



**Wednesday, November 9, 2022  
Board Meeting**

**POTTSVILLE AREA SCHOOL DISTRICT  
DHH LENGEL MIDDLE SCHOOL AUDITORIUM  
7:00 p.m.**

## **1. MEETING OPENING**

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**Subject**                      **1.1 Opening and Pledge of Allegiance**

Meeting                      Nov 9, 2022 - Board Meeting

Category                    1. MEETING OPENING

Access                      Public

Type                        Information, Procedural

Dr. Cardamone - Board Statement

- A reminder to the public that the public comment period is not a question and answer period, but rather the opportunity for the public to submit comments to the Board. Public comments will follow our public comment procedures which require members of the public to identify themselves by indicating name and address. If members of the public wish to make public comments, then they must do so in person. The meeting will be available online.
- The School Board will strive to answer questions pertaining to the current agenda at the beginning of the school board meeting, in a conscious effort to maintain transparent practices. After the School Board agenda is posted online, questions may be emailed to [plombel@pottsville.k12.pa.us](mailto:plombel@pottsville.k12.pa.us) by 2:00 PM the day of the meeting. Questions pertaining to the agenda posted online will be answered in the order received for a period not to exceed 30 minutes. If the questions are not able to be answered during the 30-minute period, the School Board will endeavor to answer the questions at the beginning of the next school board meeting. Questions pertaining to confidential personnel matters will not be addressed. Questions that require some research or further inquiry might not be answered at the current school board meeting. The question and answer period does not replace the public's current right to public comment.

**Subject**                      **1.2 Board of Directors - Roll Call**

Meeting                      Nov 9, 2022 - Board Meeting

Category                    1. MEETING OPENING

Access                      Public

Type

**Subject**                      **1.3 Public Comment**

Meeting                      Nov 9, 2022 - Board Meeting

Category                    1. MEETING OPENING

Access Public

Type Procedural

Are there any public comments at this time?

## **2. PROCLAMATION - Dr. Cardamone**

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**Subject** 2.1 The Pottsville Free Public Library - 100 Year Anniversary

Meeting Nov 9, 2022 - Board Meeting

Category 2. PROCLAMATION - Dr. Cardamone

Access Public

Type Information

**Pottsville Area School District  
Proclamation  
Honoring  
100 Year Anniversary of the  
Pottsville Free Public Library**

- Whereas,** on January 11, 1911, the Women’s Civic club met with the Pottsville School Board seeking cooperation to organize a Library.
- Whereas,** on January 23, 1911, a public meeting was held at the YMCA and the Pottsville Library Association was formed. Dues were \$1 a year.
- Whereas,** on May 8, 1911, the charter was granted by the Court of Common Pleas of Schuylkill County.
- Whereas,** on November 9, 1911, the Library was open in a one-room store front on Market Street.
- Whereas,** on January 1914, A.W., Henry and Louise Sheaffer purchased the lot for \$23,500 at the corner of Third and Market Streets for the sole purpose of erecting a Library.
- Whereas,** on May 4, 1914, the buildings on the lot at Third and Market Streets were demolished. Plans were delayed due to World War I . The architectural firm of Harris & Richards of Philadelphia was hired to design the building for the Library to resemble Independence Hall in Philadelphia. The book capacity of the facility would be 25,000 but could be extended to 50,000.
- Whereas,** on May 1, 1922, the Pottsville Free Public Library, Third and Market Streets, opened its doors to the public. Hundreds of people visited the Library to see the impressive site.
- Resolved,** on November 9, 2022, the Pottsville Area School Board of Directors congratulates and recognizes the Pottsville Free Public Library as an outstanding provider of library services in Schuylkill County for 100 years. Our community is grateful for the programs that build foundational skills for toddlers, grow the love of literacy throughout school-aged years, and support life-long learning for everyone in the City of Pottsville and beyond.

## **3. BOARD MEETING MINUTES**

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**Subject** 3.1 Approval of Board Meeting Minutes

Meeting Nov 9, 2022 - Board Meeting  
 Category 3. BOARD MEETING MINUTES  
 Access Public  
 Type Action

Recommended Action Motion to approve minutes as recommended.

It is recommended that the Board approve the October 12, 2022 Board Meeting Minutes.

**Motion to approve as recommended.**

#### **4. FINANCIAL REPORTS - MRS. STACY STAIR**

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**Subject 4.1 Approval of Financial Reports**

Meeting Nov 9, 2022 - Board Meeting  
 Category 4. FINANCIAL REPORTS - MRS. STACY STAIR  
 Access Public  
 Type Action

Recommended Action Motion to approve as recommended.

1. Treasurer's Report (All Funds) - **General Fund Balance as of October 31, 2022 - \$14,627,701.34; Cafeteria Checking Balance as of October 31, 2022 - \$560,673.35.**
2. General Fund Condensed Board Summary Revenue Report
3. General Fund Condensed Board Summary Expenditure Report
4. Cafeteria Condensed Board Summary Report
5. Payment Summary - General Fund, Food Service
6. Budget Transfers

**Motion to approve as recommended.**

#### **5. UNFINISHED BUSINESS**

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##### **6. Donations**

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**Subject 6.1 Donation from Bob Weaver Chevrolet**

Meeting Nov 9, 2022 - Board Meeting  
 Category 6. Donations  
 Access Public  
 Type Information

Thank you to Bob Weaver Chevrolet for their donation of \$100.00 to the PAHS Aavidum Club's Keystone Motivator Campaign. We are grateful for Bob Weaver Chevrolet's generosity to help support this cause.

**Subject 6.2 Donation from Miller Distributing**

Meeting Nov 9, 2022 - Board Meeting

Category 6. Donations

Access Public

Type Information

Thank you to Miller Distributing for their donation of \$250.00 to the PAHS Aavidum Club's Christmas Care Campaign. We are grateful for Miller Distributing's generosity to help support this cause.

**Subject 6.3 Donation from Schlitzer Allen Pugh**

Meeting Nov 9, 2022 - Board Meeting

Category 6. Donations

Access Public

Type Information

Thank you to Schlitzer Allen Pugh for their donation of school supplies to the DHH Lengel Middle. We are grateful for Schlitzer Allen Pugh's generosity.

## **7. SOLICITOR'S REPORT - KEVIN REID , ATTORNEY AT LAW**

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**Subject 7.1 Discipline Waivers**

Meeting Nov 9, 2022 - Board Meeting

Category 7. SOLICITOR'S REPORT - KEVIN REID , ATTORNEY AT LAW

Access Public

Type Action

It is recommended that the Board approve the following Discipline Waivers, effective November 10, 2022.

- \* #25-4469
- \* #25-6499
- \* #23-8541

**Motion to approve as recommended.**

## **8. SUPERINTENDENT'S REPORT - DR. SARAH YODER**

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**Subject 8.1 Pre-approval of Credits**

Meeting Nov 9, 2022 - Board Meeting

Category 8. SUPERINTENDENT'S REPORT - DR. SARAH YODER

Access Public

Type Action

Recommended Action Motion to approve as recommended.

It is recommended that the Superintendent's preapproval of credits indicated for the following professional employee(s) be ratified in accordance with the negotiated agreement between PASD and the PASDEA:

Emily Earley - 6 Credits  
 Suzanne Fredericks - 3 Credits  
 Amanda Purcell - 3 Credits  
 Gregory Schuettler - 3 Credits

**Motion to approve as recommended.**

<b>Subject</b>	<b>8.2 Credit Reimbursement</b>
Meeting	Nov 9, 2022 - Board Meeting
Category	8. SUPERINTENDENT'S REPORT - DR. SARAH YODER
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

It is recommended that the following professional employee(s) be reimbursed as indicated for the successful completion of preapproved credit courses in accordance with the negotiated agreement between the PASD and PASDEA:

Jennifer Brant - \$4,572.00  
 Lisa Chistakoff - \$1,614.00

**Motion to approve as recommended.**

<b>Subject</b>	<b>8.3 Salary Adjustment</b>
Meeting	Nov 9, 2022 - Board Meeting
Category	8. SUPERINTENDENT'S REPORT - DR. SARAH YODER
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

1. It is recommended that the following salary adjustment be approved and made retroactive to the beginning of the 2022-2023 school year:

Lisa Chistakoff - Master's Degree  
 Kayla Gaffron - Master's Degree

**Motion to approve as recommended.**

<b>Subject</b>	<b>8.4 Tenure</b>
Meeting	Nov 9, 2022 - Board Meeting
Category	8. SUPERINTENDENT'S REPORT - DR. SARAH YODER

Access Public

Type Action

Recommended Action Motion to approve as recommended.

Pursuant to Section 1108 of the School Code, having received a satisfactory rating for the second semester of the third year of teaching, it is recommended that the following professional employees be awarded a permanent contract and tenure.

Kendra Boris  
Kelly Boyer  
Emily Earley  
Melissa Focht  
Jeremiah Lynn  
Anya Wood

**Motion to approve as recommended.**

**Subject 8.5 Internship Placement**

Meeting Nov 9, 2022 - Board Meeting

Category 8. SUPERINTENDENT'S REPORT - DR. SARAH YODER

Access Public

Type Action

Recommended Action Motion to approve as recommended.

**1. It is recommended by the Superintendent that the Board approve the following Internship placement:**

Kassandra Kuperavage of Bloomsburg University with Mary Beth Conville (High School Guidance)

**Motion to approved as recommended.**

**Subject 8.6 Research Proposal**

Meeting Nov 9, 2022 - Board Meeting

Category 8. SUPERINTENDENT'S REPORT - DR. SARAH YODER

Access Public

Type Action

Recommended Action Motion to approve as recommended.

1. It is recommended by the Superintendent that the Board approve Ms. Kayla Kurtz's Research Proposal. Ms. Kurtz is a Masters in Music Education Candidate through Lebanon Valley College.

**Motion to approved as recommended.**

**9. INFORMATION**

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**Subject**                    **9.1 Crimson Tide Foundation**

Meeting                      Nov 9, 2022 - Board Meeting

Category                    9. INFORMATION

Access                      Public

Type                         Information

**Subject**                    **9.2 Federal Programs**

Meeting                      Nov 9, 2022 - Board Meeting

Category                    9. INFORMATION

Access                      Public

Type                         Information

**10. COMMITTEE REPORTS**

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**Subject**                    **10.1 Athletics and Extracurricular Activities - Mr. Craig Shields**

Meeting                      Nov 9, 2022 - Board Meeting

Category                    10. COMMITTEE REPORTS

Access                      Public

Type                         Action, Reports

Recommended Action    Motion to approve as recommended.

**It is recommended by the Athletic and Extracurricular Committee that the Board approve the following:**

1. It is recommended that the Board approve new lane lines for the natatorium in the amount of \$10,702.86. This expense will be paid from budgetary reserve.

2. It is recommended that the Board approve the following coaches for the 2022-2023 season contingent upon receipt of completed paperwork and satisfactory clearances:

- Tony Boris - Freshman Boys' Basketball Coach
- Edward Hampford - Assistant Swim Coach

**Motion to approve as recommended.****Subject**                    **10.2 Facilities and Grounds - Mr. Jerome Urban**

Meeting                      Nov 9, 2022 - Board Meeting

Category                    10. COMMITTEE REPORTS

Access Public

Type Action

Recommended Action Motion to award as recommended.

**It is recommended by the Facilities and Grounds Committee that the Board approve the following:**

1. It is recommended that the Board approve the purchase of a used snow plow for an existing vehicle in the amount of \$4,000.00. Three (3) quotes were received.
2. It is recommended that the Board approve the following change orders for the Stair Replacement Project - RACP:
  - Change Order No. 2 - change in new sidewalk along 16th Street due to existing site conditions and new stair fabrication in the amount of \$3,100.00.
  - Change Order No. 3 - for time extension per agreement until November 30, 2022 due to material delays. No cost for this change.

**Motion to approve as recommended.**

**Subject** 10.3 Transportation – Mrs. Ashley DeWitt

Meeting Nov 9, 2022 - Board Meeting

Category 10. COMMITTEE REPORTS

Access Public

Type Information

**Subject** 10.4 Finance – Dr. Ann Blankenhorn

Meeting Nov 9, 2022 - Board Meeting

Category 10. COMMITTEE REPORTS

Access Public

Type Action

Recommended Action Motion to approve as recommended.

**It is recommended by the Finance Committee that the Board approve the following:**

1. It is recommended that the Board approve the movement of funds from PSDLAF Flex Fund to purchase the following Treasury Bonds:
  - 2 - 6 Month at \$250,000 each
  - 2 - 9 Month at \$250,000 each
  - 2 - 12 Month at \$250,000 each
 Total Treasury Bonds - \$1,500,000



2. It is recommended that the Board approve the transfer of \$7,000,000 in the General Fund from Mid Penn Bank to the PSDLAF account for investment purposes - \$7,000,000 (Flex 2.13% - Weekly Liquidity). Balance in the PSDLAF Flex as of October 31, 2022 - \$5,009,788.01
3. It is recommended that the Board approve the opening of an interest bearing capital reserve checking account with Mid Penn Bank.
4. It is recommended that the Board appoint Renee Scharadin, Benefits Specialist, as a Notary for the Pottsville Area School District pending certification with the Pennsylvania Association of Notaries.
5. It is recommended that the Board approve the linkage agreement between Keystone/Red Rock Job Corps and Pottsville Area School District. This agreement provides education and training appropriate to students' needs and educational objectives at no cost to the school district.
6. It is recommended that the Board approve a Repository Sale for Parcel No. 59-04-0226.000 located at 208 Valley Street Port Carbon Borough at a purchase price of \$1,130.00.

### **Motion to approve as recommended.**

**Subject**                    **10.5 Personnel – Mrs. Ashley Dewitt**

Meeting                    Nov 9, 2022 - Board Meeting

Category                    10. COMMITTEE REPORTS

Access                    Public

Type                    Action

Recommended Action    Motion to approve/accept as recommended.

### **It is recommended by the Personnel Committee that the Board approve the following:**

1. It is recommended that the Board accept the letter of resignation from Mrs. Deneen Reese, Assistant Principal/Special Education Supervisor at JSC Elementary Center, dated October 24, 2022. Mrs. Reese's last day will be December 31, 2022. We wish her well in her new endeavors.
2. It is recommended that the Board approve the following Leave Without Pay as per School Board Policy(s): 339, 439, 539:
  - Employee #1228 - cafeteria aide - October 17 - 21, 2022
  - Employee # 1300 - cafeteria aide - November 3, 2022
  - Employee #538 - paraprofessional - November 2, 3, 4, 8, 2022
  - Employee #25 - cafeteria aide - November 20, 2022
  - Employee #1472 - cafeteria aide - December 2, 2022
  - Employee #1585 - cafeteria aide - December 12, 2022 through January 13, 2023
  - Employee #1580 - paraprofessional - October 31, 2022 through November 4, 2022
3. It is recommended that the Board accept the resignation of Thomas Taylor, outside maintenance crew member. His last day of work was November 4, 2022. We wish him well in his new endeavors.
4. It is recommended that the Board approve Hunter Chescavage as a lifeguard for the Pottsville Area School District at an hourly rate of \$9.00/\$10.00 effective November 10, 2022 contingent upon receipt of completed paperwork.
5. It is recommended that the Board approve an FMLA for employee #972, effective January 3, 2023.
6. It is recommended that the Board approve John Zelwalk as a van driver for the Pottsville Area School District at an hourly rate of \$10.70, effective November 10, 2022 contingent upon receipt of

completed paperwork and satisfactory clearances.

7. It is recommended that the Board approve Shelly Lyn Hoban as a part-time paraprofessional for the Pottsville Area School District at an hourly rate of \$11.25, effective November 10, 2022 contingent upon receipt of completed paperwork and satisfactory clearances.

8. It is recommended that the Board accept the letter of resignation from Teresa Stonelake, bus driver for the Pottsville Area School District, effective October 26, 2022.

9. It is recommended that the Board accept the letter of resignation from Katie Porrino, Third Grade Teacher at the JSC Elementary Center, letter dated November 1, 2022. We wish her well in her new endeavors.

10. It is recommended that the Board approve Linda Andrews as a bus driver for the Pottsville Area School District at an hourly rate of \$16.20, effective November 10, 2022. Ms. Andrews is employed by the District as a van driver.

### **Motion to approve as recommended.**

#### Admin Content

**Subject**                      **10.6 Promotion, Public Relations & Social Media - Ms. Linda Wytovich**

Meeting                        Nov 9, 2022 - Board Meeting

Category                      10. COMMITTEE REPORTS

Access                         Public

Type                            Information

1. Congratulations to retired PAHS Baseball and Basketball Coach, Jim Steidle, and Saint Clair Area basketball phenom, Michelle Swantner, for being inducted into the District XI Hall of Fame on October 16, 2022.

2. Congratulations to Brent Hinkle, our former Technology Department intern and current part time Technology staff member, on receiving the Exceptional Intern Award and Andy Diehl, our Director of Technology, on receiving the Exceptional Mentor Award, from Penn State Schuylkill! We are grateful for the collaboration with PSU Schuylkill's CO-OP program.

3. The induction of PAHS National Honor Society members was held in the auditorium on Wednesday, November 2nd. The speaker, chosen by the members, was Mr. Andrew Smink. Congratulations to the top 5% of juniors (12 students) and the top 10% of seniors (19 students) for this prestigious honor!

4. Congratulations to PAHS Volleyball player, Eily Painter, for being the first player in school history to surpass 1,000 career digs.

5. Congratulations to PAHS Artist of the Month for November, Grace Cromyak.

6. Congratulations to the Girls' Soccer Team for winning the District XI 3A Championship! This is the 1st District XI 3A title for the team.

7. Congratulations to the Football team for winning the Eastern Conference 4A title!

8. Thank you DHH Lengel Middle School and Title I for organizing the Trunk or Treat event. We appreciate the businesses, teachers & staff, students in clubs & athletics, and community members for their creative trunks as well as the hundreds of families for attending!!

9. Congratulations to Schuylkill Technology Center Student of the Month for September, McKayla Cassel (Social Studies).
10. Congratulations to PAHS Rotary Students of the Month, Zowie Zokuskie and Kyler Bowers.
11. Congratulations to JSC Students of the month for November:  
 Kindergarten: Lilly Jalonski  
 Grade 1: Rayonna Zettlemyer  
 Grade 2: Alexia Greene  
 Grade 3: Zoey Ketterer  
 Grade 4: Jayden Jeune

Admin Content

**Subject**                      **10.7 Technology – Mr. Jerome Urban**

Meeting                      Nov 9, 2022 - Board Meeting

Category                      10. COMMITTEE REPORTS

Access                      Public

Type                      Action

Recommended Action      Motion to approve as recommended.

**Subject**                      **10.8 Curriculum – Mrs. Ashley Dewitt**

Meeting                      Nov 9, 2022 - Board Meeting

Category                      10. COMMITTEE REPORTS

Access                      Public

Type                      Information

**Subject**                      **10.9 Policy and Procedure - Ms. Linda Wytovich**

Meeting                      Nov 9, 2022 - Board Meeting

Category                      10. COMMITTEE REPORTS

Access                      Public

Type Action

Recommended Action Motion to approve as recommended.

**It is recommended by the Policy and Procedure Committee that the Board approve the following policies:**

- Policy 231 - Social Events and Class Trips
- Policy 232 - Student Involvement in Decision Making
- Policy 233 - Suspension and Expulsion
- Policy 234 - Pregnant/Parenting/Married Students
- Policy 235 - Student Rights and Responsibilities
- Policy 235.1 - Surveys
- Policy 236 - Student Assistant Program
- Policy 237 - Electronic Communication Devices
- Policy 238 - Parent of Record
- Policy 239 - International Exchange Students

**Motion to approve as recommended.**

**Subject 10.10 Food Services - Mr. Craig Shields**

Meeting Nov 9, 2022 - Board Meeting

Category 10. COMMITTEE REPORTS

Access Public

Type Information

**Subject 10.11 Labor Relations - Mr. Jerome Urban**

Meeting Nov 9, 2022 - Board Meeting

Category 10. COMMITTEE REPORTS

Access Public

Type Information

**11. INFORMATION BOARD MEMBER REPORTS**

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**Subject 11.1 Legislation - Mrs. Stephanie Buchanan**

Meeting Nov 9, 2022 - Board Meeting

Category 11. INFORMATION BOARD MEMBER REPORTS

Access Public

Type Information, Reports

**Subject**                    **11.2 IU 29 Representative – Ms. Linda Wytovich**

Meeting                    Nov 9, 2022 - Board Meeting

Category                    11. INFORMATION BOARD MEMBER REPORTS

Access                    Public

Type                    Information, Reports

**Subject**                    **11.3 St. Clair Committee – Mr. Craig Shields**

Meeting                    Nov 9, 2022 - Board Meeting

Category                    11. INFORMATION BOARD MEMBER REPORTS

Access                    Public

Type                    Information, Reports

**Subject**                    **11.4 PSBA Representative – Dr. Ann Blankenhorn**

Meeting                    Nov 9, 2022 - Board Meeting

Category                    11. INFORMATION BOARD MEMBER REPORTS

Access                    Public

Type                    Information, Reports

**12. NEW BUSINESS**

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**Subject**                    **12.1 Upcoming Events - Junior Board members**

Meeting                    Nov 9, 2022 - Board Meeting

Category                    12. NEW BUSINESS

Access                    Public

Type                    Information

November 11, 2022 - DHHH Veterans Day Program

November 18, 2022 - Winter Sports practice begins

November 19, 2022 - Designer Purse Bingo at JSC (12 - 7 PM)

November 23, 2022 - Holiday Early Dismissal

November 24-28, 2022 - Thanksgiving Recess

November 26, 2022 - Crimson Players Drama Club Basket Raffle at PAHS (10 - 6:15 PM)

November 26, 2022 - Crimson Players Drama Club MadCAP Performance at PAHS

December 5 - 9, 2022 - JSC Holiday Gift Shop

[Admin Content](#)

**Subject**                    **12.2 Use of Facilities**

Meeting                    Nov 9, 2022 - Board Meeting

Category                    12. NEW BUSINESS

Access                    Public

Type                    Action

Recommended Action    Motion to approve as recommended.

1. It is recommended that the Board approve the following Use of Facilities:  
(SEE ATTACHED)

**Additional Item: Crimson Academy - High School Auditorium**

11/29/2022 5:00-8:00 Rehearsal  
 12/1/2022 5:00-8:00 Rehearsal  
 12/5/2022 5:00-8:00 Rehearsal  
 12/7/2022 5:00-8:00 Rehearsal  
 12/10/2022 4:00-8:00 Recital  
 12/11/2022 12:00-4:00 Recital

**Motion to approve as recommended.**

**Subject**                    **12.3 Committee Meetings**

Meeting                    Nov 9, 2022 - Board Meeting

Category                    12. NEW BUSINESS

Access                    Public

Type

**UPCOMING COMMITTEE MEETINGS AT THE ACADEMIC CENTER:**

Facilities and Grounds Meeting - Thursday, November 17, 2022 at 7:00 AM  
 Technology Meeting - Thursday, November 17, 2022 at 4:30 PM  
 Policy and Procedure Committee - NO meetings in November and December  
 Athletics and Extracurriculars Meeting - NO meeting in December  
 Finance Meeting - NO meeting in December

**Board Meeting - Reorganization Meeting, December 7, 2022 at 7:00 PM. Executive Session at 6:00 PM.**

**Subject**                    **12.4 Informational Item - Tax Collector Resignation**

Meeting Nov 9, 2022 - Board Meeting  
Category 12. NEW BUSINESS  
Access Public  
Type

**Informational Item:**

A letter of resignation was received by Debra K. Witmer, Mechanicsville Borough Tax Collector, effective December 31, 2022.

**13. REORGANIZATION MEETING DATE**

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**Subject 13.1 Reorganization Meeting - Wednesday, December 7, 2022**

Meeting Nov 9, 2022 - Board Meeting  
Category 13. REORGANIZATION MEETING DATE  
Access Public  
Type Information

The Reorganization Meeting of the Board of Directors should be held during the beginning of December for the purpose of electing a President and Vice President for the ensuing year and for general purposes.

**Reorganization Meeting Date - Wednesday, December 7, 2022 at 7:00 PM .****14. ANNOUNCEMENT OF EXECUTIVE SESSION**

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**Subject 14.1 Executive Session**  
Meeting Nov 9, 2022 - Board Meeting  
Category 14. ANNOUNCEMENT OF EXECUTIVE SESSION  
Access Public  
Type Information

**15. ADJOURNMENT**

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**Subject 15.1 Adjourn**  
Meeting Nov 9, 2022 - Board Meeting  
Category 15. ADJOURNMENT  
Access Public  
Type Action  
Recommended Action Motion to adjourn