

POTTSVILLE AREA SCHOOL DISTRICT

Board of Directors	Present:	Dr. Blankenhorn, Mrs. Buchanan,
Committee of the Whole Meeting		Dr. Cardamone, Mr. Ciavarella
January 11, 2023		Mrs. Dewitt, Mr. Thomas,
DHH Lengel Middle School Auditorium		Mr. Urban, Ms. Wytovich, Dr. Yoder,
6:00 PM		Superintendent; Mrs. Stair, Business Manager;
		Mrs. Lombel, Asst. Business Manager /
		Board Secretary
	Absent:	Mr. Shields

The Committee of the Whole meeting was called to order at 6:00 PM by President Michael Cardamone.

The Board of Directors Roll Call – 8 members present. Mrs. Buchanan arrived at 6:05 pm. Mr. Shields was absent.

A reminder to the public that the public comment period is not a question and answer period, but rather the opportunity for the public to submit comments to the Board. Public comments will follow our public comment procedures, which require members of the public to identify themselves by indicating name and address. If members of the public wish to make public comments, then they must do so in person.

There were no public comments this evening.

Mr. Richard Pitcavage CPA, Jones and Co. P.C., presented the Audit presentation for the year ending June 30, 2023 via Zoom. All members received a copy of the Single Audit. The single audit is also available to view online.

- Mr. Pitcavage said the reason for the single audit is that the District receives over \$750,000 in Federal money. There are three parts to an audit: Regular audit, which involves the finances; tests for compliance in internal controls and Federal and State compliance issues such as all grants, 1099 and W-2's. Mr. Pitcavage noted that all of these reports were clean reports.
- Other items are Management's Discussion and Analysis (MD&A)
 - The MD&A goes over 21-22 results
 - Shows Finance Statements
 - Shows Depreciation and Debt

- Shows District's share of PSERS unfunded liability. PASD's liability is \$42,000,000, which decreased this year. Every school district is in the red for the PSERS liability.
- Profit for this year is \$6,300,000 as compared to \$4,000,000 last year. Cash in the General Fund is approximately \$12,000,000. The District's fund balance for 2022 is \$11,300,000. Mr. Pitcavage commended the District on its solvency. Mr. Pitcavage said that the Federal grants increased \$1,600,000 from last year due to Covid funds; the State's BEF has increased and Retirement and Social Security reimbursements have increased. He remarked that the District has a great cash balance.
- The cafeteria's change in net position is \$577,000 in PSERS. The cafeteria's PSER's liability is \$1,700,000; this impacts the income statement. The cafeteria is not meant to make a lot of money.
- PSERS Liability is 2 years behind.
- Mr. Pitcavage stated that the new debt was for the Martz Hall Renovations (RACP) in the amount of \$1,000,000. This amount will be reimbursed when the project is completed.
- This year the District received \$5,300,000 in Federal Funds. Maria Larish, Federal Coordinator, does an excellent job.

Dr. Cardamone thanked Mr. Pitcavage for this informative presentation.

Dr. Sarah Yoder reviewed the **Superintendent's Report** which will be approved at the January 18, 2023 Board Meeting

1. Pre-Approval of Credits

Angela Altemose - 1 credit

Jennifer Brant - 3 credits

Suzanne Fredericks - 3 credits

Gregory Hoak - 9 credits

Anya Wood - 3 credits

2. Credit Reimbursements

Miranda Angelo - \$4,644.00 (9 credits)

Emily Earley - \$1,548.00

Alicia Fehr - \$1,614.00

Kelly Lombel - \$3,390.00 (6 credits)

Gregory Schuettler - \$1,548.00

Ashley Shappell - \$1,548.00

Anya Wood - \$3378.00 (6 credits)

3. Salary Adjustment

Retroactive to the beginning of the 2022-2023 school year:

Loren Reichert - Master's + 15

Anya Wood - Bachelor's + 15

4. Principal Internship Placement

Gregory Schuettler (DHH Lengel Middle School Dean of Students) of Kutztown University with Dr. Caitlin Mohl, Principal of DHH Lengel Middle School

Under **Facilities and Grounds Committee**, Mr. Urban, Chairperson, reviewed the following items for approval at the January 18, 2023 Board Meeting:

1. Advertise for an RFP on the High School Planetarium project. This project will be paid with ESSER II, ARP ESSER and/or Capital Reserve funds. Mr. Portland had an initial presentation about the needed repairs to the Finance Committee; he will have another presentation at a Board meeting. The dome, HVAC system and the projector should be upgraded. As noted, the planetarium was originally paid for through Title I funds in 1966 at a cost of \$123,000. The Observatory was replaced about 5 years ago. The Crimson Tide Foundation funded this replacement.

2. Advertise for an ESCO for the HVAC project for the District. This project will be paid for by ESSER funds, Capital Reserve and/or Budgetary Reserve as necessary. The HVAC project will cover major issues with the heating and cooling issues in the Middle School; upgrading cooling towers in the John S. Elementary Center and upgrades in the high school science labs and offices. The Esser II grant expires on September 30, 2023 and the ESSER III grant expires on September 30, 2024 (there could be an extension on Esser III but would need to apply for extension).

3. Honeywell Service Agreement received for Corrective Maintenance. Cost for Yearly maintenance \$10,050. Due to aging equipment, this will give the District the ability to reach out to Honeywell with any issues.

4. Use of Facilities

Informational Items

1. Facilities Capital Plan Updates – Updated 5 year plan was in the packet for review.

- Engenuity Update - Cafeteria Rooftop unit - John S. Clarke Elementary – Project completed.

- Update on Martz Hall Stairs (RACP project) – Working on the handrails.

Under **Finance Committee**, Dr. Blankenhorn reviewed the following items for approval at the January 18, 2023 Board Meeting:

1. December 2022 Comparison Reports for Revenue/Expenses and Treasurer's Report – The District is under budget with expenses for the 2022-2023 school year.
2. Approve repository sale for Parcel No # 68-27-0357.000 located at 10 North Third Street at a purchase price of \$1,273.00.
3. Approve the movement of \$4,545,238 from Unassigned Fund Balance to Assigned Fund Balance, retroactive to October 27, 2022, for the purposes of Charter/Cyber Charter tuition, unexpected maintenance and capital projects, increase in health care benefit costs, increasing in PSERS, and increase in utility/fuel cost for heating/transportation.
4. Approve the rates of compensation to tax collectors in the respective political subdivisions for the 2023 duplicates:
 - \$3.00 per bill collected/paid to the District and \$1.00 per bill mailed:
 - Port Carbon Borough
 - Mechanicsville Borough
 - Mount Carbon Borough
 - Palo Alto Borough
 - Norwegian Township
 - 4% Increase - City of Pottsville
5. Approve the IDEA B agreement between the Pottsville Area School as a sub-recipient and Schuylkill Intermediate Unit 29, effective July 1, 2021. Allocation for the Pottsville Area School District is \$457,590.00.
6. Approve the sub-grant agreement for implementation of Individuals Act- IDEA Section 619 between the Pottsville Area School District and Schuylkill Intermediate Unit 29 for the period of July 1, 2022 through June 30, 2023. Allocation for the Pottsville Area School District is \$9,198.00.
7. Approve the Loan Payoff from Mid Penn Bank; estimated loan payoff is \$218,030.25, effective January 20, 2023. The loan was for the roof project at Schuylkill Technology Center in the amount of \$315,000.00. Loan Date was June 22, 2018; Maturity Date is June 22, 2033 at an interest rate of 3.9%.

Under **Technology Committee**, Mr. Urban, Chairperson, reviewed the following items for approval at the January 18, 2022:

1. Pottsville Area School District was awarded Emergency Connectivity Funds (ECF) in the amount of \$924,843.65 for 2,447 iPads for students and teachers/paraprofessionals. Mr. Diehl applied for this grant and the District was awarded the grant. Thank you Andy Diehl, Technology Director, for applying for this grant. iPads are on a four year cycle.
2. Purchase from Dell Technologies 50 Dell Laptops (budgeted funds) at a cost of \$33,233.50. COSTARS #003-E22-603.

Under **Curriculum Committee**, Mrs. Dewitt, Chairperson, reviewed the following items for approval at the January 18, 2023 Board Meeting.

1. Approve the quote from Steve Weiss Music music for new percussion instruments at a cost of \$15,181.45. Funding for the new instruments will be paid through Title IV grant money. Three (3) quotes were received.
2. Approve the ESSER requirement that the Health and Safety Plan is reviewed and needed revisions are made. There was only one revision on page 8 of 10 which will remove **"Families will continue to be informed of daily cases based on school building through a dashboard on its website"**.

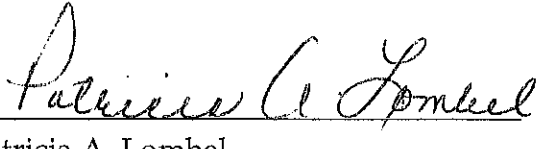
Food Services Informational Item:

The Pottsville Area School District was notified by the Pennsylvania Department of Education Food and Nutrition Division that the District received School Nutrition Program Supply Chain Assistance Funds in the amount of \$44,933.01. – These funds will assist with the supply chain at the cafeteria. The District does not have free lunch for every student.

Athletic Assistant Director, Scott Mattea, noted that a Crimson Card is available for senior citizens at the Academic Center. With this card, the seniors can get into events for free.

In accordance with Act 84 of 1986, Sunshine Act, an Executive Session with the Board as a whole immediately follow this meeting is hereby announce for the purpose of discussing personnel matters.

Meeting adjourned at 7:04 pm.

 3/15/2023
Patricia A. Lombel
Board Secretary