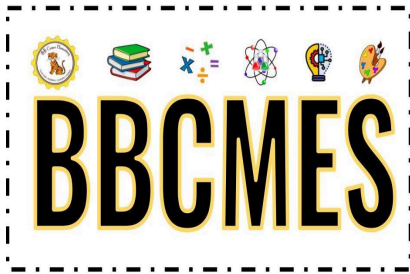
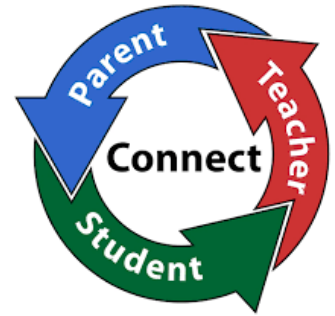


B.B. Comer Elementary School Parent and Family Engagement Plan 2024-2025



B.B. Comer Elementary School holds an **annual meeting** for all parents grades Pre-K-6. Topics discussed at the annual meeting include:

- Title I Participation, Services, Parent Rights
- Continuous Improvement Plan (CIP)
- School-Parental Involvement Plan
- School-Parent Compacts
- Parent Surveys
- Parent Workshops
- Curriculum, Programs and Assessments currently in place
- Data results
- Online Resources



B.B. Comer Elementary School shall also do the following:

(1) Provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children:

- Inform parents of current academic content standards
- Distribute student academic assessment data to parents
- Provide parent training and resource materials on interpreting test data, test preparation, how to provide effective homework assistance, effective communication with teachers, how to be involved at your child's school
- Conduct Annual Title I Parent meetings to discuss and inform parents of their rights
- Open house
- Provide information about the best ways to contact your child's teacher
- Communicate through the District website, School website, and other methods such as social media outlets
- Provide a monthly calendar of dates and locations for parental involvement activities

(2) Provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement:

- Conduct parent academies that include family literacy, math, and testing events in schools
- Offer alternative presentation formats using technology such as recorded meetings to parents who are unable to attend parent academies/trainings when possible
- Provide digital devices and virtual learning support for families
- Provide take-home materials that use technology and inform parents of effective ways to use technology
- Receive assistance from school counselors in locating resources to address family needs
- Take home reading materials
- Provide training on technology and copyright information

(3) Educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school:

- Conduct professional development with personnel in charge of registration and those who are the first points of contact each year to eliminate barriers during the registration process
- Inform teachers when workshops and information are available on various subjects
- Purchase materials and provide training for school personnel on how to effectively work with parents, including building parental capacity to increase academic achievement
- Distribute parenting materials to enhance the development of local schools' parent resource centers
- Provide training for all teachers on virtual learning
- Provide training for faculty/staff on ways to communicate and involve non-English speaking families and raise cultural awareness
- Provide opportunities for collaboration on developing strong parent and family engagement
- Provide training and continual support for local school homeless/foster care liaisons
- All faculty and staff of Title I schools will receive ongoing training on effective communication strategies to build parent capacity

(4) To the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children:

- Provide information on school expectations and standards for effective parent communication
- Collaborate with various community agencies
- Meet with local preschools to encourage them to use parent resource materials and professional libraries
- Coordinate parental involvement activities with Head Start and OSR Pre-K programs

(5) ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand:

- Send LEA and local school plans to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, translate in a language the parents can understand
- Translate communication and relative policies as needed
- Provide, to the extent practicable, translators at parent meetings/conferences
- Provide, to the extent practicable, parent resource materials in a language that parents can understand
- Post the LEA Parent and Family Engagement Plan on the TCBOE website (to the extent practicable, in a language the parents can understand)
- Distribute Welcoming letters to newly enrolled non-English speaking families
- Use additional translation services for written and oral communication (TransAct)
- Provide, to the extent practicable, virtual parent meetings throughout the school year
- Provide interpreter services at parent events if needed

(6) Provide such other reasonable support for parental involvement activities under this section as parents may request:

- Maintain open lines of communication with all parents and encourage them to voice their concerns and their needs as parents may request
- Encourage parents to participate in Title I planning committees
- Encourage parents to participate in other LEA committees
- Provide the Parent's Right to Know information

Parents may send comments about school-wide program plans to Morgan Herman, Parent Involvement Coordinator for B.B. Comer Elementary. We welcome your input. They will be submitted to the superintendent when the school-wide plan is sent to the Federal Programs Coordinator.