

Suffield Historic District Commission Meeting Minutes
Regular Meeting: September 9, 2024; 7:30 P.M.
Town Hall Upper Level Meeting Room

J. Schwemmer called The Historic District Commission meeting to order at 7:30 p.m. on Monday, August 5, 2024.

Attendees: Commissioner

John Schwemmer
Scott MacClintic
Klaire Bielonko (Alternate)
Crystal Quandt (Alternate)

Absent: Commissioner

Doug Mayne
Bill Moryto
Aysha Moore-Manwaring (Alternate)
Beth Tracey

Designation of Voting Members

J. Schwemmer noted that the designated voting members this evening would be Commissioner Schwemmer, Commissioner Quandt, Commissioner MacClintic and Commissioner Bielonko.

Approval of Minutes

Commissioner MacClintic suggested changes to the minutes of the August 5, 2024 Regular Meeting as follows:

Page 3: References to September 24, 2024 and September 23, 2024 should be changed to September 9, 2024.

Page 3: Remove the paragraph that reads *"Commissioner Bielonko MOTIONED and Commissioner Quandt seconded to accept the application as presented. 4-0 in favor. Motion passed unanimously."*

Commissioner Schwemmer MOTIONED and Commissioner Quandt seconded to accept the amended meeting minutes from the August 5, 2024 Regular Meeting as presented. Vote: 4-0 in favor. Motion passed unanimously.

Public Comment

Applications for a Certificate of Appropriateness

a. 451 S. Main Street, Fence Removal

Homeowners presented photographs and a brief explanation of their plans to remove the 25 year old white picket fence in front of their home. Once the fence is removed they would like to replace it with a garden that will face S. Main Street.

Commissioner Bielonko MOTIONED and Commissioner MacClintic seconded to accept the application as presented. Vote: 4-0 in favor. Motion passed unanimously.

Commissioner MacClintic motioned and Commissioner Quandt seconded to add "Old Business" as an agenda item. Vote: 4-0 in favor. Motion passed unanimously.

Old Business

The group discussed the Shed Demolition at 523 N. Main Street, which was an agenda item tabled at the August 5, 2024 Regular Meeting due to a request for additional information from the applicant. As the applicant did not return, the commission discussed whether to take action at this time. They were all in agreement that the application could be revisited should the applicant decide to resubmit and provide photographs and dimensions for the commission to review.

Commissioner Bielonko MOTIONED and Commissioner MacClintic seconded to deny the application for Shed Demolition at 523 N. Main Street. Vote: 4-0 in favor. Motion passed unanimously.

Commissioner Bielonko MOTIONED and Commissioner MacClintic seconded to add "New Business" as an agenda item. Vote: 4-0 in favor. Motion passed unanimously.

New Business

The new owner of 145 S. Main Street introduced himself and asked the commission for guidance and direction regarding upcoming renovations to the home. He was most interested in energy efficiency and safety issues. The group discussed the Italianate architecture of the home, required changes to a second floor porch that currently poses a danger and is not up to code, possible window replacements, the desired style of windows and preferred materials. The commission was helpful and offered numerous suggestions for the homeowner to consider.

Commissioner Bielonko raised the question of whether or not officers should be elected at this meeting as the HDC Handbook states is required annually during the September meeting. All agreed that the election of officers should wait until the October meeting.

Commissioner Bielonko MOTIONED and Commissioner MacClintic seconded to table the election of officers until the October 2024 meeting. Vote: 4-0 in favor. Motion passed unanimously.

Commissioner MacClintic MOTIONED and Commissioner Bielonko seconded to adjourn at 8:15 p.m. Motion passed unanimously.

Respectfully submitted,

Kristen O. Lambert
Recording Secretary