

# COLLEGE APPLICATION 101

*Class of 2025*

Mr. Schreiber - Director of School Counseling

Mr. Gardner - College Counselor

Ms. Patterson

Ms. Weisfelner

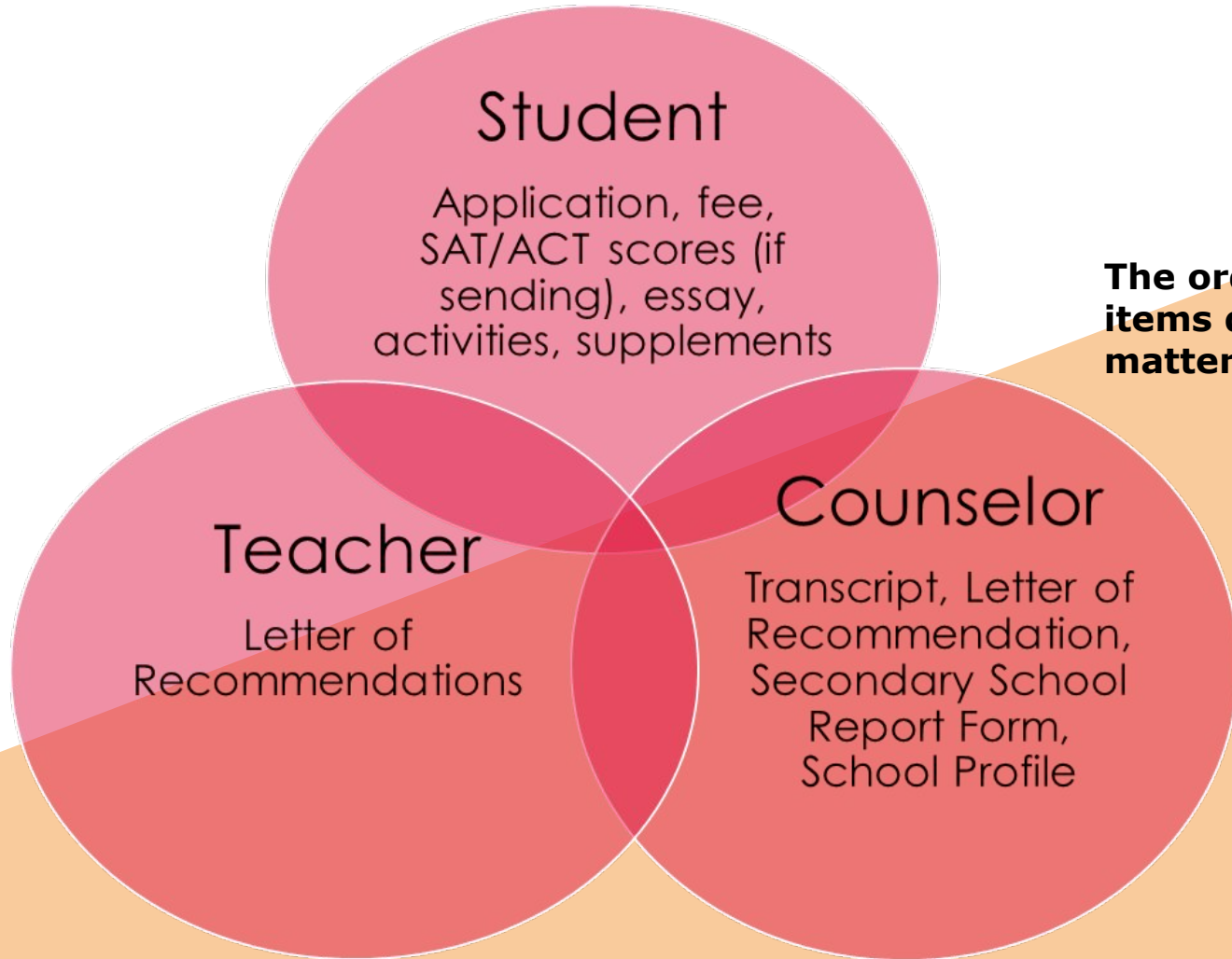
Ms. Schweid

Ms. Ihn

Ms. Kohan

Ms. Brown

# Complete Application



**The order of  
items does not  
matter.**

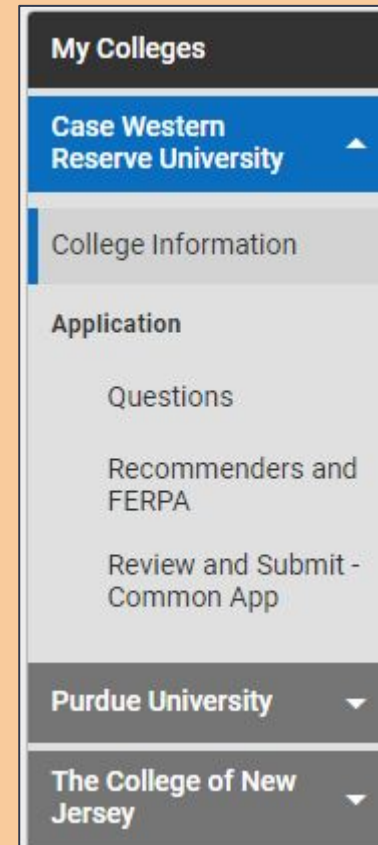
# **COMMON APP & SCOIR**

- **Common App** is where you complete and submit an application that is “common” to all your schools, upload your college essay and complete college-specific, supplemental short answers. [www.commonapp.org](http://www.commonapp.org)
- **Scoir** is where you research colleges, view scattergrams (THS statistical history, store important documents and indicate where you are applying <https://app.scoir.com/signin>
  - Students and Parents have been sent Scoir login information. Please email Mr. Gardner for sign on information if you need help with your account.
  - Reminder: All students need to complete Junior Questionnaire in SCOIR under Surveys in order for counselors to write letters of recommendation.

# Common Application & FERPA

*\*If your college/university is not on Common App, visit their website for application instructions\**

- Create a Common App account at [www.commonapp.org](http://www.commonapp.org)
- Add schools that you are applying to **My Colleges**
- Complete the **FERPA Waiver**
- Add Counselor and Teachers where indicated. **DO NOT ADD THEIR EMAILS IN COMMON APP, ONLY NAMES**
- Check email after applying for a confirmation from the school
  - Follow steps to access application portal



Please download all PDF forms and provide them to the associated recommender to complete.

[Why am I seeing this?](#)

### ✓ FERPA Release Authorization

[View Details](#)

### Invite Recommenders

Recommendors are people who will submit forms and information to colleges on your behalf.

Invite Recommenders

Manage Recommenders

### ✓ Counselor

Your counselor has opted for evaluation forms instead of completing forms online. For any counselor form shown below, you must print and provide it to your counselor so that it can be completed on paper and returned to the college to which you apply.

Jane Weisfelner  
School Counselor  
Invited on 09/09/2022

#### PDF Forms

- [School Report](#)
- [Counselor Recommendation](#)
- [Optional Report](#)
- [Optional Report 2](#)
- [Mid Year Report](#)
- [Final Report](#)

### ! Teacher

Please select and assign the Teacher(s) below whose recommendation will be submitted to this college on your behalf. You must invite a teacher with the Invite Teacher button before you can assign them to this college.

Required: 1    Optional: 1

#### How do I resend a Recommender Invite?

There are two ways you can resend a recommender invite. If you have already assigned your [Read more](#)

#### I'm out of high school. Who do I list if I no longer have a counselor?

Please contact your high school or the local authority that will provide your transcripts. You can enter [Read more](#)

#### What happens if I don't waive my FERPA rights?

Under the terms of the Family Educational Rights and Privacy Act (FERPA), after you matriculate you [Read more](#)

#### Who can I list if I do not

Remember: input the names of your recommenders (teachers and counselor) but do NOT put email addresses

#### Why am I unable to assign an Other Recommender to a school?

You will only be able to assign an Other Recommender if a college allows at least one type of [Read more](#)

#### Which counselor should I invite?

# SCAIR

1. Complete FERPA Waiver (in addition to Common App FERPA waiver)
2. Indicate where you are applying and the deadline type (EA, ED, EDII Regular, Rolling)

***Include Common App ID number***

3. Request Teacher Letters of Recommendation
  - Complete Junior Questionnaire - this should be done already
4. Sign Early Decision (ED) Agreement (if applicable)
  - Inviting a parent to sign ED Agreement
  - Only 1 ED allowed

# Transcripts & Applications

The screenshot displays the Scoir 'My Colleges' dashboard, organized into three columns: 'Following (2)', 'Applying (6)', and 'Applied (1)'. Each column has an 'Add a College' link. The 'Following' column lists Fairfield University (#5) and University of Miami (#4). The 'Applying' column lists New York University (#1), Princeton University, and University of Massachusetts Amherst (#8). The 'Applied' column lists Saint Joseph's University (#6). Each college card shows its logo, name, location, application deadline, checklist progress, and document submission status. A central message asks 'Where are you enrolling?' and 'Move your choice here.' with an icon of a person celebrating.

Column	College	Rank	Deadline	Checklist	Docs Sent
Following	Fairfield University	#5			
Following	University of Miami	#4			
Applying	New York University	#1	Early Decision Nov 1	0/8	0/4
Applying	Princeton University		Restrictive Early Action Nov 1	0/8	0/5
Applying	University of Massachusetts Amherst	#8	Early Action Nov 5	0/6	0/2
Applied	Saint Joseph's University	#6	Regular Decision Feb 1	0/8	0/3

In Scoir, **moving a college to the Applying or Applied column of your My Colleges list is what will alert your counselor that a transcript is required.**

- **Once requested, transcripts may take up to 10 school days to process.**
- Do NOT move colleges to applying column if you anticipate dropping or adding a class
- Some colleges may require you to SELF-REPORT your grades
- Your list of schools in the "Applying" or "Applied" column must reflect your list in Common App

# Application Documents

## Requesting Teacher Letters of Recommendation

The screenshot displays the Scoir website interface. At the top left is the Scoir logo. The navigation bar includes 'College Search', 'My Colleges' (highlighted), 'My Profile', and icons for a calendar, messages, notifications (64), search, user profile, and a menu. Below the navigation is a search bar with the placeholder 'Search for a College' and buttons for 'Surprise Me!' and 'Advanced Search'. The main content area features a 'Welcome to Your Scoir Account' message. A prominent survey card asks 'First Generation Student?' with an information icon. The survey text states: 'First generation student means neither parent or guardian has received a 4 year college degree. Are you a first generation student?' Below the text are two radio button options: 'Yes' and 'No'. The 'Yes' option is selected. To the left of the survey is a 'Your Next Step!' button and an illustration of a person. Below the survey are four menu items: 'Visits & Deadlines', 'Upcoming Visits & Office Hours', 'Surveys', and 'Links', each with a 'Show' dropdown arrow. A help icon (question mark in a circle) is located at the bottom right.

**SCOIR** College Search **My Colleges** My Profile

Search for a College [Surprise Me!](#) [Advanced Search](#)

### Welcome to Your Scoir Account

See what Scoir can offer you, and learn how to get started no matter where you are in your college search process.

**Your Next Step!**

#### First Generation Student?

First generation student means neither parent or guardian has received a 4 year college degree.  
Are you a first generation student?

Yes  No

**Visits & Deadlines** [Show](#)

**Upcoming Visits & Office Hours** [Show](#)

**Surveys** [Show](#)

**Links** [Show](#)



# Early Decision Agreement on SCOIR

## How are you applying?

### Application Method

Common App  College Website  Other

Common App ID

CAID Enter ID

### First Year Deadlines

Early Decision  
November 1  Early Decision II  
January 1  Regular Decision  
January 5

#### Early Decision Agreement required

Submitting an application for Early Decision requires you to sign an agreement acknowledging your commitment to enroll at this college, if admitted. You will need to add or select one parent/guardian, who will also be required to sign this acknowledgement. Please note this college might refuse to consider your application if it does not receive a fully completed Early Decision Agreement prior to the application due date.

### SAT/ACT Reporting

I intend to apply Test Optional and will not be reporting SAT/ACT scores to this college

### Email used for application

Email address \*

123@aol.com

Please provide the same email address that you're using for your application account.

Cancel

Save

## Early Decision Agreement

If you are accepted under an Early Decision plan, you must promptly withdraw the applications submitted to other colleges and universities and make no additional applications to any other university in any country. If you are an Early Decision candidate and are seeking financial aid, you need not withdraw other applications until you have received notification about financial aid from the admitting Early Decision institution.

I understand that, when I click the "Save & Sign" button below, I will be affixing my digital signature to this document and that my digital signature is the legal equivalent of my handwritten signature.

I wish to be considered as an Early Decision candidate at New York University. I have read and understand my rights and responsibilities under the Early Decision process. I also understand that with an Early Decision offer of admission, this institution may share my name and my Early Decision Agreement with other institutions.

Please select or enter the contact information of a parent or guardian who you would like to acknowledge your Early Decision obligations.

Parent to Sign

Option 2: [Download / Print](#)

- Review and sign the student signature
- Have a parent read and sign

Skip

Save & Sign



# **STANDARDIZED TESTING**



- Be sure to review each university's testing policy on their admissions websites
- Schools accept either ACT and/or SAT scores - Check the school policy as some schools do not superscore
- **If you want schools to see your scores:**
  - Self-report your scores on Common Application
  - Send official score reports from testing website:
    - Collegeboard.org (SAT) and ACT.org (ACT)
    - **Student is responsible for sending scores, if required; Your counselor DOES NOT send your test scores**
- **Test-Optional**
  - Visit [fairtest.org](https://www.fairtest.org) for a list of schools that have test optional policies
  - Be sure to speak with your Counselor or Mr. Gardner if you are unsure
    - Data and statistics can help guide your decision!
  - *If you are sending scores to some schools and not to others, **do NOT** self-report scores on Common App*



# **COLLEGES VISITING TENAFLY**

- Every **Tuesday** and **Thursday** from September 12<sup>th</sup> until the end of October, we have “College Mini-Fairs” in the PITT during lunch. You can find the list of schools on Scoir attending under “Register for Office Hours and Visits”
- You will receive an email if a school on your list is attending. You should always come to meet the reps as these are the actual individuals who will be reading your applications and essays.
- There may also be some colleges that make appointments on other days or times. Check you school emails often for visit information.

Register for Office Hours & Visits

 Visit from Multiple Colleges  
Tue Sep 12 | 11:00 AM – 12:15 PM  
The Pitt  


 Visit from Lawrence Technological University  
Tue Sep 12 | 12:15 PM – 01:15 PM  
The Pitt  


 Visit from Multiple Colleges  
Thu Sep 14 | 11:00 AM – 12:15 PM  
The Pitt  


[See All](#)

# **Financial Aid**

- 2 forms:
  - **FAFSA** (<http://www.fafsa.ed.gov>) will become available  
DECEMBER 1

## ***FAFSA IS NOW A NJ GRADUATION REQUIREMENT***

- **CSS Profile** (<https://cssprofile.collegeboard.org>) is available  
October 1. This application can sometimes be due by the  
school's application deadline.

**PLAN TO ATTEND FINANCIAL AID NIGHT  
November 14 @ 7:00 PM**

# Guidance Drop-In Center

Starting Monday, 9/16

*College App Support Station*

Location: Guidance Office

**Monday, Wednesday, & Friday**  
during lunch with Mr. Gardner, College  
Counselor

Be on the lookout for other upcoming  
workshops as well!

TENAFLY HIGH SCHOOL

## COLLEGE APP SUPPORT STATION

*Get all the guidance and support you  
need with the Common App and SCOIR*

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**M/W/F | DURING LUNCH**  
**LOCATION:**  
**GUIDANCE OFFICE**

We encourage all seniors to attend these sessions  
with any questions about their college applications

For any questions about this program please contact  
Mr. Gardner  
College & Career Counselor  
tgardner@tenafly.k12.nj.us 201-816-6642