

## Guidelines for Extended Learning Opportunities

1. In alignment with current practices related to opportunities to earn high school credit outside of the classroom setting, a student may earn a maximum of two (2) credits earned through an Extended Learning Opportunity in elementary, middle and high school.
2. An application must be completed, submitted, and approved prior to a student participating in an Extended Learning Opportunity.
3. If all criteria are met and the student demonstrates proficiency, a grade of Pass (P) will be included on the student's transcript. If criteria are not met a failing grade may be transcribed.
4. Criteria for successful completion of an ELO to be shared with the building principal are:
  - a. All assessments/projects used to determine the student's level of proficiency as it relates to the state content standards.
  - b. A log of dates and times the student was engaged in the Extended Learning Opportunity.
5. If the student is requesting a credit for a core class (English, math, science, or social studies), but the ELO does not encompass all of the state standards for that course, the course can be evaluated as an elective.
6. If the student is requesting a credit for a core class (English, math, science, or social studies) all assessments/projects used to determine the student's level of proficiency must earn a score of 60% or higher.
7. The student should meet biweekly with his/her counselor to demonstrate progress toward standards which may include:
  - a. Any assessment or project scored
  - b. The student log of dates and times of instruction
8. If it appears that the student is not on track to earn the credit, the counselor shall communicate with the parent/guardian/custodian to determine the best path forward.