

POTTSVILLE AREA SCHOOL DISTRICT

Board of Directors	Present:	Mr. Ansbach
Committee of the Whole Meeting		Mr. Ciavarella, Mrs. Dewitt, Mrs. Hobbs,
February 14, 2024 – 6:07 PM		Mr. Shields, Mr. Thomas, Mr. Urban,
Board Room – Academic Center		Ms. Wytovich, Dr. Yoder, Superintendent;
		Mrs. Lombel, Asst. Business Manager/ Board
		Secretary; Mrs. Bevan, Asst. Business Manager
	Absent:	Mr. Shields, Mrs Buchanan

The meeting was called to order at 6:07 PM by President Lynda Wytovich .

Roll Call – 7 members present. Mr. Shields and Mrs. Buchanan were absent.

Ms. Wytovich - Board Statement

- A reminder to the public that the public comment period is not a question-and-answer period, but rather the opportunity for the public to submit comments to the Board. Public comments will follow our public comment procedures, which require members of the public to identify themselves by indicating name and address. If members of the public wish to make public comments, then they must do so in person.

There were no public comments.

Mr. Richard Pitcavage CPA, Jones and Co. P.C., presented the Audit presentation for the year ending June 30, 2023 via Zoom. All members received a copy of the Single Audit. The single audit is available online to view.

- **Mr. Pitcavage** said the reason for the single audit is that the district receives over \$750,000 in Federal money. There are three parts to an audit: Regular audit, which involves the finances; tests for compliance in internal controls and Federal and State compliance issues such as all grants, 1099 and W-2's. **Mr. Pitcavage** noted that all of these reports were clean.
- Management's Discussion and Analysis (MD&A)
 - The MD&A goes over 22-23 results.
 - Shows Finance Statements.
 - Shows Depreciation and Debt.
 - Shows District's share of PSERS unfunded liability. PASD's liability is \$46,993,000.
 - As per GASB, Scholarship funds are shown on the General Fund.

- The large deficit in the Unrestricted account is because of the pension liability (-\$34,854,523). The District has no control over this liability.
- Capital Reserve, which is restricted for capital projects, totals \$1,823,441.
- Net change in fund balances - \$7,716,404.
- **Mr. Pitcavage** stated that the District is in a positive position.

Dr. Yoder thanked **Mr. Pitcavage** for the informative presentation.

Ms. Wytovich asked about modifications for sound in Martz Hall. **Mr. Urban** answered that they plan to add some framing to reduce sound to the corners and another project of applying a sound insulation to the underside of the roof.

Dr. Sarah Yoder reviewed the **Superintendent's Report** which will be approved at the February 21, 2024 Board Meeting.

1.Pre-Approval of Credits

Greg Hoak - 3 Credits
 Anne Murray - 3 Credits
 Kara Ryan - 3 Credits

2.Credit Reimbursements

Greg Hoak - \$1,440.00
 Nicole Kutsmeda - \$300.00
 Kaitlin Leffler - \$2,064.00
 Anne Murray - \$300.00
 Rebecca Oakill - \$300.00

3.Salary Adjustment

Amanda Purcell - Master's Degree
 Michael Roberts - Bachelor's + 15

4. Approve the tentative 24-25 calendar

Tentative 24-25 Calendar

The first day of school for students will be Monday, August 26, 2024, and tentatively the last day of school will be Tuesday, June 3, 2025. Tentative Teacher In-service days will be held August 21-22, 2024; October 14, 2024; and January 20, 2025. A tentative Act 80 day will be held November 11, 2024. Early dismissals will be held on Wednesday, November 27, 2024; Friday, December 20, 2024; Wednesday, April 16, 2025; Friday, May 23, 2025; and the last day of school.

Recommendations by the Superintendent for approval at the February 21, 2024, Board Meeting.

1. Pre-Approval of Credits

Paula Heffner - 3 Credits
Brent Hinkle - 6 Credits
Elizabeth Grow - 6 Credits
Rachelle Price - 3 Credits
Michael Roberts - 7 Credits
Anyah Wood - 3 Credits
Leah Zerbe - 6 Credits

2. Credit Reimbursements

Emily Earley - \$1,548.00
Elizabeth Grow - \$3,036.00
Brent Hinkle - \$3,888.00
Tiffany Hummel - \$3,495.00
Kaitlin Leffler - \$3,612.00
Rachelle Price - \$1,662.00
Michala Zembas - \$3,051.00
Leah Zerbe - \$6,471.00

Recommendations by the Facilities and Grounds Committee for approval at the February 21, 2024 Board Meeting:

1. Leaks in the Art Rooms at the High School – **Mr. Urban** said there is one left in the elementary building.
2. 5 Year Capital Plan – was recently updated, **Dr. Yoder** and **Ms. Wytovich** agreed to go over it.
3. Guaranteed Energy Services Agreement (Ameresco) pending solicitor's review.

Recommendations by the Finance Committee for approval at the February 21, 2024 Board Meeting

1. Comparison Expense and Revenue Reports/Summary
2. Treasurer's Report
3. Budget Update
4. Schuylkill Intermediate Unit 29 General Operating Budget 2024-2025
5. Schuylkill Technology Center Secondary Budget 2024-2025
6. PSBA Insurance Trust Agreement
7. City of Pottsville - Waive Repository Sale minimum bid fee for purchase of a city property
8. Addendum to the agreement with ESS Northeast, LLC for services of Substitute Teachers and Staff, effective February 21, 2024.

Informational Items

- -Proposed Final 2024-2025 School District Budget - Wednesday, April 17, 2024 at 7:00 pm
- Final Adoption of the 2024-2025 School District Budget - Wednesday, May 22, 2024 at 7:00 pm

Recommendation by the Technology Committee for approval at the February 21, 2024 Board Meeting:

1. Proposal for Security Camera Upgrade
2. E-Rate Proposal for structured cabling/installation
3. E-Rate Proposal for 20 network switches
4. E-Rate Proposal for UPS Battery Backups
5. Proposal for Skyward Renewal – 3 year commitment effective July 1, 2024
 - a. This renewal locks in the proposed discounted rate for 3 years
 - b. This amendment is an extension of the original agreement with Skyward
 - c. Rate is based on student enrollment
 - d. Estimated pricing based on current enrollment of 2,533 students = \$22,999.64

Recommendation by the Policy and Procedure Committee for approval at the February 21, 2023 Board Meeting:

Approval of Policies:

Employees

317 - Conduct/Disciplinary Procedures
317.1 - Educator Misconduct

318 - Penalties for Tardiness
319 - Outside Activities
320 - Freedom of Speech in Nonschool Settings
321 - Political Activities
322 - Gifts
423 - Tobacco Use
424 - Personnel Files
425 - Dress and Grooming

Support Employees

517 - Conduct/Disciplinary Procedures
518 - Penalties for Tardiness
519 - Outside Activities
523 - Tobacco Use
524 - Personnel Files
525 - Dress and Grooming

Recommendation by the Food Service by Mrs Lisa Schu, Food Service Director for approval at the February 21, 2024 Board Meeting:

Visual presentation on the Community Eligibility Provision (CEP) was handed out to all members. **Dr. Sarah Yoder** gave a summary of the presentation. Student debt will be eliminated due to the district not refusing a lunch to students who are unable to pay, since all students will receive a free lunch. Participation is expected to increase as well. Mr. Urban asked if it's necessary to review yearly. Dr. Yoder responded that no, once we are in it we are in it, the only way it would be retracted is if we'd fall below the 40%. President Wytovich asked if it would cause additional work to the lunch staff. Mrs Schu answered no, it would not.

In accordance with Act 84 of the 1986 Sunshine Act, an Executive Session with the Board as a whole was held from 7:08 pm to 7:52 pm to discuss personnel matters.

There being no further new business, the meeting adjourned at 7:53 pm.
Motion by Mrs. Hobbs, seconded by Mrs. Dewitt. Motion carried.

Patricia A. Lombel (Date)
Board Secretary

