Post-Secondary Visitation Form

Please be reminded of the following procedures if you are going to be absent from school due to college/higher education visits:

1. Prior to the visit, advance written notification from parent/guardian must be given to the high school administration for approval.
2. Fill out this school visit form while you are on your visit and return it to the attendance window within three (3) days of your absence from school.
3. During the school year a maximum of three (3) absences for higher education visits will be granted.

_____	_____	_____
Student Name	Name of Institution Visited	Date of Visit

_____	_____
Parent /Guardian Signature	Institution Representative Signature