



Terrell County Independent School District
Sanderson Schools
Dual Credit Handbook



Dual Credit in Partnership with
Midland College



UPDATED AND APPROVED BY THE BOARD OF TRUSTEES:

8-14-24

Table of Contents

What	is	Dual
Credit?.....	3	Eligibility
for Dual Credit Classes.....	4-5	The TSI
Exam.....	6	Dual
Credit Classes Available.....	7-9	
Additional		Eligibility/Enrollment
Regulations.....	10	Dropping or Failing a Dual
Credit Course.....	10	Dual Credit Reimbursement
Schedule.....	11	Registration
Process.....	12	Cost of Dual
Credit.....	13	Tips for
Success in Dual Credit.....	14	
Important Contact Information.....	14	
Appendix.....	16-18	
.....		Fee Schedule & Tuition Reimbursement Form & Appeal Form

What is Dual Credit?

And Pros & Cons of DC

Dual credit allows students to earn both high school credit and college credit for a class. Dual credit classes are taught at the college level by college-approved faculty. Terrell County ISD works with Midland College to provide students with this opportunity.

Pros & Cons of Dual Credit

Pros	Cons
Allows you to get a jumpstart on college	Increased workload over regular high school courses
More cost effective than college courses after high school	Requires financial investment
Weighted GPA points for dual credit courses	Requires a time investment that may cause you to need to give up other activities
Supportive atmosphere for taking your first college classes	Failure could cause students to fall behind on state mandated graduation requirements
Dual credit courses are fully transferrable to any public college/university in Texas	

Eligibility Requirements

Academic dual credit classes require that the student has passed the college placement test (TSI Assessment) or is exempt from the TSIA as a result of test scores.

Terrell County ISD allows students in 9th through 12th grade to enroll in dual credit courses if they have:

- met the TSIA2 requirements (SEE PAGE 5),
- been accepted to the program with Midland College,
- have met the academic grade requirement for the course/s the student wishes to enroll in
(TSIA – Texas Success Initiative Assessment)

TSIA2 Exemptions

- SAT – a reading/writing score of 480 or better and a math score of 530 or better
- ACT – a composite score of 23 with the English and math scores both being at least 19.

TSIA2 Waiver (EOC Scores)

Students may be eligible to enroll in academic dual credit courses if they receive a Level 2 on their English II STAAR EOC or a Level 2 on the Algebra I STAAR EOC with a passing grade in their Algebra II course.

TSIA2 score requirements for academic dual credit enrollment*

- College Readiness in Math – 950 or higher (910-949 with diagnostic level 6)
- College Readiness in ELAR – 945 or higher (910-944 with diagnostic level 5)
- College Readiness in Writing – 5 on essay

The new exam is now comprised of only two components. The reading and writing have been combined into one exam.

Students can enroll in dual credit math courses with only a college readiness score in math.

The TSI Assessment 2

The TSI Assessment is a college placement exam that covers reading, writing, and mathematics. The TSI pre-assessment must be completed prior to taking the TSI. The pre-assessment may be completed at <https://www.tsipreview.com>. Results for the TSI pre assessment are emailed to the Sanderson High School Counselor.

The TSI exam is given online and can be taken at Sanderson High School (scheduled with school counselor). After completing and passing the TSIA2, all potential dual credit students must:

- Submit their Midland College application for enrollment. <https://www.midland.edu/academics/high-school-dual-enrollment/core-college-courses/sanderson.php>

Students in 8th grade (and in 9-12th grades if not previously taken) can take the first administration of the TSIA free of charge. If a student does not pass the TSIA the first time, he/she may retest ONE additional time to become eligible for dual credit in the upcoming school year. There is a two-week waiting period after the first attempt before a student can re-test. The student will also be required to pay for the cost of the second attempt of the TSIA.

Cost of TSI = \$29.00

If a student does not pass the TSIA2 on the second attempt, he/she may request special permission, in writing, to attempt the exam again. The special request will be reviewed by the district administration. If approved, the student must wait 30-days from the last TSIA administration, and the student must pay for the cost of the assessment. If the student does not pass the TSIA after the third attempt, the student will not be able to be retest for one calendar year.

*****All students will be required to take the ELAR TSIA2 by the second semester of their Sophomore year. All students will be**

required to take the math TSIA by the second semester of their Junior year. The district pays for the first administration of all TSI Assessments. 6

Dual Credit Classes Available at Sanderson High School

Students must take all classes that require a STAAR or EOC in the general education classroom. Dual Credit classes for these subjects will only be allowed after the student has passed corresponding STAAR or EOCs to count towards graduation requirements.

ENGLISH

MC Dept. #	MC Course Title	MC Hours	High School Course	High School Units	PEIMS	Grade Eligible	TSI/ Prerequisite
ENGL 1301	Composition 1	3	English III	.5	03220300	11 th grade	Reading Writing
ENGL 1302	Composition 2	3	English III	.5	03220300	11 th grade	English 1301 Reading Writing
ENGL 2322	British Literature I	3	English IV	5	03220400	12 th grade	ENGL 1302
ENGL 2323	British Literature II	3	English IV	.5	03220400	12 th grade	ENGL 1302
ENGL 2327	American Literature I	3	English IV	5	03220400	12 th grade	ENGL 1302
ENGL 2328	American Literature II	3	English IV	.5	03220400	12 th grade	ENGL 1302

ART

MC Dept. #	MC Course Title	MC Hours	High School Course	High School Units	PEIMS	Grade Eligible	TSI/ Prerequisite
ARTS 1301	Art Appreciation	3	Art 1, Art APP	.5	03500110	9-12	Attempt
ARTS 1303 or 1304	Art History	3		.5		9-12	Attempt

SPEECH

MC Dept. #	MC Course Title	MC Hours	High School Course	High School Units	PEIMS	Grade Eligible	TSI/ Prerequisite
SPCH 1315	Public Speaking	3	Public Speaking	.5	03240900	9-12	Attempt

7

SOCIAL STUDIES

MC Dept. #	MC Course Title	MC Hours	High School Course	High School Units	PEIMS	Grade Eligible	TSI/ Prerequisite
HIST 1301	US History I	3	US History	.5	03340100	10-12	Reading
HIST 1302	US History II	3	US History	.5	03340100	10-12	HIST 1301 Reading
GEOG 1303	World Regional Geography	3	Geography	.5		10-12	
GOVT 2305	Federal Government	3	US Govt. D	.5	03330100	11-12	Reading
GOVT 2306	Texas Government	3	Social Studies Adv	.5	03380001	11-12	Reading
ECON 2301	Prin. of Macroeco.	3	Eco-FE	.5	03310300	11-12	Attempt
SOCI 1301	Intro to Sociology	3	Sociology	.5	03370100	11-12	Reading
PSYC 2301	General Psychology	3	Psychology	.5	03350100	11-12	Reading

FOREIGN LANGUAGE

MC Dept. #	MC Course Title	MC Hours	High School Course	High School Units	PEIMS	Grade Eligible	TSI/ Prerequisite
SPAN 1411	Beg. Spanish I	4	Spanish 3	.5	03440300	9-12	Attempt
SPAN 1412	Beg. Spanish II	4	Spanish 3	.5	03440300	9-12	SPAN 1411

SPAN 2311	Intermediate Spanish I	3	Spanish 4	.5	03440400	9-12	SPAN 1412
SPAN 2312	Intermediate Spanish II	3	Spanish 4	.5	03440400	9-12	SPAN 2311

8

MATHEMATICS

MC Dept. #	MC Course Title	MC Hours	High School Course	High School Units	PEIMS	Grade Eligible	TSI/ Prerequisite
MATH 1314	College Algebra	3	Precalculus	.5	03101100	11-12	Math
MATH 2412	Precalculus	4	Precalculus	.5	03101100	11-12	Math 1314
MATH 1332	Quantitative Reasoning	3		.5		11-12	Math
MATH 1342	Statistics	3	Independent Study	.5	03102500	11-12	Math

SCIENCES

MC Dept. #	MC Course Title	MC Hours	High School Course	High School Units	PEIMS	Grade Eligible	TSI/ Prerequisite
Intro to Biology I	Biology	4		.5		11-12	
Intro to Biology II	Biology	4		.5		11-12	

OTHER COURSES

MC Dept. #	MC Course Title	MC Hours	High School Course	High School Units	PEIMS	Grade Eligible	TSI/ Prerequisite
EDUC 1100	Effective Learning	1		.5		9-12	Attempt

KINE 1164	Intro to Physical Health & Wellness	1	Individual Sports	.5	PES00055	9-12	Attempt
--------------	--	---	----------------------	----	----------	------	---------

Additional Eligibility & Enrollment Regulations

A student will not be limited to a specific number of college hours allowed per semester. The school counselor and district personnel may provide recommendations as they relate to the student's course load, work ethic, and high school graduation requirements. Even though the district will not limit the number of dual credit courses a student will be allowed to take in a semester, when the district has grant funding available for reimbursement, each student will only be allowed to request reimbursement of tuition according to the reimbursement pay schedule. Students who exceed the number of hours allowed for reimbursement, will not be reimbursed for the additional hours taken during any given semester.

****Because Midland College and Terrell County ISD have an agreement and partnership, all courses taken through Midland College will be reflected on a student's high school transcript. Only courses taken at Midland College will be eligible for dual credit.**

Failing Grades / Dropping Dual Credit Courses

Since dual credit courses count towards high school graduation requirements, failing a course or dropping a course during the regular school year has a negative impact on a student's progress towards completing graduation requirements. Any student who drops a class will be enrolled in a corresponding course to be completed online through Edmentum. The student is responsible for

completing the course before the end of the school year to gain credit. Failure to complete the Edmentum course will require the student to complete an appeal form to take any additional dual credit courses. All edmentum courses are self paced and do not count for dual credit. Any student who fails a dual credit course will be placed on probation for the following academic semester. If the student fails a second dual credit class the student will no longer be allowed to take dual credit courses during the regular school year. This step will help ensure the student is making satisfactory progress towards high school graduation requirements and will graduate on time.

10

DUAL CREDIT REIMBURSEMENT SCHEDULE

(When grant funding is available) – began Summer 2023

Below are the course hour limits that a student may be reimbursed for each semester/term, when grant money is available. Students must complete and submit the required reimbursement form to be considered for this reimbursement program. The reimbursement form must include a copy of the student's course schedule and the student's receipt of payment. Students must also earn a minimum of a "B" to be eligible for reimbursement. Reimbursements will be made at the end of each semester when grades are verified. Because this is a grant funded program, reimbursement is on a first come first serve basis. If a reimbursement form is NOT submitted within the time frame provided, the student will NOT be eligible for reimbursement.

Summer before Freshman year: Total of 6 hours between May semester, Summer 1 and Summer 2

Freshman year: 3 hours per semester allowed (Total 6 hours)

Sophomore year: 3 hours per semester allowed (Total 6 hours)

Summer after Sophomore year: Total of 6 hours between May semester, Summer 1 and Summer 2

Junior year: 6 hours per semester (Total 12 hours)

Summer after Junior year: Total of 6 hours between May semester, Summer 1 and Summer 2

Senior year: 9 hours per semester (Total 18 hours)

May semester during Senior year: 6 hours (Total 6 hours)

Summer after Senior year: tuition is non-reimbursable

11

The Registration Process

Step 1 – Compete and pass TSIA and/or other pre-requisites

Step 2 – Submit an application to the college (Midland College)

Step 3 – Complete the Parent/Student

<https://www.midland.edu/enrollment-aid/steps-enroll/dual-credit/parent-agreement-form-alt.php>

Step 4 – Sign-up for the high school dual credit classes on your high school choice sheet

Step 5 – Purchase textbooks for your course(s). Textbooks can be purchased or rented.

Step 6 – Make sure you pay your tuition by the deadline and/or sign up for the payment plan through the college. If you miss the payment deadline, you may be dropped from the course.

Cost of Dual Credit Classes

The current flat rate for one dual credit class is \$387.00 (3-hour course). This is the cost for one semester course, so if the high school course is a full-year course, you will register and pay for the second semester in the spring.

(Fee schedule located in Appendix – page 16)

All books for dual credit courses are purchased or rented by the

student. You can expect to spend \$60-\$100 per book unless you rent them or purchase from an online discount store.

12

Tips for Success

- **Manage your time wisely:** College classes typically require more time than your traditional high school classes. The rule of thumb is that you will need to set aside two hours for every hour of college credit. For example, in a typical 3-hour college class, you should plan to spend six hours per week studying and completing assignments.
- **Communicate with your teacher/professor:** Make a point to stay in communication with your teacher/professor. Make sure they know that you are putting forth your best effort. If you have questions, ask!
- **Stay organized:** Organization is a big key to success in life. Keep your work in one place where it is easy to find and save all your digital files in one folder. Write due dates on your calendar.
- **Utilize your resources on campus:** This includes asking for help from your high school teachers and counselor.

Important Contact Information

Virginia Garza – Sanderson School Counselor

- 432-345-2515
- vgarza@terrell.esc18.net

Tanna Lowrance – Sanderson Superintendent / Principal

- 432-345-2515
- tlowrance@terrell.esc18.net

APPENDIX

Fee Schedule – page 16

Tuition Reimbursement Form – page 17

Dual Credit appeal letter - page 18

Dual Credit Fee Schedule

Credit Hours	Fee
1-hour course	\$129.00
3-hour course	\$387.00
4-hour course	\$516.00
6 hours	\$774.00
9 hours	\$1,161.00
12 hours	\$1,548.00



Dual Credit Reimbursement Request

Required documents, in addition to the reimbursement form ~

- Course schedule
- Proof of payment
- Student must earn a B or higher to be eligible for reimbursement.

Date:

Student Name:

Grade Level:

Semester:

Dual Credit Course/s of Enrollment:

1)

2)

3)

Anticipated number of hours to be earned:

Total cost of the courses (not including supplies or books):

Reimbursement check to be paid to the order of:

My signature indicates that I have provided the district with accurate and truthful information regarding dual credit participation and payments. I understand that submitting this form and the supporting documents does not guarantee reimbursement. Reimbursement is dependent on available funds and whether the criteria for reimbursement was met.

Student Signature:

Date:

ParentSignature:

Date:

For Office Use Only:

Reimbursement Approved: Denied: _____

Reimbursement approval _____ Date Paid: _____ Check

Number _____ : Signature: Date: _____ 17

Dual Credit Enrollment Appeal



Required documents, in addition to the appeal form:

- Copy of most current report card
- Documentation of acceptance into Midland College
- Letter requesting permission for enrollment in dual credit courses following failure to complete Edmentum classes on time. Letter must be a persuasive letter explaining why you should be granted admission. This is a letter written by the student, addressed to the Dual Credit Appeal Committee.

Student Name:

Grade Level:

Dual Credit Course/s you wish to enroll in:

Purpose for request for enrollment:

Reading TSI Score: _____

Writing TSI

Score: _____

Math TSI Score: _____

As a student of Sanderson School, I understand that if this appeal for readmission for dual credit enrollment is approved, all course grades will be

reflected on my HS transcript. I also understand that these grades will be on my College Transcript, which could affect college admission.

Student Signature: _____ **Date:** _____

Parent Signature: _____

Please give all required documentation to Mrs. Lowrance,
TCISD Superintendent / Principal