

SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey

REGULAR MEETING
May 27, 2020

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at 9:32 a.m. (Virtual Meeting)

ROLL CALL

Members Present: Dr. Albro, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Mr. Maceri, Dr. Petty, Dr. Ponds, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.

Members Absent: Mr. Cipriano, Dr. Helfant and Dr. Sforza.

Also Present: Dr. Michael Kuchar, Superintendent of Schools and Ms. Susan Cucciniello, Business Administrator/Board Secretary.

SUPERINTENDENT'S REPORT

- Dr. Kuchar updated the Board on the current status of the SBJC during this virtual learning period.

APPROVAL OF MINUTES:

Motion: Mr. Giovanni Giancaspro

Seconded: Dr. James Albro

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session, Regular Meeting and Reorganization of April 29, 2020 be approved as amended.

Action taken: Unanimously approved by voice vote.

MEETING OPEN TO THE PUBLIC

- Ms. Forte addressed the Board regarding snow days and if the calendar had been changed. Dr. Kuchar advised her that the adjusted calendar was being approved at this Board Meeting.

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion: Mr. Damian Kennedy

Seconded: Mr. John Hurley

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c)
- 2b. The Board accepted the Board Secretary’s Report as of March 31, 2020 and approves “ Pursuant to NJAC 6:20-2A.10(E), certify that as of March 31st, 2020 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. “ (Attachment 2b)
- 2c. The Board accepted the financial report of the Treasurer of School Monies for the month of March 2020. (Attachment 2c)
- 2d. The Board approved the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of March 31, 2020, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”
- 2e. The April and May bills list below are approved (lists attached):

Bills Payable	\$ 689,646.83
Payroll/Manual Check	\$1,802,758.71
Cafeteria Checks	\$ 5,899.46
Total	\$2,498,305.00

- 2f. There were no transfers for the month of March 2020.
- 2g. Motioned to approve the submission of the Grant Application for the 2020 Safety Grant Program through the NJ Schools Insurance Group’s NJEIF Subfund for the

purposes described in the application, in the amount of \$671.59 for the period July 1, 2020 through June 30, 2021. (Attachment 2g)

2h. The Superintendent of Schools is authorized to pay bills for June, July and August and any time there is not a quorum at a regular monthly meeting, to be approved at the next regular board meeting. The bill list is to be provided to Board Members five days before they are paid.

2i. **SOUTH BERGEN REGION VII WORKERS COMPENSATION POOL
RESOLUTION TO JOIN
SUBJECT TO APPROVAL OF ASSESSMENT**

WHEREAS, a number of boards of education in the state of New Jersey have joined together to form a Workers Compensation Pool as permitted by chapter 372 Laws of 1983 (40A:10-36) and;

WHEREAS, said Pool was approved to become operational by New Jersey Department of Insurance and the Department of Community Affairs and has been in operation since that date, and;

WHEREAS, the statutes and regulations governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund;

NOW THEREFORE, be it resolved that the Governing Body of the South Bergen Jointure Commission do hereby agree to join the Fund subject only to the right to approve the initial assessment when the same is received from the Fund following processing of the application, and;

BE IT FURTHER RESOLVED that the South Bergen Jointure Commission is applying to the Fund for the following types of coverages:

1. Workers' Compensation and Employer's Liability;

BE IT FURTHER RESOLVED that the Governing Body hereby adopts and approves of the bylaws of the Fund; and

BE IT FURTHER RESOLVED that Susan Cucciniello is authorized to execute the application for membership and the accompanying certification on behalf of the Governing Body; and

BE IT FURTHER RESOLVED that the Governing Body is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Fund as are required by the Fund's bylaws and to deliver same to the Executive Director of the Fund with the express reservation that said

document shall become effective only upon the applicant's admission to the Fund following approval by the Fund, passage by the Governing Body of a Resolution Accepting Assessment and approval by the New Jersey Department of Insurance and the Department of Community Affairs.

Action taken:

Ayes: Dr. Albro, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Mr. Maceri, Dr. Petty, Dr. Ponds, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.

Abstain: None

Nayes: None

Absent: Mr. Cipriano, Dr. Helfant and Dr. Sforza

3. PERSONNEL:

Motion: Mr. Anthony Grieco

Seconded: Mr. Frank Scarafile

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2020 through July 31, 2020. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

- 3a. Reappointed the attached 12-month employees the 2020-2021 school year with salaries as per the attached. (Attachment 3a)
- 3b. Appointed Teachers to the 2020 July Extended School Year Program, as per attached. (Attachment 3b)
- 3c. Appointed Outreach Personnel to the 2020 July Extended School Year Program, as per attached. (Attachment 3c)
- 3d. Accepted the resignation of Janice Haro, Paraprofessional, effective July 1, 2020.
- 3e. Accepted the resignation of Raushaun Riley, Paraprofessional, effective July 1, 2020.
- 3f. Revised the resignation date of Victoria Baum from May 2, 2020 to July 1, 2020.
- 3g. Accepted the resignation, for the purpose of retirement, of Mary Kattine, Teacher, effective July 1, 2020. The South Bergen Jointure Commission extends its deepest thanks to Ms. Kattine for her many years of service to the district and extends to her its very best wishes on the occasion of her retirement.
- 3h. Adjusted the longevity from \$2,500.00 of \$3,500.00 for Holly Ehle for the 2020-2021 school year.
- 3i. Adjusted Samantha Blanco-Galvin, Teacher, salary for the 2020-2021 School year from BA step 4 to BA+14 step 4 \$56,935.00. All documents have been provided.
- 3j. Adjusted the return date from medical leave for Mollie Friedman from May 4, 2020 to May 6, 2020.
- 3k. Adjusted Dinahlee Rodriguez, Teacher, salary for the 2020-2021 school year from \$56,895.00 to \$58,910.00.
- 3l. Adjusted Scott Rossig, Principal, salary for the 2020-2021 school year from \$154,747.39 to \$157,747.39.
- 3m. Adjusted the maternity/medical leave under the Family Leave Act for Jacqueline Rossmell, Teacher for the South Bergen Jointure Commission as follows:

June 17, 2019 - June 26, 2019

Medical leave with benefits
 9 paid sick days
 (Due Date: 7/12/19)
 {Portion of benefits to be paid by
 employee}

September 3, 2019 - November 26, 2019 Federal and/or State Family Leave,
Unpaid with benefits
{Portion of benefits to be paid by
employee}

November 27, 2019 - December 31, 2020 Unpaid without benefits.

- 3n. Adjusted Jacqueline Rossmell, Teacher, salary from \$54,710.00 to \$54,210.00 BA, Step 3 for the 2020-2021 school year.
- 3o. Adjusted Laura Sgalia, School Nurse, salary for the 2020-2021 School Year from \$79,900.00 to \$82,217.10.
- 3p. Adjusted Joy Segreto, School Nurse, Salary for the 2020-2021 School Year from \$82,900.00 to \$85,304.10.
- 3q. Accepted the resignation of Yakira Jackson, Paraprofessional, effective July 1, 2020.
- 3r. Motioned to approve the contract for Susan Cucciniello as School Business Administrator from July 1, 2020 through June 30, 2021. (Attachment 3r)
- 3s. Approved Scott Rossig, Principal, to carry over five vacation days from the 2019-2020 school year.
- 3t. Reappointed the attached Paraprofessionals for the 2020-2021 school year with salaries as per the attached. (Attachment 3t)
- 3u. Motioned to approve the corrected salary of Nancy Bucci, Treasurer of School Monies for the 2019-20 school year to \$5,150.00.
- 3v. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions*:

Teacher Aides	School Social Worker
Teacher of the Handicapped	School Psychologist
Teacher of Students with Disabilities	Substitute Teacher
Teacher of Physical Education	Substitute Nurse
Teacher of Music	LDT-C
Behaviorist	World Language Teacher
Speech Therapist	School Nurse
Physical Therapist	Occupational Therapist
District Technology Coordinator	School Health Aide
Teacher of Social Studies	Teacher of Math
Teacher of English	Principal

Teacher of Reading
Substitute Teacher Aides
Assistant Business Administrator
Bookkeeper
Supervisor
Teacher of Music

Reading Specialist
Teacher of Science
Clerk/Typist/Receptionist
Teacher of STEAM
Curriculum/Assessment Coordinator
Teacher of Performing Arts

*Board to approve names as submitted by the Superintendent.

Action taken:

Ayes: Dr. Albro, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Mr. Kennedy,
Mr. Kollinok, Mr. Maceri, Dr. Petty, Dr. Ponds, Mr. Scarafile,
Ms. Sciacca and Dr. Yurchak.
Abstain: Mr. Giancaspro on 3b,3c only.
Nays: None
Absent: Mr. Cipriano, Dr. Helfant and Dr. Sforza

4. POLICY:

Motion: Mr. Giovanni Giancaspro
Seconded: Mr. Anthony Grieco

- 4a. Approved the adjusted South Bergen Jointure Commission School Calendars for 2019-2020 due to unused emergency days. (Attachment 4a)
- 4b. Approved the acceptance of a pass/fail grade for tuition reimbursement for the Spring 2020 due to COVID-19.
- 4c. Approved the 3rd Edition of the South Bergen Jointure Commission's Distance Learning Plan and Staff Protocol. (Attachment 4c)

Action taken:

Ayes: Dr. Albro, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Mr. Kennedy,
Mr. Kollinok, Mr. Maceri, Dr. Petty, Dr. Ponds, Mr. Scarafile,
Ms. Sciacca and Dr. Yurchak.
Abstain: None
Nays: None
Absent: Mr. Cipriano, Dr. Helfant and Dr. Sforza

5. TRANSPORTATION:

None

6. FACILITIES AND PLANNING:

Motion: Mr. John Hurley
Seconded: Mr. Damian Kennedy

- 6a. Approved the Linkage Agreement between the South Bergen Jointure Commission and the South Hackensack Board of Education for the 2020-2021 School Year. (Attachment 6a)
- 6b. Motioned to approve the Linkage Agreement between the South Bergen Jointure Commission and the Moonachie Board of Education for the 2020-2021 school year. (Attachment 6b)
- 6c. Approved the Linkage Agreement between the South Bergen Jointure Commission and the Little Ferry Board of Education for the 2020-2021 School Year. (Attachment 6c)
- 6d. Approved the Linkage Agreement between the South Bergen Jointure Commission and the Carlstadt Board of Education for the 2020-2021 School Year.
(Attachment 6d)

Action Taken:

Ayes: Dr. Albro, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Mr. Kennedy,
Mr. Kollinok, Mr. Maceri, Dr. Petty, Dr. Ponds, Mr. Scarafile,
Ms. Sciacca and Dr. Yurchak.
Abstain: Mr. Maceri on 6a only.
Nays: None
Absent: Mr. Cipriano, Dr. Helfant and Dr. Sforza

7. **OLD BUSINESS:**

8. **NEW BUSINESS:**

9. **DISCUSSION ITEMS:**

10. **FOOD SERVICE:**

Motion: Mr. Frank Scarafile
Seconded: Mr. Anthony Grieco

- 10a. Be it resolved that the South Bergen Jointure Commission Board of Education “SFA” approves the renewal of the Food Service Management contract with The Pomptonian, Inc. “FSMC” for the food service operation for 2020-2021.

The FSMC shall receive, in addition to the costs of operation, an administrative / management fee of \$9,588.00 to compensate the FSMC for administrative and

management costs. This fee shall be billed in 10 monthly installments of \$958.80 per month as a cost of operation. The SFA guarantees the payment of such costs and fees to the FSMC.

Action taken:

Ayes: Dr. Albro, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Mr. Maceri, Dr. Petty, Dr. Ponds, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.

Abstain: None

Nayes: None

Absent: Mr. Cipriano, Dr. Helfant and Dr. Sforza

11. INFORMATION ITEMS:

12. CORRESPONDENCE:

ADJOURNMENT:

Motion: Mr. John Hurley

Seconded: Mr. Frank Scarafile

BE IT RESOLVED, that this meeting is adjourned at 9:47 a.m.

Action Taken: Unanimously approved by voice vote.

Ms. Susan Cucciniello
Business Administrator/Board Secretary

The Board went into Virtual Executive Session after the regular meeting.

**SOUTH BERGEN JOINTURE COMMISSION
SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

May 27th, 2020

Motion: Mr. John Hurley
Seconded: Mr. Frank Scarfile

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on May 27, 2020 at to review confidential concerns as listed on the Closed Agenda dated May 27, 2020. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken: Unanimously approved by voice vote.

Meeting Opened at 9:51 a.m. (Virtual Meeting).

Members Present: Dr. Albro, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Mr. Maceri, Dr. Petty, Dr. Ponds, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.
Members Absent: Mr. Cipriano, Dr. Helfant and Dr. Sforza.
Also Present: Dr. Michael Kuchar, Superintendent of Schools and Ms. Susan Cucciniello, Business Administrator/Board Secretary.

I. Legal

- Dr. Michael Kuchar , Ms. Susan Cucciniello, and the Board attorney, Mr. Rod Hara updated the Board on the current status of the Transportation Contractors' responses to our request for information and the Negotiation process as per Senate Bill S-2337.

Adjournment

Motion: Mr. Frank Scarafile
Seconded: Mr. Giovanni Giancaspro

BE IT RESOLVED, that this closed session is adjourned at 10:11 a.m.

Action taken: Unanimously approved by voice vote.