



**Board Work Session Minutes
Monday, September 9, 2024**

The Board of Directors held a Work Session on Monday, September 9, 2024. The meeting began at 6:00 pm and was held at District Office. Directors Cannon, Gray, Nolan and Killman were present. Director Nolan had to leave at 6:25 pm and Director Burchard was not in attendance. Both absences were excused. Also attending were Superintendent Travis Hanson and Assistant Superintendent Jared Hoadley.

I. Approval of the Agenda

Director Nolan made a motion to approve the agenda, as presented. Director Gray seconded the motion. The motion carried unanimously.

II. Safety & Security Update/Report

Prior to reporting on safety and security, Business & Operations Assistant Superintendent Jared Hoadley introduced School Resource Officers Mitch Ottmar and TJ Knutson. Mitch is primarily responsible for the Mead High School side of the district with TJ serving Mt. Spokane feeder schools. The two officers share responsibility for Northwood Middle School. Dr. Hoadley shared these officers are exceptional at their jobs and noted, in particular, the high priority they place on building strong relationships with students.

Superintendent Hanson asked the officers to share what they have been surprised about in their job, the thing or things that cause them concern and suggestions for how the district can improve. Both officers noted that “kids are great” but parents can be challenging and that social media is an area of concern. Regarding improvement, Officer Knutson referenced Central Valley’s Security Team that is able to, for example, handle situations where elementary students run away/leave campus. In Mead resource officers are called to help in these types of situations which takes them away from doing other aspects of their job.

Regarding the removal of exterior hallway bathroom doors at both high schools, the officers noted it is easier to catch students doing inappropriate things but does not significantly impact the number of incidents taking place.

Approximately one-half of the cost for the district’s school resource officers is covered by Spokane County.

Safety & Security Update/Report

In this update Dr. Hoadley shared information on the following:

- District Safety Meetings (4 annually)
- Visitor Management System
- Volunteer Approval Process
- Homeland Security Partnership
- Double Authentication
- Power of *Hello*
- Student Identification Cards and Transportation
- Standard Response Protocol-Review

Discussion included new technology that allows an employee to trigger an alert via their ID Badge and the ever present concerns surrounding cyber security.

III. Fixed Assets Audit Report

In compliance with Policy 6801, Travis Bown (Maintenance Director), reported on district fixed assets. In general, fixed assets have a value above \$5,000. The Maintenance Department continues to work to identify and tag every district asset meeting the \$5,000 valuation threshold. To date, 3,000 pieces of equipment have been physically tagged and that information has been imported into the district's asset management software system.

Each district building/department does an excellent job tracking their assets.

When an asset is determined to no longer be needed, prior to selling or disposing of the asset, the board must declare the item as surplus.

Discussion included the cost associated with replacing big ticket items, who should pay (district or building) and how these replacement projects are planned for/prioritized.

IV. Maintenance & Facilities Report

Ned Wendle (Facilities & Planning Director) and Travis Bown (Maintenance Director) shared the following:

- Review of bond projects, including associated costs, completed in the past ten years and notation that the remaining promised bond projects (Meadow Ridge Sewer Project and Farwell Parent Drop-Off Project) were completed this past summer.
- Assurance the district works hard to do as much as possible with the monies it has.
- Preview of upcoming RFPs (snow plowing, security & fire protection, safety & security patrol) that will be coming to the board for approval in the near future.
- Review of the Clean Buildings Act and the current clean building score of each school in the district.

Discussion included the old Northwood site that currently houses the Mead Learning Options program and the fact that the state waiver to continue using that building as an instructional space expires in three years.

V. Superintendent Update

Superintendent Hanson had nothing further to report.

VI. Adjourn

The meeting was adjourned at 7:35 pm.

President

Secretary