

## POTTSVILLE AREA SCHOOL DISTRICT

Board of Directors Board Meeting August 16, 2023 DHH Lengel Middle School Auditorium 7:00 PM	Present:	Mrs. Buchanan, Dr. Cardamone, Mr. Ciavarella (via phone); Mrs. Dewitt, (via Zoom), Mr. Shields, Mr. Thomas, Ms. Wytovich, Mr. Urban, Dr. Yoder, Superintendent; Mrs. Stair, Business Manager; Mrs. Lombel, Asst. Business Manager/Board Secretary; Atty. Kevin Reid, Solicitor
	Absent:	Dr. Blankenhorn

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The meeting was called to order at 7:00 PM by President Michael Cardamone.

There was a moment of silence for Mrs. Margaret (Peg) Koury in appreciation of her years of service as a previous Board Member.

### Dr. Cardamone - Board Statement

A reminder to the public that the public comment period is not a question-and-answer period, but rather the opportunity for the public to submit comments to the Board. If members of the public wish to make public comments, then they must do so in person. Public comments will follow School Board Policy 903 and public comment procedures. Members of the public who are residents and/or taxpayers of the school district who wish to comment shall identify themselves by indicating name, address, and topic upon which they want to address. If the subject matter is on the agenda, such persons shall be given priority over residents and/or taxpayers who want to comment on non-agenda items. Please limit your comments to three (3) minutes. The public comment segment of each Board meeting shall be a maximum of one (1) hour per public meeting. Anyone who does not get the opportunity to speak because of the expiration of this one (1) hour time period shall be afforded a priority speaking position at the next public Board meeting. After the School Board agenda is posted online, questions may be emailed to [plombel@pottsville.k12.pa.us](mailto:plombel@pottsville.k12.pa.us) by 2:00 PM the day of the meeting. Questions will be forwarded to all Board members. The meeting will be available online.

Are there any public comments at this time?

There were no comments this evening.

Roll Call – 8 members present. 1 – absent (Dr. Blankenhorn)

On motion of Mr. Thomas, seconded by Mr. Urban, the Board dispensed with the reading of the minutes of the July 12, 2023 Committee of the Whole Minutes, and the July 19, 2023 Board Meeting Minutes. Since all members received copies, and there being no additions or corrections, the minutes were approved. Motion carried.

On the recommendation of Mrs. Stair, Business Manager, and on motion of Mr. Urban, seconded by Ms. Wytovich, the Board approved the following Financial Reports for the month of July 2023:

1. Treasurer's Report (All Funds) – General Fund Balance as of July 31, 2023 - \$5,241,403.76. Cafeteria Checking Balance as of July 31, 2023 - \$359,543.99.
2. General Fund Condensed Board Summary Revenue Report
3. General Fund Condensed Board Summary Expenditure Report
4. Cafeteria Condensed Board Summary Report
5. Payment Summary – General Fund, Food Service
6. Budget Transfers – There were no budget transfers.

Motion carried.

On the recommendation of the Superintendent, and on motion of Mr. Urban, seconded by Mrs. Buchanan, the Board approved the Superintendent's preapproval of credits indicated for the following professional employee(s) be ratified in accordance with the negotiated agreement between the PASD and the PASDEA:

Emily Earley -3 Credits  
Brent Hinkle - 6 Credits  
Tiffany Hummel – 3 Credits  
Motion carried.

On the recommendation of the Superintendent, and on motion of Mr. Urban, seconded by Mr. Thomas, the Board approved the following professional employee(s) be reimbursed as indicated for the successful completion of preapproved credit courses in accordance with the negotiated agreement between the PASD and PASDEA:

Erin Blozusky - \$600.00  
Natasha Bubnis - \$300.00  
Gregory Hoak - \$4,494.00  
Mary McGinley - \$900.00  
John Pettit - \$4,644.00  
Amy Rubinkam - \$900.00  
Motion carried.

**Under Crimson Tide Foundation:**

Event: Corn Hole Tournament  
Date: Saturday, August 26, 2023  
Rain Date: Sunday, August 27, 2023  
Location: Barefield Recreational Complex  
823 Terry Reiley Way  
Pottsville, PA

Thank you to the Crimson Tide Foundation Board members and sponsors for organizing and supporting this event to benefit students and staff of the Pottsville Area School District!

On the recommendation of the **Athletics and Extracurricular Activities Committee**, and on motion of Mr. Shields, seconded by Ms. Wytovich, the Board approved the following items:

- approved the agreement with Pottsville Zone to provide all concessions for the home varsity football contests and any additional football events including playoff games for the Fall Football Season 2023. Pottsville Zone will share 10% of their profit from each of the football contests and any playoff contests.
- approved the agreement with CFG McGinty LLC to provide ice cream for sale for the home varsity football contests and any additional football events including playoff games for the Fall Football Season 2023. CFG McGinty LLC will share 10% of their profit from each of the football contests and any playoff contests.
- accepted the letter of resignation from Mr. Gregory Schuettler as Aquatics Director, effective September 1, 2023.
- approved John Matulevich as Aquatics Director for the Pottsville Area School District at an annual stipend of \$4,000.00, effective September 1, 2023.
- approved Brendan Smith as a volunteer coach for Varsity Boys' Soccer.
- accepted the letter of resignation from Ms. Melissa Recla as Head Cheerleading Coach, effective September 1, 2023.
- approved Jody Rutherford as Varsity Cheerleading Coach for the 2023-2024 season at the stipend as per contract.
- approved Devon Sinkovich as Assistant Cheerleading Coach for the 2023-2024 season at the stipend as per contract.

Motion carried.

On the recommendation of the **Facilities and Grounds Committee**, and on motion of Mr. Urban, seconded by Mrs. Buchanan, the Board approved the following items:

- approved Change Order #2 from Lehigh Asphalt, Inc. for curbs and sidewalks in the amount of \$21,460.00.
- approved the quote for three (3) doors from Muncy Inc. for a total cost of \$11,029.00, which includes installation.
- approved the quote from Ondeck for replacement of the sidewalk along the 16th Street Hill at a cost of \$36,600.00. Costars #008-E22-945.

Motion carried.

On the recommendation by the **Finance Committee** and on motion of Mr. Thomas, seconded by Mr. Urban, the Board approved the following items:

- approved the Repository Sale for Parcel No. 68-06-0149.000 located at 415 North Street Pottsville City. Repository Price - \$1,216.00.
- approved the updated Market Value for Providence Place.
- approved the 2023-2024 LIEP Service Agreement with the Schuylkill IU 29 payable in two scheduled installments:
  - October 1, 2023 - \$7,869.83
  - February 3, 2024 - \$7,869.83
- approved Pennsylvania Counseling Services (PCS) Agreement to provide mental health and drug and alcohol treatment services.
- approved the following Crimson Level Electronic Advertising Sponsorship. The cost for the one (1) year agreement is \$1,000.00, effective September 1, 2023.
  - Universal Forest Products Industries
  - Weiner Iron & Metal Corp
  - Phoenix Rehabilitation and Health Services, Inc.

Thank you for your sponsorship in support of the Pottsville Area School District.

- approved the amendment between the Pottsville Area School District and EduLink to add the annual licensing fees for SPM/SLO/IEP Module and Differentiated Supervision Module at a cost of \$3,306.00.
- approved the agreement with JKM Training, Inc. for Safe Crisis Management Staff Recertification.

- approved the reinvestment of the monies maturing on August 10 and August 24, 2023 at PSDLAF. Interest rate will be determined on date of investment due change in daily rate.

Motion carried.

On the recommendation by the **Personnel Committee** and on motion of Ms. Wytovich, seconded by Mr. Urban, the Board approved the following items:

- approved Garrett Lineaweaver, as a part-time intern in the Business Office for the 2023-2024 school year at an hourly rate of \$11.00. Mr. Lineaweaver is a student at Penn State Schuylkill University.

- approved Cynthia Flynn as a part-time paraprofessional at an hourly rate of \$14.00, effective 2023-2024 school year.

- approved Karen Pellish as a permanent Cafeteria Aide/Cafeteria Substitute at Pottsville Area School District. Her hourly rate as a cafeteria aide is \$10.00, and the cafeteria substitute hourly rate is \$11.25, effective August 28, 2023.

- approved Elvin Maley as a bus driver for the Pottsville Area School District at an hourly rate of \$17.00, retroactive to August 1, 2023 contingent upon receipt of completed paperwork.

- approved Joann Matina as a van driver for the Pottsville Area School District at an hourly rate of \$13.50, retroactive to August 1, 2023 contingent upon receipt of completed paperwork.

- approved Olga Bolton as a part-time (2.5 hour/day) paraprofessional at Pottsville Area High School at an hourly rate of \$14.00, effective 2023-2024 school year contingent upon receipt of completed paperwork.

- accepted the resignation of William Hoffman, part-time custodian at the DHH Lengel Middle School, effective August 2, 2023.

- the following list of personnel was approved to be elected as Lead Teachers and Extra-curricular advisors at the stipend indicated for the 2023-2024 school year in accordance with the negotiated agreement between the PASD and the PASDEA. (See Office files)

- approved the Superintendent's annual performance evaluation for the 2022-2023 school year. The Pottsville Area School District Board of School Directors determined that Dr. Sarah Yoder satisfied the mutually agreed performance standards. In accordance with the PA School Code, the Pottsville Area School District is required to conduct an annual evaluation of the superintendent based on a set of objective

performance standards. The rubric utilized for the superintendent evaluation in the Pottsville Area School District can be reviewed per request.

- accepted the letter of resignation from Mr. Ryan Anderson, Title I Teacher at JSC Elementary Center, letter dated July 21, 2023. We wish him well in his new endeavors.

- approved Mrs. Melissa Brennan as a Title I Reading Specialist at JSC Elementary Center for the 2023-2024 School Year - Step 16 - Master's - \$78,523, pending release from her employer. (Hire Date: August 8, 2023). Mr. Ciavarella abstained.

- accepted the letter of resignation from Mr. Neil Johnson, Special Education Teacher at DHHL Middle School, letter dated July 25, 2023. We wish him well in his new endeavors.

- approved Miss Kaitlin Leffler as a Special Education Teacher at DHHL Middle School for the 2023-2024 School Year - Step 1 - Bachelor's - \$43,000. Ms. Kim Edling will serve as a mentor for Miss Leffler.

- accepted the letter of resignation from Ms. Kimberly Jackson, 2nd Grade Teacher at the JSC Elementary Center, letter dated July 27, 2023. We wish her well in her new endeavors.

- approved Miss Nikki Hozella as a 2nd Grade Teacher at JSC Elementary Center for the 2023-2024 School Year - Step 1 - Master's - \$51,600. Mrs. Kelly Devine will serve as a mentor for Miss Hozella.

- approved Miss Michel German as a 1st Grade Teacher at JSC Elementary Center for the 2023-2024 School Year - Step 1 - Bachelor's - \$43,000. Mrs. Kristyn Blum will serve as a mentor for Miss German.

- approved Miss Gia Hannon as a 4th Grade Teacher at JSC Elementary Center for the 2023-2024 School Year - Step 1 - Master's - \$51,600. Mrs. Jennifer Brindle will serve as a mentor for Miss Hannon.

- accepted the letter of resignation from Mrs. Kelly Boyer, Special Education Teacher at DHHL Middle School, letter dated August 2, 2023. We wish her well in her new endeavors.

- approved Mr. Sean Jones as a Special Education Teacher at DHHL Middle School for the 2023-2024 School Year - Step 4 - Bachelor's - \$44,000, pending release from his employer.

- approved Mr. Joseph Zienkiewicz as a 1st Grade Teacher at JSC Elementary Center for the 2023-2024 School Year - Step 1 - Master's - \$51,600. Mrs. Kristyn Blum will serve as a mentor for Mr. Zienkiewicz.

- accepted the letter of resignation from Mr. Gregory Schuettler, Social Studies Teacher at DHHL Middle School, letter dated August 11, 2023. We wish him well in his new endeavors.

- approved Mr. Mark Laubentine as a Social Studies Teacher at DHHL Middle School for the 2023-2024 School Year - Step 11- Master's - \$63,589, pending release from his employer.

- approved Mr. Anthony Kelly as the ISS Monitor at DHHL Middle School for the 2023-2024 School Year at a salary of \$21,000.

- approved permission to advertise for a Secretary at the Pottsville Area School District.

- approved permission to advertise for a Long Term Substitute at JSC Elementary Center for the 2023-2024 school year.

- approved Kimberly Henry as a transportation aide for the Pottsville Area School District at an hourly rate of \$11.25, effective August 17, 2023 contingent upon receipt of completed paperwork.

Motion carried.

- reappointed Dr. Sarah Yoder as Superintendent of Pottsville Area School District for a term of five years, beginning July 1, 2024 and ending June 30, 2029, and approved a contract of employment at a salary of \$165,000.00.

Motion carried by roll call vote: Mrs. Buchanan, Dr. Cardamone, Mr. Ciavarella, Mrs. Dewitt, , Mr. Shields, Mr. Thomas, Mr. Urban, Ms. Wytovich, Aye. Dr. Blankenhorn, Absent

Under **Promotion, Public Relations and Social Media**, Ms. Wytovich read the following:

1. Thank you Schuylkill United Way and The Salvation Army Pottsville Corps for supporting our students. 2,200 new backpacks with school supplies are full and ready for Schuylkill County students to start the 2023-2024 school year.

2. Thank you Pottsville Bureau of Police, JFK Recreation Facility and City of Pottsville for a great National Night Out held on August 1, 2023.

3. Congratulations to our Penn State Schuylkill Intern Arrianna Perez for being featured in the Co-Op program. Arianna is currently working with our IT Department.

On the recommendation of the **Technology Committee** and on motion of Mr. Urban, seconded by Mr. Thomas, the Board approved the following:

- approved the following as Technology Interns from Penn State Schuylkill for the 2023-2024 school year with an \$11 hourly rate up to an average of 12 hours per week: Shane Butz, Arrianna Perez, and Kenny Wolf.
- approved Justin Herb as a Technology Intern for the 2023-2024 school year funded by Penn State Schuylkill's CO-OP Program.

We are grateful for the partnership with Penn State Schuylkill.  
Motion carried.

On the recommendation by the **Curriculum Committee** and on motion of Ms. Wytovich, seconded by Mr. Urban, the Board approved the following items:

- approved the PASD Language Instruction Education Program (LIEP) for the 2023-2024 school year.
  - approved DHH Lengel Middle School's 2023-2024 A-TSI Title I School Plan and JSC Elementary Center's 2023 - 2024 TSI Title I School Plan.
- Motion carried.

On the recommendation by the **Food Services Committee** and on motion of Mr. Shields, seconded by Mr. Thomas, the Board approved the following item:

- approved suppliers for Pottsville Area School District for 2023-2024 school year:  
Guers Dairy - Milk, 100% orange juice, iced tea, 20% orange drink, lemonade, and spring water  
Bedway - Fresh Fruit and Vegetables  
Hershey's - Ice Cream  
Varano - Meat and Cheese  
Moribito Baking Co - Bread and Baked Goods

We are thankful for our suppliers for their superior products for many years. We receive our deliveries on time, and the companies have been cooperative and reliable.

- approved the breakfast, lunch and milk prices for students and adults for the 2023-2024 school year. The lunch prices for the students will increase but the adult lunch and milk prices will remain the same for the 2023-2024 school year.

**\*Student lunch prices remained the same for the 2020-2021 and 2021-2022 school years. There was an increase in the adult lunch prices for the 2021-2022 school year.**

	Lunch Prices:	Breakfast Prices:
Elementary Student	\$2.90 (increase from \$2.80)	\$1.90 (increase from \$1.80)



Secondary Student	\$3.05 (increase from \$2.95)	\$2.05 (increase from \$1.95)
Adult	\$4.25	\$2.80
Extra Milk	\$ .70	\$ .70
Reduced.	\$ .40	\$ .30

\*\* Pricing of meals are mandated by the Equity in School Meal Pricing set by the USDA. Reduced meal prices are set by the government. Adult prices are set by PDE.  
Motion carried.

Under Legislation, Mrs. Buchanan noted that the State’s 2023-2024 Budget was approved on August 3, 2023.

**Under New Business:**

**Upcoming Events**, Hunter Chescavage, Jr. Board Member, read the following:

August 21, 2023

- ~ JSC Kindergarten Orientation and Bus Run
- ~ JSC Open House for 1<sup>st</sup> to 4<sup>th</sup> graders - 5 to 7 pm
- ~ DHHL Open House 5:30 to 7:30 pm
- ~ PAHS Open House - 6 to 8 pm

August 23, 2023 - PAHS Freshman Orientation (M-Z Last Names) at 6 PM

August 23, 2023 - Teachers' In-Service

August 24, 2023 - Teachers' In-Service

August 28, 2023 - First Day of School

September 1-4, 2023 - School Closed (Labor Day Holiday Weekend)

On the recommendation of Mrs. Lombel, and on motion of Mr. Thomas, seconded by Mr. Urban, the Board approved the **Use of Facilities** Calendar for August 2023.

**MS**

**1 Upper and Lower Parking Lots**

Pottsville Fire Department  
Judging apparatus for Firefighters Parade  
May 11, 2024 8:00am-1:00pm

**2 Martz Hall Upper Level**

Mid-East PASBO Meeting  
November 3, 2023 8:00am-12:00pm

**Motion carried.**

**Meeting Dates for September 2023:**

**Committee of the Whole Meeting** - Wednesday, September 13, 2023 at 6:00 pm in the Board Room of the Academic Center.

**Board Meeting** - Wednesday, September 20, 2023 at 7:00 pm in the DHH Lengel Middle School Auditorium.

An Executive Session was held from 6:32 pm to 6:53 pm to discuss personnel matters.

There being no further new business, on motion of Mr. Urban, seconded by Mr. Thomas, the meeting adjourned at 7:30 PM.

 Patricia A. Lombel 9/20/23

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Patricia A. Lombel (Date)

Board Secretary

