San Bernardino County Superintendent of Schools
Transforming lives through education

Ted Alejandre
County Superintendent

September 17, 2024 Bulletin No. 25-009

To: Chief Business Officials, Directors of Fiscal Services and Accounting (K-12, ROPs)
San Bernardino County School Districts

SUBJECT: **2024-25 Interim Report Workshop**

Business Advisory Services will conduct an Interim Report Workshop for Accounting and Fiscal Directors and their technical staff. This workshop will provide an overview of the processes to complete the Interim Report documents using the SACS Web-based software and our financial system. The workshop materials will provide an overview of the forms used to complete the Interim Report process, including SACS Supplemental Forms, Cash Flow, and Criteria and Standards, as well as problem areas we have seen in the past. Time will also be dedicated to the data used in the LCFF calculator.

Directors and staff who are involved in the Interim Report process are encouraged to attend the workshop. If you have individual concerns or needs regarding Interim Reporting, Business Advisory Services staff will be available to assist you prior to submission of the District's Interim Financial Reports.

The upcoming 2024-25 Interim Workshop will be held both in-person and virtually on Wednesday, October 16, 2024. The workshop will begin at 9:00 a.m. and is scheduled to end at approximately 4:00 p.m. Breakfast and lunch will be provided for in-person attendees.

Wednesday, October 16, 2024, 9:00 a.m. to 4:00 p.m.
Registration Deadline: October 11, 2024

In Person (Brier – Arrowhead Room)	Webinar Presentation
https://sbcss.k12oms.org/69-249447	https://sbcss.k12oms.org/69-251693

Please use the links above to register on or before Friday, October 11, 2024. You will receive registration confirmation. Registrants will receive an email with information on how to access the workshop materials at a later date. Those participating virtually will be sent a link for the webinar. If you have questions regarding registration, please call Mirel Safar at (909) 386-9688. For questions regarding the material covered in the workshop, please call Susan Killian at (909) 386-9680.

Sincerely,

Ted Alejandre
County Superintendent of Schools

Signed by
Thomas G. Cassida, Jr.
Director, Business Advisory Services

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