



**Wednesday, August 16, 2023
Board Meeting**

**POTTSVILLE AREA SCHOOL DISTRICT
DHH LENGEL MIDDLE SCHOOL AUDITORIUM
7:00 p.m.**

1. MEETING OPENING

Subject 1.1 Opening and Pledge of Allegiance

Meeting Aug 16, 2023 - Board Meeting

Category 1. MEETING OPENING

Access Public

Type Procedural

Dr. Cardamone - Board Statement

* A moment of silence for Mrs. Margaret (Peg) Koury in appreciation of her years of service as a previous Board Member.

Subject 1.2 Public Comment

Meeting Aug 16, 2023 - Board Meeting

Category 1. MEETING OPENING

Access Public

Type Information, Procedural

Dr. Cardamone - Board Statement

A reminder to the public that the public comment period is not a question-and-answer period, but rather the opportunity for the public to submit comments to the Board. If members of the public wish to make public comments, then they must do so in person. Public comments will follow School Board Policy 903 and public comment procedures. Members of the public who are residents and/or taxpayers of the school district who wish to comment shall identify themselves by indicating name, address, and topic upon which they want to address. If the subject matter is on the agenda, such persons shall be given priority over residents and/or taxpayers who want to comment on non-agenda items. Please limit your comments to three (3) minutes. The public comment segment of each Board meeting shall be a maximum of one (1) hour per public meeting. Anyone who does not get the opportunity to speak because of the expiration of this one (1) hour time period shall be afforded a priority speaking position at the next public Board meeting. After the

School Board agenda is posted online, questions may be emailed to plombel@pottsville.k12.pa.us by 2:00 PM the day of the meeting. Questions will be forwarded to all Board members. The meeting will be available online.

Are there any public comments at this time?

Subject **1.3 Board of Directors - Roll Call**

Meeting Aug 16, 2023 - Board Meeting

Category 1. MEETING OPENING

Access Public

Type Procedural

2. BOARD MEETING MINUTES

Subject **2.1 Approval of Committee of the Whole and Board Meeting Minutes**

Meeting Aug 16, 2023 - Board Meeting

Category 2. BOARD MEETING MINUTES

Access Public

Type Action

Recommended Motion to approve minutes as recommended.
Action

It is recommended that the Board approve the July 12, 2023 Committee Of the Whole Minutes and the July 19, 2023 Board Meeting Minutes.

Motion to approve as recommended.

3. FINANCIAL REPORTS - MRS. STACY STAIR

Subject **3.1 Approval of Financial Reports**

Meeting Aug 16, 2023 - Board Meeting

Category 3. FINANCIAL REPORTS - MRS. STACY STAIR

Access Public

Type Action

Recommended Motion to approve as recommended.
Action

1. Treasurer's Report (All Funds) - **General Fund Balance as of July 31, 2023 - \$5,241,403.76; Cafeteria Checking Balance as of July 31, 2023 - \$359,543.99.**

2. General Fund Condensed Board Summary Revenue Report
3. General Fund Condensed Board Summary Expenditure Report
4. Cafeteria Condensed Board Summary Report
5. Payment Summary - General Fund, Food Service
6. Budget Transfers

Motion to approve as recommended.

4. UNFINISHED BUSINESS

5. SOLICITOR'S REPORT - KEVIN REID, ATTORNEY AT LAW

6. SUPERINTENDENT'S REPORT - DR. SARAH YODER

Subject	6.1 Pre-approval of Credits
Meeting	Aug 16, 2023 - Board Meeting
Category	6. SUPERINTENDENT'S REPORT - DR. SARAH YODER
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

It is recommended that the Superintendent's pre-approval of credit hours indicated for the following professional employee(s) be ratified in accordance with the negotiated agreement between PASD and the PASDEA:

Emily Earley - 3 Credits
 Brent Hinkle - 6 Credits
 Tiffany Hummel - 3 Credits

Motion to approve as recommended

Subject	6.2 Credit Reimbursement
Meeting	Aug 16, 2023 - Board Meeting
Category	6. SUPERINTENDENT'S REPORT - DR. SARAH YODER
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

It is recommended that the following professional employee(s) be reimbursed as indicated for the successful completion of pre-approved credit courses in accordance with the negotiated

agreement between the PASD and PASDEA:

Erin Blozusky - \$600.00
Natasha Bubnis - \$300.00
Gregory Hoak - \$4,494.00
Mary McGinley - \$900.00
John Pettit - \$4,644.00
Amy Rubinkam - \$900.00

Motion to approve as recommended.

7. INFORMATION

Subject	7.1 Federal Programs
Meeting	Aug 16, 2023 - Board Meeting
Category	7. INFORMATION
Access	Public
Type	Information

Subject	7.2 Crimson Tide Foundation
Meeting	Aug 16, 2023 - Board Meeting
Category	7. INFORMATION
Access	Public
Type	Information

Save the Date:

Event: Corn Hole Tournament
Date: Saturday, August 26, 2023
Rain Date: Sunday, August 27, 2023
Location: Barefield Recreational Complex
823 Terry Reiley Way
Pottsville, PA

Thank you to the Crimson Tide Foundation Board members and sponsors for organizing and supporting this event to benefit students and staff of the Pottsville Area School District!

8. COMMITTEE REPORTS

Subject	8.1 Athletics and Extracurricular Activities - Mr. Craig Shields
Meeting	Aug 16, 2023 - Board Meeting
Category	8. COMMITTEE REPORTS
Access	Public

Type Action
Recommended Motion to approve as recommended.
Action

It is recommended by the Athletics and Extracurricular Activities Committee that the Board approve the following:

1. It is recommended that the Board approve the agreement with Pottsville Zone to provide all concessions for the home varsity football contests and any additional football events including playoff games for the Fall Football Season 2023. Pottsville Zone will share 10% of their profit from each of the football contests and any playoff contests.
2. It is recommended that the Board approve the agreement with CFG McGinty LLC to provide ice cream for sale for the home varsity football contests and any additional football events including playoff games for the Fall Football Season 2023. CFG McGinty LLC will share 10% of their profit from each of the football contests and any playoff contests.
3. It is recommended that the Board accept the letter of resignation from Mr. Gregory Schuettler as Aquatics Director, effective September 1, 2023.
4. It is recommended that the Board approve John Matulevich as Aquatics Director for the Pottsville Area School District at an annual stipend of \$4,000.00, effective September 1, 2023.
5. It is recommended that the Board approve Brendan Smith as a volunteer coach for Varsity Boys' Soccer.
6. It is recommended that the Board accept the letter of resignation from Ms. Melissa Recla as Head Cheerleading Coach, effective September 1, 2023.
7. It is recommended that the Board approve Jody Rutherford as Varsity Cheerleading Coach for the 2023-2024 season at the stipend as per contract.
8. It is recommended that the Board approve Devon Sinkovich as Assistant Cheerleading Coach for the 2023-2024 season at the stipend as per contract.

Motion to approve as recommended.

Subject 8.2 Facilities and Grounds - Mr. Jerome Urban

Meeting Aug 16, 2023 - Board Meeting

Category 8. COMMITTEE REPORTS

Access Public

Type Action

Recommended Motion to award as recommended.
Action

It is recommended by the Facilities and Grounds Committee that the Board approve the following:

1. It is recommended that the Board approve Change Order #2 from Lehigh Asphalt, Inc. for curbs and sidewalks in the amount of \$21,460.00.

2. It is recommended that the Board approve the quote for three (3) doors from Muncy Inc. for a total cost is \$11,029.00, which includes installation.

3. It is recommended that the Board approve the quote from Ondeck for replacement of the sidewalk along the 16th Street Hill at a cost of \$36,600.00. Costars #008-E22-945.

Motion to approve as recommended.

Subject **8.3 Transportation - Mrs. Ashley DeWitt**

Meeting Aug 16, 2023 - Board Meeting

Category 8. COMMITTEE REPORTS

Access Public

Type Information

Subject **8.4 Finance - Dr. Ann Blankenhorn**

Meeting Aug 16, 2023 - Board Meeting

Category 8. COMMITTEE REPORTS

Access Public

Type Action

Recommended Motion to approve as recommended.
Action

It is recommended by the Finance Committee that the Board approve the following:

1. It is recommended that the Board approve the Repository Sale for Parcel No. 68-06-0149.000 located at 415 North Street Pottsville City. Repository Price - \$1,216.00.

2. It is recommended that the Board approve the updated Market Value for Providence Place.

3. It is recommended that the Board approve the 2023-2024 LIEP Service Agreement with the Schuylkill IU 29 payable in two scheduled installments:

-October 1, 2023 - \$7,869.83

-February 3, 2024 - \$7,869.83

4. It is recommended that the Board approve Pennsylvania Counseling Services (PCS) Agreement to provide mental health and drug and alcohol treatment services.

5. It is recommended that the Board approve the following Crimson Level Electronic Advertising Sponsorship. The cost for the one (1) year agreement is \$1,000.00, effective September 1, 2023.

- Universal Forest Products Industries
- Weiner Iron & Metal Corp
- Phoenix Rehabilitation and Health Services, Inc.

Thank you for your sponsorship in support of the Pottsville Area School District.

6. It is recommended that the Board approve the amendment between the Pottsville Area School District and EduLink to add the annual licensing fees for SPM/SLO/IEP Module and Differentiated Supervision Module at a cost of \$3,306.00.

7. It is recommended that the Board approve the agreement with JKM Training, Inc. for Safe Crisis Management Staff Recertification.

8. It is recommended that the Board approve the reinvestment of the monies maturing on August 10 and August 24, 2023 at PSDLAF. Interest rate will be determined on date of investment due change in daily rate.

Motion to approved as recommended.

Subject **8.5 Personnel - Mrs. Ashley Dewitt**

Meeting Aug 16, 2023 - Board Meeting

Category 8. COMMITTEE REPORTS

Access Public

Type Action

Recommended Motion to approve/accept as recommended.
Action

It is recommended by the Personnel Committee that the Board approve the following:

1. It is recommended that the Board approve Garrett Lineaweaver, as a part-time intern in the Business Office for the 2023-2024 school year at an hourly of rate of \$11.00. Mr. Lineaweaver is a student at Penn State Schuylkill University.

2. It is recommended that the Board approve Cynthia Flynn as a part-time paraprofessional at an hourly rate of \$14.00, effective 2023-2024 school year.

3. It is recommended that the Board approve Karen Pellish as a permanent Lunch Aide/Cafeteria Substitute at Pottsville Area School District. Her hourly rate as a cafeteria aide is \$10.00, and the cafeteria substitute hourly rate is \$11.25, effective August 28, 2023.

4. It is recommended that the Board approve Elvin Maley as a bus driver for the Pottsville Area School District at an hourly rate of \$17.00, retroactive to August 1, 2023 contingent upon receipt of completed paperwork.

5. It is recommended that the Board approve Joann Matina as a van driver for the Pottsville Area School District at an hourly rate of \$13.50, retroactive to August 1, 2023 contingent upon receipt of completed paperwork.

6. It is recommended that the Board approve Olga Bolton as a part-time (2.5 hour/day) paraprofessional at Pottsville Area High School at an hourly rate of \$14.00, effective 2023-2024 school year contingent upon receipt of completed paperwork.

7. It is recommended that the Board accept the resignation of William Hoffman, part-time custodian at the DHH Lengel Middle School, effective August 2, 2023.
8. It is recommended that the following list of personnel be elected as Lead Teachers and Extra-curricular advisors at the stipend indicated for the 2023-2024 school year in accordance with the negotiated agreement between the PASD and the PASDEA. (Copy attached)
9. It is recommended that the Board approve the Superintendent's annual performance evaluation for the 2022-2023 school year. The Pottsville Area School District Board of School Directors determined that Dr. Sarah Yoder satisfied the mutually agreed performance standards. In accordance with the PA School Code, the Pottsville Area School District is required to conduct an annual evaluation of the superintendent based on a set of objective performance standards. The rubric utilized for the superintendent evaluation in the Pottsville Area School District can be reviewed per request.
10. It is recommended that the Board reappoint Dr. Sarah Yoder as Superintendent of Pottsville Area School District for a term of five years, beginning July 1, 2024 and ending June 30, 2029, and approve a contract of employment at a salary of \$165,000.00.
11. It is recommended that the Board accept the letter of resignation from Mr. Ryan Anderson, Title I Teacher at JSC Elementary Center, letter dated July 21, 2023. We wish him well in his new endeavors.
12. It is recommended that the Board approve Mrs. Melissa Brennan as a Title I Reading Specialist at JSC Elementary Center for the 2023-2024 School Year - Step 16 - Master's - \$78,523, pending release from her employer. (Hire Date: August 8, 2023)
13. It is recommended that the Board accept the letter of resignation from Mr. Neil Johnson, Special Education Teacher at DHHL Middle School, letter dated July 25, 2023. We wish him well in his new endeavors.
14. It is recommended that the Board approve Miss Kaitlin Leffler as a Special Education Teacher at DHHL Middle School for the 2023-2024 School Year - Step 1 - Bachelor's - \$43,000. Ms. Kim Edling will serve as a mentor for Miss Leffler.
15. It is recommended that the Board accept the letter of resignation from Ms. Kimberly Jackson, 2nd Grade Teacher at the JSC Elementary Center, letter dated July 27, 2023. We wish her well in her new endeavors.
16. It is recommended that the Board approve Miss Nikki Hozella as a 2nd Grade Teacher at JSC Elementary Center for the 2023-2024 School Year - Step 1 - Master's - \$51,600. Mrs. Kelly Devine will serve as a mentor for Miss Hozella.
17. It is recommended that the Board approve Miss Michel German as a 1st Grade Teacher at JSC Elementary Center for the 2023-2024 School Year - Step 1 - Bachelor's - \$43,000. Mrs. Kristyn Blum will serve as a mentor for Miss German.
18. It is recommended that the Board approve Miss Gia Hannon as a 4th Grade Teacher at JSC Elementary Center for the 2023-2024 School Year - Step 1 - Master's - \$51,600. Mrs. Jennifer Brindle will serve as a mentor for Miss Hannon.
19. It is recommended that the Board accept the letter of resignation from Mrs. Kelly Boyer, Special Education Teacher at DHHL Middle School, letter dated August 2, 2023. We wish her well in her new endeavors.
20. It is recommended that the Board approve Mr. Sean Jones as a Special Education Teacher at DHHL Middle School for the 2023-2024 School Year - Step 4 - Bachelor's - \$44,000, pending release from his employer.

21. It is recommended that the Board approve Mr. Joseph Zienkiewicz as a 1st Grade Teacher at JSC Elementary Center for the 2023-2024 School Year - Step 1 - Master's - \$51,600. Mrs. Kristyn Blum will serve as a mentor for Mr. Zienkiewicz.
22. It is recommended that the Board accept the letter of resignation from Mr. Gregory Schuettler, Social Studies Teacher at DHHL Middle School, letter dated August 11, 2023. We wish him well in his new endeavors.
23. It is recommended that the Board approve Mr. Mark Laubenstine as a Social Studies Teacher at DHHL Middle School for the 2023-2024 School Year - Step 11- Master's - \$63,589, pending release from his employer.
24. It is recommended that the Board approve Mr. Anthony Kelly as the ISS Monitor at DHHL Middle School for the 2023-2024 School Year at a salary of \$21,000.
25. It is recommended that the Board approve permission to advertise for a Secretary at the Pottsville Area School District.
26. It is recommended that the Board approve permission to advertise for a Long Term Substitute at JSC Elementary Center for the 2023-2024 school year.
27. It is recommended that the Board approve Kimberly Henry as a transportation aide for the Pottsville Area School District at an hourly rate of \$11.25, effective August 17, 2023 contingent upon receipt of completed paperwork.

Motion to approve as recommended.

Subject	8.6 Promotion, Public Relations & Social Media - Ms. Linda Wytovich
Meeting	Aug 16, 2023 - Board Meeting
Category	8. COMMITTEE REPORTS
Access	Public
Type	Information

1. Thank you Schuylkill United Way and The Salvation Army Pottsville Corps for supporting our students. 2,200 new backpacks with school supplies are full and ready for Schuylkill County students to start the 2023-2024 school year.
2. Thank you Pottsville Bureau of Police, JFK Recreation Facility and City of Pottsville for a great National Night Out held on August 1, 2023.
3. Congratulations to our Penn State Schuylkill Intern Arrianna Perez for being featured in the Co-Op program. Arianna is currently working with our IT Department.

Subject	8.7 Technology - Mr. Jerome Urban
Meeting	Aug 16, 2023 - Board Meeting
Category	8. COMMITTEE REPORTS
Access	Public

Type Information

It is recommended by the Technology Committee that the Board approve the following:

1. It is recommended that the Board approve the following as Technology Interns from Penn State Schuylkill for the 2023-2024 school year with an \$11 hourly rate up to an average of 12 hours per week: Shane Butz, Arrianna Perez, and Kenny Wolf.
2. It is recommended that the Board approve Justin Herb as a Technology Intern for the 2023-2024 school year funded by Penn State Schuylkill's CO-OP Program.

We are grateful for the partnership with Penn State Schuylkill.

Motion to approve as recommended.

Subject 8.8 Curriculum - Mrs. Ashley Dewitt

Meeting Aug 16, 2023 - Board Meeting

Category 8. COMMITTEE REPORTS

Access Public

Type Information

It is recommended by the Curriculum Committee that the Board approve the following:

1. It is recommended that the Board approve the PASD Language Instruction Education Program (LIEP) for the 2023-2024 school year.
2. It is recommended that the Board approve DHH Lengel Middle School's 2023-2024 A-TSI Title I School Plan and JSC Elementary Center's 2023 - 2024 TSI Title I School Plan.

Motion to approve as recommended.

Subject 8.9 Policy and Procedure - Ms. Linda Wytovich

Meeting Aug 16, 2023 - Board Meeting

Category 8. COMMITTEE REPORTS

Access Public

Type Action, Information

Recommended Action Motion to approve as recommended.

Subject 8.10 Food Services - Mr. Craig Shields

Meeting Aug 16, 2023 - Board Meeting

Category 8. COMMITTEE REPORTS
Access Public
Type Information

It is recommended by the Food Service Committee that the Board approve the following:

1. It is recommended that the following companies be approved as suppliers for Pottsville Area School District for 2023-2024 school year:
Guers Dairy - Milk, 100% orange juice, iced tea, 20% orange drink, lemonade, and spring water
Bedway - Fresh Fruit and Vegetables
Hershey's - Ice Cream
Varano - Meat and Cheese
Moribito Baking Co - Bread and Baked Goods

We are thankful for our suppliers for their superior products for many years. We receive our deliveries on time, and the companies have been cooperative and reliable.

2. It is recommended that the Board approve the breakfast, lunch and milk prices for students and adults for the 2023-2024 school year. The lunch prices for the students will increase but the adult lunch and milk prices will remain the same for the 2023-2024 school year.

***Student lunch prices remained the same for the 2020-2021 and 2021-2022 school years. There was an increase in the adult lunch prices for the 2021-2022 school year.**

	Lunch Prices:	Breakfast Prices:
Elementary Student	\$2.90 (increase from \$2.80)	\$1.90 (increase from \$1.80)
Secondary Student	\$3.05 (increase from \$2.95)	\$2.05 (increase from \$1.95)
Adult	\$4.25	\$2.80
Extra Milk	\$.70	\$.70
Reduced.	\$.40	\$.30

** Pricing of meals are mandated by the Equity in School Meal Pricing set by the USDA. Reduced meal prices are set by the government. Adult prices are set by PDE.

Motion to approve as recommended.

Subject 8.11 Labor Relations - Mr. Jerome Urban
Meeting Aug 16, 2023 - Board Meeting
Category 8. COMMITTEE REPORTS
Access Public
Type Information

9. INFORMATION BOARD MEMBER REPORTS

Subject 9.1 Legislation - Mrs. Stephanie Buchanan
Meeting Aug 16, 2023 - Board Meeting
Category 9. INFORMATION BOARD MEMBER REPORTS
Access Public
Type Information, Reports

Subject **9.2 IU 29 Representative – Ms. Linda Wytovich**

Meeting Aug 16, 2023 - Board Meeting

Category 9. INFORMATION BOARD MEMBER REPORTS

Access Public

Type Information, Reports

Subject **9.3 St. Clair Committee – Mr. Craig Shields**

Meeting Aug 16, 2023 - Board Meeting

Category 9. INFORMATION BOARD MEMBER REPORTS

Access Public

Type Information, Reports

Subject **9.4 PSBA Representative – Dr. Ann Blankenhorn**

Meeting Aug 16, 2023 - Board Meeting

Category 9. INFORMATION BOARD MEMBER REPORTS

Access Public

Type Information, Reports

10. NEW BUSINESS

Subject **10.1 Upcoming Events**

Meeting Aug 16, 2023 - Board Meeting

Category 10. NEW BUSINESS

Access Public

Type Information

August 21, 2023

- ~ JSC Kindergarten Orientation and Bus Run
- ~ JSC Open House for 1st 4th graders - 5 to 7 pm
- ~ DHHL Open House - 5:30 to 7:30 pm
- ~ PAHS Open House - 6 to 8 pm

August 23, 2023 - PAHS Freshman Orientation (M-Z Last Names) at 6 PM

August 23, 2023 - Teachers' In-Service

August 24, 2023 - Teachers' In-Service
August 28, 2023 - First Day of School
September 1-4, 2023 - School Closed (Labor Day Holiday Weekend)

Subject **10.2 Use of Facilities**

Meeting Aug 16, 2023 - Board Meeting

Category 10. NEW BUSINESS

Access Public

Type Information

It is recommended that the Board approve the following Use of Facilities:

MS

1 Upper and Lower Parking Lots

Pottsville Fire Department
Judging apparatus for Firefighters Parade
May 11, 2024 8:00am-1:00pm

2 Martz Hall Upper Level

Mid-East PASBO Meeting
November 3, 2023 8:00am-12:00pm

Motion to approve as recommended.

Subject **10.3 Committee Meeting Of the Whole and Board Meeting Dates**

Meeting Aug 16, 2023 - Board Meeting

Category 10. NEW BUSINESS

Access Public

Type Information

Committee of the Whole Meeting - Wednesday, September 13, 2023 at 6 pm in the Board Room of the Academic Center

Board Meeting - Wednesday, September 20, 2023 at 7 pm in the DHHL Middle School Auditorium

11. ANNOUNCEMENT OF EXECUTIVE SESSION

Subject **11.1 Executive Session**

Meeting Aug 16, 2023 - Board Meeting

Category 11. ANNOUNCEMENT OF EXECUTIVE SESSION

Access Public

Type Information

12. ADJOURNMENT

Subject **12.1 Adjourn**

Meeting Aug 16, 2023 - Board Meeting

Category 12. ADJOURNMENT

Access Public

Type Action

Recommended Motion to adjourn
Action