

2024-2025 HGE PTO Agenda

Sept. Meeting: 9/11/24

5:30-6:30 PM / HGE Library

Agenda:

1. Call to Order/Introductions:
 - a. Stela Baker - President
 - b. Liz English - Treasurer
 - c. Melissa Koch - VP
 - d. Chris Blados - Principal
 - e. Rochelle Roldan- parent
 - f. Susan Drews - grandparent
 - g. Lisa White - parent / Spirit night
 - h. Emily Ottinger- Parent
 - i. Kelly W. - Parent
 - j. Krissy Romo - Office Manager
 - k. Nikki Durros - Parent
 - l. Kim D'Amco - Parent
 - m. Rachel Deslaw - Teacher
 - n. Liz Brown - Social Worker and Parent
 - o. Jeanna Wagner: Teacher Appreciation Committee Chair
2. Principal Report:
 - a. **Blueprint Report:**
 - i. Detailed information can be found on District website:
 - ii. Bond=Building
Mill levy = learning
 - iii. If the bond passes, HGE will have the most amount of money allocated to us based on our needs.
 1. We would get a completely new playground. Renderings shared.

- a. This would increase accessibility for students (both preschool and elementary areas)
 - b. This would increase improve supervision
 - 2. Permanent walls would be placed between classrooms
 - 3. Updates to HV/AC
 - 4. Exterior lighting (especially helpful in the parking lot)
 - 5. Update on furniture in the building
 - 6. Wifi
 - 7. School safety (door alarm system)
 - iv. Increased compensation for teachers
 - v. Question: Are there any yard signs we can get to advertise for the bond? Krissy will look into this.
 - vi. Question: Is more shade planned? No, at this time it is not possible with the budget.
- b. School Performance Report:
- i. Performance Rated this year.
 - ii. UIP (unified improvement plan) - ideas were gathered with the staff committee today and committee re-group soon after minutes have been shared to make sure all aspects have been captured. Also meets quarterly with a small group of parents to share these plans and get parent feedback.
3. President Report:
- a. Updated PTO bylaws (currently working on them) - The size has changed since the bylaws were written and last approved. They need to be revised to meet our current needs and resources.
4. Treasury Report:
- a. \$12,9010 Starting budget.
 - i. The goal is to get this lower next year so kids/parents that raise the money, benefit from the money
 - b. Proposed Expenses/Revenue for this year: (see budget)
 - i. One big fundraiser and other small ongoing ways to raise funds (more info on PTO website)

- c. New Income/Revenue folder tracking, money exchanges must require a PTO person present, use district cash forms/registers, and receive transactional reports from school (28?)
- d. Big Ticket Item? Poster Maker? (\$4000) up for grabs.
- e. Revised Funding Request Procedure
 - i. Submit proposed requests to Principal prior to the Board/PTO meeting
 - 1. Principal will preapprove and forward to PTO
 - 2. PTO Board will review and preapprove
 - 3. PTO attendees will need to vote/approve any funding request beyond \$300.
 - 4. In general, funding request should be geared towards:
 - a. A larger, whole-school impact (field trips, guest speakers, equipment) that benefits the majority of students and increases the quality of education and experience at Hunters Glen.
- f. Question: Will teachers get \$100 from PTO? Yes, everyone who is a licensed teacher will get that funding (N=31).
 - i. Question: How do you track the teacher spending? The teachers have a spreadsheet where they track what they have spent (with receipts) that is reviewed by the District finance department.
- g. **Motion to approve the budget. Budget Approved.**
- h. Question: What is the conference day lunch? During conferences, PTO sponsors lunch for the teachers on one day. Since conferences are over two days, it would probably be appreciated by the teachers to have parents organize a snack bar/lunch for the other day.
- i. Question: How many employees are assigned to HGE? 62
- j. Funding requests (put on the website in the future for review prior to funding request meetings):
 - i. Lisa Arrington - 5 GT science/math after-school classes \$1200
 - ii. Leah Rupp - Paw print magnets and privacy shields \$64
 - iii. SarahBeth Scott - SEL books \$90
 - iv. Julie Derus - In-house field trip \$248
 - v. Mr G - Field marking paint \$366

- vi. Ms. Millsapps - Quiet Critters \$136
 - vii. Liz Brown - Treat cart for staff run by students in SLS program \$729
 - viii. Ms. Krizek - Stools for small group flexible seating \$173
 - ix. Ms Ho - Field trip 3rd/4th/5th graders (transportation & tickets) \$3080
 - x. Ms. Connelly - Four weighted blankets \$92
 - k. Motion to move \$1100 from future funding to the September funding request.
Motion Approved.
 - l. Motion to approve all the funding requests. **Motion Approved.**
5. Community Events:
- a. Lisa White: will take over scheduling for these, with support from others please!
 - i. Watch out for the wriggly man!
 - 1. Chikfila - 11/20 and 5/21
 - 2. Renegade Burrito?
 - 3. Skate City?
 - 4. Freddy's Frozen Custard?
 - b. Movie Night September 20th- most shifts are covered.
 - i. Movie: Inside Out 2
 - c. Fall Festival (October 25th)
 - d. Holiday Shop (December) - Not a community event per se, but does need parent involvement
 - e. Dance (February)
 - f. Spring Carnival (May)
6. Teacher Appreciation:
- a. Popcorn bar was set up for teachers at back-to-school night
 - b. September: Germ-season survival kit
 - c. October: TBD
 - d. November: Pies
7. Technology Report:
- a. PTO Sign Up Genius Created