

# **ST. MARTIN PARISH SCHOOL BOARD**

**MAY 1, 2024**

**BREAUX BRIDGE, LOUISIANA**

## **MINUTES**

The St. Martin Parish School Board convened on this day at 4:07 P.M. at the Administrative Office with the following members present: Messrs. Russel C. Foti, President, Steve Fuselier, Jimmy Durio, Mike Clay, Richard Potier, Frederic Stelly, Marlin d'Augereau, Mark Hebert, Mrs. Wanda B. Vital and Ms. Edna M. Johnson.

ABSENT: None

The meeting was called to order by Russel Foti, President. Mr. Frederick Wiltz, Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Ms. Jill Usie, Teacher at St. Martinville Primary School, was recognized as the April Employee of the Month sponsored by Southern Scripts.

On the motion of Mr. Potier, seconded by Mr. Clay, and unanimously carried, consider and/or approve Head Start Policy Council recommendations was added to the agenda.

On the motion of Mr. Hebert, seconded by Mr. Durio, and unanimously carried, the Board approved the following consent agenda items:

- a) Minutes of the following meetings:
  - 1) Finance Committee Meeting of April 10, 2024
  - 2) Regular Meeting of April 10, 2024
- b) Request for permission to call for bids on Food & Nutrition items for Head Start
- c) 2024-2025 School Board Meeting Dates (attached as Exhibit A)
- d) Letter of Assurance of Continued Employment as envisioned by ACT 745 of 1977
- e) Revisions to the Virtual Learning Policy
- f) 2024 Summer School Program Handbook
- g) Proposed changes to the Automated External Defibrillator (AED) Policy
- h) Amendment to Memorandum of Understanding between Foundation for Wellness and St. Martin Parish School Board
- i) Advertisement of the Extended School Year Services (ESYS), Summer of 2024
- j) Employment recommendations for Virtual Academic 2024 Summer School
- k) Payment for Breaux Bridge High's Softball Coaches
- l) Changing May 17, 2024 from a teacher/student school day to a professional development day for all employees
- m) Head Start Policy Council recommendations:
  - 1) PC Minutes 03/25/2024
  - 2) Notification of Focus Area 2 Review Results
  - 3) Notification of Monitoring Review Results
  - 4) Updated Drop-off and Pick-Up Policy
  - 5) Active Supervision and Accountability of Children Policy
  - 6) 2024-2025 Head Start Calendar

On the motion of Mr. Hebert, seconded by Mr. Durio, and unanimously carried, the Board approved the following Finance Committee recommendations:

- a) Productivity Incentive Plan for Health Center Nurse Practitioners
- b) Awarding the updated scope of work for campus upgrades at St. Martinville Early STEAM Academy and St. Martinville STEAM Academy to the low bidder, Bulliard Construction Co., Inc., in the amount of \$248,000 for the St. Martinville Early STEAM Academy and \$247,500 for the St. Martinville STEAM Academy
- c) General Fund Monthly Budget-to-Actual Comparison
- d) Head Start Policy Council Meeting Finance Reports

On the motion of Mr. Clay, seconded by Mr. Fuselier, and unanimously carried, the Board approved adopting a resolution providing for canvassing the returns and declaring the results of the special election held in St. Martin Parish School District, Louisiana, on Saturday, April 27, 2024, to authorize the renewal of a special tax therein (attached as Exhibit B).

Mr. Potier discussed the selection process for Pre-K.

On the motion of Mr. Clay, seconded by Mr. Hebert, and unanimously carried, the Board went into Executive Session.

On the motion of Mr. Potier, seconded by Mr. d'Augereau, and unanimously carried, the Board came out of Executive Session.

On the motion of Mr. Potier, seconded by Mrs. Vital, and carried, the Board approved to allow Student A to attend JCEP for forty-five (45) days.

RECUSED: Mr. Durio

OPPOSED: Mr. Hebert

ASTAINED: Mrs. Vital and Mr. Stelly

A motion was made by Mr. Hebert and seconded by Mr. Durio to follow the recommendation of the administration regarding Student B.

A substitute motion was made by Mr. Potier and seconded by Mr. Fuselier to allow Student B to attend JCEP for forty-five (45) days. The substitute motion was then voted on and carried, as follows:

OPPOSED: Mr. Durio and Mr. Hebert

ABSTAINED: Mr. Stelly

On the motion of Mr. Durio, seconded by Mr. d'Augereau, and carried, the Board approved to follow staff's policy regarding Student C.

OPPOSED: Mr. Potier

ABSTAINED: Mr. Stelly

No action was necessary for the following items discussed in Executive Session:

- a) Pending litigation entitled Thomas, et. al vs. St. Martin Parish School Board, et. al, Civil Action No. 6:65-cv-11314 on the docket of the United States District Court for the Western District of Louisiana
- b) Personnel issues, including employee conduct and performance

On the of Mr. Hebert, seconded by Mr. Stelly, and unanimously carried, the Board adjourned.

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SECRETARY

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PRESIDENT