

Date: September 27, 2024

Time: 10:00 a.m.

Location: LEARN, 44 Hatchetts Hill Road, Old Lyme

Agenda

1.0 Approval of Minutes

- Review and approve minutes from the previous meeting
- Discussion and possible action on meeting minutes

2.0 Guest Presenter

- Joe Toner, Connecticut State Building Trades Council, www.csbtc.org

3.0 Updates & Reports

- Newman Architects, PC/RDG Architects
 - Focus Group Summary
- Gilbane, Inc.

4.0 Other Reports

- Update from Town of Waterford: Rob Brule
- Fire Marshall
- Fuss & O'Neill
- Oil Tanks

4.0 Financial Update

- Contracts & Payment Applications
 - Discussion and possible action on Payment Application/Invoice # 23913 to Newman Architects, PC for Project # 245-0090MAG/A/PF in the amount of \$54,784.00 for programming work.
- Furniture, Fixture, & Equipment (FF&E)
 - Status and review of Furniture, Fixtures, & Equipment package
- Purchases on State Bid List
 - Discussion on any purchases listed on the state bid list
- Procurement Policy
 - Review of current procurement policy and any proposed changes

5.0 New Business

- Any new issues or items not previously discussed

6.0 Next Meeting

- Schedule and agenda items for the next meeting

7.0 Adjournment

