Edwin L. Heim Company at a Cost of \$135,492.00.
5. It is recommended that the Board approve the 21st CCLC Data Sharing Agreement and School District Letter of Agreement with the Schuylkill Intermediate Unit.
6. It is recommended that the Board approve the reinvestment of \$500,000.00 with PSDLAF into a T-Bill for six (6) months at 5.35%, retroactive to November 10, 2023.

**Motion to approve as recommended.**

<b>Subject</b>	<b>9.5 Personnel - Mrs. Ashley Dewitt</b>
Meeting	Nov 15, 2023 - Board Meeting
Category	9. COMMITTEE REPORTS
Access	Public
Type	Action
Recommended Action	Motion to approve/accept as recommended.

**It is recommended by the Personnel Committee that the Board approve the following:**

1. It is recommended that the Board approve the following Leave Without Pay as per School Board Policy(s): 339, 439, 539:
  - Employee #1300 - Lunch Aide - November 3, 2023
  - Employee #1114 - Library Aide - November 8, 2023 through January 3, 2024 (revised)
2. It is recommended that the Board approve the following Leave of Absence as per Board Policy 335:
  - Employee #301- beginning November 15, 2023
3. It is recommended that the Board grant permission to advertise for an ESL teacher and a Special Education teacher.
4. It is recommended that the Board approve the following for the After School Tutoring Program:
  - Detrick Borden - PAHS
  - Michel German - JSC
  - Kelly Lombel - JSC
  - Leslie Salem - JSC
5. It is recommended that the Board accept the resignation of Charles Toback, bus driver for the Pottsville Area School District. Mr. Toback's last day was October 27, 2023.
6. It is recommended that the Board rescind the September 20, 2023 motion for Sharon Rozetar, part-time paraprofessional.
7. It is recommended that the Board approve Lisa Krammes as a full-time paraprofessional at an hourly rate of \$14.00, retroactive to November 13, 2023.
8. It is recommended that the Board approve Sharon Pogar as a part-time paraprofessional at an hourly rate of \$14.00, retroactive to November 13, 2023.





Category	9. COMMITTEE REPORTS
Access	Public
Type	Information

**It is recommended by the Technology Committee that the Board approve the following:**

1. It is recommended that the Board approve the following Kajeet renewals:
  - Home WiFi devices - \$4,456.57
  - Mobile Hot spot devices - \$2,878.78
  - Bus WiFi devices - \$16,861.85
2. It is recommended that the Board approve the three (3) year agreement for a Google Education License. The cost for the three (3) Year agreement for students is \$11,250.00. There is no charge for staff licenses. There is a savings of \$3,750.00 over the three-year agreement.
3. It is recommended that the Board approve the advertisement for an E-Rate eligible RFP for a potential cabling/network improvement project in the District.

**Motion to approve as recommended.**

<b>Subject</b>	<b>9.8 Curriculum - Mrs. Ashley Dewitt</b>
Meeting	Nov 15, 2023 - Board Meeting
Category	9. COMMITTEE REPORTS
Access	Public
Type	Information

<b>Subject</b>	<b>9.9 Policy and Procedure - Ms. Linda Wytovich</b>
Meeting	Nov 15, 2023 - Board Meeting
Category	9. COMMITTEE REPORTS
Access	Public
Type	Information

**1. It is recommended by the Policy and Procedure Committee that the Board approve the following policies:**

- Employees
- 308 - Employment Contract/Board Resolution
  - 309 - Assignment and Transfer
  - 311 - Reduction of Staff
  - 312 - Performance Assessment of Superintendent
  - 313 - Evaluation of Employees
  - 314 - Physical Examination
  - 314.1 - HIV Infection

**2. It is recommended by the Policy and Procedure Committee that the Board retire the following policies:**

Administrative Employees

310 - Abolishing a Position

316 - Nontenured Employees

Professional Employees

408 - Employment Contract/Board Resolution

409 - Assignment and Transfer

410 - Abolishing a Position

411 - Suspension and Furloughs

412 - Evaluation of Professional Employees

413 - Evaluations of Temporary Professional Employees

414 - Physical Examination

414.1 - HIV Infection

416 - Nontenured Employees

Support Employees

508 - Employment Contract/Board Resolution

509 - Assignment and Transfer

511 - Suspensions and Furloughs

512 - Evaluation of Support Employees

514 - Physical Examination

514.1 - HIV Infection

**Motion to approve as recommended.**

**Subject**                      **9.10 Food Services - Mr. Craig Shields**

Meeting                      Nov 15, 2023 - Board Meeting

Category                      9. COMMITTEE REPORTS

Access                      Public

Type                      Information

**Subject**                      **9.11 Labor Relations - Mr. Jerome Urban**

Meeting                      Nov 15, 2023 - Board Meeting

Category 9. COMMITTEE REPORTS  
Access Public  
Type Information

## **10. INFORMATION BOARD MEMBER REPORTS**

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**Subject 10.1 Legislation - Mrs. Stephanie Buchanan**  
Meeting Nov 15, 2023 - Board Meeting  
Category 10. INFORMATION BOARD MEMBER REPORTS  
Access Public  
Type Information, Reports

**Subject 10.2 IU 29 Representative – Ms. Linda Wytovich**  
Meeting Nov 15, 2023 - Board Meeting  
Category 10. INFORMATION BOARD MEMBER REPORTS  
Access Public  
Type Information, Reports

**Subject 10.3 St. Clair Committee – Mr. Craig Shields**  
Meeting Nov 15, 2023 - Board Meeting  
Category 10. INFORMATION BOARD MEMBER REPORTS  
Access Public  
Type Information, Reports

**Subject 10.4 PSBA Representative – Dr. Ann Blankenhorn**  
Meeting Nov 15, 2023 - Board Meeting  
Category 10. INFORMATION BOARD MEMBER REPORTS  
Access Public  
Type Information

## **11. NEW BUSINESS**

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**Subject 11.1 Upcoming Events**

Meeting Nov 15, 2023 - Board Meeting  
 Category 11. NEW BUSINESS  
 Access Public  
 Type Information

November 17-19, 2023 - Six the Musical Teen Edition (PAHS Wachter Auditorium)

November 22, 2023 - Holiday Early Dismissal

November 23-27, 2023 - Thanksgiving Recess

December 2, 2023 - PAHS Christmas Prom

December 4 - 8, 2023 - JSC Holiday Gift Shop

**Subject 11.2 Use of Facilities**

Meeting Nov 15, 2023 - Board Meeting  
 Category 11. NEW BUSINESS  
 Access Public  
 Type Action  
 Recommended Action Motion to approve as recommended.

**It is recommended that the Board approve the following Use of Facilities:**

**MS**

**1 – Cafeteria & Auditorium**

Pottsville Football Boosters Annual Banquet

December 3, 2023 11 am - 4 pm

**Motion to approve as recommended.**

**Subject 11.3 Reorganization Meeting**

Meeting Nov 15, 2023 - Board Meeting  
 Category 11. NEW BUSINESS  
 Access Public  
 Type Information

**Reorganization Board Meeting**

Wednesday, December 6, 2023 at 7:00 pm in the DHHL Middle School Auditorium.

**12. ANNOUNCEMENT OF EXECUTIVE SESSION**

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**Subject**                    **12.1 Executive Session**

Meeting                    Nov 15, 2023 - Board Meeting

Category                    12. ANNOUNCEMENT OF EXECUTIVE SESSION

Access                      Public

Type                         Information

**13. ADJOURNMENT**

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**Subject**                    **13.1 Adjourn**

Meeting                    Nov 15, 2023 - Board Meeting

Category                    13. ADJOURNMENT

Access                      Public

Type                         Action

Recommended  
Action                      Motion to adjourn