

Attendance Policy

WCMS SBDM #603-16

Students shall attend school on a daily basis in order to receive the full amount of instructional time that will help them become self-sufficient individuals.

Excused Absences

- Doctor's Note (1 Note for long-term illness)
- Medical or Dental Notes due to appointments
- Serious illness in the immediate family
- Order from Court
- Death in the immediate family, 3-day limit except for extenuating circumstances, Bring in funeral program
- Family emergency (Principal discretion)
- Natural disaster or emergency beyond student control
- School sponsored trip or related school activities

Excused absences with parental note—limit 6 days

- Student is sick and brings a note from parent
- Student is sick less than 2 days can use parent note, over 2 days requires doctor's note
- Funeral attendance of extended family

Truancy

- KRS statute states after 5 unexcused absences the student/parent will be sent a final notice that any more unexcused absences will result in court charges being filed.

Appeals

- Parents/students may appeal the assignment of excused/unexcused absence to the attendance appeals committee

Make-Up Work

- Student will have one school day to make up missed work for each day of absence
- It is the responsibility of the student to get make-up work due to absences