



**Wednesday, December 6, 2023  
Board Meeting**

**POTTSVILLE AREA SCHOOL DISTRICT  
DHH LENGEL MIDDLE SCHOOL AUDITORIUM  
7:00 p.m.**

## **1. MEETING OPENING**

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**Subject 1.1 Opening and Pledge of Allegiance**

Meeting Dec 6, 2023 - Board Meeting  
 Category 1. MEETING OPENING  
 Access Public  
 Type Procedural

**Subject 1.2 Public Comment**

Meeting Dec 6, 2023 - Board Meeting  
 Category 1. MEETING OPENING  
 Access Public  
 Type Information, Procedural

### Board Statement

A reminder to the public that the public comment period is not a question-and-answer period, but rather the opportunity for the public to submit comments to the Board. If members of the public wish to make public comments, then they must do so in person. Public comments will follow School Board Policy 903 and public comment procedures. Members of the public who are residents and/or taxpayers of the school district who wish to comment shall identify themselves by indicating name, address, and topic upon which they want to address. If the subject matter is on the agenda, such persons shall be given priority over residents and/or taxpayers who want to comment on non-agenda items. Please limit your comments to three (3) minutes. The public comment segment of each Board meeting shall be a maximum of one (1) hour per public meeting. Anyone who does not get the opportunity to speak because of the expiration of this one (1) hour time period shall be afforded a priority speaking position at the next public Board meeting. After the School Board agenda is posted online, questions may be emailed to [plombel@pottsville.k12.pa.us](mailto:plombel@pottsville.k12.pa.us) by 2:00 PM the day of the meeting. Questions will be forwarded to all Board members. The meeting will be available online.

Are there any public comments at this time?

<b>Subject</b>	<b>1.3 Board of Directors - Roll Call</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	1. MEETING OPENING
Access	Public
Type	Procedural

## **2. REORGANIZATION MEETING - Proposed Order of Business**

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<b>Subject</b>	<b>2.1 Name Temporary President</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	2. REORGANIZATION MEETING - Proposed Order of Business
Access	Public
Type	

<b>Subject</b>	<b>2.2 Accept Certificates of Election and Oath of Office for new Board Directors</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	2. REORGANIZATION MEETING - Proposed Order of Business
Access	Public
Type	

<b>Subject</b>	<b>2.3 Elect President and Vice President</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	2. REORGANIZATION MEETING - Proposed Order of Business
Access	Public
Type	

## **3. GENERAL PURPOSES**

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<b>Subject</b>	<b>3.1 Announcement of Board Meetings for Year 2024</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	3. GENERAL PURPOSES
Access	Public
Type	

It is recommended that the Board approve the following Board Meeting dates for 2024.

### BOARD MEETINGS FOR 2024

WEDNESDAY, JANUARY 17, 2024

WEDNESDAY, FEBRUARY 21, 2024

WEDNESDAY, MARCH 20, 2024

WEDNESDAY, APRIL 17, 2024

\*\* WEDNESDAY, MAY 22, 2024 - due to timing of final budget approval

WEDNESDAY, JUNE 19, 2024

WEDNESDAY, JULY 17, 2024

WEDNESDAY, AUGUST 21, 2024

WEDNESDAY, SEPTEMBER 18, 2024

WEDNESDAY, OCTOBER 16, 2024

WEDNESDAY, NOVEMBER 20, 2024

\*\* WEDNESDAY, DECEMBER 4, 2024 - Reorganization Meeting

\*\* Please note date change

ALL MEETINGS AT 7:00 P.M. IN

THE DHH LENGEL MIDDLE SCHOOL AUDITORIUM

### **Motion to approve as recommended.**

<b>Subject</b>	<b>3.2 Authorize to Advertise for Board Meetings and Committee of the Whole Meetings</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	3. GENERAL PURPOSES
Access	Public
Type	

It is recommended that the Board authorize to advertise for Board Meeting and Committee of the Whole Meetings.

### **Motion to authorize as recommended.**

## **4. BOARD MEETING MINUTES**

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<b>Subject</b>	<b>4.1 Approval of Committee of the Whole and Board Meeting Minutes</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	4. BOARD MEETING MINUTES
Access	Public
Type	Action
Recommended Action	Motion to approve minutes as recommended.

It is recommended that the Board approve the November 8, 2023 Committee Of the Whole Minutes and the November 15, 2023 Board Meeting Minutes.

**Motion to approve as recommended.**

## **5. FINANCIAL REPORTS - MRS. STACY STAIR**

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<b>Subject</b>	<b>5.1 Approval of Financial Reports</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	5. FINANCIAL REPORTS - MRS. STACY STAIR
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

1. Treasurer's Report (All Funds) - **General Fund Balance as of November 30, 2023 -to follow. Cafeteria Checking Balance as of November 30, 2023 -to follow.**
2. General Fund Condensed Board Summary Revenue Report
3. General Fund Condensed Board Summary Expenditure Report
4. Cafeteria Condensed Board Summary Report
5. Payment Summary - General Fund, Food Service
6. Budget Transfers

**Motion to approve as recommended.**

## **6. UNFINISHED BUSINESS**

### **7. SOLICITOR'S REPORT - KEVIN REID, ATTORNEY AT LAW**

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### **8. SUPERINTENDENT'S REPORT - DR. SARAH YODER**

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<b>Subject</b>	<b>8.1 Pre-approval of Credits</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	8. SUPERINTENDENT'S REPORT - DR. SARAH YODER
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

**It is recommended that the Superintendent's pre-approval of credit hours indicated for the following professional employee(s) be ratified in accordance with the negotiated**

**agreement between PASD and the PASDEA:**

Kendra Boris - 3 Credits  
 Michel Germán - 6 Credits  
 Nicole Kutsmeda - 3 Credits  
 Kaitlin Leffler - 11 Credits  
 Anne Murray - 3 Credits  
 Rebecca Oakill - 3 Credits  
 Elaina Prestileo - 9 Credits

**Motion to approve as recommended.**

<b>Subject</b>	<b>8.2 Credit Reimbursement</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	8. SUPERINTENDENT'S REPORT - DR. SARAH YODER
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

**It is recommended that the following professional employee(s) be reimbursed as indicated for the successful completion of pre-approved credit courses in accordance with the negotiated agreement between the PASD and PASDEA:**

Erin Blozusky - \$300.00  
 Nicole Kutsmeda - \$300.00  
 Mary McGinley - \$300.00  
 Katelynn Miller - \$300.00  
 Anne Murray - \$300.00  
 Amy Rubinkam - \$300.00  
 Kara Ryan - \$300.00

**Motion to approve as recommended.**

<b>Subject</b>	<b>8.3 Salary Adjustment</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	8. SUPERINTENDENT'S REPORT - DR. SARAH YODER
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

**It is recommended that the following salary adjustment be approved and made retroactive to the beginning of the 2023-2024 school year:**

Erin Blozusky - Master's + 15  
 Mary McGinley - Master's + 15

Amy Rubinkam - Master's + 15

**Motion to approve as recommended.**

<b>Subject</b>	<b>8.4 Organizational Chart</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	8. SUPERINTENDENT'S REPORT - DR. SARAH YODER
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

It is recommended by the Superintendent that the Board approve the 2023 - 2024 Pottsville Area School District Organizational Chart.

**Motion to approve as recommended.**

**9. INFORMATION**

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<b>Subject</b>	<b>9.1 Federal Programs</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	9. INFORMATION
Access	Public
Type	Information

<b>Subject</b>	<b>9.2 Crimson Tide Foundation</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	9. INFORMATION
Access	Public
Type	Information

**10. COMMITTEE REPORTS**

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<b>Subject</b>	<b>10.1 Athletics and Extracurricular Activities - Mr. Craig Shields</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	10. COMMITTEE REPORTS

Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

**It is recommended by the Athletics and Extracurricular Committee that the Board approve the following:**

1. It is recommended that the Board approve the following Assistant Swim Coaches:
  - Edward Hampford - retroactive to November 20, 2023
  - James Lotz - effective December 7, 2023

**Motion to approve as recommended.**

<b>Subject</b>	<b>10.2 Facilities and Grounds - Mr. Jerome Urban</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	10. COMMITTEE REPORTS
Access	Public
Type	Information

<b>Subject</b>	<b>10.3 Transportation - Mrs. Ashley DeWitt</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	10. COMMITTEE REPORTS
Access	Public
Type	Action

<b>Subject</b>	<b>10.4 Finance -</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	10. COMMITTEE REPORTS
Access	Public
Type	Action

Recommended Action                      Motion to approve as recommended.

**It is recommended by the Finance Committee that the Board approve the following:**

1. It is recommended that the Board approve the advertisement for an RFP for the Auxiliary High School Gymnasium. This project will be funded through ARP ESSER.
2. It is recommended that the Board approve the advertisement for an RFP for the Sports Medicine and Healthcare Agreement. Our current agreement with St. Luke's expires on June 30, 2024.
3. It is recommended that the Board approve Forecast 5 Budget Management at a cost of \$6,500.00.
4. It is recommended that the Board approve the agreement with Schuylkill Intermediate Unit 29 as a sub-recipient of IDEA B allocation in the amount of \$496,164.
5. It is recommended that the Board approve the Sub-grant agreement for IDEA Section 619 Pass Through Funds between the Schuylkill Intermediate Unit 29 and the Pottsville Area School District for the 2023-2024 school year in the amount of \$15,057.00.

**Motion to approve as recommended.**

<b>Subject</b>	<b>10.5 Personnel - Mrs. Ashley Dewitt</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	10. COMMITTEE REPORTS
Access	Public
Type	Action
Recommended Action	Motion to approve/accept as recommended.

**It is recommended by the Personnel Committee that the Board approve the following:**

1. It is recommended that the Board approve Beth Bauers - JSC for the After School Tutoring Program.
2. It is recommended that the Board accept the resignation of Joanne Matina as a van driver, retroactive to October 12, 2023. We wish her well in her new endeavors.
3. It is recommended that the Board accept the letter of retirement from Patricia Lombel, Assistant Business Manager for the Pottsville Area School District. Mrs. Lombel's last day will be March 29, 2023. We wish her well in her retirement.
4. It is recommended that the Board approve an increase of \$5.00 per day per crossing guard to \$30.00 per day, effective January 1, 2024. There are currently 15 crossing guards, and the cost is split between the City of Pottsville and the PASD. We are thankful for the collaboration with the City of Pottsville.



5. It is recommended that the Board approve the resignation of Dawn Leigh, transportation aide for the Pottsville Area School District, retroactive to November 6, 2023. We wish her well in her new endeavors.
6. It is recommended that the Board approve Amy Beadle as a full-time secretary for the Pottsville Area School District at an annual salary of \$25,000.00, retroactive to December 4, 2023.
7. It is recommended that the Board approve Elizabeth Martinko as a lifeguard for the Pottsville Area School District at an hourly rate of \$9.00/\$10.00, effective December 7, 2023.
8. It is recommended that the Board approve the following Leave of Absence as per Board Policy 335:
  - Employee #1107- beginning March 24, 2024
  - Employee #1196 - beginning December 19, 2023
9. It is recommended that the Board accept the letter of resignation of Mr. Christopher Kovaleski, PAHS Special Education Teacher, effective November 16, 2023.
10. It is recommended that the Board approve Mr. Bo Rogers as a Special Education Teacher at PAHS for the 2023-2024 School Year - Step 14 - Master's + 15 - \$74,301, pending release from his current employer.
11. It is recommended that the Board approve Shawn Westwood as a full-time custodian at the JSC Elementary Center at an hourly rate of \$13.00, retroactive to December 4, 2023 and a substitute van driver at an hourly rate of \$13.50.
12. It is recommended that the Board approve Kim Malis as a twelve (12) month cafeteria receiver/custodian employee, effective January 1, 2024. Ms. Malis is currently a ten (10) month employee.
13. It is recommended that the Board approve Sage Noll for a Business Office Internship at an hourly rate of \$11.00 with a maximum of 29 hours per week, effective January 3, 2024 through August 31, 2024. Mr. Noll is currently a senior at Penn State Schuylkill Campus. There is a potential for a partial subsidy from Penn State Schuylkill for this internship.

**Motion to approve as recommended.**

<b>Subject</b>	<b>10.6 Promotion, Public Relations &amp; Social Media - Ms. Linda Wytovich</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	10. COMMITTEE REPORTS
Access	Public
Type	Information

1. Congratulations to the PAHS students who participated in the Senator for a Day even at Penn State Schuylkill:
  - Bella Chaklos
  - Roman DiRenzo
  - Nick Englert
  - Kelly Goodman
  - John Kushwarra
  - Brenna McGowan
  - Vincent Prestileo
  - Madison Shrift
  - Dugan Szeliga
  - Ash Webb

2. Congratulations to the 17 Pottsville Area High School Band members on a successful audition for the 2023-2024 Schuylkill County Band Festival! The following students will be participating in this year's festival, which is being hosted at Pine Grove High School with the concert taking place on Saturday, March 2, 2024:

Vincent Prestileo (Senior - Trumpet)  
 Tyler Sibbett (Sophomore - Percussion)  
 Evrett Walters (Sophomore - Percussion)  
 Jillian Horvath (Junior - Tuba)  
 Jake Powers (Freshman - Euphonium)  
 Michael Prestileo (Sophomore - Trombone)  
 Cole Hoak (Sophomore - Alto Sax)  
 Autumn Fermaintt (Sophomore - Alto Sax)  
 Hunter Chescavage (Senior - Tenor Sax)  
 Madison Thomas (Senior - Clarinet)  
 Ava Orłowsky (Sophomore - Clarinet)  
 Madison Eroh (Senior - Clarinet)  
 Kiera Bolkovich (Senior - Clarinet)  
 Miranda Seiger (Sophomore - Clarinet)  
 Emma Seiger (Senior - Flute)  
 Gabrielle Davis (Senior - Flute)  
 Emily Steidle (Sophomore - Flute)

3. Thank you PAHS coaches, wrestlers, and all who attended the Annual Charity Match - Nearly \$2,000 was raised to benefit PAHS wrestling alumnus Mike Zawaski!

4. Thank you to the PAHS students and staff who organized and delivered food to 35+ families in Pottsville Area School District and Saint Clair Area School District! We are grateful for all of our students, staff, and community across the district for donating thousands of items to share with families!

5. Congratulations to JSC Students of the Month:

K - Violet Van Stone  
 1 - Finley Reilly  
 2 - Liam Figueroa Canela  
 3 - Ebby Upton  
 4 - Bria Prestileo

6. Congratulations PAHS Artist of the Month, Kaitlyn Schwenk.

7. Congratulations PAHS Rotary Students of the Month, Armonia Paniagua and Vincent Prestileo.

**Subject**                      **10.7 Technology - Mr. Jerome Urban**

Meeting                        Dec 6, 2023 - Board Meeting

Category 10. COMMITTEE REPORTS  
Access Public  
Type Information

**Subject 10.8 Curriculum - Mrs. Ashley Dewitt**

Meeting Dec 6, 2023 - Board Meeting  
Category 10. COMMITTEE REPORTS  
Access Public  
Type Information

**Subject 10.9 Policy and Procedure - Ms. Linda Wytovich**

Meeting Dec 6, 2023 - Board Meeting  
Category 10. COMMITTEE REPORTS  
Access Public  
Type Information

**Subject 10.10 Food Services - Mr. Craig Shields**

Meeting Dec 6, 2023 - Board Meeting  
Category 10. COMMITTEE REPORTS  
Access Public  
Type Information

**Subject 10.11 Labor Relations - Mr. Jerome Urban**

Meeting Dec 6, 2023 - Board Meeting  
Category 10. COMMITTEE REPORTS

Access Public  
 Type Information

1. It is recommended that the Board approve the Memorandum of Understanding between the Pottsville Area School District Education Association and the Pottsville Area School District for classroom coverage. Term of agreement: January 1, 2024 through June 30, 2024.

**Motion to approve as recommended.**

## **11. INFORMATION BOARD MEMBER REPORTS**

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**Subject 11.1 Legislation - Mrs. Stephanie Buchanan**

Meeting Dec 6, 2023 - Board Meeting  
 Category 11. INFORMATION BOARD MEMBER REPORTS  
 Access Public  
 Type Information, Reports

**Subject 11.2 IU 29 Representative – Ms. Linda Wytovich**

Meeting Dec 6, 2023 - Board Meeting  
 Category 11. INFORMATION BOARD MEMBER REPORTS  
 Access Public  
 Type Information, Reports

**Subject 11.3 St. Clair Committee – Mr. Craig Shields**

Meeting Dec 6, 2023 - Board Meeting  
 Category 11. INFORMATION BOARD MEMBER REPORTS  
 Access Public  
 Type Information, Reports

**Subject 11.4 PSBA Representative –**

Meeting Dec 6, 2023 - Board Meeting  
 Category 11. INFORMATION BOARD MEMBER REPORTS  
 Access Public  
 Type Information

## 12. NEW BUSINESS

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### Subject                      12.1 Upcoming Events

Meeting                      Dec 6, 2023 - Board Meeting

Category                     12. NEW BUSINESS

Access                        Public

Type                          Information

December 7, 2023 - PAHS Holiday Choir Concert (7:30pm)

December 12, 2023 - DHHL Winter Concert (6:00 pm)

December 14, 2023 - PAHS Holiday Band Concert (7:30 pm)

December 19, 2023 - JSC Joy through the Halls (5:00 pm)

December 22, 2023 - Holiday Early Dismissal

December 23, 2023 - January 2, 2024 - Christmas Recess

January 3, 2024 - School resumes

### Subject                      12.2 Use of Facilities

Meeting                      Dec 6, 2023 - Board Meeting

Category                     12. NEW BUSINESS

Access                        Public

Type                          Action

Recommended              Motion to approve as recommended.  
Action

### Subject                      12.3 Meeting Dates

Meeting                      Dec 6, 2023 - Board Meeting

Category                     12. NEW BUSINESS

Access                        Public

Type                          Information

**Committee of the Whole Meeting** - Wednesday, January 10, 2024 at 6:00 pm in the Board Room of the Academic Center.

**Board Meeting** - Wednesday, January 17, 2024 at 7:00 pm in the DHHL Middle School Auditorium.

### **13. ANNOUNCEMENT OF EXECUTIVE SESSION**

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<b>Subject</b>	<b>13.1 Executive Session</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	13. ANNOUNCEMENT OF EXECUTIVE SESSION
Access	Public
Type	Information

### **14. ADJOURNMENT**

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<b>Subject</b>	<b>14.1 Adjourn</b>
Meeting	Dec 6, 2023 - Board Meeting
Category	14. ADJOURNMENT
Access	Public
Type	Action
Recommended Action	Motion to adjourn