

SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey 07604

REGULAR MEETING MINUTES
December 19th, 2018

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

South Bergen Borough Clerks The Record and The Herald News

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at 1:00 p.m

ROLL CALL

Members Present: Mr. Albro, Mr. Cipriano, Mr. Giancaspro, Mr. Grieco, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Mr. Maceri, Mr. Scarafile and Dr. Sforza.

Members Absent: Mr. Perrapato, Dr. Ponds, Mr. Quatrone and Dr. Yurchak.

Also Present: Dr. Michael Kuchar, Superintendent of Schools, Ms. Susan Cucciniello, Business Administrator/Board Secretary.

SUPERINTENDENT'S REPORT

SBJC Student Ambassadors attended the meeting to greet the membership and give out Holiday cookies to the Board Members. Everyone was very appreciative of the students and their efforts.

Awards and Recognition - Recognition of Mr. Nicholas Perrapato, Superintendent of Garfield Public Schools, for his service as a SBJC Board Member. Mr. Perrapato is retiring effective 12/31/18. Mr. Perrapato was not in attendance.

Dr. Kuchar updated the board on current enrollment, the alternative High School feasibility, and the Robotic's competition that was held recently. Dr. Kuchar also mentioned to the Board that we have a Twitter and Instagram Account for all to view.

APPROVAL OF MINUTES:

Motion: Mr. John Hurley
Seconded: Mr. Stephen Kollinok

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of November 14, 2018 be approved.

Action taken:

Ayes: Mr. Cipriano, Mr. Giancaspro, Mr. Grieco, Dr. Helfant,
Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Mr.
Maceri, Mr. Scarafile
and Dr. Sforza.

Abstain: Mr. Albro and Mr. Hurley

Nays: None

Absent: Mr. Perrapato, Dr. Ponds, Mr. Quatrone and Dr. Yurchak.

MEETING OPEN TO THE PUBLIC

No public present.

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion: Mr. Damian Kennedy
Seconded: Mr. John Hurley

2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2c, 2d, 2e,)

2b. The Board accepted the Board Secretary's Report as of October 31st, 2018 and approves " Pursuant to NJAC 6:20-2A.10(E), certify that as of October 31st, 2018 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year".

(Attachment 2b)

2c. The Board accepted the financial report of the Treasurer of School Monies for the month of October 2018 (Attachment 2c)

2d. The Board approved the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of October 31st, 2018, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”

2e. Motioned to approve additional appropriations for revenues and expenditures for the month of October 2018. These appropriations recognize anticipated revenues. (Attachment 2e)

2f. The November and December bills list below are approved (lists attached):

Bills Payable	\$2,802,623.50
Payroll/Manual Check	\$1,626,519.51
Cafeteria Checks	<u>\$ 61,681.71</u>
Total	\$4,490,824.72

2g. Approved the attached list of field trips with cost (Attachment 2g)

2h. Motioned to approve the decommission list for the 2018-2019 school year. (Attachment 2h)

2i. Motioned to approve acceptance of the NJSIG Safety Grant in the amount of \$734.54. The said grant shall be used for the purposes described in the application filed with the NJSIG which was used as the basis for awarding the grant. (Attachment 2i)

2j. Motioned to approve the proposed Dental benefit renewal with Delta Dental for the 24 month period from January 1, 2019 - December 31, 2020 at the proposed rates. (Attachment 2j)

2k. Motioned to approve Dr. Arthur Freiman, Consultant, to aid in the development of an Alternative High School program at the rate of \$25 per hour, not to exceed \$5,000.

2l. Approved the attached professional workshops and the reimbursement costs of the workshops. (Attachment 2l)

Action taken:

Ayes: Mr. Albro, Mr. Cipriano, Mr. Giancaspro, Mr. Grieco, Dr. Helfant,
Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Mr.
Maceri, Mr. Scarafile
and Dr. Sforza.

Abstain: None

Nayes: None
Absent: Mr. Perrapato, Dr. Ponds, Mr. Quatrone and Dr. Yurchak.

3. PERSONNEL:

Motion: Mr. Frank Scarafile
Seconded: Mr. James Albro

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2019 through July 31, 2019. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

- 3a. Approved the Lodi Campus staff and students to participate in the Robotics Competition for the 2018 - 2019 school year. In addition approve the Lodi staff members as chaperones to supervise the South Bergen Jointure students for after-school competitions. Teachers to be paid \$35.00 per hour. Teacher Aides to be paid \$20.00 per hour.
- 3b. Approved the appointment of Franco Pratolongo, as a Paraprofessional at the hourly rate of \$17.00 effective November 5, 2018 - June 30, 2019.
- 3c. Adjusted the start date of Lisa Minasian, as a Paraprofessional from December 15 to December 3, 2018 and accept the resignation of

- Ms. Minasian effective December 11, 2018.
- 3d. Adjusted the start date of Taleen Ohannessian, as a Paraprofessional from December 1 to December 3, 2018.
 - 3e. Approved the appointment of Melissa Calabria, as a Paraprofessional at the hourly rate of \$18.00 effective December 3, 2018 - June 30, 2019.
 - 3f. Adjusted the reinstatement date for Julie Aversa, Paraprofessional, from January 2, 2019 to December 3, 2018. Ms. Aversa is returning from family leave.
 - 3g. Adjusted the reinstatement date for Melissa DelaTorre, Occupational Therapist from January 2, 2019 to December 17, 2018. Ms. DelaTorre is returning from family leave.
 - 3h. Adjusted the medical leave of absence for Holly Ehle, Principal from November 1, 2018 - November 26, 2018. Ms. Ehle will be paid sick days during this time. Ms. Ehle's physician has confirmed her condition.
 - 3i. Accepted the resignation of Roxanne Thornton, Paraprofessional, effective November 19, 2018
 - 3j. Accepted the resignation of Danielle Bruscano, Paraprofessional, effective December 21, 2018.
 - 3k. Adjusted the start date of Jennifer Cardenas from November 16, 2018 to November 15, 2018.
 - 3l. Approved the appointment of Derrick Straughn, as a Custodial Paraprofessional at the hourly rate of \$18.00 effective December 10, 2018 - June 30, 2019.
 - 3m. Accepted the resignation of Kathryn Clifford, Paraprofessional effective January 1, 2019.
 - 3n. Accepted the resignation of Mariah Levinson, Paraprofessional, effective December 22, 2018,
 - 3o. Approved the appointment of Cassidy Marks as a Paraprofessional at the hourly rate of \$18.00 effective January 2, 2019 - June 30, 2019.
 - 3p. Motioned to approve the new Job Description of Custodial Paraprofessional. (Attachment 3p)
 - 3q. Approved Harrison Bieth from Ramapo College to do seventy-five hours field

based internship as required for his graduate program and NJ Department of Education certification requirements.

- 3r. Approved the appointment of Pauline Wierzgala as a Paraprofessional at the hourly rate of \$17.00 effective January 2, 2019 - June 30, 2019.
- 3s. Approved the appointment of Colleen Mcguirl as a Paraprofessional at the hourly rate of \$18.00 effective January 15, 2019 - June 30, 2019.
- 3t. Approved the appointment of Mercedes Lois a Paraprofessional at the hourly rate of \$18.00 effective January 15, 2019 - June 30, 2019.
- 3u. Approved the medical leave under the Federal Family and Medical Leave Act for Cynthia Imperatore, paraprofessional, for the South Bergen Jointure Commission, as follows: Ms. Imperatore's physician has confirmed her condition

November 26, 2018 - December 13, 2018 Medical leave with benefits
14 paid sick days
(Portion of benefits to be paid
by employee}

December 14, 2018 - March 8, 2019 Federal and Medical Leave,
Unpaid with benefits
{Portion of benefits to be paid
by employee}

March 9, 2019 - June 15, 2019 Unpaid without
benefits.

- 3v. Approved the appointment of Ifeanyi Okereke as a Paraprofessional at the hourly rate of \$18.00 effective January 2, 2019 - June 30, 2019.

- 3w. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions*:

Teacher Aides	School Social Worker
Teacher of the Handicapped	School Psychologist
Teacher of Students with Disabilities	Substitute Teacher
Teacher of Physical Education	Substitute Nurse
Teacher of Music	LDT-C
Behaviorist	World Language Teacher
Speech Therapist	School Nurse
Physical Therapist	Occupational Therapist

District Technology Coordinator
Teacher of Social Studies
Teacher of English
Teacher of Reading
Substitute Teacher Aides
Assistant Business Administrator
Supervisor of STEAM
Bookkeeper

School Health Aide
Teacher of Math
Principal
Reading Specialist
Teacher of Science
Clerk/Typist/Receptionist
Curriculum/Assessment Coordinator
Transportation Manager

*Board to approve names as submitted by the Superintendent at the January meeting.

Action taken:

Ayes: Mr. Albro, Mr. Cipriano, Mr. Giancaspro, Mr. Grieco, Dr. Helfant,
Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Mr.
Maceri, Mr. Scarafile
and Dr. Sforza.

Abstain: Mr. Giancaspro on 3n only.

Nays: None

Absent: Mr. Perrapato, Dr. Ponds, Mr. Quatrone and Dr. Yurchak.

4. POLICY:

None

5. TRANSPORTATION:

Motion: Mr. John Hurley

Seconded: Dr. Damian Kennedy

5a. Motioned to approve the attached 2018-2019 Quote Set 5 (Attachment 5a)

5b. Motioned to approve the bid results for November 20, 2018. (Attachment 5b)

5c. Motioned to approve the withholding of payment on Route #1528 for AKA Transportation due to non-performance. Penalty of two times the daily rate in the amount of \$437.76 will be deducted from the November payment.

5d. Motioned to approve the withholding of payment on Route #2150 for Safe and Sound Transportation due to non-performance. Penalty of two times the daily rate in the amount of \$464.00 will be deducted from the November payment.

5e. Motioned to approve the withholding of payment on Routes #1753, #2045, #2325, #IN388 for Jaris Transportation due to non-performance. Penalty of two times the daily

rate for each route in the amount of \$1,289.66 will be deducted from the November payment.

5f. Motioned to approve the withholding of payment on Route #2133 for Valley Transportation due to non-performance. Penalty of two times the daily rate for each route in the amount of \$431.40 will be deducted from the November payment.

5g. Motioned to approve the South Bergen Jointure School Evacuation Drills for the 2018-2019 school year. All copies of the drills are on file in the Transportation Department.

5h. Motioned to approve the addendum for a second vehicle on Contract #R080818-2, Route #IN418, John Leckie, Inc., effective December 3, 2018. Contract will read as New Route #IN418A. \$282.99 Vehicle/\$45.00 Aide. Total route cost \$327.99.

5i. Motioned to approve an agreement with the district of Westfield for the purposes of student transportation in accordance with Chapter 53, P.L. 1997 for the time period 2018-2019 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district, special education, vocational and summer programs.

Action taken:

Ayes: Mr. Albro, Mr. Cipriano, Mr. Giancaspro, Mr. Grieco, Dr. Helfant,
Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Mr.
Maceri, Mr. Scarafile
and Dr. Sforza.

Abstain: None

Nays: None

Absent: Mr. Perrapato, Dr. Ponds, Mr. Quatrone and Dr. Yurchak.

6. FACILITIES AND PLANNING:

Motion: Dr. Matt Helfant

Seconded: Mr. Nicholas Cipriano

6a. Motioned to approve the Lease Extension Agreement between the South Bergen Jointure Commission and St. Francis DeSales Church in Lodi from July 1, 2019 through June 30, 2022 with a 2 year option to renew to June 30, 2024.
(Attachment 6a)

6b. Motioned to approve the Linkage Agreement between the South Bergen Jointure Commission and the Secaucus Board of Education for the 2018-2019 school year.
(Attachment 6b)

Action taken:

Ayes: Mr. Albro, Mr. Cipriano, Mr. Giancaspro, Mr. Grieco, Dr. Helfant,
Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Mr.
Maceri, Mr. Scarafile
and Dr. Sforza.

Abstain: None

Nayes: None

Absent: Mr. Perrapato, Dr. Ponds, Mr. Quatrone and Dr. Yurchak.

7. OLD BUSINESS:

None

8. NEW BUSINESS:

Motion: Mr. Anthony Grieco

Seconded: Mr. Frank Scarafile

- 8a.** Approved the opening of a Pre-School Disabled classroom at the Secaucus Millridge School on January 2, 2019.

Action taken:

Ayes: Mr. Albro, Mr. Cipriano, Mr. Giancaspro, Mr. Grieco, Dr. Helfant,
Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Mr.
Maceri, Mr. Scarafile
and Dr. Sforza.

Abstain: None

Nayes: None

Absent: Mr. Perrapato, Dr. Ponds, Mr. Quatrone and Dr. Yurchak.

9. DISCUSSION ITEMS:

10. FOOD SERVICE:

11. INFORMATION ITEMS:

ADJOURNMENT:

Motion: Mr. John Hurley

Seconded: Mr. Nicholas Cipriano

BE IT RESOLVED, that this meeting is adjourned at 1:35 p.m.

Action Taken: Unanimously approved by voice vote.

Ms. Susan Cucciniello
Business Administrator/Board Secretary

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

December 19th, 2018

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on December 18, 2018 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated December 19, 2018. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

December 19th, 2018

Meeting Opened at _____.

Members Present:
Members Absent:
Also Present:

Special Order of Business

I. Personnel

Adjournment

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: