

POTTSVILLE AREA SCHOOL DISTRICT

Board of Directors
Committee Meeting
September 13, 2023
Academic Center Board Room
6:09 PM

Present: Dr. Blankenhorn, Mrs. Buchanan,
Dr. Cardamone, Mr. Ciavarella, Mrs. Dewitt,
Mr. Shields, Mr. Thomas, Mr. Urban,
Ms. Wytovich, Dr. Yoder, Superintendent;
Mrs. Stair, Business Manager,
Mrs. Lombel, Asst. Manager/Board Secretary

The meeting was called to order at 6:05 PM by President Michael Cardamone.

Dr. Cardamone - Board Statement

- A reminder to the public that the public comment period is not a question and answer period, but rather the opportunity for the public to submit comments to the Board. Public comments will follow our public comment procedures which require members of the public to identify themselves by indicating name and address. If members of the public wish to make public comments, then they must do so in person.

Roll Call –9 members present.

There were no public comments.

Recommendations by the Superintendent for approval at the September 20, 2023, Board Meeting.

1. Approval of Credits

Erin Blozusky - 3 Credits
Paula Heffner - 3 Credits
Nicole Kutsmeda - 6 Credits
Kaitlin Leffler - 7 Credits
Kelly Lombel - 6 Credits
Mary McGinley - 3 Credits
Anne Murray - 6 Credits
Rachelle Price - 3 Credits
Amanda Purcell - 3 Credits
Amy Rubinkam - 3 Credits
Anyia Wood - 3 Credits
Michala Zembas - 3 Credits

2. Credit Reimbursements

Erin Blozusky - \$300.00
Paula Heffner - \$2,808.00
Kaycee Hess - \$1,662.00
Brent Hinkle - \$2,592.00
Kelly Lombel - \$3,498.00
Amanda Purcell - \$1,662.00
Michala Zembas - \$6,042.00

3. Salary Adjustment

Miranda Angelo - Master's Degree

Dr. Yoder thanked the staff and administration in response to the alarm at the John S. Clarke Elementary Center. The staff did an outstanding job in this emergency. Dr. Yoder called Fire Chief Mr. Mistisshen and thanked him for the fire companies that responded.

Recommendations by the Athletics and Extracurricular Activities Committee for approval at the September 20, 2023 Board Meeting

1. Athletic Event Worker - Mikayla Workman

Recommendations by the Facilities and Grounds Committee for approval at the September 20, 2023 Board Meeting:

1. World Fuel Services, Inc. (PAPCO) - 2 year extension
2. Schuylkill Paving Change Order #1 -
3. Decommissioned Items – will try to sell some of these items and hold on to some of the PPE items.
4. Harach Construction - Frame ceiling around Planetarium – also Planetarium equipment is up and running. Mr. Portland is learning the programs for the planetarium
5. Use of Facilities

Comments –Bus Patrol will soon be up and running. ESCO project will be reviewed in the next two months to see what the cost will be to complete this project. Mrs. Stair and

Mr. Ditzler will continue to work on the 5 year plan. There was a walk through in the facilities last month to list what projects that need repairs. Schuylkill paving improved the facilities.

Recommendations by the Transportation Committee for approval at the September 20, 2023 Board Meeting

1. Discussion on RFP for bus lease or one year extension of lease with Wolfington. --The District received two responses to the RFP. The lowest proposal was \$599,478.75 per year for three years. Buses will be brand new. There will not be an increase for the three years. The District is waiting for the final payoff with Wolfington; all buses will then be owned by the District. Mr. Ditzler said there is a market for used buses. The Board will approve a three year lease from Rohrer at the September 20, 2023 meeting.

Recommendations by the Finance Committee for approval at the September 20, 2023 Board Meeting

1. Comparison reports - Expense and Revenue

2. Summary Report – Total Revenue Increase of \$2,410,228. As of August 31, 2023 revenues increased compared to the same time frame last year. We received 27.40% of budget compared to 23.42% for August 31, 2022. Total Expense increased by \$626,532. As of August 31, 2023 expenditures have increased over the same period for last. This increase is due to supply purchases for new school year and projects being done in the district. 7.76% of expenditure budget has been spent compared to 6.73% for august 2022.

3. Treasurer's Report

4. 2023-2023 Title I Letter of Agreement with Schuylkill IU

5. Weis Markets - Single Static Advertising - three (3) year agreement for a total cost \$1,500.00

6. Bruce T. Hart Funeral Home - White level Electronic Advertising - one (1) year agreement for \$500.00

7. Service Access & Management, Inc. (SAM) - two (2) year Agreement, effective August 21, 2023

8. Addendum to the agreement with ESS Northeast, LLC for services of Substitute Teachers and Staff, effective August 30, 2023.

9. Agreement with Reschini Group for Affordable Care Act Employer Reporting

10. Request to move \$8 million from General Fund Mid Penn to PSDLAF: \$4 million into liquid flex (current rate is 5.21%) and \$4 million into a T Bill (current rate 5.35%) with a maturity date of March 2024.

Recommendation by the Technology Committee for approval at the September 20, 2023 Board Meeting:

1. GDC - Time and Material Agreement to purchase bulk labor hours at a Support Rate of \$165/hour not to exceed 50 hours for the year.

2. GDC - Veeam/Synology/Wasabi Backup Project - Replacement System for backups at a cost of \$19,869.26. Annual cost is estimated at \$4,000. (Co-Stars #199069)

3. GDC - Infrastructure Upgrade for main data center server/storage environment at an estimated cost of \$64,227.37. (Co-Stars #199069)

4. Dauphin Data - Verkada Environmental (Vape) Sensors for DHH Lengel Middle School. 12 vape sensors for DHH Lengel Middle School at a total cost of \$15,357.60 per PEPPM State Contract. Installation will be done in-house by facilities and IT.

Recommendation by the Curriculum Committee for approval at the September 20, 2023 Board Meeting:

1. The Pottsville Area School District Comprehensive Planning Committee met in April, 2022; June, 2022; January, 2023; and June, 2023 to discuss and provide input regarding the Pottsville Area School District 2023-2026 Comprehensive Plan. The Pottsville Area School District 2023-2026 Comprehensive Plan will be posted on our website for public review until our placing the plan on the school board agenda for approval at the October 2023 meeting.

Recommendation by the Policy and Procedure Committee for approval at the September 20, 2023 Board Meeting:

Approval of Policies:

304 - Employment of District Staff

305 - Employment of Substitutes

306 - Employment of Summer School Staff

307 - Student Teachers/Interns

Retire Policies:

404 - Employment of Professional Employees

- 405 - Employment of Substitutes
- 407 - Student Teachers/Interns
- 504 - Employment of Support Employees
- 505 - Employment of Substitute and Short-Term Employees

An Executive Session was held from 6:52 pm to 7:51 pm to discuss personnel matters.

There being no further new business, the meeting adjourned at 6:48 pm.

Patricia A. Lombel 10/18/23
Patricia A. Lombel (Date)
Board Secretary