



Regular Meeting Agenda

Steilacoom Historical School District Professional Development Center

511 Chambers Street, Steilacoom, WA

<https://steilacoom-k12-wa-us.zoom.us/j/83647682388>

or call 253-215-8782 and enter Webinar ID: 836 4768 2388

Wednesday, September 18, 2024 06:00 PM

I. CALL TO ORDER

(Action)

- A. Pledge of Allegiance
- B. Roll Call
- C. Agenda Review
- D. Approval of Agenda

II. PRESENTATION - School Opening Update

(Presentation)

Presenter: Superintendent Weight

[Back to School 2024.pdf \(p. 3\)](#)

III. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments from the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

IV. REPORT - Budget Status Report

(Information)

Presenter: Shawn Lewis

[Budget Status Report.pdf \(p. 25\)](#)

V. CONSENT AGENDA

(Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

[Approval of August and September 2024 Accounts Payable and August 2024 Payroll.pdf \(p. 36\)](#)

[Approval of August 21 2024 Regular Board Meeting Minutes.pdf \(p. 102\)](#)

[Approval of Certificated Personnel Report.pdf \(p. 110\)](#)

[Approval of Classified Personnel Report.pdf \(p. 111\)](#)

[Approval of Co-Curricular Personnel Report.pdf \(p. 112\)](#)

[Approval of Certificated Staff Out of Endorsement 2024-25 School Year.pdf \(p. 115\)](#)

[Approval of ESD112 DOL CDL Services Agreement.pdf \(p. 117\)](#)

[Approval of Pacific Lutheran University and SHSD MOU.pdf \(p. 121\)](#)

VI. OLD BUSINESS - Adoption of 2024-25 Board Governance Goals

(Action)

Presenter: Superintendent Weight

[Board Governance Goals 24-25.pdf \(p. 129\)](#)

VII. NEW BUSINESS

A. First Reading of Policy 3241 Student Discipline

(Action)

Presenter: Susanne Beauchaine

[Policy 3241 Student Discipline.pdf \(p. 134\)](#)

B. Board Goal - Professional Learning

(Discussion)

Presenter: Sam Scott

VIII. BOARD COMMUNICATION

(Information)

IX. ANNOUNCEMENTS

(Information)

X. ADJOURNMENT

(Action)



The best education for every student.

STEILACOOM
Historical School District No. 1

Back to School Update

Fall 2024

Dr. Weight



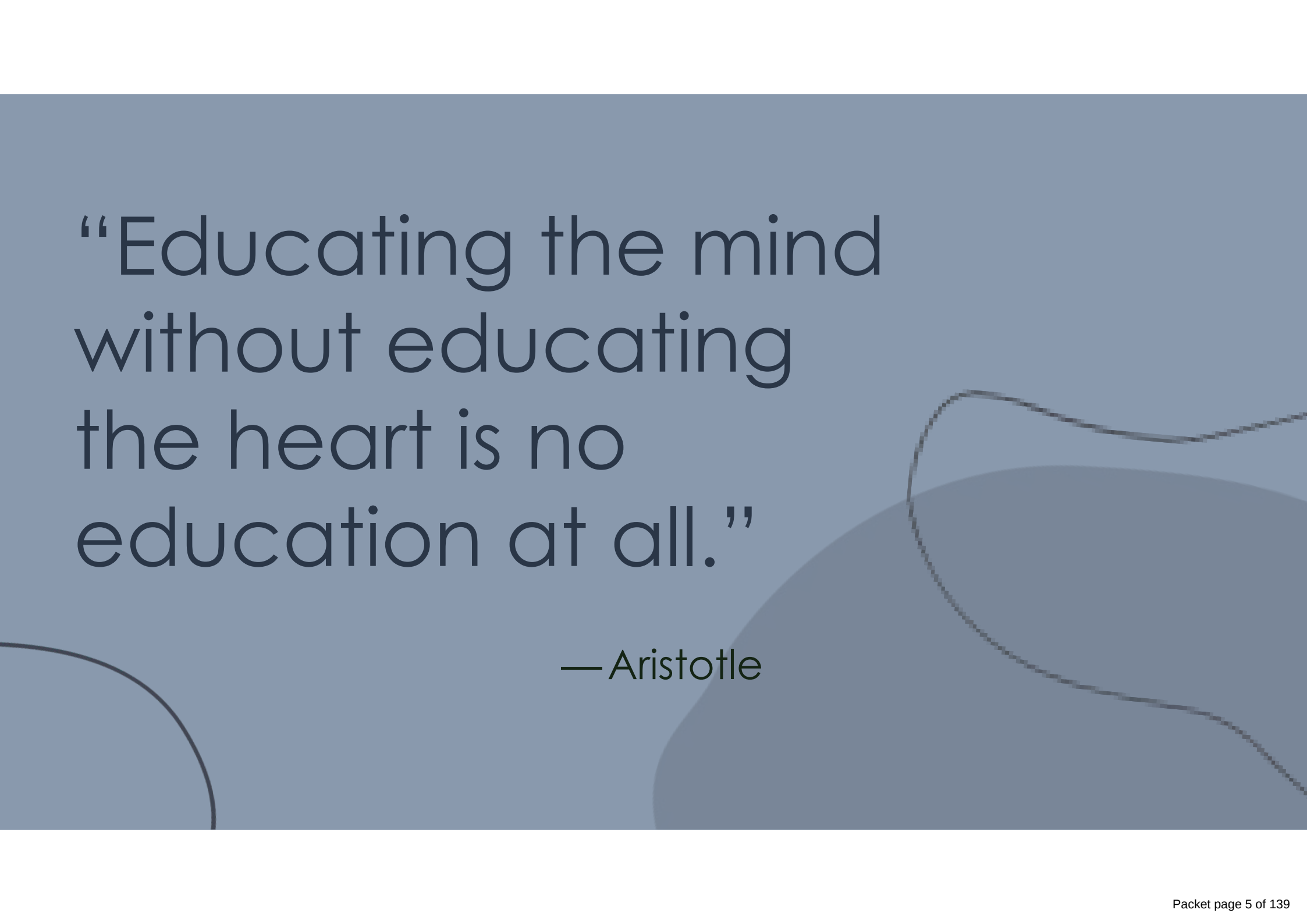
24 New Staff Members

11 Certificated & 13 Classified

3 Powerful Professional Development Days

3,049 Learners

Grades PK-12th



“Educating the mind
without educating
the heart is no
education at all.”

—Aristotle

Our Schools



Anderson Island Elementary



Anderson Island Elementary



Enrollment

TK- 5

K-3rd – 14

TOTAL: 19 Students



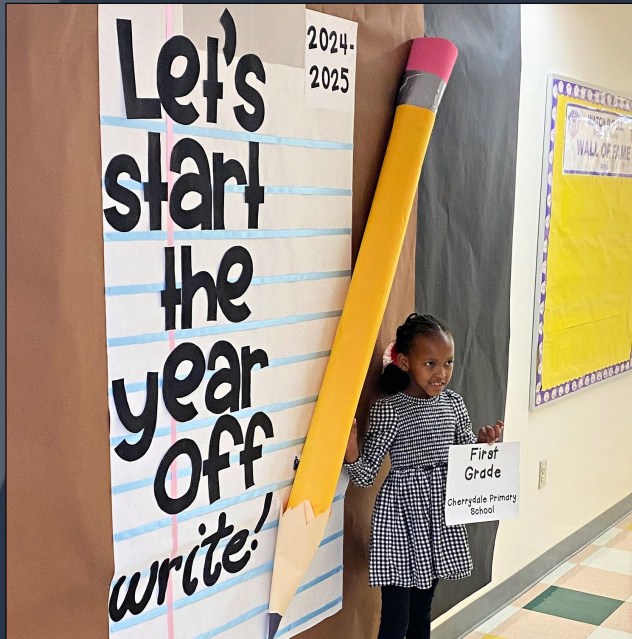
Excitement

"I'm excited to continue building on the strong foundations established last year at Anderson Island Elementary. I'm particularly looking forward to deepening our connections with students and families, fostering a supportive and inclusive environment where every student can thrive and achieve their best."

Cherrydale Primary



Cherrydale Primary



Enrollment

K – 69

1st – 77

2nd – 87

3rd – 97

TOTAL: 333 Students



Excitement

"I am excited to learn alongside the Cherrydale staff and students this year as the new principal. It's always my goal to learn the name of every student in our building so I'm looking forward to reaching that goal this year!"

Chloe Clark Elementary



Chloe Clark Elementary



Enrollment

K – 100

1st – 99

2nd – 128

3rd – 127

TOTAL: 454 Students



Excitement

“As we open the doors this year, I am most excited about creating opportunities to connect with students and families both academically and personally. This year brings fresh opportunities to learn, laugh, and thrive and I love seeing the curiosity and enthusiasm of students and watching our dedicated teachers inspire our youngest learners. Go Explorers!”

Saltar's Point Elementary



Saltar's Point Elementary



Enrollment

4th – 225

5th – 214

TOTAL: 443 Students



Excitement

"I am looking forward to spending the year with such an amazing staff, who welcomed our eager young people back to school. It's going to be a great year."

Pioneer Middle



Pioneer Middle



Enrollment

6th – 262

7th – 248

8th – 252

TOTAL: 762 Students



Excitement

"I'm excited to kick off this new school year at Pioneer Middle School! We have so many great things in store, and I can't wait to see our students learn, grow, and achieve their best. Let's make this a fantastic year together!"

Steilacoom High



Steilacoom High



Enrollment

9th – 247

10th – 233

11th – 265

12th – 258

TOTAL: 1,003 Students

**The Steilly Way is...
Getting Better Every Day!**

We Believe

In This Space

**You
Matter**

**You're
Ready**

**You
Can**



Building Joyful & Confident Graduates

Excitement

"I'm excited for our staff to show our kids exactly how we care for them, and be specific about what that care looks like in all our spaces. We created these posters with our collective belief statements in yellow. This Tier 1 strategy will help everyone have clarity about how to be the best version of themselves. The Steilly Way."

Enrollment

September 2024 Enrollment (FTE): 2,751.24

September 2023 Enrollment (FTE): 2,793.61

These numbers do not include Running Start. Running Start information will be available in October.

Based on the numbers above, we have 42 fewer students, and we budgeted for 50 fewer students than last year.

We are 8 FTE above our projections.



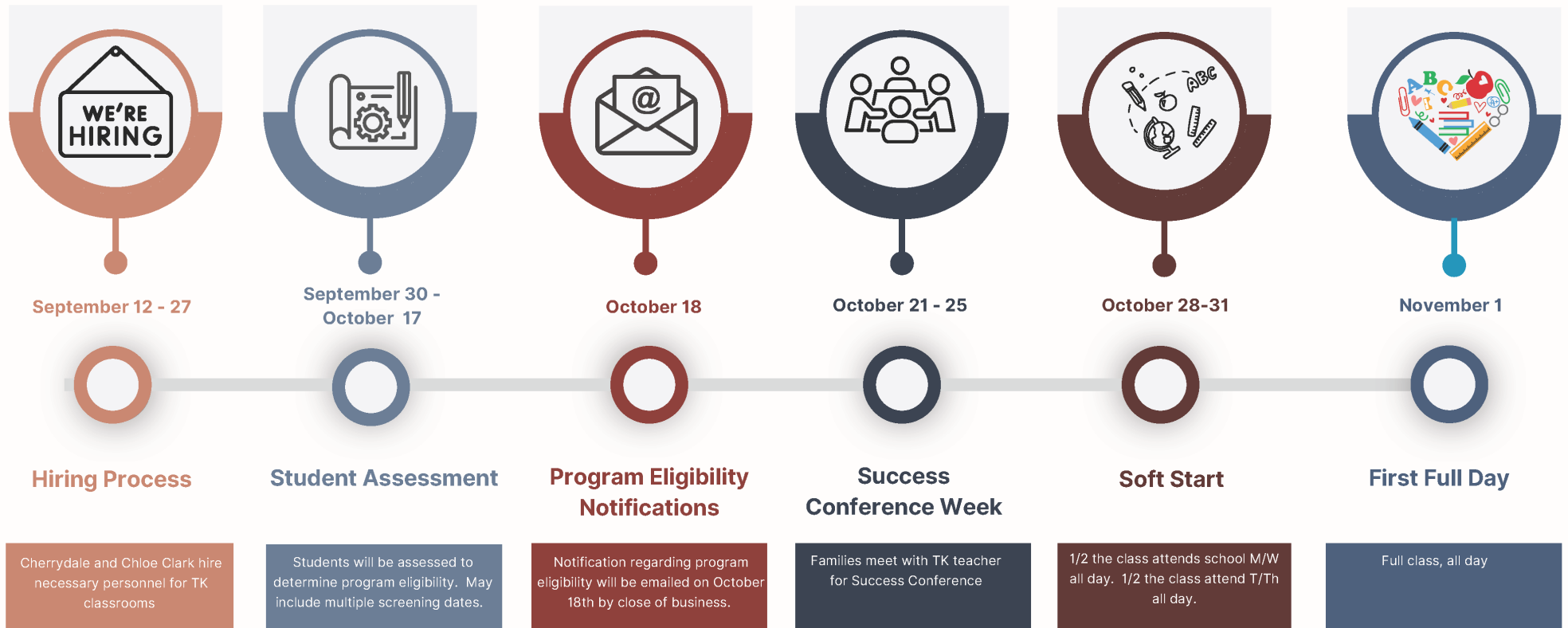
Transitional Kindergarten



Transitional Kindergarten (TK) provides a school-based educational experience to children in the year before kindergarten.



2024 Transitional Kindergarten Timeline



District Data



Transportation

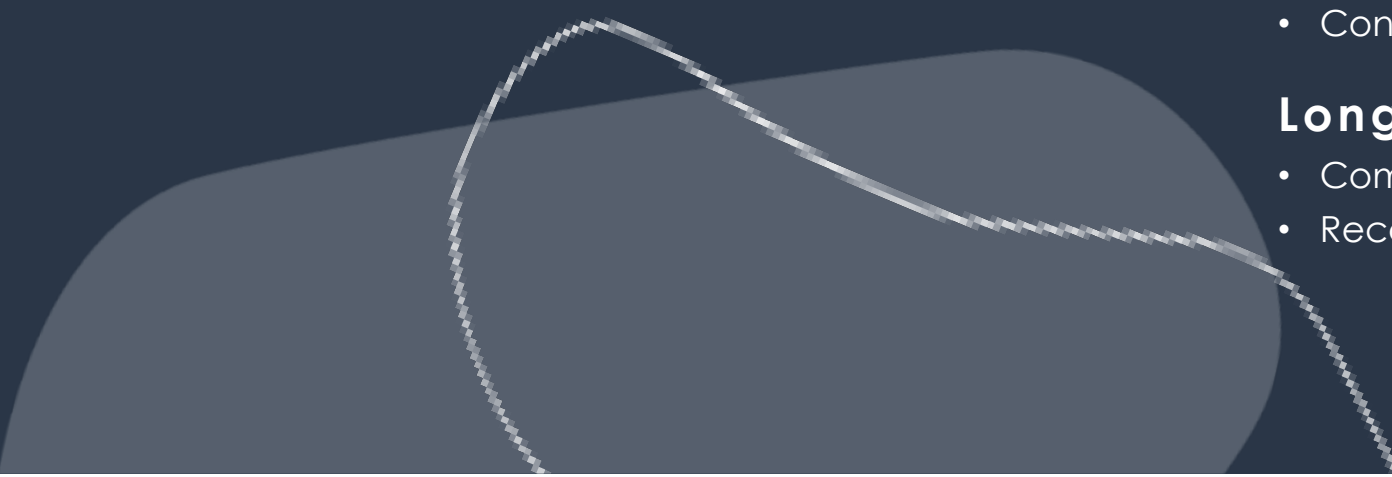
- 50% of our students ride a school bus to and from school.
- Durham runs 27 school buses - each bus visits 2 or 3 schools per day.
- Average of 31 students per route.



Food Service

- Sodexo employs 26 food service staff.
- Over 50 meals are served per day/per Sodexo employee.
- In the first 4 days of school, Sodexo served:
 - 3,441 lunches (39% F/R)
 - 869 breakfasts (56% F/R)

Looking Ahead....



Student Achievement

- K-4 Literacy Data
- AP data in October
- Reaffirm Student Achievement Goals in November

School Improvement Planning

- SBA data
- SIP Fall visits

Enrollment and Budget

- Reductions at district-level
- Monitoring closely
- Conservative in projections

Long Range Capital Facilities

- Committee's work to continue
- Recommendations to follow



Thank you!



September 10, 2024

To: Dr. Kathi Weight, Superintendent

From: Shawn Lewis

Subject: Financial Update

Attached are the Budget Status Reports for all funds as of the end of August 2024, along with charts and data showing our monthly attendance, general fund balance, and general fund cash balance.

Our General Fund Balance as of 8/31 is \$3,868,445. Based on my initial review of year-end financial information, we will have small amounts of state recovery (amounts we will pay back) and funding in LAP and CTE that are required to be carried over into the 2024-25 school year. Even taking all those into account, and estimating the number of invoices still outstanding – I expect that we will have a final ending fund balance this year that meets the 6% of prior year expenditures target.

Revenue exceeded our overall target for the year – thanks in large part to the federal government sending nearly \$500,000 more than originally anticipated.

Annual expenses came in under our budget for the year – thanks in large part to our capital levy addressing costs for non-voted debt, technology, and capital safety expenses.

Our Capital Projects Fund ends the year with just over \$1 million in fund balance after we made a transfer of \$1.625 million for a debt service payment due in December.

The ASB fund will end the year spending about \$50,000 more than revenue – but this is a positive as they are spending down excess fund balance.

Final adjustments to the financial statements will be completed by the October board meeting and I will include draft financial statements at that meeting.

Steilacoom Historical School District No. 1

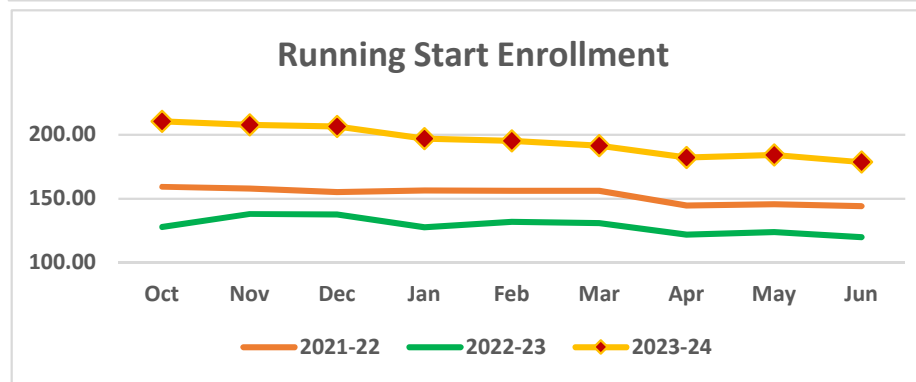
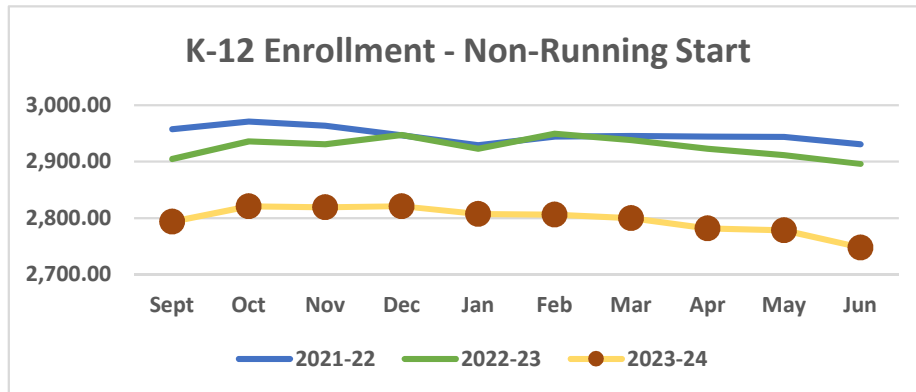
Monthly Budget Report

2023-24 Executive Summary

Aug-24

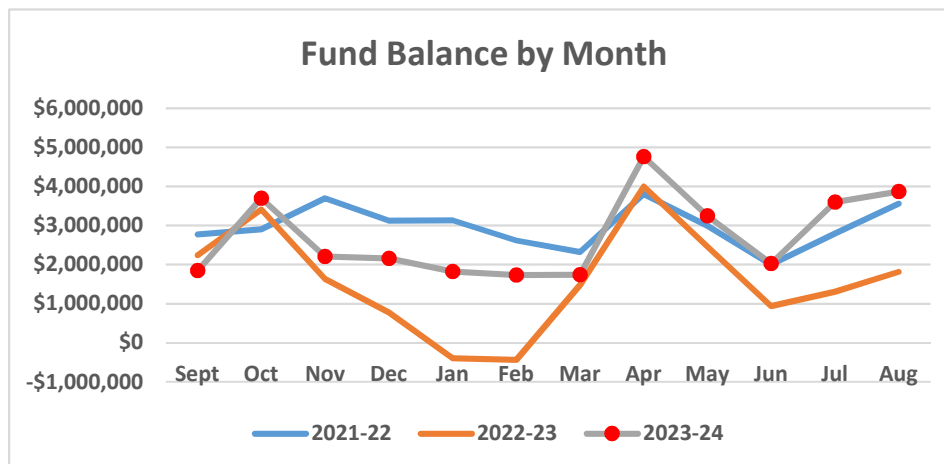
Enrollment

Budgeted FTE	3,037.00
Actual Average Annual FTE	3,001.64
FTE Over/Under Budget	(35.36)



General Fund Balance

Actual as of Prior Month	\$3,596,905
Actual as of Current Month	\$3,868,445
Increase/Decrease in Fund Balance	\$271,540
Fund Balance as a % of Budgeted Expenditures	7.58%

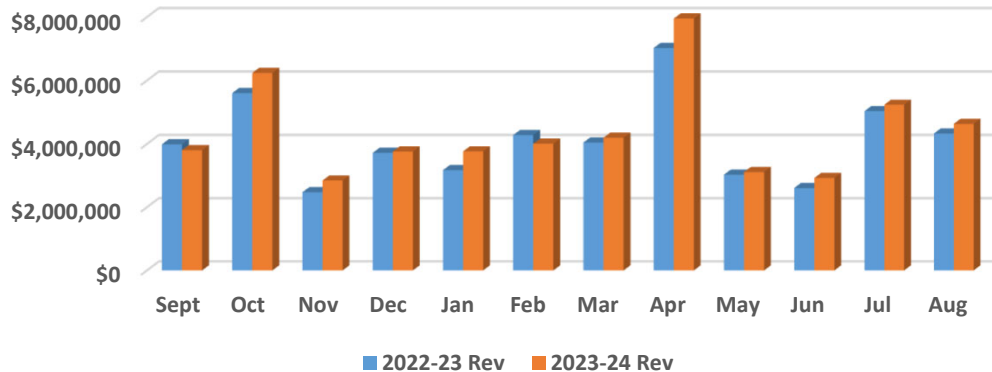


General Fund Cash and Investment Balance

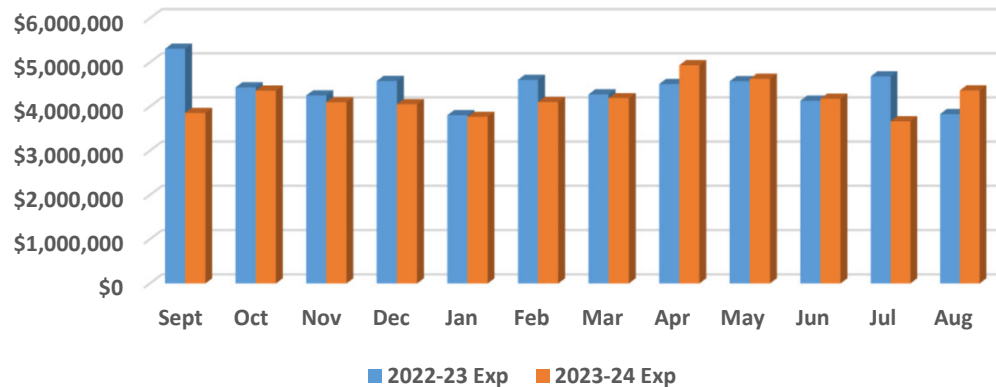
As of Month End

	2021-22	2022-23	2023-24	Change From Prior Year
Sept	\$3,699,925	\$2,127,134	\$1,739,546	(\$387,588)
Oct	\$4,954,039	\$3,382,880	\$3,636,745	\$253,865
Nov	\$4,196,404	\$1,628,957	\$2,386,579	\$757,622
Dec	\$3,792,454	\$751,911	\$2,138,377	\$1,386,466
Jan	\$3,830,686	\$370,061	\$1,795,477	\$1,425,416
Feb	\$3,317,966	(\$1,964)	\$1,724,610	\$1,726,575
Mar	\$2,991,604	\$785,205	\$1,736,940	\$951,734
Apr	\$4,489,799	\$3,972,916	\$4,743,507	\$770,591
May	\$3,627,568	\$2,365,690	\$3,214,113	\$848,423
Jun	\$2,705,656	\$852,646	\$1,991,064	\$1,138,418
Jul	\$2,773,910	\$1,171,464	\$3,400,550	\$2,229,086
Aug	\$2,924,278	\$1,691,540	\$3,805,218	\$2,113,678

Monthly Revenue Compared to Prior Year



Monthly Expenses Compared to Prior Year



10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of August, 2024

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 LOCAL TAXES	8,336,223	37,006.08	8,418,507.55		82,284.55-	100.99
2000 LOCAL SUPPORT NONTAX	857,000	49,321.46	970,414.17		113,414.17-	113.23
3000 STATE, GENERAL PURPOSE	30,608,676	3,057,998.54	30,266,182.49		342,493.51	98.88
4000 STATE, SPECIAL PURPOSE	8,992,655	1,149,425.40	9,189,297.06		196,642.06-	102.19
5000 FEDERAL, GENERAL PURPOSE	399,000	120,188.06	877,284.61		478,284.61-	219.87
6000 FEDERAL, SPECIAL PURPOSE	2,536,337	221,185.13	2,522,998.59		13,338.41	99.47
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	3,000.00		3,000.00-	0.00
9000 OTHER FINANCING SOURCES	0	.00	5,301.44		5,301.44-	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	51,729,891	4,635,124.67	52,252,985.91		523,094.91-	101.01
B. EXPENDITURES						
00 Regular Instruction	27,814,301	2,160,711.35	27,162,962.83	18,855.87	632,482.30	97.73
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	7,224,977	503,890.68	7,098,576.63	4,124.70	122,275.67	98.31
30 Voc. Ed Instruction	2,263,813	434,859.88	2,345,986.39	12,952.93	95,126.32-	104.20
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,689,402	569,044.11	1,417,010.06	1,032.69	271,359.25	83.94
70 Other Instructional Pgms	592,263	82,843.25	828,779.94	9,432.93	245,949.87-	141.53
80 Community Services	0	.00	.00	0.00	.00	0.00
90 Support Services	11,477,509	612,235.63	11,427,267.94	660,281.92	610,040.86-	105.32
<u>Total EXPENDITURES</u>	51,062,265	4,363,584.90	50,280,583.79	706,681.04	75,000.17	99.85
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	450,000	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	217,626	271,539.77	1,972,402.12		1,754,776.12	806.33
F. <u>TOTAL BEGINNING FUND BALANCE</u>	500,000		1,896,042.46			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u>	717,626		3,868,444.58			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restricted for Carryover	0	.00
G/L 823 Restricted for Carryover of Tra	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845 Restricted for Self Insur	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	450,000-	.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 873 Committed to Depreciation Sub-F	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	1,167,626	3,868,444.58
G/L 891 Unassigned Min Fnd Bal Policy	0	.00
G/L 896 Change in Accounting Principles	0	.00
G/L 897 Change to or within the Financi	0	.00
<u>TOTAL</u>	717,626	3,868,444.58

20--CAPITAL PROJECT FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of August, 2024

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	21,650.70	3,292,089.55		3,292,089.55-	0.00
2000 Local Support Nontax	151,000	13,788.14	140,610.07		10,389.93	93.12
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	790.12		790.12-	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 151,000	 35,438.84	 3,433,489.74		 3,282,489.74-	 > 1000
 <u>B. EXPENDITURES</u>						
10 Sites	0	16,500.00	16,500.00	0.00	16,500.00-	0.00
20 Buildings	0	29,762.00-	106,839.52	3,839.01	110,678.53-	0.00
30 Equipment	0	655,668.56	724,562.22	369,657.57	1,094,219.79-	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	12,916.00	16,084.00	5,100.00	21,184.00-	0.00
60 Bond Issuance Expenditure	0	.00	6,000.00	0.00	6,000.00-	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 0	 655,322.56	 869,985.74	 378,596.58	 1,248,582.32-	 0.00
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 275,000	 1,625,000.00	 1,625,000.00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	 124,000-	 2,244,883.72-	 938,504.00		 1,062,504.00	 856.86-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 170,000		 183,530.62			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	 46,000		 1,122,034.62			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	772,716.24-
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restricted Impact Fees	270,000	233,685.68
G/L 867 Restrictd Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	224,000-	1,661,065.18
G/L 890 Unassigned Fund Balance	0	.00
G/L 896 Change in Accounting Principles	0	.00
G/L 897 Change to or within the Financi	0	.00
<u>TOTAL</u>	46,000	1,122,034.62

30--DEBT SERVICE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of August, 2024

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	4,071,610	2,970.64	3,900,705.91		170,904.09	95.80
2000 Local Support Nontax	1,000	3,485.43	52,301.54		51,301.54-	> 1000
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	725,000	1,625,000.00	1,625,000.00		900,000.00-	224.14
Total REVENUES/OTHER FIN. SOURCES	4,797,610	1,631,456.07	5,578,007.45		780,397.45-	116.27
B. EXPENDITURES						
Matured Bond Expenditures	8,870,000	.00	8,330,000.00	0.00	540,000.00	93.91
Interest On Bonds	710,000	.00	966,600.00	0.00	256,600.00-	136.14
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	0	.00	.00	0.00	.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	9,580,000	.00	9,296,600.00	0.00	283,400.00	97.04
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXPENDITURES (A-B-C-D)	4,782,390-	1,631,456.07	3,718,592.55-		1,063,797.45	22.24-
F. TOTAL BEGINNING FUND BALANCE	5,441,308		6,130,439.64			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	658,918		2,411,847.09			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	658,918		2,411,847.09			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
G/L 896 Change in Accounting Principles	0		.00			
G/L 897 Change to or within the Financi	0		.00			
TOTAL	658,918		2,411,847.09			

40--ASB FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of August, 2024

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	260,710	26,795.38	202,765.65		57,944.35	77.77
2000 Athletics	178,332	895.00	34,644.33		143,687.67	19.43
3000 Classes	219,200	.00	54,855.06		164,344.94	25.03
4000 Clubs	568,580	6,341.46	182,049.77		386,530.23	32.02
6000 Private Moneys	21,100	83.94	5,613.66		15,486.34	26.61
Total REVENUES	1,247,922	34,115.78	479,928.47		767,993.53	38.46
B. EXPENDITURES						
1000 General Student Body	298,660	1,427.27	56,094.47	5,567.25	236,998.28	20.65
2000 Athletics	234,461	6,628.26	221,075.40	1,541.40	11,844.20	94.95
3000 Classes	229,100	2,223.34	59,472.65	715.65	168,911.70	26.27
4000 Clubs	622,037	1,304.49	183,688.74	3,500.00	434,848.26	30.09
6000 Private Moneys	29,275	.00	6,023.01	0.00	23,251.99	20.57
Total EXPENDITURES	1,413,533	11,583.36	526,354.27	11,324.30	875,854.43	38.04
C. EXCESS OF REVENUES OVER(UNDER) EXPENDITURES (A-B)	165,611-	22,532.42	46,425.80-		119,185.20	71.97-
D. TOTAL BEGINNING FUND BALANCE	277,387		361,478.59			
E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE C+D + OR - E)	111,776		315,052.79			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	111,776		315,052.79			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
G/L 896 Change in Accounting Principles	0		.00			
G/L 897 Change to or within the Financi	0		.00			
TOTAL	111,776		315,052.79			

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of August, 2024

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	1,000	613.36	7,095.64		6,095.64-	709.56
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	1,000	613.36	7,095.64		6,095.64-	709.56
B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	1,000	613.36	7,095.64		6,095.64-	709.56
D. EXPENDITURES						
Type 30 Equipment	4,000	.00	.00	0.00	4,000.00	0.00
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	4,000	.00	.00	0.00	4,000.00	0.00
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u> <u>OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	3,000-	613.36	7,095.64		10,095.64	336.52-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	140,603		155,621.43			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE</u> <u>(G+H + OR - I)</u>	137,603		162,717.07			
K. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	137,603		162,717.07			
G/L 830 RES FOR DEBT SERVICE	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
G/L 896 Change in Accounting Principles	0		.00			
G/L 897 Change to or within the Financi	0		.00			
<u>TOTAL</u>	137,603		162,717.07			

***** End of report *****

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: September 18, 2024

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.



Shawn Lewis, Assistant Superintendent

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
<u>GENERAL FUND:</u>					
	Payroll	800955	to	800956	\$ 2,207.18
	Payroll A/P	134739	to	134753	\$ 503,772.16
	Payroll ACH Payments		to		\$ 522,279.02
	Payroll Taxes		to		\$ 605,079.10
	Direct Deposit		to		\$ 1,671,591.56
August 21, 2024	Accounts Payable	134711	to	134711	\$ 46.25
August 21, 2024	Accounts Payable	134712	to	134721	\$ 64,055.22
August 22, 2024	Accounts Payable	134722	to	134738	\$ 29,614.02
September 4, 2024	Accounts Payable	134754	to	134754	\$ 42,165.00
September 4, 2024	Accounts Payable	134755	to	134755	\$ 3,836.14
September 9, 2024	Accounts Payable	134756	to	134756	\$ 14.25
September 9, 2024	Accounts Payable	134757	to	134764	\$ 417,028.79
September 9, 2024	Accounts Payable	134765	to	134795	\$ 203,633.51
September 9, 2024	Accounts Payable	134796	to	134797	\$ 49,450.15
August 27, 2024	Accounts Payable ACH	202300176	to	202300176	\$ 26,874.87

TOTAL GENERAL FUND: \$ 4,114,772.35

CAPITAL PROJECTS FUND:

August 21, 2024	Accounts Payable	200591	to	200592	\$ 831.40
August 22, 2024	Accounts Payable	200593	to	200593	\$ 3,203.91
September 4, 2024	Accounts Payable	200594	to	200594	\$ 6,758.04
September 5, 2024	Accounts Payable	200595	to	200598	\$ 216,749.54
September 9, 2024	Accounts Payable	200599	to	200601	\$ 49,561.78
September 9, 2024	Accounts Payable	200602	to	200602	\$ 16,500.00
August 27, 2024	Accounts Payable ACH	202300175	to	202300175	\$ 120.00
September 6, 2024	Accounts Payable void				\$ (63,534.57)

TOTAL CAPITAL PROJECTS FUND: \$ 230,190.10

ASSOCIATED STUDENT BODY FUND:

August 22, 2024	Accounts Payable	405488	to	405490	\$ 8,974.96
September 4, 2024	Accounts Payable	405491		405491	\$ 27.80
August 27, 2024	Accounts Payable ACH	202300174	to	202300174	\$ 774.00

TOTAL ASSOCIATED STUDENT BODY FUND: \$ 9,776.76

TRANSPORTATION VEHICLE FUND:

TOTAL TRANSPORTATION VEHICLE FUND:

#REF! 10

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

Kathi Weight, Secretary to the Board

PAYROLL

A/P

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$1,127,464.69. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:

Wire Transfer Payments 202300162 through 202300167, totaling \$1,127,464.69

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202300162	*STELLACOOM IMPREST FUND	08/30/2024	20240830ADRSad0	Payroll accrual	0	106.57	106.57
202300163	KEYBANK NATIONAL ASSOCIATION	08/30/2024	20240830AD1FIC	Payroll accrual	0	147,783.64	605,079.10
			20240830AD1FIT	Payroll accrual	0	224,613.24	
			20240830AD1FIT+	Payroll accrual	0	15,498.00	
			20240830AD1Med	Payroll accrual	0	34,700.29	
			20240830AF1FIC	Payroll accrual	0	147,783.64	
			20240830AF1Med	Payroll accrual	0	34,700.29	
202300164	*KEYBANK NA - OMNI	08/30/2024	20240830ADA101	Payroll accrual	0	1,400.00	24,551.40
			20240830ADA104	Payroll accrual	0	3,137.50	
			20240830ADA104R	Payroll accrual	0	1,953.90	
			20240830ADA105	Payroll accrual	0	1,851.00	
			20240830ADA105R	Payroll accrual	0	3,100.00	
			20240830ADA106	Payroll accrual	0	200.00	
			20240830ADA107	Payroll accrual	0	2,666.00	
			20240830ADA108	Payroll accrual	0	2,400.00	
			20240830ADA108R	Payroll accrual	0	2,175.00	
			20240830ADA109	Payroll accrual	0	5,368.00	
			20240830ADA109R	Payroll accrual	0	300.00	
202300165	*KEYBANK NA - DSHS	08/30/2024	20240830ADCS%50	Payroll accrual	0	1,858.44	1,858.44
202300166	*KEYBANK NA - DRS	08/30/2024	20240830AD1ReE0	Payroll accrual	0	0.00	459,422.65
			20240830AD1ReE2	Payroll accrual	0	24,496.14	
			20240830AD1ReE3	Payroll accrual	0	14,746.73	
			20240830AD1ReT0	Payroll accrual	0	0.00	
			20240830AD1ReT2	Payroll accrual	0	47,876.81	
			20240830AD1ReT3	Payroll accrual	0	101,349.58	
			20240830ADA81%3	Payroll accrual	0	1,633.60	
			20240830ADA8103	Payroll accrual	0	19,735.00	
			20240830ADA8113	Payroll accrual	0	2,141.00	
			20240830ADDCP R	Payroll accrual	0	2,800.00	
			20240830ADDCP%R	Payroll accrual	0	93.44	
			20240830AF1ReE0	Payroll accrual	0	0.00	
			20240830AF1ReE2	Payroll accrual	0	34,502.75	
			20240830AF1ReE3	Payroll accrual	0	22,567.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			20240830AF1ReT0	Payroll accrual	0	0.00	
			20240830AF1ReT2	Payroll accrual	0	57,633.98	
			20240830AF1ReT3	Payroll accrual	0	129,846.62	
202300167	*KEYBANK NA - VEBA	08/30/2024	20240830ADV1119	Payroll accrual	0	2,500.00	36,446.53
			20240830ADV2119	Payroll accrual	0	5,000.00	
			20240830ADV3119	Payroll accrual	0	16,253.99	
			20240830ADV3ps	Payroll accrual	0	1,135.11	
			20240830ADV4119	Payroll accrual	0	900.00	
			20240830ADV4ps	Payroll accrual	0	300.00	
			20240830ADVC	Payroll accrual	0	10,357.43	

6 Wire Transfer Check(s) For a Total of 1,127,464.69

	0	Manual	Checks For a Total of	0.00
	6	Wire Transfer	Checks For a Total of	1,127,464.69
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	6	Manual, Wire Tran, ACH & Computer Checks		1,127,464.69
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,127,464.69

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$503,772.16. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 134739 through 134753, totaling \$503,772.16

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134739	*CSIDENTITY CORPORATION	08/30/2024	20240830ADNWEXP	Payroll accrual	0	33.00	33.00
134740	*DVM INSURANCE AGENCY - DBA NA	08/30/2024	20240830ADNWPI	Payroll accrual	0	165.06	165.06
134741	*EMPLOY SEC DEPTS - WA LTC	08/30/2024	20240830AD1WLTC	Payroll accrual	0	11,736.47	11,736.47
134742	*EMPLOYMENT SECURITY DEPARTMEN	08/30/2024	20240830AD1PFML	Payroll accrual	0	13,034.91	18,247.70
			20240830AF1PFML	Payroll accrual	0	5,212.79	
134743	*ESD UNEMPLOYMENT POOL	08/30/2024	20240830AF1UC	Payroll accrual	0	5,920.49	5,920.49
134744	*LEGAL ACCESS CONSULTING LLC -	08/30/2024	20240830ADNWLE	Payroll accrual	0	139.60	139.60
134745	*PUGET SOUND WORKERS COMP TRUS	08/30/2024	20240830AD1WC	Payroll accrual	0	2,296.36	13,816.66
			20240830AF1WC	Payroll accrual	0	11,520.30	
134746	*SUTTELL & HAMMER, ATTORNEYS A	08/30/2024	20240830ADZ1012	Payroll accrual	0	1,626.97	1,626.97
134747	*TRANSWORLD SYSTEMS INC	08/30/2024	20240830ADZ1011	Payroll accrual	0	533.02	533.02
134748	*WEA PAYROLL DEDUCTIONS	08/30/2024	20240830ADC0Adj	Payroll accrual	0	-73.89	22,715.77
			20240830ADC0UA	Payroll accrual	0	18,475.76	
			20240830ADC0UB	Payroll accrual	0	186.20	
			20240830ADC0UC	Payroll accrual	0	60.80	
			20240830ADC1UB	Payroll accrual	0	886.68	
			20240830ADC1UC	Payroll accrual	0	453.32	
			20240830ADC1UD	Payroll accrual	0	1,060.38	
			20240830ADC1UE	Payroll accrual	0	1,295.19	
			20240830ADC1UG	Payroll accrual	0	27.08	
			20240830ADC3UB	Payroll accrual	0	34.00	
			20240830ADC4UC	Payroll accrual	0	310.25	
134749	HCA-SEBB BENEFITS	08/30/2024	20240830AFSEBB	Payroll accrual	0	376,200.00	376,200.00
134750	HCA-SEBB BENEFITS	08/30/2024	20240830ADKP1CR	Payroll accrual	0	350.00	41,383.00
			20240830ADKP1ER	Payroll accrual	0	100.00	
			20240830ADKP2CR	Payroll accrual	0	750.00	
			20240830ADKP2ER	Payroll accrual	0	429.00	
			20240830ADKP2FR	Payroll accrual	0	479.00	
			20240830ADKP3ER	Payroll accrual	0	237.00	
			20240830ADKW1CR	Payroll accrual	0	168.00	
			20240830ADKW1ER	Payroll accrual	0	240.00	
			20240830ADKW1FR	Payroll accrual	0	144.00	
			20240830ADKW2CR	Payroll accrual	0	172.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			20240830ADKW2ER	Payroll accrual	0	490.00	
			20240830ADKW2FR	Payroll accrual	0	882.00	
			20240830ADKW2SR	Payroll accrual	0	196.00	
			20240830ADKWSCR	Payroll accrual	0	1,809.00	
			20240830ADKWSEER	Payroll accrual	0	2,440.00	
			20240830ADKWSEFR	Payroll accrual	0	2,465.00	
			20240830ADKWSSR	Payroll accrual	0	1,890.00	
			20240830ADPHCR	Payroll accrual	0	804.00	
			20240830ADPHER	Payroll accrual	0	1,430.00	
			20240830ADPHFR	Payroll accrual	0	2,810.00	
			20240830ADPHSR	Payroll accrual	0	1,840.00	
			20240830ADPMCR	Payroll accrual	0	35.00	
			20240830ADPMER	Payroll accrual	0	80.00	
			20240830ADPMFR	Payroll accrual	0	180.00	
			20240830ADPSCR	Payroll accrual	0	1,008.00	
			20240830ADPSER	Payroll accrual	0	1,088.00	
			20240830ADPSFR	Payroll accrual	0	1,611.00	
			20240830ADPSSR	Payroll accrual	0	921.00	
			20240830ADV1CR	Payroll accrual	0	302.00	
			20240830ADV1FR	Payroll accrual	0	774.00	
			20240830ADV2ER	Payroll accrual	0	688.00	
			20240830ADV2FR	Payroll accrual	0	824.00	
			20240830ADV2SR	Payroll accrual	0	516.00	
			20240830ADVACR	Payroll accrual	0	2,970.00	
			20240830ADVAER	Payroll accrual	0	1,582.00	
			20240830ADVAFR	Payroll accrual	0	3,051.00	
			20240830ADVASR	Payroll accrual	0	2,712.00	
			20240830ADVHSAE	Payroll accrual	0	63.00	
			20240830ADVHSAF	Payroll accrual	0	189.00	
			20240830ADVHSAS	Payroll accrual	0	84.00	
			20240830ADVUCR	Payroll accrual	0	462.00	
			20240830ADVUER	Payroll accrual	0	861.00	
			20240830ADVUFR	Payroll accrual	0	1,081.00	
			20240830ADVUSR	Payroll accrual	0	176.00	
134751	HCA-SEBB FLEX SPEND	08/30/2024	20240830ADDCFSA	Payroll accrual	0	951.39	5,021.43
			20240830ADHCFSR	Payroll accrual	0	4,070.04	
134752	IDAHO CHILD SUPPORT RECEIPTING	08/30/2024	20240830ADCSIDS	Payroll accrual	0	295.00	295.00
134753	The Standard Insurance Company	08/30/2024	20240830ADLTD50	Payroll accrual	0	1,110.04	5,937.99
			20240830ADLTD60	Payroll accrual	0	4,827.95	

15

Computer

Check(s) For a Total of

503,772.16

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	15	Computer	Checks For a Total of	503,772.16
Total For	15	Manual, Wire Tran, ACH & Computer Checks		503,772.16
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	503,772.16

GENERAL FUNDS

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$46.25. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 134711 through 134711, totaling \$46.25

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134711	BUJACICH, KRISTINA M	08/26/2024	reim_08.13.24_\$46.25	STEILACOOM HIGH SCHOOL FOOD SERVICE REFUND	0	46.25	46.25
1	Computer			Check(s) For a Total of			46.25

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	46.25
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	46.25
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	46.25

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$64,055.22. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 134712 through 134721, totaling \$64,055.22

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134712	AGPARTS WORLDWIDE, INC.	08/26/2024	103973	AG PART REPLACEMENT SCREENS FOR CHROMEBOOKS	272425031	48.33	48.33
134713	CDW-G	08/26/2024	SR29298	INVANTI LANDESK ANNUAL TECH SUPPORT RENEWAL 24-25	82425004	5,154.44	5,247.48
			SR88513	CDW-G FOR TRIPP LITE CABLES BLACK AND YELLOW	272425027	93.04	
134714	CIVICPLUS, LLC	08/26/2024	308369	ArchiveSocial Annual Subscription 09/01/24 - 08/31/25	282425009	8,309.69	8,309.69
134715	FRONTLINE EDUCATION	08/26/2024	INVUS210353	Applicant Tracking	182425002	10,016.32	10,016.32
134716	KCDA	08/26/2024	300797718	CHLOE CLARK ELEMENTARY KCDA	1622425001	440.42	3,057.33
			300797719	CHLOE CLARK ELEMENTARY KCDA	1622425001	1,447.02	
			300800418	CHERRYDALE PRIMARY SCHOOL: KCDA: teaching supplies	1462425003	449.50	
			300800419	KCDA- COPY PAPER FOR 2024-25 SY	2372425002	720.39	
134717	LINT, CAROLYN	08/26/2024	08142024_\$7500.00	PROFESSIONAL DEVELOPMENT FOR ADMIN	272425033	7,500.00	7,500.00
134718	MCGRAW HILL LLC	08/26/2024	132911869001	McGraw Hill Language Arts	1622425007	1,049.65	1,049.65

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134719	NORTHWEST TEXTBOOK DEPOSITORY	08/26/2024	114-358-371	Handwriting Gradel for 24/25 School Year NWTD WONDERS YOUR TURN PRACTICE BOOK - CHERRYDALE 24-25	272425012	537.51	10,326.42
			114-358-624	NWTD WONDERS YOUR TURN PRACTICE BOOKS - CHLOE CLARK 24-25	272425013	2,545.63	
			114-358-625	NWTD BIG IDEA MATH RECORD PRACTICE JOURNALS (RPJ) PIONEER MIDDLE 24-25	272425014	7,243.28	
134720	PORTER FOSTER RORICK	08/26/2024	120171	Porter Foster Rorick Semi-Annual Retainer	282425001	14,000.00	14,000.00
134721	SCHOOL CONNECT, LLC	08/26/2024	6234	SCHOOL-CONNECT SCHOOL LICENSE - 2024-25 SY	2372425001	4,500.00	4,500.00
10	Computer			Check(s) For a Total of			64,055.22

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	10	Computer	Checks For a Total of	64,055.22
Total For	10	Manual, Wire Tran, ACH & Computer Checks		64,055.22
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	64,055.22

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$29,614.02. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 134722 through 134738, totaling \$29,614.02

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134722	AARDVARK BARK BLOWING &	08/26/2024	19962	Bark areas at SHS, PIO, SP, CD, and CC	102324194	3,942.00	10,878.30
			19963	Bark areas at SHS, PIO, SP, CD, and CC	102324194	6,936.30	
134723	AMAZON.COM SALES, INC	08/26/2024	1KKJ-PCPM-RVLX	STUDENT SVCS - NURSE SUPPLIES	0	204.57	339.40
			1NQM-WFQL-Q1D7	MAINT - OPEN PURCHASE ORDER 2023-2024 for MAINTENANCE SUPPLIES	102324106	35.77	
			1NTF-PITG-QNMR	CTE - FIRE STICK TV	0	99.06	
134724	CARDCONNECT LLC	08/26/2024	92114895	CREDIT CARD SERVICES SPRING 2023-24 (May-JUL)	82324058	354.34	354.34
134725	CITY OF TACOMA - TACOMA PUBLIC	08/26/2024	100683154_7.14.2024	STELLACOOM HIGH SCHOOL READER BOARD UTILITIES	0	39.53	39.53
134726	CONSOLIDATED ELECTRICAL DISTRI	08/26/2024	8541-1071824	OPEN PURCHASE ORDER 2023-2024 for ELECTRICAL/LIGHTS SUPPLIES	102324177	441.20	1,259.15
			8541-1072482	OPEN PURCHASE ORDER 2023-2024 for ELECTRICAL/LIGHTS SUPPLIES	102324177	817.95	
134727	CROSS CULTURAL COMMUNICATIONS	08/26/2024	8152024	TRANSLATION SERVICES: JOB#	0	354.45	354.45

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134728	JOSTENS INC	08/26/2024	780181DC	8152024 Honor Cords and Medallions for graduation	4312324014	204.72	204.72
134729	KCDA	08/26/2024	300797498	Annual Field Maintenance & GMAX Testing@ SHS with Field Turf	102324155	4,594.59	4,594.59
134730	LAKE JOSEPHINE RIVIERA WATER	08/26/2024	100811_8.12.2024	ANDERSON ISLAND ELEMENTARY WATER USAGE AUG 2024	0	44.00	88.00
			100812_8.12.24	ANDERSON ISLAND ELEMENTARY WATER USAGE AUG 2024	0	44.00	
134731	LEADER SERVICES	08/26/2024	WA12761	PROFESSIONAL SERVICES JULY 2024	0	8.40	8.40
134732	ODP SOLUTIONS, LLC	08/26/2024	379565012001	SHSD WORKROOM SUPPLIES	0	256.30	256.30
134733	PROJECT LEAD THE WAY	08/26/2024	446001	PLTW Engineering \$3200.00 and Biomedical Science \$2200.00 Participation Fees Total \$5400.00.	142324026	5,400.00	5,400.00
134734	RODDA PAINT	08/26/2024	27193578	OPEN PURCHASE ORDER 2023-2024 for PAINT SUPPLIES	102324193	172.58	172.58
134735	SARCO SUPPLY	08/26/2024	1157364	PIO OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324162	48.14	873.58
			1157365	CD OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324165	147.94	
			1157369	AI OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324166	677.50	
134736	SCHINDLER ELEVATOR CORPORATION	08/26/2024	9170253651	ELEVATOR MAINTENANCE SERVICE @ SHS and PIO from 7/1/2023 - 9/30/2023	102324195	3,017.04	3,017.04
134737	WEX BANK	08/26/2024	99006865	MOTOR VEHICLE FUEL SUPPLY: SUMMER FY 2023-24	82324053	1,453.99	1,453.99

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134738	WSIPC	08/26/2024	1002302531	WSIPC NEW Student Online Enrollment	182324002	319.65	319.65
				17 Computer	Check(s) For a Total of	29,614.02	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	17	Computer	Checks For a Total of	29,614.02
Total For	17	Manual, Wire Tran, ACH & Computer Checks		29,614.02
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	29,614.02

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$42,165.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 134754 through 134754, totaling \$42,165.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134754	*ESD UNEMPLOYMENT POOL	09/04/2024	202408RESERVE	PSESD MINIMUM RESERVE PAYMENT	0	42,165.00	42,165.00
			1	Computer	Check(s) For a Total of		42,165.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	42,165.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	42,165.00
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		42,165.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$3,836.14. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 134755 through 134755, totaling \$3,836.14

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134755	STEILACOOM HIST SCHOOL DIST #1	09/04/2024	CTAX11 20240904AAA	Comp Tax owed for Cash Account 11 through 08/31/2024	0	3,836.14	3,836.14

1	Computer	Check(s) For a Total of	3,836.14
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	3,836.14
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	3,836.14
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		3,836.14

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$14.25. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 134756 through 134756, totaling \$14.25

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134756	DOORE, MYRTICE	09/10/2024	reim_08.29.24_\$14.25	STEILACOOM HIGH SCHOOL FOOD SERVICE REFUND	0	14.25	14.25
				1 Computer	Check(s) For a Total of		14.25

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	14.25
Total For	1	Manual, Wire Tran, ACH & Computer Checks		14.25
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		14.25

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$417,028.79. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 134757 through 134764, totaling \$417,028.79

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134757	AMAZON.COM SALES, INC	09/10/2024	113H-PJM-XFGQ	SHS - Amazon 1st Qtr PO	4312425002	35.68	4,752.67
			11PG-YDXY-WWDX	SHS - PO for 1st Qrt Principals Budget not to exceed 5,000	4312425004	243.30	
			13GJ-JJMJ-R7FF	CD - Amazon: Open P.O. for 1st semester Amazon orders not to exceed \$3000	1462425002	1,472.03	
			13JD-PKD9-RLX6	SP - FIBER OPTIC CABLE	0	43.93	
			1JJ4-JJ4M-6FPJ	SP - TEACHING SUPPLIES GAFFEY	0	411.40	
			1R43-7KfV-4VKP	CC - Open PO Amazon for 24/25 teaching supplies	1622425003	49.86	
			1R99-MJWX-QLL6	SHS - Amazon 1st Qtr PO	4312425002	214.97	
			1RXP-TK3L-WRWN	CC - Open PO Amazon for 24/25 teaching supplies	1622425003	56.13	
			1TT4-WTYQ-6X31	APPLY CM 19WX-J439-TLLK(\$-1 8.15) PIO - PRINCIPAL SUPPLIES - AMAZON TERM 1	2372425005	306.33	
			1YJX-FKK6-RPD4	SP - Folding Wagons X 18 12 X \$97.49 6 X \$95.51 Total with tax -	1272425002	1,919.04	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				\$1,919.04			
134758	DEPT OF ENTERPRISE SERVICES (W	09/10/2024	71147172	Employee Assistance Program Interagency Agreement	182425006	6,127.20	6,127.20
134759	FIRST-CITIZENS BANK & TRUST CO	09/10/2024	45457192	DISTRICT COPIER LEASE FALL FY 2024-25 (SEP - DEC)	82425010	7,537.80	7,537.80
134760	IXL LEARNING	09/10/2024	S511174	IXL ADDITIONAL LICENSES FOR PIONEER MIDDLE 24-25	272425036	625.00	625.00
134761	OUTSIDE PIN CONSULTING LTD	09/10/2024	1124	AUGUST PD DAY 2024	272425040	18,000.00	18,000.00
134762	UNIVERSITY OF FLORIDA	09/10/2024	UFLI 2024.08.27	AUGUST PD DAY 2024	272425039	8,400.00	8,400.00
134763	WASA	09/10/2024	315.12	TAX: EduPortal Services 2024-25	282425003	315.12	315.12
134764	WSRMP	09/10/2024	INV-003966	Annual Risk Pool Contribution FY 2024/25 (1ST HALF)	182425004	371,271.00	371,271.00
				8 Computer	Check(s) For a Total of		417,028.79

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	8	Computer	Checks For a Total of	417,028.79
Total For	8	Manual, Wire Tran, ACH & Computer	Checks	417,028.79
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	417,028.79

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$203,633.51. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 134765 through 134795, totaling \$203,633.51

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134765	AARDVARK BARK BLOWING &	09/10/2024	20078	Aardvark Bark	102324171	2,146.95	6,417.45
			20094	Aardvark Bark	102324171	2,135.25	
			20095	Aardvark Bark	102324171	2,135.25	
134766	AMAZON.COM SALES, INC	09/10/2024	137N-TTKW-NNCC	T&L - IT ETHER	0	26.40	1,751.58
				CABLE			
			1D9V-NYCJ-W671	SP - TEACHING	0	111.94	
				SUPPLIES DAVIS			
			1DMC-CT31-VNTX	SP - PRINCIPAL	0	483.36	
				SUPPLIES			
			1HNK-PC7K-R4KP	CTE - FIRE STICK	0	115.56	
			1KNV-F1HQ-66PH	MAINT - OPEN	102324106	34.49	
				PURCHASE ORDER			
				2023-2024 for			
				MAINTENANCE			
				SUPPLIES			
			1ND9-PX66-MMPR	CC - DODEA 2023	0	223.20	
				BLDG SUPPLIES			
			1R9H-JQCR-4LG4	SP - HEALTH ROOM	0	608.02	
				SUPPLIES			
			1VTT-V1CM-J3X6	T&L - IT HARD	0	64.95	
				DRIVE			
			1WL6-H4RR-WNGK	SP - PORTABLE PA	0	83.66	
				SYSTEM			
134767	BARGREEN ELLINGSON INC	09/10/2024	011585120	1 EA MILK COOLER	82324064	3,543.45	18,578.90
				BEVERAGE AIR			
				MODEL NO.			
				SM58HC-W 1 EA			
				MILK COOLER TURBO			
				AIR MODEL NO.			
				TMKC-58-2-SS-N6			
			011585121	1 EA MILK COOLER	82324064	9,881.48	
				BEVERAGE AIR			
				MODEL NO.			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SM58HC-W 1 EA MILK COOLER TURBO AIR MODEL NO. TMKC-58-2-SS-N6			
			011585124	FOOD SERVICE	82324065	3,965.52	
				EQUIPMENT			
			011585125	FOOD SERVICE	82324065	1,188.45	
				EQUIPMENT			
134768	CITY OF DUPONT	09/10/2024	000419-000_8.31.24	CHLOE CLARK	0	979.70	20,311.37
				ELEMENTARY			
			000420-000_8.31.24	CHLOE CLARK	0	6,099.21	
				ELEMENTARY			
			000421-000_8.31.24	CHLOE CLARK	0	735.48	
				ELEMENTARY			
			000422-000_8.31.24	CHLOE CLARK	0	61.49	
				ELEMENTARY			
			103176-000_8.31.24	PIONEER MIDDLE	0	3,604.08	
				SCHOOL			
			103176-001_8.31.24	PIONEER MIDDLE	0	62.71	
				SCHOOL			
			103176-002_8.31.24	PIONEER MIDDLE	0	1,839.99	
				SCHOOL			
			103176-003_8.31.24	PIONEER MIDDLE	0	6,928.71	
				SCHOOL			
134769	CLOVER PARK SCHOOL DISTRICT	09/10/2024	2260	STEILACOOM HIGH	82324070	4,372.50	5,332.50
				SCHOOL SWIM			
				FACILITY RENTAL			
				FY 2023-24: NOV			
				2023(INV 2260),			
				JUN 2024(INV			
				2296)			
			2296	STEILACOOM HIGH	82324070	960.00	
				SCHOOL SWIM			
				FACILITY RENTAL			
				FY 2023-24: NOV			
				2023(INV 2260),			
				JUN 2024(INV			
				2296)			
134770	CROOK, RACHEL MCKENZIE	09/10/2024	reim_8.29.24_\$44.79	SALTAR'S POINT	0	44.79	44.79
				ELEMENTARY			
				TEACHING SUPPLIES			
				PURCHASE			
				REIMBURSEMENT			
134771	DAIKIN APPLIED	09/10/2024	3458947	Chiller	102324159	975.49	975.49
				Maintenance at			
				SHS			
134772	DURHAM SCHOOL SERVICES	09/10/2024	00001753	SUMMER STUDENT	82324056	658.42	2,532.80
				TRANSPORTATION			
				(MAY - AUG 2024)			
			00001917	SUMMER STUDENT	82324056	1,874.38	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				TRANSPORTATION (MAY - AUG 2024)			
134773	GRAINGER	09/10/2024	9223092140	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324189	43.86	43.86
134774	HAROLD LEMAY ENTERPRISES	09/10/2024	18690688S180_9.1.24	SHSD MAINT DIGGS ST 1100: LOC 18251-001	0	226.50	9,484.43
			18693494S180_9.1.24	CHERRYDALE PRIMARY SCHOOL: LOC 18251-003	0	567.99	
			18693495S180_9.1.24	SHSD 510 ADMIN BLDG 510: LOC 18251-004	0	226.50	
			18693496S180_9.1.24	PIONEER MIDDLE SCHOOL: LOC 18251-006	0	1,581.98	
			18693497S180_9.1.24	PIONEER MIDDLE SCHOOL: LOC 18251-007	0	920.46	
			18693498S180_9.1.24	STEILACOOM HIGH SCHOOL: LOC 18251-008	0	2,082.66	
			18693499S180_9.1.24	STEILACOOM HIGH SCHOOL: LOC 18251-009	0	673.18	
			18693500S180_9.1.24	CHERRYDALE PRIMARY SCHOOL: LOC 18251-010	0	261.25	
			18693501S180_9.1.24	SHSD 510 ADMIN BLDG 510: LOC 18251-011	0	150.71	
			18693502S180_9.1.24	SALTAR'S POINT ELEMENTARY: LOC 18251-013	0	1,048.86	
			18693503S180_9.1.24	SALTAR'S POINT ELEMENTARY: LOC 18251-014	0	150.71	
			18693504S180_9.1.24	CHLOE CLARK ELEMENTARY: LOC 18251-015	0	1,171.98	
			18693505S180_9.1.24	CHLOE CLARK ELEMENTARY: LOC 18251-016	0	270.94	
			18693506S180_9.1.24	SHSD MAINT DIGGS ST 1100: LOC 18251-019	0	150.71	
134775	HP, INC.	09/10/2024	9019011553	EXPANSION CARD DPB2B BOARD	0	103.22	103.22
134776	INTEGRATED REGISTER SYSTEMS IN	09/10/2024	372516	SHS & PIO MS AT	0	1,405.98	1,405.98

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				REGISTRATION FEES (07/01/2023 - 06/30/2024)			
134777	ISLAND PROPANE INC	09/10/2024	287111	ANDERSON ISLAND ELEMENTARY PROPANE SUPPLY	0	269.02	269.02
134778	KCDA	09/10/2024	300801922	RETAINAGE: Annual Field Maintenance & GMAX Testing@ SHS with Field Turf	102324155	459.00	459.00
134779	KELLEY PIANO SERVICE	09/10/2024	2024-8-26	STEILACOOM HIGH SCHOOL PIANO TUNING SERVICES	0	130.00	130.00
134780	LEMAY MOBILE SHREDDING	09/10/2024	4853462S185_9.1.24	SALTAR'S POINT ELEMENTARY: LOC 8143398	0	92.00	245.00
			4853467S185_9.1.24	STEILACOOM HIGH SCHOOL: LOC 814426	0	87.00	
			4854363S185_9.1.24	CHLOE CLARK ELEMENTARY: LOC 961556	0	66.00	
134781	LOWE'S / CREDIT SERVICES	09/10/2024	970933	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324182	80.98	1,427.74
			971756	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324182	11.55	
			974093	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324182	102.39	
			976729	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324182	182.52	
			976897	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324182	61.40	
			981516	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324182	200.75	
			989503	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324182	290.16	
			991456	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324182	108.69	
			992193	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324182	95.14	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			994414	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324182	40.40	
			995613	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324182	25.98	
			998058	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324182	179.82	
			998276	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324182	47.96	
134782	MAZZUCA, KINDRA J	09/10/2024	reim_8.25.24_\$17.11	CHLOE CLARK ELEMENTARY TEACHING SUPPLIES PURCHASE REIMBURSEMENT	0	17.11	17.11
134783	MCCLATCHY COMPANY LLC	09/10/2024	266183	SHSD AUGUST 2024 PRINT LEGAL ADS	0	977.76	977.76
134784	MURREY'S DISPOSAL CO., INC.	09/10/2024	12319533S111_9.1.24	SHSD ADMIN BLDG 511: LOC 11075000	0	17.96	17.96
134785	ODP SOLUTIONS, LLC	09/10/2024	381856358001	SHSD WORKROOM SUPPLIES	82324068	241.64	241.64
134786	PETROCARD, INC.	09/10/2024	C545427	MOBILE FLEET FUEL SUPPLY: 2ND SEMESTER FY 2023-24	82324038	2,845.39	2,845.39
134787	PIERCE COLLEGE	09/10/2024	MSC-0000032167	RUNNING START SUMMER FY 2023-24	82324071	70,662.54	70,662.54
134788	PIERCE COUNTY REFUSE	09/10/2024	18698091S180_9.1.24	ANDERSON ISLAND ELEMENTARY: LOC 18251-017	0	187.40	215.29
			18698092S180_9.1.24	ANDERSON ISLAND ELEMENTARY: LOC 18251-018	0	27.89	
134789	PIERCE COUNTY SEWER	09/10/2024	1354221_9.1.24	PIONEER MIDDLE SCHOOL SEWER CHARGES	0	224.87	466.36
			858625_9.1.24	CHLOE CLARK ELEMENTARY SEWER CHARGES	0	241.49	
134790	PUGET SOUND ENERGY	09/10/2024	200002143960_8.30.24	PIONEER MIDDLE SCHOOL UTILITIES	0	9,033.88	15,993.22
			200008146082_8.30.24	SHSD ADMIN BLDG 511 NATURAL GAS SUPPLY	0	66.73	
			200018787412_8.30.24	STEILACOOM HIGH SCHOOL NATURAL GAS SUPPLY	0	1,248.10	
			200023874882_8.30.24	CHLOE CLARK	0	5,603.17	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ELEMENTARY UTILITIES			
			220005466069_8.30.24	SHSD ADMIN PRC	0	41.34	
				BLDG			
134791	SARCO SUPPLY	09/10/2024	11567772	SP OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324163	2,179.98	12,117.35
			1157629	SHS OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324161	265.96	
			1157630	CD OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324165	262.15	
			1157631	SP OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324163	198.14	
			1157646	DAC/DO OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324167	81.34	
			1157773	PIO OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324162	2,601.72	
			1157774	CC OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324164	2,168.10	
			1157775	SHS OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324161	2,615.98	
			1157776	CD OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324165	1,743.98	
134792	SHEARER, ALLISON GRACE	09/10/2024	reim_8.24.24_\$36.28	SALTAR'S PT ELEMENTARY TEACHING SUPPLIES PURCHASE REIMBURSEMENT	0	36.28	36.28
134793	SMITH, KYLE ELLIOTT	09/10/2024	reim_8.27.24_\$300.00	SALTAR'S POINT ELEMENTARY TEACHING SUPPLIES PURCHASE	0	300.00	300.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				REIMBURSEMENT			
134794	TANNER ELECTRIC	09/10/2024	72131000_9.1.24	ANDERSON ISLAND	0	473.14	473.14
				ELEMENTARY			
				UTILITIES			
134795	TOWN OF STEILACOOM	09/10/2024	10777.0_8.22.24	SHSD MAINT MOD	0	285.19	29,756.34
				BLDG			
			1199.1_8.22.24	SHSD ADMIN BLDG	0	2,570.62	
				511			
			1409.0_8.22.24	SHSD STEILACOOM	0	235.23	
				HIGH SCHOOL			
			1409.1_8.22.24	SHSD STEILACOOM	0	14,593.72	
				HIGH SCHOOL			
			1884.0_8.22.24	SHSD ADMIN BLDG	0	629.74	
				510			
			2075.0_8.22.24	SHSD SALTARS	0	197.79	
				POINT ELEMENTARY			
				MOD			
			2456.0_8.22.24	SHSD MAINT BLDG	0	36.51	
			2456.1_8.22.24	SHSD MAINT BLDG	0	245.92	
			2662.0_8.22.24	SHSD SALTARS	0	3,909.91	
				POINT ELEMENTARY			
			2662.1_8.22.24	SHSD SALTARS	0	2,986.94	
				POINT ELEMENTARY			
			3181.0_8.22.24	SHSD STEILACOOM	0	11.25	
				HIGH SCHOOL IRR			
			3533.0_8.22.24	SHSD CHERRYDALE	0	1,958.37	
				PRIMARY			
			3533.1_8.22.24	SHSD CHERRYDALE	0	1,576.93	
				PRIMARY			
			6571.0_8.22.24	SHSD PDC BLDG	0	335.19	
				(Pioneer School)			
			9157.0_8.22.24	SHSD SALTARS	0	183.03	
				POINT ELEMENTARY			
				31 Computer	Check(s) For a Total of		203,633.51

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	31	Computer	Checks For a Total of	203,633.51
Total For	31	Manual, Wire Tran, ACH & Computer Checks		203,633.51
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	203,633.51

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$49,450.15. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 134796 through 134797, totaling \$49,450.15

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134796	CLOVER PARK TECHNICAL COLLEGE	09/10/2024	MSC-0000032255	RUNNING START	82324072	2,415.58	2,415.58
				SUMMER FY 2023-24			
134797	STREAMLINE GENERAL CONSTRUCTIO	09/10/2024	2024-252	SHS Student Store	142324028	47,034.57	47,034.57
				Relocation			
				2 Computer	Check(s) For a Total of		49,450.15

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	49,450.15
Total For	2	Manual, Wire Tran, ACH & Computer Checks		49,450.15
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	49,450.15

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$26,874.87. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:

Wire Transfer Payments 202300176 through 202300176, totaling \$26,874.87

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202300176	BMO FINANCIAL GROUP	08/30/2024		CREDIT CARD PAYMENT CHECK			26,874.87
	BE GLAD LLC		GFC240800016	Credit Card Payment AP Invoice.	0	4,200.00	
	BMO FINANCIAL GROUP		GFC240800000	Credit Card Payment AP Invoice.	0	1,316.86	
	BMO FINANCIAL GROUP		GFC240800005	Credit Card Payment AP Invoice.	0	376.35	
	CENTURYLINK #300493944		GFC240800010	Credit Card Payment AP Invoice.	0	2,923.87	
	CENTURYLINK-PORTAL		GFC240800011	Credit Card Payment AP Invoice.	272425029	3.15	
	CENTURYLINK-PORTAL		GFC240800012	Credit Card Payment AP Invoice.	272425029	243.03	
	COMCAST		GFC240800014	Credit Card Payment AP Invoice.	0	11,218.17	
	COSTCO BUSINESS CENTER - PCARD		GFC240800007	Credit Card Payment AP Invoice.	0	297.25	
	HAROLD LEMAY ENTERPRISES		GFC240800009	Credit Card Payment AP Invoice.	0	226.50	
	PIERCE COUNTY FERRY		GFC240800001	Credit Card Payment AP Invoice.	0	107.25	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	PIERCE COUNTY FERRY		GFC240800002	Credit Card Payment AP Invoice.	102324099	30.75	
	PIERCE COUNTY FERRY		GFC240800003	Credit Card Payment AP Invoice.	102324099	30.75	
	PIERCE COUNTY FERRY		GFC240800004	Credit Card Payment AP Invoice.	102324099	30.75	
	PIERCE COUNTY FERRY		GFC240800008	Credit Card Payment AP Invoice.	0	15.00	
	SCHOLASTIC TESTING SERVICE		GFC240800017	Credit Card Payment AP Invoice.	0	210.00	
	VERIZON WIRELESS		GFC240800013	Credit Card Payment AP Invoice.	0	618.92	
	WASA		GFC240800015	Credit Card Payment AP Invoice.	0	4,626.27	
	WASBO		GFC240800006	Credit Card Payment AP Invoice.	0	400.00	

1 Wire Transfer Check(s) For a Total of 26,874.87

	0	Manual	Checks For a Total of	0.00
	1	Wire Transfer	Checks For a Total of	26,874.87
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	26,874.87
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	26,874.87

CAPITAL PROJECTS FUND

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$831.40. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200591 through 200592, totaling \$831.40

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200591	CDW-G	08/26/2024	SS90112	CDW-G HANWHA TECH MOUNT FOR CAMERA MOUNT AT PIONEER	2002324032	41.28	41.28
200592	STEILACOOM HIST SCHOOL DIST #1	08/26/2024	CP2GF_\$790.12	CAPITAL PROJECT FUNDS TO REIMBURSE GF FOR LEAD IN WATER GRANT	0	790.12	790.12
				2 Computer	Check(s) For a Total of	831.40	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	831.40
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	831.40
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	831.40

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$3,203.91. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200593 through 200593, totaling \$3,203.91

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200593	MICROK12	08/26/2024	0576779	HP ELITE DESK MINI DISTRICT WIDE	2002425012	3,203.91	3,203.91
			1	Computer	Check(s) For a Total of		3,203.91

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	3,203.91
Total For	1	Manual, Wire Tran, ACH & Computer Checks		3,203.91
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	3,203.91

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$6,758.04. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200594 through 200594, totaling \$6,758.04

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200594	STEILACOOM HIST SCHOOL DIST #1	09/04/2024	CTAX21 20240904AAA	Comp Tax owed for Cash Account 21 through 08/31/2024	0	6,758.04	6,758.04
			1	Computer	Check(s) For a Total of		6,758.04

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	6,758.04
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	6,758.04
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	6,758.04

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$216,749.54. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200595 through 200598, totaling \$216,749.54

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200595	STREAMLINE GENERAL CONSTRUCTIO	09/10/2024	2024-252	SHS Student Store Relocation	2002324019	47,034.57	47,034.57
200596	CAPITAL HEATING AND COOLING, I	09/10/2024	9128	CD HVAC Replacement	2002324016	149,038.97	149,038.97
200597	HEALTH & ASSOCIATES, INC.	09/10/2024	9326	Traffic Studies at CD, CC, and SP	2002324015	16,500.00	16,500.00
200598	PACIFICA LAW GROUP, LLP	09/10/2024	91725	JULY PROFESSIONAL SERVICES: MACHESTER PLACE 40008.14	2002324034	4,176.00	4,176.00
4	Computer			Check(s) For a Total of			216,749.54

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	4	Computer	Checks For a Total of	216,749.54
Total For	4	Manual, Wire Tran, ACH & Computer Checks		216,749.54
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	216,749.54

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$49,561.78. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200599 through 200601, totaling \$49,561.78

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200599	CDW-G	09/10/2024	AA2YT4X	HPE ARUBA AP MOUNTS FOR SALTAR'S POINT (DIFFERENT SIZE NEEDED ONLY AVAILABLE THROUGH CDW-G)	2002425015	80.66	80.66
200600	ELANTECH, LLC	09/10/2024	ES-21781	ELANTECH 24-25 AUGUST ORDER FOR CHLOE CLARK AND CHERRYDALE ARUBA AP'S	2002425014	5,320.00	5,320.00
200601	MICROK12	09/10/2024	0576855	HP ELITE DESK MINI DISTRICT WIDE	2002425012	42,581.18	44,161.12
			0577258	HP ELITE DESK MINI DISTRICT WIDE	2002425012	1,579.94	
3	Computer			Check(s) For a Total of			49,561.78

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	49,561.78
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	49,561.78
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	49,561.78

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$16,500.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200602 through 200602, totaling \$16,500.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200602	HEATH & ASSOCIATES, INC.	09/10/2024	9326	Traffic Studies at CD, CC, and SP	2002324015	16,500.00	16,500.00
			1	Computer	Check(s) For a Total of		16,500.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	16,500.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	16,500.00
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		16,500.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$120.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:

Wire Transfer Payments 202300175 through 202300175, totaling \$120.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202300175	BMO FINANCIAL GROUP	08/30/2024		CREDIT CARD PAYMENT CHECK			120.00
	SPACE EXPLORATION TECHNOLOGIES		CPFC240800000	Credit Card Payment AP Invoice.	0	120.00	

1 Wire Transfer Check(s) For a Total of 120.00

	0	Manual	Checks For a Total of	0.00
	1	Wire Transfer	Checks For a Total of	120.00
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	120.00
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		120.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$0.00, and voids/cancellations, totaling \$63,534.57. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Voids/Cancellations, totaling \$63,534.57

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200595	STREAMLINE GENERAL CONSTRUCTIO	09/06/2024	2024-252	SHS Student Store Relocation	2002324019	47,034.57	47,034.57
200597	HEALTH & ASSOCIATES, INC.	09/06/2024	9326	Traffic Studies at CD, CC, and SP	2002324015	16,500.00	16,500.00
2	Void			Check(s) For a Total of			63,534.57

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	0	Manual, Wire Tran, ACH & Computer Checks		0.00
Less	2	Voided	Checks For a Total of	63,534.57
			Net Amount	-63,534.57

ASSOCIATED STUDENT BODY FUND

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$8,974.96. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 405488 through 405490, totaling \$8,974.96

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405488	AMAZON.COM SALES, INC	08/26/2024	119N-411C-Q4H7	SHS - ASB KEY CLUB APPLE SQUEEZE ITEMS	0	176.41	176.41
405489	BSN SPORTS, LLC	08/26/2024	926438009	2009 Girls' soccer jerseys	4062324066	6,628.26	6,628.26
405490	STEILACOOM HIST SCHOOL DIST #1	08/26/2024	CCASB2GF_\$400.83	CHLOE CLARK ASB TO REIMBURSE GF FOR 3RD GRADE SALTAR'S POINT FIELD TRIP	0	400.83	2,170.29
			CCASB2GF_\$774.24	CCASB TO REIMBURSE GF FOR 3RD GRADE CHENEY STADIUM FIELD TRIP	0	774.24	
			PIOASB2GF_\$575.84	PIO ASB TO REIMBURSE GF FOR NISQUALLY WILDLIFE REFUGE FT	0	575.84	
			SPASB2GF\$209.69	SALTAR'S POINT ASB TO REIMBURSE GF FOR 5TH GRADE SUNNYSIDE BEACH FIELD TRIP	0	209.69	
			SPASB2GF_\$209.69	SALTAR'S POINT ASB TO REIMBURSE GF FOR 4TH GRADE SUNNYSIDE BEACH FIELD TRIP	0	209.69	

3 Computer Check(s) For a Total of 8,974.96

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	8,974.96
Total For	3	Manual, Wire Tran, ACH & Computer Checks		8,974.96
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	8,974.96

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$27.80. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 405491 through 405491, totaling \$27.80

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405491	STEILACOOM HIST SCHOOL DIST #1	09/04/2024	CTAX41	20240904AAA Comp Tax owed for	0	27.80	27.80
				Cash Account 41			
				through			
				08/31/2024			
				1 Computer	Check(s) For a Total of		27.80

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	27.80
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	27.80
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	27.80

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$27.80. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 405491 through 405491, totaling \$27.80

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405491	STEILACOOM HIST SCHOOL DIST #1	09/04/2024	CTAX41	20240904AAA Comp Tax owed for	0	27.80	27.80
				Cash Account 41			
				through			
				08/31/2024			
				1 Computer	Check(s) For a Total of		27.80

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	27.80
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	27.80
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		27.80

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 18, 2024, the board, by a _____ vote, approves payments, totaling \$774.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:

Wire Transfer Payments 202300174 through 202300174, totaling \$774.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202300174	BMO FINANCIAL GROUP	08/30/2024		CREDIT CARD PAYMENT CHECK			774.00
	L.O.S. EMBROIDERY		ASBC240800000	Credit Card Payment AP Invoice.	0	774.00	

1 Wire Transfer Check(s) For a Total of 774.00

	0	Manual	Checks For a Total of	0.00
	1	Wire Transfer	Checks For a Total of	774.00
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	774.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	774.00



Regular Meeting Minutes
Steilacoom Historical School District Professional Development Center
511 Chambers Street, Steilacoom, WA
August 21, 2024

I. CALL TO ORDER

Chair Scott called the meeting to order at 6:00 p.m.
Executive Director Susanne Beauchaine led the Pledge of Allegiance.
Directors Lewis, McDonald, Rohrer, Scott, and Tinsley all present.
Chair Scott asked if anyone had any questions about the agenda. No questions.
Regarding the board's goal to function efficiently and effectively, Chair Scott requested a volunteer to take notes and "score" the board at tonight's meeting. Director Rohrer volunteered.
Director McDonald made a motion to approve the agenda, Director Tinsley seconded the motion, and the motion passed (5/0).

II. PRESENTATION - Introduction of New SHSD Staff

Susanne Beauchaine, Executive Director for Human Resources, introduced principals who introduced new staff for their school.
Mike Miller, Anderson Island Elementary Principal, introduced Antonia Frye.
Christine Firth, Cherrydale Primary Principal, introduced Elizabeth McGuire.
Loretta Duncan, Chloe Clark Elementary Principal, introduced Marilyn Trujillo and Jennifer Cagle.
Alex Clauson, Saltar's Point Elementary Principal, introduced Dr. Marquita Reid, Sasha Leyva, and Cammarryn Feller.
JoAnne Fernandes, Pioneer Middle School Principal, introduced Kristie McKiddy.
Jake Tyrrell, Steilacoom High School Principal, introduced Sydney Balogh and Taren Heinrich.
Ms. Beauchaine introduced Dr. Kari Terjeson, SHSD Director of Special Education, who introduced Rachel Axtelle, Shauna Mann, Rachel Carney, and Justine Levy.

III. COMMENTS FROM THE AUDIENCE

Stephanie Mateus, Steilacoom Education Association (SEA) President, shared SEA provided breakfast this morning for the New Employee Orientation. She also shared her excitement about all the wonderful things happening in the district thanks to a successful bargaining agreement including all elementary students eating lunch in their cafeterias, SHS Freshmen Orientation, Pioneer Pirate Day, and an extra day for Kindergarten WaKIDS conferences.

IV. REPORT - Budget Status Report

Shawn Lewis, Assistant Superintendent, shared budget status reports for all funds as of the end of July 2024, along with charts and data showing monthly attendance, general fund balance, and general fund cash balance.

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District No. 1 are digitally recorded.

The district's General Fund Balance as of July 31 is \$3,596,905. This \$3.6 million fund balance is above 2021-22 fund balance levels. Cash with the County Treasurer amounted to \$3.4 million. The difference is for prepaid expenses that have been made for the 2024-25 school year.

Mr. Lewis shared he is in the process of looking at all our program and grant expenditures to ensure district spending levels are sufficient to retain all our revenue – and it appears the district will have carryover in some programs. This is a condition that exists when the state has provided the district resources in a program but the district has not yet spent enough in that program to exhaust the funding. When this happens, the overall fund balance will be higher – but the district will need to spend more money in the next year to spend down those resources.

One large expense anticipated for July was for Running Start at Pierce College, but they did not send their invoice in time for July payment. This \$500,000 expense will be processed in August – so July expenses are lower than normal and August will be higher than normal.

In August, the district will also be making a transfer from the Capital Projects Fund to the Debt Service Fund for a debt payment to be made in December.

No other expenses or revenue are different from expectations in the General Fund.

V. RECESS TO PUBLIC HEARING

Chair Scott recessed to Public Hearing at 6:20 p.m.

VI. PUBLIC HEARING

A. 2024-25 Budget and 2023-24 Budget Extension Hearing

Assistant Superintendent Shawn Lewis shared regarding the 2023-24 Budget Extension, Mr. Lewis shared the 2023-24 school year budget was originally adopted by the board in the summer of 2023.

As previously discussed with the board in monthly budget status updates beginning in September 2023: Enrollment in Running Start was significantly higher than anticipated, creating an unanticipated cost of nearly \$700,000 Overall enrollment in the district is lower than our original projection Actual revenue has changed from our original projections, with some decreases due to enrollment changes and some increases due to increased grant activity and other factors A planned transfer from the general fund to the debt service fund is no longer necessary due to the passage of the capital projects levy. The budget revision being considered has been reviewed by the Educational Service District and has posted on our website since July 3, 2024.

The budget extension request reflects an increase to the General Fund expenditure budget from \$51,062,265 plus a \$450,000 transfer to \$51,746,265 of expenditure authority.

Director Rohrer questioned if the entire budget extension amount is not used, where those funds go. Mr. Lewis shared that money stays in the bank and builds the district's fund balance.

Mr. Lewis then shared the proposed 2024-25 Budget and 2023-24 Budget Extension. The 2024-25 budget was presented to the board in June and has been available for public review and comment. The ESD has reviewed the budget document and has approved it for submission to OSPI pending board approval.

As indicated in the resolution, approval would allow the 2025 collection of our educational programs and operations levy as well as the capital projects and technology levy – both approved by voters. The resolution also authorizes an appropriation level for each of the funds managed by the district. Finally, the resolution allows for a transfer of capital projects levy funding to the debt service fund for the purpose of debt repayment.

The biggest risk factor for the district is related to enrollment projections. The district consulted with a demographer for use with our budget estimates, but future enrollment trends are unknown and may have negative or positive impacts to future revenue and spending plans.

Despite this risk, the 2024-25 budget is responsible and conservative. The superintendent continues to provide close oversight of spending and the district will continue to monitor enrollment and spending closely.

B. Comments from the Audience Regarding Public Hearing

No comments.

VII. RETURN TO REGULAR MEETING

Chair Scott returned to the Board Regular Meeting at 6:30 p.m.

VIII. CONSENT AGENDA

Director Tinsley made a motion to approve the Consent Agenda, Director Rohrer seconded the motion, and the motion passed (5/0). The Consent Agenda consisted of Approval of July and August 2024 Accounts Payable and July 2024 Payroll; Approval of the July 17, 2024 Regular Board Meeting Minutes; Approval of Personnel Reports; Approval of Certificated Staff Out of Endorsement for 2024-25 School Year; and Approval of Interlocal Agreement with DSHS.

IX. OLD BUSINESS - Approval of Resolution 927-08-21-24 Budget Adoption 2024-25 School Year

Mr. Lewis shared Resolution 927-08-21-24 Budget Adoption for the 2024-25 School Year, as previously addressed in the Public Hearing portion of tonight's meeting.

Director McDonald made a motion to approve Resolution 927-08-21-24 Budget Adoption for the 2024-25 School Year, Director Lewis seconded the motion, and the motion passed (5/0).

X. NEW BUSINESS

A. Approval of Resolution 928-08-21-24 Budget Extension 2023-24 School Year

Mr. Lewis shared Resolution 928-08-21-24 Budget Extension for the 2023-24 School Year, as previously addressed in the Public Hearing portion of tonight's meeting.

Director Rohrer made a motion to approve Resolution 928-08-21-24 Budget Extension for the 2023-24 School Year, Director McDonald seconded the motion, and the motion passed (5/0).

B. Approval of Resolution 929-08-21-24 National Suicide Prevention Awareness Month

Executive Director Susanne Beauchaine shared Resolution 929-08-21-24 National Suicide Prevention Awareness Month. Director Tinsley made a motion to approve Resolution 929-08-21-24 National Suicide Prevention Awareness Month, Director Lewis seconded the motion, and the motion passed (5/0).

C. First Reading of Policy 3432 Emergencies

Executive Director Susanne Beauchaine shared Policy 3432 Emergencies. Policy 3432 Emergencies has been revised to include the requirement that school districts provide substitute teachers and other temporary employees with essential information regarding safe school plans. This change was based on the passage of HB 5647 during the 2024 Legislative Session.

Director McDonald made a motion to approve Policy 3432 Emergencies, Director Lewis seconded the motion, and the motion passed (5/0).

Director McDonald asked when substitutes receive this information. Ms. Beauchaine explained Human Resources meets with each substitute upon hiring and this information is shared, and there are also flip charts with this information in classrooms.

D. First Reading of Policy 3205 Sex Discrimination and Sex-Based Harassment of Students Prohibited

Ms. Beauchaine shared Policy 3205 Sex Discrimination and Sex-Based Harassment of Students Prohibited. On August 1, 2024, the 2024 Title IX Rules issued by the U.S. Department of Education went into effect. Title IX of the Education Amendments of 1972 is the federal law that prohibits discrimination on the basis of sex in education programs or activities receiving federal financial assistance. These rules outline K-12 public schools' obligations to provide an educational environment free from sex-based discrimination and specify how schools must respond to notice and complaints of sex-based discrimination. WSSDA has provided revised model policies to ensure school districts are in compliance. The revisions include - emphasizing the district's commitment to provide a safe and nondiscriminatory learning and working environment for students and staff; expanding the definition of "sexual harassment," and clarifying the annual district notice requirements.

Director McDonald made a motion to approve Policy 3205 Sex Discrimination and Sex-Based Harassment of Students Prohibited, Director Lewis seconded the motion, and the motion passed (5/0).

Director Tinsley asked if there were also changes to the district's procedure 3205P. Ms. Beauchaine explained changes will be made and shared with the Board.

Director Rohrer questioned how much funding is received by the district from Title I. Mr.

Lewis shared the Title I amount is \$539,000, and the district also receives money from Title II and Title IV.

E. First Reading of Policy 5011 Sex Discrimination and Sex-Based Harassment of District Staff Prohibited

Ms. Beauchaine shared Policy 5011 Sex Discrimination and Sex-Based Harassment of District Staff Prohibited. On August 1, 2024, the 2024 Title IX Rules issued by the U.S. Department of Education went into effect. Title IX of the Education Amendments of 1972 is the federal law that prohibits discrimination on the basis of sex in education programs or activities receiving federal financial assistance. These rules outline K-12 public schools' obligations to provide an educational environment free from sex-based discrimination and specify how schools must respond to notice and complaints of sex-based discrimination. WSSDA has provided revised model policies to ensure school districts are in compliance. The revisions include - emphasizing the district's commitment to provide a safe and nondiscriminatory learning and working environment for students and staff; expanding the definition of "sexual harassment," and clarifying the annual district notice requirements.

Director Rohrer made a motion to approve Policy 5011 Sex Discrimination and Sex-Based Harassment of Staff Prohibited, Director McDonald seconded the motion, and the motion passed (5/0).

F. First Reading of Policy 4130 Title I, Part A Parent and Family Engagement

In Dr. Vallieres' absence, Mr. Lewis shared Policy 4130 Title I, Part A Parent and Family Engagement. He shared revisions to this policy reflect recently updated Title I, Part A law to better support disadvantaged students. Outdated language was removed from the policy and replaced.

Director Rohrer shared she believes the district has done really well engaging families, especially post COVID. She questioned what are the greatest barriers to Title I parent participation. Dr. Weight shared school attendance is the largest barrier and it is important for the district to share with these families the importance of attendance. The district also offers programs including after-school tutoring for these students. Mr. Lewis shared there are also economic challenges for these families, but our principals and staff do an excellent job at bridging the gap.

Director McDonald asked if Title I applies to all grade levels. Mr. Lewis said it does, but the district is required to use it based on poverty levels. In SHSD that means Anderson Island first, then Cherrydale, and then there is some fluctuation year-to-year on other district schools. The district is required to spend more money per student at the schools with the highest poverty level.

Director Lewis made a motion to approve Policy 4130 Title I, Part A Parent and Family Engagement; Director McDonald seconded the motion; and the motion passed (5/0).

G. First Reading of Policy 6220 Bid or Request for Proposal Requirements

Mr. Lewis shared Policy 6220 Bid or Request for Proposal Requirements. He shared Policy 6220 outlines the requirements for purchasing using district funds, and specifically identifies

when the district needs to conduct certain procurement processes in order to be in compliance with state and federal law.

The policy revisions presented to the board are intended to incorporate changes to bid laws pertaining to small works rosters based on the changes in SSB 5268 Public Works Procurement. The policy updates the statutory references for small works rosters. There is an associated procedure update that will provide more specifics to staff related to small works roster projects. reflect the language in the statutes authorizing interlocal agreements for procurement, as well as best practices as identified by the State Auditor's Office. There is much more detail information about who the district may use interlocal agreements to purchase through a different entities' competitive solicitation. These policy changes will result in some changes to internal processes to ensure compliance.

Director Tinsley made a motion to approve Policy 6220 Bid or Request for Proposal Requirements, Director Lewis seconded the motion, and the motion passed (5/0).

H. Suspension of Policy 6022 - Minimum Fund Balance

Mr. Lewis shared the district's minimum fund balance Policy 6022 recognizes the importance of maintaining a prudent fund balance in the general fund to ensure operational cash flow needs are met and to set aside resources for known obligations and to help protect against unforeseen circumstances.

The policy requires the superintendent annually to present a general fund budget that includes a commitment of at least 6% of the prior year's expenditures towards a minimum fund balance.

The school board formally suspended this policy for the 2023-24 school in recognition of the district's financial situation at the time.

Under the direction of the superintendent, district staff have continued to make progress to restore fund balances – but the 2024-25 school year budget still reflects a budget plan that results in the district's general fund balance being lower than the 6% target level at year-end.

The 2024-25 budget as outlined in Resolution 927-08-21-24 reflects the district's ongoing programs and services plan and anticipates an ending fund balance is projected to be nearly 4% of prior year expenditures. Because this level is below 6%, a temporary suspension of policy 6022 is recommended.

Policy 1320 allows the board to suspend a policy by a majority vote of the members present, provided all board members have received a notice of the meeting and the notice includes a proposal to suspend the policy and an explanation of the purpose.

Director McDonald made a motion to approve suspending Policy 6022 Minimum Fund Balance, Director Tinsley seconded the motion, and the motion passed (5/0).

I. Approval of 2024-25 School Year Fee Schedule

Mr. Lewis shared the SHSD 2024-25 School Year Student Fee Schedule. All ASB fee changes recommended have gone through the appropriate ASB process for approval. School meal prices are proposed to increase by 25 cents per meal again this year. This is due to a combination of food price increases, labor cost increases, and added costs due to Cherrydale students receiving breakfast for free in the upcoming school year. While we had not anticipated another increase, we had also not anticipated the inflationary pressures or state law changes that have been implemented.

Director Rohrer made a motion to approve the SHSD 2024-25 School Year Fee Schedule, Director McDonald seconded the motion, and the motion passed (5/0).

Director Rohrer asked if the past legislative session passed something for school lunches. Mr. Lewis shared we will receive some extra funding, but the federal government only gives us money for students who actually qualify for free lunch. The state gives us funding up to a percentage, which is still lower than what we actually spend.

Director McDonald verified if a student ate both breakfast and lunch every day throughout the school year, the increase to families would be \$90/year. Mr. Lewis verified that was correct.

J. 2024-25 Board Governance Goal Development

Dr. Weight shared that annually, the board conducts a self-assessment to evaluate its own performance in terms of generally accepted principles of successful board operations and the Washington School Board Standards. The Board reviews the results of their self-assessment and uses the results as a part of their governance goal setting process (consistent with Board Policies 1810 and 1820).

All five Board members completed their assessment on June 21, 2024. Results were tabulated by WSSDA. The self-assessment data is presented today for Board discussion and for the development of this year's governance goals.

At next month's meeting, the Board is scheduled to adopt their Board Governance Goals. Since it has been less than a year since the last adoption of goals, Dr. Weight suggested it may be beneficial to carry those goals over for another year.

The board agreed with Dr. Weight's suggestion.

K. Board Goal - Professional Learning

Regarding the board's goal to function efficiently and effectively, Director Rohrer took notes and "scored" the board at tonight's meeting. The role will move to other directors in future meetings.

XI. BOARD COMMUNICATION

Director Tinsley mentioned an email received by Dr. Weight and forwarded to the board regarding electric buses.

XII. ANNOUNCEMENTS

- Director Lewis shared Freshmen Orientation went really well yesterday, and Pioneer's Pirate Day will be tomorrow. He shared it is an exciting time for the district.
- Director Rohrer shared it is her first year without a child enrolled in the district. She thanked the staff for being ready and being excited for the year. She thanked the leaders for doing great work.
- Director Tinsley shared this is her first year with a child in three different district schools. She is excited to get more involved in Pioneer's PTA, and encouraged staff and community members to get involved in our school PTAs.
- Director McDonald shared she is excited for Pirate Day tomorrow and appreciated Freshmen Orientation/Sentinel Day yesterday at SHS. She also encouraged staff to recruit volunteers, as that is her resolution for this next year. She commended the district for having SHS alumni returning as staff members and enrolling their own children in the district.
- Chair Scott shared Kiwanis Mini Grant opportunities are available for district staff. Kiwanis has increased their Mini Grant budget, and he encouraged admin to share with this information with their staff and encourage them to apply for a grant. He also shared that Kiwanis has funds designated for 6th grade camp, and asked Pioneer admin to ask Kiwanis for funds before they ask parents to help fund 6th grade camp.

XIII. ADJOURNMENT

Director McDoanld made a motion to adjourn the meeting at 7:13 p.m., Director Rohrer seconded the motion, and the motion passed (5/0).

(Chair)

(Secretary/Superintendent)

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CERTIFICATED PERSONNEL REPORT - SEPTEMBER 18, 2024

Name	Position	FTE	Location	Effective Date	Action	Comment
HEINRICH TAREN	TEACHER	1.00	HIGH SCHOOL	8/22/2024	RESIGNATION	
ANDERSON ERIN	TEACHER	0.20	HIGH SCHOOL	8/26/2024		Additional 0.2 FTE to teach an additional section of Math

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CLASSIFIED PERSONNEL REPORT - SEPTEMBER 18, 2024

Name	Position	Hours	Location	Effective Date	Action	Comment
WALLACE LAURA	PARAPROFESSIONAL	6.50	PIONEER	9/19/2024	NEW HIRE	
HUGGINS SYDNEY	PARAPROFESSIONAL	6.50	CHLOE CLARK	9/19/2024	NEW HIRE	
WRATTEN HALEY	PARAPROFESSIONAL	6.50	CHLOE CLARK	9/19/2024	NEW HIRE	
CONWAY AMANDA	PARAPROFESSIONAL	6.50	CHLOE CLARK	9/19/2024	NEW HIRE	
OVERGAARD ERIC	CAMPUS SUPERVISOR	8.00	HIGH SCHOOL	8/26/2024	RESIGNATION	
MCNAMARA ANNA	PARAPROFESSIONAL	6.50	CHERRYDALE	9/19/2024	NEW HIRE	
RABON ANTHONY	PARAPROFESSIONAL	6.50	PIONEER	9/19/2024	NEW HIRE	
WARNER ISABEL	PARAPROFESSIONAL	6.50	PIONEER	9/19/2024	NEW HIRE	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CO-CURRICULAR PERSONNEL REPORT - SEPTEMBER 18, 2024

Name	Position	Location	Effective Date	Amount	Comment
FREEBY QUINN	DATA TEAM LEADER	CHERRYDALE	08/29/2024	\$ 2,000.00	
WILMOVSKY JILL	DATA TEAM LEADER	CHERRYDALE	08/29/2024	\$ 2,000.00	
EVANS BETTINA	DATA TEAM LEADER	CHERRYDALE	08/29/2024	\$ 2,000.00	
CHRISTENSEN LEANN	DATA TEAM LEADER	CHERRYDALE	08/29/2024	\$ 2,000.00	
YORK MELEESA	DATA TEAM LEADER	CHERRYDALE	08/29/2024	\$ 2,000.00	
SCHMITZ SHANNON	DATA TEAM LEADER	CHLOE CLARK	08/29/2024	\$ 2,000.00	
ALMEIDA KATELYN	DATA TEAM LEADER	CHLOE CLARK	08/29/2024	\$ 2,000.00	
MARSDEN MARY	DATA TEAM LEADER	CHLOE CLARK	08/29/2024	\$ 2,000.00	
ISLER DENISE	DATA TEAM LEADER	CHLOE CLARK	08/29/2024	\$ 2,000.00	
ENOS ROD	DATA TEAM LEADER	CHLOE CLARK	08/29/2024	\$ 1,000.00	
CINQMARS MINDY	DATA TEAM LEADER	CHLOE CLARK	08/29/2024	\$ 1,000.00	
PEDDY KAREN	PRIMARY MUSIC DIRECTOR	CHLOE CLARK	08/29/2024	\$ 2,500.00	
MOCK JANELLE	ART CLUB ADVISOR	HIGH SCHOOL	08/29/2024	\$ 2,400.00	
BALOGH SYDNEY	ASB ADVISOR	HIGH SCHOOL	08/29/2024	\$ 4,500.00	
WILLIAMS ASHLEY	ASL CLUB ADVISOR	HIGH SCHOOL	08/29/2024	\$ 2,400.00	
VEGH MATT	BAND	HIGH SCHOOL	08/29/2024	\$ 6,000.00	
JOHNSON RAYNAI	BLACK STUDENT UNION CLUB ADVISOR	HIGH SCHOOL	08/29/2024	\$ 2,400.00	
CHASE RENEE	BOOK CLUB ADVISOR	HIGH SCHOOL	08/29/2024	\$ 2,400.00	
JONES CARL	CHEMICAL HYGIENE OFFICER	HIGH SCHOOL	08/29/2024	\$ 400.00	
ECK KASEY	CHOIR	HIGH SCHOOL	08/29/2024	\$ 5,000.00	
HENDERSON SAMANTHA	CLASS ADVISOR	HIGH SCHOOL	08/29/2024	\$ 2,400.00	
KHALSA ADI	CLASS ADVISOR	HIGH SCHOOL	08/29/2024	\$ 2,400.00	
HAYDEN CHRISTINA	DECA CLUB ADVISOR	HIGH SCHOOL	08/29/2024	\$ 2,400.00	
MOCK JANELLE	DEPT CHAIR	HIGH SCHOOL	08/29/2024	\$ 2,500.00	
ALBERT ROYCE	DEPT CHAIR	HIGH SCHOOL	08/29/2024	\$ 2,500.00	
PRICE ANDREA	DEPT CHAIR	HIGH SCHOOL	08/29/2024	\$ 2,500.00	
CLEVEN BRITTANY	DEPT CHAIR	HIGH SCHOOL	08/29/2024	\$ 2,500.00	
DORSCH SARAH	DEPT CHAIR	HIGH SCHOOL	08/29/2024	\$ 2,500.00	
ECK KASEY	DEPT CHAIR	HIGH SCHOOL	08/29/2024	\$ 2,500.00	
JELLISON ELISABETH	DEPT CHAIR	HIGH SCHOOL	08/29/2024	\$ 2,500.00	
WOOD SEAN	DEPT CHAIR	HIGH SCHOOL	08/29/2024	\$ 2,500.00	
ANDERSON ERIN	DEPT CHAIR	HIGH SCHOOL	08/29/2024	\$ 2,500.00	
DILL MICAH	DIGITAL GAMING CLUB ADVISOR	HIGH SCHOOL	08/29/2024	\$ 2,400.00	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CO-CURRICULAR PERSONNEL REPORT - SEPTEMBER 18, 2024

HAYDEN CHRISTINA	DRAMA 1 PRODUCTION ADVISOR	HIGH SCHOOL	08/29/2024	\$ 2,400.00	
HAYDEN CHRISTINA	DRAMA 2 PRODUCTION ADVISOR	HIGH SCHOOL	08/29/2024	\$ 2,400.00	
STUTZ MIGUEL	ENVIRONMENTAL STEWARDSHIP CLUB ADVISOR	HIGH SCHOOL	08/29/2024	\$ 1,200.00	
HAUSER NOBLE	ENVIRONMENTAL STEWARDSHIP CLUB ADVISOR	HIGH SCHOOL	08/29/2024	\$ 1,200.00	
SCHULTZ-BRACE KERI	FCCLA CLUB ADVISOR	HIGH SCHOOL	08/29/2024	\$ 1,200.00	
ZAJAC-MATTES MEGGAN	FCCLA CLUB ADVISOR	HIGH SCHOOL	08/29/2024	\$ 1,200.00	
BRADBURY TOM	GAME MANAGER (FALL)	HIGH SCHOOL	08/29/2024	\$ 4,000.00	
BRADBURY TOM	GAME MANAGER (SPRING)	HIGH SCHOOL	03/01/2025	\$ 2,000.00	
BRADBURY TOM	GAME MANAGER (WINTER)	HIGH SCHOOL	12/01/2024	\$ 4,000.00	
JARNAGIN JAMES	GSA CLUB ADVISOR	HIGH SCHOOL	08/29/2024	\$ 1,200.00	
CHASE RENEE	GSA CLUB ADVISOR	HIGH SCHOOL	08/29/2024	\$ 1,200.00	
ANDERSON ERIN	HONOR SOCIETY CLUB ADVISOR	HIGH SCHOOL	08/29/2024	\$ 2,400.00	
SORTORE PATRICIA	HOSA CLUB ADVISOR	HIGH SCHOOL	08/29/2024	\$ 2,400.00	
WEBSTER LINDSAY	JOURNALISM CLUB ADVISOR	HIGH SCHOOL	08/29/2024	\$ 2,400.00	
NORRIS LAURE	KEY CLUB ADVISOR	HIGH SCHOOL	08/29/2024	\$ 2,400.00	
ALBERT ROYCE	SPEECH & DEBATE CLUB ADVISOR	HIGH SCHOOL	08/29/2024	\$ 1,200.00	
HAUSER NOBLE	SPEECH & DEBATE CLUB ADVISOR	HIGH SCHOOL	08/29/2024	\$ 1,200.00	
JARNAGIN JAMES	STS TECH STIPEND	HIGH SCHOOL	08/29/2024	\$ 4,500.00	
WEBSTER LINDSAY	YEARBOOK CLUB ADVISOR	HIGH SCHOOL	08/29/2024	\$ 2,400.00	
PALACIOS LINDA	ART CLUB ADVISOR	PIONEER	08/29/2024	\$ 2,400.00	
MARRERO AMANDA	ASB ADVISOR	PIONEER	08/29/2024	\$ 2,500.00	
STOUT JENESSA	BAND	PIONEER	08/29/2024	\$ 2,500.00	
HOLYFIELD AUBREY	BUILDERS CLUB ADVISOR	PIONEER	08/29/2024	\$ 2,400.00	
ELSHIRE KATIE	CHAMBER CHOIR CLUB ADVISOR	PIONEER	08/29/2024	\$ 2,400.00	
MATEUS STEPHANIE	CHEMICAL HYGIENE OFFICER	PIONEER	08/29/2024	\$ 400.00	
ELSHIRE KATIE	CHOIR	PIONEER	08/29/2024	\$ 2,500.00	
PERCEFULL SAMANTHA	DEPT CHAIR	PIONEER	08/29/2024	\$ 2,000.00	
MARTIN MICHAEL	DEPT CHAIR	PIONEER	08/29/2024	\$ 2,000.00	
MATEUS STEPHANIE	DEPT CHAIR	PIONEER	08/29/2024	\$ 2,000.00	
MARTIN KYLIE	DEPT CHAIR	PIONEER	08/29/2024	\$ 2,000.00	
SWIFT TRINA	DEPT CHAIR	PIONEER	08/29/2024	\$ 2,000.00	
STOUT JENESSA	DEPT CHAIR	PIONEER	08/29/2024	\$ 2,000.00	
NIXON JULIE	GAME CLUB ADVISOR	PIONEER	08/29/2024	\$ 2,400.00	
YUCKERT HEATHER	GSA CLUB ADVISOR	PIONEER	08/29/2024	\$ 2,400.00	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CO-CURRICULAR PERSONNEL REPORT - SEPTEMBER 18, 2024

STOUT JENESSA	JAZZ BAND CLUB ADVISOR	PIONEER	08/29/2024	\$ 2,400.00	
TAYLOR CHARM	STUDENT 2 STUDENT CLUB ADVISOR	PIONEER	08/29/2024	\$ 2,400.00	
IGLESIAS BREANNE	YEARBOOK CLUB ADVISOR	PIONEER	08/29/2024	\$ 2,400.00	
BURKES RODERICK	DATA TEAM LEADER	SALTAR'S POINT	08/29/2024	\$ 2,000.00	
ASATO DANIELLE	DATA TEAM LEADER	SALTAR'S POINT	08/29/2024	\$ 2,000.00	
SMITH KYLE	DATA TEAM LEADER	SALTAR'S POINT	08/29/2024	\$ 2,000.00	
RAUSCHENDORFER MATT	DATA TEAM LEADER	SALTAR'S POINT	08/29/2024	\$ 2,000.00	
OLIVER NICOLETTE	DATA TEAM LEADER	SALTAR'S POINT	08/29/2024	\$ 2,000.00	
BATHURST ERIN	INTERMEDIATE MUSIC DIRECTOR	SALTAR'S POINT	08/29/2024	\$ 2,500.00	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: September 18, 2024

CONSENT AGENDA: Out of Endorsement 2024-2025

Strategic Focus Area

- ☒ Achieve
- ☒ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

Per WAC 181-82-110, teachers may teach outside of their endorsement area if certain conditions are met. If individuals are assigned outside of their endorsement area, the following needs to happen:

- The out-of-endorsement assignment needs to be approved by the local school board.
- The district and the teacher “mutually develop a written plan” for assistance to the teacher. The plan needs to provide “a reasonable amount of planning and study time associated specifically with the out-of-endorsement assignment.” Plans might include mentoring, PLC time with teachers in the content area, taking a course, independent study, and so on. Although it may, the plan does not have to include acquiring the endorsement.
- There are no out-of-endorsement provisions for CTE teachers.

For the 2024-2025 school year, the district has identified an additional teacher who will be assigned a course that meets the definition of out of endorsement. During the school year, teachers will access options such as, taking the appropriate endorsement test; attending professional development; and attending professional learning communities.

RECOMMENDED ACTION:

Consent Agenda Item

Report prepared by: Susanne Beauchaine, Executive Director for Human Resources

NAME	ASSIGNED COURSE/OUT OF ENDORSEMENT	SCHOOL
Brittney Guillen	Pre-Engineering	Pioneer Middle School



DOL CDL SERVICES AGREEMENT

EDUCATIONAL SERVICE DISTRICT NO. 112

2500 NE 65th Avenue

Vancouver WA 98661-6812

Parties to the Agreement:

Educational Service District No. 112, hereinafter referred to as "ESD112", and Steilacoom Historical School District No. 001 located at 511 Chambers Street, Steilacoom WA 98388, hereinafter referred to as "Agency".

IN WITNESS WHEREOF, the Agency and ESD112 (the Parties) have executed this Agreement on the date and year indicated below. Signed versions of this Agreement transmitted by facsimile copy or electronic mail shall be the equivalent of original signatures on original versions. This Agreement consists of this signature page and Exhibit A, which constitute the entire understanding of the Parties.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 001

AUTHORIZED SIGNATURE:

DATE:

EDUCATIONAL SERVICE DISTRICT NO 112

AUTHORIZED SIGNATURE:

DATE:

Summary Statement-Agreement Purpose

DOL CDL SKILLS TESTING

The purpose of this Agreement is to contract for delivery of Department of Licensing (DOL) Commercial Driver License (CDL) Skills Testing Services under Washington State standards.

Agreement Number

25122-058

Agreement Period

Term Start: September 1, 2024

Term End Date: August 31, 2028

AGREEMENT CONTACT INFORMATION

THE AGENCY	ESD112
PROGRAM CONTACTS	
Please fill out by hand	
Name:	Name: Rodney McKnight
Position Title:	Position Title: Coordinator, Reg. Trans.
Phone:	Phone: 360.952.3595
Email:	Email: rodney.mcknight@esd112.org
SIGNATURE AUTHORITY / NOTICE CONTACT	
Name:	Name: Tim Merlino
Position Title:	Position Title: Superintendent
Phone:	Phone: 360.750.7500
Email:	Email: tim.merlino@esd112.org

ESD112 INFORMATION

REV ACCT No:	7081 81 X620
DEPT APPROVAL	R McKnight
BUS SVC APPROVAL	G Hottman

EXHIBIT A
TERMS & CONDITIONS

1. Definitions.

Abbreviation	Full Description
CDL	Commercial Driver License
CLP	Commercial Learner's Permit
DOL	Washington Department of Licensing
LSO	Licensing Services Office

2. Purpose.

The Agency is contracting with ESD112 for delivery of DOL CDL Class B and C skills testing for new school bus Driver Applicants of the Agency. The provision of educational, instructional or specialized services is provided to improve student learning or achievement. A separate legal entity is not being created. ESD112 shall administer the joint undertaking described in the terms of this Agreement.

3. Term. The Term for the Agreement shall be for a maximum forty-eight (48) months, beginning September 1, 2024 to August 31, 2028, unless terminated by mutual agreement and in accordance with Section 8 below.

4. District/Agency Responsibilities. The District/Agency shall:

- 4.1** Provide Driver Applicant with preparatory commercial driver knowledge and skills training in concert with DOL commercial licensing criteria as delineated in the latest revision of the DOL's Commercial Driver Guide (www.dol.wa.gov).
- 4.2** Assist Driver Applicant in completing all applicable written DOL CDL general knowledge, school bus knowledge and applicable endorsement tests at a DOL LSO (www.dol.wa.gov), as part of the DOL School Bus Driver Licensing process.
- 4.3** Purchase ESD112 skills test "Control Number" through the ESD112 Regional Transportation program, as a prerequisite to scheduling initial skills test or scheduling a retest, if applicable. Control Numbers must be purchased by the Agency; ESD112 Control Numbers cannot be purchased by the Driver Applicant. Refunds are not available once a Control Number has been purchased for a Driver Applicant. Control Numbers may be transferred per Section 4.8 below.
- 4.4** Assist Driver Applicant in obtaining a CLP from an LSO.
- 4.5** Assist Driver Applicant in scheduling skills testing with an ESD112-DOL Certified Third Party Examiner, by seeking prior third-party-skills-test approval from DOL in accordance to their most current training and skills testing processes.
- 4.6** Provide Driver Applicant a test-appropriate school bus (licensed and insured) for skills testing in accordance with applicable driver license class, endorsements and restrictions as delineated in the latest revision of the DOL's Commercial Driver Guide (www.dol.wa.gov).

- 4.7 Accompany the Driver Applicant to the skills testing site in accordance to prior scheduling arrangements made with the ESD112-DOL Certified Third Party Examiner.
- 4.8 If applicable, the District/Agency may request "Control Number" transfer from one Driver Applicant to another Driver Applicant in the event the first Driver Applicant drops out of training or fails to show for skills testing. Per Section 4.3 above, refunds are not available for purchased "Control Numbers".
- 4.9 District/Agency may elect to cover ALL skill testing fees from their student transportation budget or may elect to recover one skill testing fee out of every two skill tests, if applicable, from the entry-level school bus driver applicant.
- 4.10 Agree to pay an annual consortium member fee to support the consortium and services, subject to annual inflationary increases (not to exceed annualized CPI rates), based on prior 12 month participation in consortium to arrive at the annual consortium member fee, not to exceed prior year skills testing costs.
 - 4.10.1 The invoice is due to the District/Agency by July 31 and payable to ESD112 by September 30.

5. **ESD112 Responsibilities.** ESD112 shall:

- 5.1 Invoice (unless paid by credit or debit card) the Agency in the estimated amount of \$100.00 per Driver Applicant tested as services are delivered and as requested by terms in Section 4 above. Invoices shall include the name(s) of Driver Applicants tested. ESD112 shall not invoice or receive skills test fees directly from Driver Applicants (see Sections 4.3 and 4.8).
 - 5.1.1 \$100.00 - skills test fee (RCW 46.25.060).
- 5.2 Issue the District and/or Driver Applicant an ESD112 test Control Number, authorizing an ESD112-DOL Certified Third Party Examiner to administer a skills test to a Driver Applicant. The ESD112 DOL-Certified Third-Party-Examiners shall not administer a skills test to any Driver Applicant in the absence of an ESD112-issued Control Number.
- 5.3 Upon request, provide the Agency with evidence of insurance coverage for negligent acts, including blanket contractual liability coverage; **ESD112 insurance does not cover the test vehicle or vehicle related liability.**
- 5.4 Upon request, provide school districts or state certified driver instructors a listing of ESD112-DOL Third Party Examiners.
- 5.5 Comply with all applicable local, state and federal licensing requirements necessary to the performance of the Agreement (Chapter 19.02 RCW for state licensing requirements and definitions).

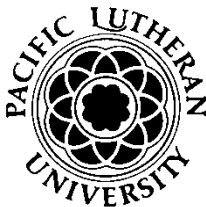
6. **Compliance Orders.** The Parties shall:

- 6.1 Deliver and/or participate in all services under this Agreement in compliance with the most current guidelines issued by the Centers for Disease Control and Prevention (CDC), Washington Department of Health, DOL and the Office of the Superintendent of Public Instruction (OSPI guidelines, and comply with any state

proclamations and orders as pertains to any infectious disease outbreaks or pandemics (i.e., COVID-19), including vaccination mandates.

6.2 Delivery of services shall be adjusted as requested or required to meet needs to comply with Section 6.1 above, without modification to terms of the Agreement.

7. Changes to this Agreement by either party shall be communicated in writing thirty (30) days before the amendment is to take effect, unless otherwise mutually agreed.
8. This Agreement shall remain in force unless either of the Parties notifies the other in writing thirty (30) days before the termination is to take effect, unless otherwise mutually agreed.
9. Per requirements of state, local and federal laws, including 13 CFR 145, ESD112 and the District agree not to discriminate on the basis of race, color, creed, religion, national origin, citizenship or immigration status, age, sex, gender expression or identity, sexual orientation, genetic information, honorably discharged veteran or military status, marital status, family/parental status, income derived from public assistance program, political beliefs, non-job-related physical, sensory, or mental disabilities, use of a trained guide dog or service animal, or reprisal or retaliation for prior civil rights activity. Inquiries regarding compliance and/or grievance procedures for ESD112 may be directed to ESD112 at its address above.
10. **Force Majeure.** ESD112 and the Agency shall not be liable for any failure to perform its obligations in this Agreement, and shall not be liable for the damages, if the failure to perform or action that gave rise to damages is a result of any act of God, riot, war, civil unrest, flood, earthquake, or other cause beyond such party's reasonable control, such as changes to federal, state or local laws, but excluding failure caused by a party's financial condition or negligence.



PACIFIC LUTHERAN UNIVERSITY
AUTOMATIC ADMISSION PARTNERSHIP

Memorandum of Understanding

August 2024 – August 2027

Parties

This memorandum of understanding (hereinafter "MOU") has been developed between PACIFIC LUTHERAN UNIVERSITY (hereinafter "PLU") and Steilacoom Historical School District (hereinafter "School District") to govern their relationship in administering the Automatic Admission Partnership for the 2024-25, 2025-2026 and 2026-27 academic years. It is intended to define the conditions under which students may be eligible for PLU Automatic Admission Partnership and establish operational rules.

Purpose

The Automatic Admission Partnership operated by PLU is intended to provide access to and improve academic achievement of eligible high school students. This MOU refers to the Automatic Admission Partnership with the Washington public school district throughout this document.

A. Eligibility

- 1) High school students are eligible to participate in the Automatic Admission Partnership if they meet the PLU criteria for eligibility outlined below; and if
- 2) High school students subsequently complete an admission application and any additional admissions requirements by PLU.
- 3) Eligibility criteria:
 - i) A minimum GPA of 3.3.
 - ii) Completion of 2nd year algebra or an agreed upon equivalent. (If the student is currently enrolled in 2nd year algebra, PLU will review past grades in math courses to determine likelihood of successful completion.
 - iii) PLU will work with School District to review decisions related to students enrolled in ELL courses, on IEP/504 Plans, international students, and other designated student populations.

B. Steilacoom Historical SCHOOL DISTRICT Responsibilities for Automatic Admission Partnership

School District will:

- Approve a Data Sharing Agreement (DSA) between the district and PLU.
- Complete a Memorandum of Understanding (MOU) between the district PLU.

C. Term

1. This Agreement shall commence upon full execution and continue through August 31, 2027.
2. The parties may decide to extend this Agreement via an amendment signed by both parties, or may choose to enter a new Memorandum of Understanding.
3. Early Termination: Either Party may terminate this agreement by giving the other Party 30 days notice. Termination will not impact School District students who have been offered Automatic Admission and meet the eligibility requirements in Section 1.

D. Conditions / Compliance

1. This Agreement is intended to provide direction in the administration of Automatic Admission Partnership for PLU and the School District. Any changes must be in writing and agreed to by both parties prior to any amendments.
2. PLU and School District shall comply with all laws, ordinances, RCWs and WACs and regulations of governmental bodies applicable to the program as well as applicable local policies and procedures. If any part of this agreement conflicts with current RCWs and WACs, the RCWs and WACs will govern the agreement.
3. The parties acknowledge that regular ongoing communication is vital to the success of the collaborative nature of this Agreement. It is understood that team meetings will be held, as needed, between School District and PLU staff to communicate issues regarding delivery of services under this Agreement.
4. Coordinator of Services. Each party hereby designates the following to be their coordinator of services under this Agreement:

School District

Printed Name: Jake Tyrrell
Title: Principal
Email: jtyrrell@steilacoom.k12.wa.us
Phone 253-983-2301

Pacific Lutheran University

Printed Name: Melody Ferguson

Title: Dean of Admission

Email: fergusma@plu.edu

Phone: 253.535.7707

5. Nondiscrimination/Anti-Harassment. In the performance of this Agreement, the parties assure compliance with all local, state and federal guidelines and regulations regarding nondiscrimination and harassment involving any employee/student on the basis of age, sex, marital status, race, color, creed, national origin, the presence of any sensory mental, or physical disability, or the use of a trained dog guide or service animal by a person with a disability, sexualorientation including gender expression or gender identity, or honorably discharged veteran or military status.

6. No Dual Employment. Nothing contained in this Agreement, or related documents shall be construed as creating any form of an employment relationship between the School District and PLU or the agents, officers, volunteers or employees of PLU. The officers, agents, employees or volunteers of PLU shall not be entitled to any rights or privileges of employment with School District. School District employees and students do not, by this Agreement, become agents or employees of PLU. Accordingly, School District employees and its students shall not be *entitled* to any rights or privileges established for employees of PLU, such as vacation, sick leave with pay, paid days off, life, accident and health insurance or severance pay upon termination of this Agreement.

7. Indemnification. Each party to this Agreement will be responsible for its own acts or omissions and for those of its directors or trustees, officers, employees, agents, and volunteers. Neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm or corporation not a party to this Agreement. Neither party to this Agreement shall be considered the agent of the other party.

8. Confidentiality. Both parties acknowledge the obligations for maintaining the confidentiality of student records and access to the parents/guardian and students of such records. Parties will confer and agree to the content of any official announcements regarding this Agreement, its contents, objectives and results in accordance with the Family Education Rights and Privacy Act(FERPA).

9. Student Eligibility for Automatic Admission Partnership. Conflict regarding a student's eligibility for the Automatic Admission Partnership will be mutually resolved between the parties.

10. Assignment/Binding Effect. Performance of any or all aspects of this Agreement may not be assigned without written authorization by the other party. Likewise, neither party may assign their respective rights to any claims or actions arising out of or relating to this Agreement without written authorization.

11. Integration/Modification. This Agreement constitutes the entire and exclusive agreement between the parties regarding this matter and no deviations from its terms shall be allowed unless a formal, written, mutual agreement occurs between the parties.

12. Waiver of Breach. No waiver of any breach of any term of this Agreement shall be

construed, nor shall be, a waiver of any other breach of this Agreement. No waiver shall be binding unless it is in writing and signed by the party waiving the breach.

13. Severability. If any provision of this Agreement is determined to be invalid or ultra vires under any applicable statute or rule of law, it is to that extent to be deemed omitted and the balance of the Agreement shall remain enforceable.

14. Governing Law/Venue. The terms of this Agreement shall be governed by the laws of the State of Washington. If legal action is commenced to resolve a dispute arising out of this Agreement, the venue of such action shall be in Pierce County.

15. Authority to Sign and Obligate. The undersigned represent and warrant that they are authorized to enter into this Agreement on behalf of the parties.

Agreed to by Pacific Lutheran University and Steilacoom Historical School District

DATED this 11th day of Sept, 2024

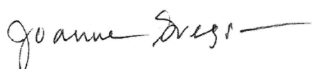
Steilacoom Historical School District

Name: Shawn Lewis **Title:** Assistant Superintendent

Signature:  **Date:** September 11, 2024

Pacific Lutheran University

Name: Joanna Gregson **Title:** Provost and Senior Vice President for Academic Affairs

Signature:  **Date:** 9/12/24

APPENDIX A

DATA SHARING AGREEMENT

between

PACIFIC LUTHERAN UNIVERSITY

and

Steilacoom Historical School District

This Data Sharing Agreement is entered into by and between **PACIFIC LUTHERAN UNIVERSITY**, a Washington nonprofit corporation (the University) and Steilacoom Historical (School District) to establish the content, use, and protection of data needed by School District to support the contracted service, whether such data is provided by University or collected by School District on behalf of the University as of the 11th day of Sept, 2024.

1. Period of Agreement

The period of this Agreement shall be in effect from September 11, 2024 until terminated in writing by either organization.

2. Intended Use of Data

Data will be used to administer the University Automatic Admission Partnership.

3. Constraints on Use

Data supplied by the School District and shared with the University shall not be sold or used, internally or externally, for any purpose not directly related to the scope of work defined in this agreement without the written permission of the School District.

School District recognizes that 34 C.F.R.99.30 requires prior written consent of the data subject prior to the release of personally identifiable information (PII) from student's educational records. School District shall not release PII to the University without prior written consent of the parent/guardian or student (if student is at least 18 years old) except in cases that constitute exceptions to the consent requirements of the FERPA. School Districts are responsible for obtaining a written consent form that specifies the records that may be disclosed, the purpose of the disclosure, and to whom the disclosures will be made.

4. Data Security

School District and University shall employ industry best practices, both technically and procedurally, to protect the School District data from unauthorized physical and electronic access. Methods employed are subject to annual review and approval by the University.

Space Intentionally Left Blank

4.1. Data Elements

Data shared with the University shall be limited to the data elements specifically defined and authorized by the School District.

Data to be shared or collected shall be limited to the following elements: See Exhibit A.

4.2. Data Categories

The following definitions shall be used to classify data for security purposes:

Public: The least restrictive class of data. Although it must be protected from unauthorized disclosure and/or modification, it is often public information or generally releasable under the University procedures for processing public records requests. Examples of this class of data are: class schedules, course catalogs, general ledger data, and employee demographic statistics.

Private: This class includes data for which specific protections are required by law or for which agencies are obligated to prevent identity theft or similar crimes or abuses. Examples of this class are: peoples' names in combination with any of the following: birth date, student or employee ID number, address, e-mail addresses, telephone numbers. Also included are: education records including papers, grades, and test results, or information identifiable to an individual that relates to any of these types of information.

Restricted: This class includes those data elements that are either passwords in the traditional sense of function in the role of an access control such as a credit card number, expiration date, PIN, and card security code. All data classified as Restricted shall be encrypted in storage and in transit. Access to these elements are tightly controlled and audited. Examples of these data are: Social Security Numbers (SSN), driver's license number, credit card numbers, expiration dates, PINs, card security codes, financial profiles, bank routing numbers, medical data, and law enforcement records.

4.3. Data Handling Requirements

Data handling requirements may vary depending on the classification of data shared with the University. However, it is anticipated that most data shared with the University will involve a mix of data classes including Private and possibly Restricted information. Therefore, whenever data elements are aggregated for collection, transmission, or storage, the aggregate data shall be handled using the protocols that apply to the most sensitive data element.

5. Network Security

5.1. Internet Access

Connections to University computers utilizing the Internet, whether from client access or remote administration, must be protected using any of the following industry standard cryptographic technologies: TLS, IPSec, SSH/SCP, PGP.

5.2. Data Storage

Regardless of the media employed (i.e., disk, tape, etc.), Restricted data must be stored in an encrypted format. Encryption algorithms shall be AES-128 or better, or Triple-DES (TDEA). The

use of other encryption algorithms for data storage must be approved in writing by the University.

6. Compliance with Applicable Laws and Regulations

School District shall comply with all applicable federal laws and regulations protecting the privacy of citizens including the Family Educational Rights and Privacy Act (FERPA), the Health Insurance Portability and Accountability Act (HIPAA), Gramm Leach Bliley Act (GLBA) and General Data Protection Regulation (GDPR).

7. Amendments and Alterations to this Agreement

The University and School District may amend this Agreement by mutual consent, in writing at any time.

THIS AGREEMENT, consisting of 3 pages, and 1 exhibit(s), is executed by the persons signing below who certify that they have the authority to execute this Agreement.

Agreed to by Pacific Lutheran University and Steilacoom Historical **School District**

DATED this 11th day of Sept, 2024

Steilacoom Historical **School District**

Name: Shawn Lewis

Title: Assistant Superintendent

Signature: 

Date: September 11, 2024

Pacific Lutheran University

Name: Joanna Gregson

Title: Provost and Senior Vice President for Academic Affairs

Signature: 

Date: 9/12/24

APPENDIX A

EXHIBIT 1

School District Eligible Student Data File:

Student First Name
Student Last Name
Student Date of Birth
Student Street Address
Student City
Student State
Student Postal Code
Student Phone Number
Student Email Address
High School Unweighted, Cumulative GPA
Official Transcripts (sent separately from data)

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Board Meeting Date: September 18, 2024

2024-25 Board Governance Goals (per Policy 1810 – Annual Governance Goals and Objectives)

Strategic Focus Area

- ☒ Achieve
- ☒ Support
- ☒ Connect
- ☒ Plan

BACKGROUND INFORMATION

Annually, the board conducts a self-assessment to evaluate its own performance in terms of generally accepted principles of successful board operations and the Washington School Board Standards. The Board reviews the results of their self-assessment and uses the results as a part of their governance goal setting process (consistent with Board Policies 1810 and 1820).

All five Board members completed their assessment on June 21, 2024. Results were tabulated by WSSDA. The Board's 2023-24 Governance Goals were adopted in December, 2023:

GOAL 1: *By the end of the academic year, each school board member will attend a minimum of three relevant professional development sessions focused on governance best practices, with the aim of enhancing their knowledge and skills in effective decision-making. Progress will be measured through documented attendance records, reflections on key takeaways, and the application of acquired knowledge in at least one board meeting or policy discussion.*

GOAL 2: *Board members will actively contribute to their professional growth and help foster a culture of continuous learning by committing to read a minimum of one relevant article or book chapter per month, sharing key takeaways and insights. The chosen readings will directly align with Board responsibilities, providing insights on emerging trends and successful strategies in the field of governance. Board members will engage in regular discussions and reflections on the readings during monthly board meetings.*

GOAL 3: *Board members will actively contribute to their roles, staying connected with district priorities and fostering a strong partnership between the board, district administration, staff, families, and the community by attending a minimum of six district/school-sponsored events throughout the academic year. Board members will also offer community engagement opportunities, like "coffee chats", to stakeholders.*

The Board is interested in the continuation of these governance goals for 2024-25, in lieu of choosing new focus areas.

RECOMMENDED ACTION:

It is the recommendation to adopt the 2024-25 Board Governance Goals.

Report prepared by:

Dr. Kathi Weight, Superintendent



Board **GOVERNANCE GOALS**

2024-2025



Goal 1

By the end of the academic year, each school board member will attend a minimum of three relevant professional development sessions focused on governance best practices, with the aim of enhancing their knowledge and skills in effective decision-making. Progress will be measured through documented attendance records, reflections on key takeaways, and the application of acquired knowledge in at least one board meeting or policy discussion.



Goal 2

Board members will actively contribute to their professional growth and help foster a culture of continuous learning by committing to read a minimum of one relevant article or book chapter per month, sharing key takeaways and insights. The chosen readings will directly align with Board responsibilities, providing insights on emerging trends and successful strategies in the field of governance. Board members will engage in regular discussions and reflections on the readings during monthly board meetings.



Goal 3

Board members will actively contribute to their roles, staying connected with district priorities and fostering a strong partnership between the board, district administration, staff, families, and the community by attending a minimum of six district/school-sponsored events throughout the academic year. Board members will also offer community engagement opportunities, like “coffee chats”, to stakeholders.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: September 18, 2024

Strategic Focus Area

- ☒ Achieve
- ☒ Support
- ☐ Connect
- ☐ Plan

BACKGROUND INFORMATION

Policy 3241 Student Discipline

OSPI has filed emergency rules clarifying and updating Chapter 392-400 WAC related to Student Discipline. These rules are effective immediately, and the permanent rules are anticipated to be in effect by the 2025-2026 school year. The emergency rules:

- Clarifies the definition of classroom exclusion.
- Includes the definitions of discretionary and non-discretionary discipline from RCW 28A.600.015(6).

Policy 3241 is revised to align with these legal updates and for clarity.

RECOMMENDED ACTION:

I move to approve the revisions to Policy 3241 Student Discipline

Report prepared by: Susanne Beauchaine, Executive Director for Human Resources

STUDENT DISCIPLINE

Introduction/Philosophy/Purpose

The Board of the Steilacoom Historical School District focuses on the educational achievement of ~~each and~~ every student. The District holds high expectations for all students and gives all students the opportunity to achieve personal and academic success. ~~“Discipline” means any action taken by the school district in response to behavioral violations, including exclusionary as well as positive and supportive forms of discipline.~~ The Board intends that this policy and procedure be implemented in a manner that supports a positive school climate, maximizes instructional time, and increases equitable educational opportunities.

The purposes of this policy and accompanying procedure include:

- Engaging with school personnel, students, parents, families, and the community in decisions related to the development and implementation of discipline policies and procedures.
- Supporting students in meeting behavioral expectations, including providing for early involvement of parents and families.
- Administering discipline in ways that respond to the needs and strengths of students and keep students in the classroom to the maximum extent possible.
- Providing educational services that students need to complete their education without disruption.
- Facilitating collaboration between school personnel, students, ~~and~~ parents, and families to support ~~successful~~ reentry into the classroom following a suspension or expulsion.
- Ensuring fairness, equity, and due process in the administration of discipline.
- Implementing culturally responsive discipline that provides every student the opportunity to achieve personal and academic success.
- Providing a safe environment for all students and for district employees.

Rights and Responsibilities/District Commitment

The Board recognizes the negative and disproportionate impact of exclusionary discipline practices and is committed to:

- Identifying and addressing discipline policies and practices that perpetuate educational opportunity gaps; and
- Proactively implementing discipline practices that support students in meeting behavioral expectations without losing access to instruction.

The District will observe students' fundamental rights and will administer discipline in a man-
nermatter that does not:

1. Unlawfully discriminate against a student on the basis of sex, race, creed, religion, color, national origin, sexual orientation, gender expression, gender identity, disability, or the use of a trained dog guide or service animal.;
2. Deprive a student of the student's constitutional right to freedom of speech and press, the constitutional right to peaceably assemble and to petition the government and its representatives for a redress of grievances, the constitutional right to the free exercise of religion and to have the student's school free from sectarian control or influence, subject to reasonable limitations upon the time, place, and manner of exercising the right.;
3. Deprive a student of the student's constitutional right to be secure in the student's person, papers, and effects against unreasonable searches and seizures.;
4. Unlawfully interfere in a student's pursuit of an education while in the custody of the school district; or
5. Deprive a student of the student's right to an equal educational opportunity, in whole or in part, by a school district without due process of law.

The District's student discipline policy and procedure is designed to provide students with a safe, healthy, and educationally sound environment. Students are expected to be aware of and comply with this policy and procedure, including behavioral expectations that respect the rights, person, and property of others. Students are also expected to pursue the required course of studies. Students and staff are expected to work together to develop a positive climate for learning, consistent with [Board Policy 3112 – Social Emotional Climate](#).

Development and review

Accurate and complete reporting of all disciplinary actions, including the associated student-level information and, behavioral violations, ~~and other forms of discipline the district considered or attempted~~, is essential for effective review of this policy; therefore, the district will ensure such reporting.

The district will collect data on disciplinary actions administered in each school, as required by [RCW 28A.300.042](#), and any additional data required under other district policies and procedures.

The District will ensure that school principals confer with certificated building employees at least annually to ~~develop and/or~~ review ~~the district's building~~ discipline standards and review the fidelity of ~~their~~ implementation. ~~of those standards. At each district school, principals and certificated staff will develop written school procedures for administering discipline at their school with the participation of other school personnel, students, parents, families, and the community. Each school will:~~

- ~~1. Establish behavioral expectations with students and proactively teach expectations across various school settings.~~
- ~~2. Develop precise definitions for problem behaviors and behavioral violations to address differences in perceptions of subjective behaviors and reduce the effect of implicit bias.~~

- ~~1. Define the differences between minor and major behavior incidents to clarify the types of behaviors that may or may not result in classroom exclusion or are severe enough that an administrator needs to be involved.~~
- ~~2. Identify a continuum of best practices and strategies for classroom-based responses that building staff should administer before or instead of classroom exclusion to support students in meeting behavioral expectations.~~

~~Schools handbooks, codes of conduct, and building discipline standards must not conflict with this policy, accompanying procedures, or other Board policies. A school's building discipline standards must be annually approved by the Superintendent or designee.~~

School principals will ensure teachers and other school personnel receive adequate support to effectively implement a continuum of identified best practices and strategies that:

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- 1. Focus on prevention to reduce the use of exclusionary discipline practices;
- 2. Allow the exercise of professional judgment and skill sets; and
- 3. May be adapted to individual student needs in a culturally responsive manner.

- School principals will confer with certificated building employees at least annually to establish criteria for when certificated employees must complete classes to improve classroom management skills.

- The District will periodically review and further develop this policy and procedure with the participation of school personnel, students, parents, families, and the community. As part of this development and review process, the district will use disaggregated data collected under [RCW 28A.300.042](#) to monitor the impact of student discipline practices as well as to improve fairness and equity in the administration of student discipline. Discipline data must be disaggregated by:

1. School.
2. Student groups, including by gender, grade level, race/ethnicity (including further disaggregation of federal race and ethnicity categories in accordance with [RCW 28A.300.042\(1\)](#) and [CEDARS](#) Appendices Y and Z), low-income, English language learner, migrant, special education, Section 504, foster care, and homeless.

~~1.3.~~ Behavioral violation.

~~2.4.~~ Discipline types, including classroom exclusion, in-school suspension, short-term suspension, long-term suspension, emergency removal, and expulsion.

- The District will follow the practices outlined in guidance from the [Race and Ethnicity Student Data Task Force](#) when disaggregating broader racial categories into subracial and subethnic categories. The District will consider student program status and demographic information (i.e., gender, grade-level, low-income, English language learner, migrant, special education, Section 504, foster care, and homeless) when disaggregating student race and ethnicity data to identify any within-group variation in school discipline experiences and outcomes of diverse student groups. This process may include reviewing data to prevent and address discrimination against students in protected classes identified in chapters [28A.640](#) and [28A.642](#) RCW, however, the District will ensure it reviews disaggregated discipline data in accordance with [WAC 392-190-048](#) at least annually.

~~The District will support each school to:~~

- ~~• set at least one goal annually for improving equitable student outcomes;~~
- ~~• create an actions plan or plans;~~
- ~~• evaluate previous goals and action plans; and~~
- ~~• revise goals and action plans, based on evaluations.~~

~~Schools will share identified goals and action plans with all staff, students, parents, families, and the community.~~

Distribution of policies and procedures

The District will make the current version of this policy and procedure available to families and the community. The District will annually provide this policy and procedure to all District personnel, students, parents, and families, which may require language assistance for students and parents with limited-English proficiency under [Title VI of the Civil Rights Act of 1964](#).

The District will ensure district employees and contractors are knowledgeable of this student discipline policy and procedure.

~~At the building level, schools will annually provide the current building discipline standards, developed as stated above, to all school personnel, students, parents, and families, which may require language assistance for students and parents with limited English proficiency under Title VI of the Civil Rights Act of 1964. Schools will ensure all school personnel are knowledgeable of the school building discipline standards. Schools are encouraged to provide discipline training developed under RCW 28A.415.410 to support implementation of this policy and procedure to all school staff as feasible.~~

Application

This policy and accompanying procedure will be construed in a manner consistent with Washington law as stated in [WAC 392-400-020](#).

Cross References:

[2121 - Substance Abuse Program](#)

[2161 - Special Education and Related Services for Eligible Students](#)

[2162 - Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973](#)

[3122 - Excused and Unexcused Absences](#)

[3210 - Nondiscrimination](#)

[3244 - Prohibition of Corporal Punishment](#)

[3520 - Student Fees, Fines, or Charges](#)

[4210 - Regulation of Dangerous Weapons on School Premises](#)

[4218 - Language Access Plan](#)

Legal References:

[RCW 9.41.280 Possessing dangerous weapons on school facilities — Penalty — Exceptions](#)

[RCW 28A.150.240 Certificated teaching and administrative staff as accountable for classroom teaching — Scope — Responsibilities — Penalty](#)

[Chapter 28A.225, RCW Compulsory school attendance and admission](#)

[Chapter 28A.320, RCW Provisions applicable to all districts](#)

[RCW 28A.400.100 Principals and vice principals — Employment of — Qualifications — Duties](#)

[RCW 28A.400.110 Principal to assure appropriate student discipline — Building discipline standards — Classes to improve classroom management skills](#)

[Chapter 28A.600 RCW, Students](#)

[WAC 392-190-048 Access to course offerings – Student discipline](#)

[Chapter 392-400, WAC Pupils](#)

[34 CFR Part 100.3 Regulations implementing Civil Rights Act of 1964](#)

[42 U.S.C. 2000d et seq. Civil Rights Act of 1964](#)

Management Resources:

2023 – July Policy Alert
2019 – April Policy Alert
2018 - August Issue
2016 - July Issue
2014 - December Issue
2014 - August Issue
2010 - June Issue

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Steilacoom Historical School District No. 1

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