

Flyer Distribution Instructions

All flyers must be emailed in PDF format to Cecelia Lewis, Director of Student Services, at lewiscl@calvertnet.k12.md.us and include the disclaimer below:

NOTE: This event/activity/business is not sponsored by the Calvert County Board of Education, Calvert County Public Schools, or any individual school. We provide equal opportunities to outside agencies to distribute materials that offer opportunities to students and/or their parents/guardians, but that permission should not be considered a recommendation or endorsement by the school district.

If you would like the flyers distributed via hard copies, the school(s) cannot print copies. The sponsor is responsible for printing the total number of copies needed and the delivery of copies to each school for hardcopy distribution once approved. Please reach out to Sabrina Wright at wrights@calvertnet.k12.md.us if you need the number of flyers to print for each school.

We do not approve hard copy distribution of any non-CCPS materials prior to the second week of September due to the amount of school-related materials required to share during the first two weeks of school.