

Bangor Area School District

Bus Stop Exception Request Form

In accordance with state regulations, School Board Policies, and Bangor Area School District Transportation procedures, bus stop exceptions may be requested. The alternate address requested for a bus stop exception:

- must be within the boundaries of your child's school attendance area.
- must be on an established bus route (i.e. new stops will not be created).
- cannot result in overcrowding a bus, rerouting a bus, an additional expense, or hardship to the District.
- must be for the duration of the school year and on the same bus and bus stop every day.

The District reserves the right to deny requests for exceptions. **All requests for bus stop exceptions must be submitted in writing, on this form, to the student's school office.** If the request is approved, it may take up to 48 hours to change the student's bus stop. Transportation confirms the change and start date with the parent.

For a request to be considered, the following information **must** be provided. Please print.

STUDENT INFORMATION

Student Name(s) (First and Last): _____

Current Student Address: _____
Street Address City State Zip Code

Current School: _____ Primary Contact Phone #: _____

NEW BUS STOP ADDRESS REQUESTED

Resident Name (First and Last) or Daycare Provider: _____

New Address Request: _____
Street Address City State Zip Code

Primary Contact Phone # for Resident/Daycare Provider: _____

Check if request is for A.M., P.M., or both. A.M. P.M. Both

Do you have other children impacted by the requested change? Yes No

If yes, identify the children (first and last name) and assigned school building:

Requested Start Date: _____

REASON FOR REQUEST

Parent/Guardian Signature: _____

Date: _____

OFFICE USE ONLY

| Signatures | Approved | Denied | Date |
|-------------------------------------|--------------------------|--------------------------|------|
| Building Administration: | <input type="checkbox"/> | <input type="checkbox"/> | |
| *Superintendent or Designee: | <input type="checkbox"/> | <input type="checkbox"/> | |

An approved bus stop exception request remains the permanent bus stop for the student. Any change from the assigned stop requires a written request from the parent/guardian using the Bus Stop Exception Request Form.

*Only required when the request increases cost, modifies a route, impacts other students, or causes any other hardship for the District and its students.