

SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey

REGULAR MEETING MINUTES (Virtual)
June 22nd, 2021

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at **9:33 a.m.**

ROLL CALL

Members Present: Mr. A. Albro, Dr. J. Albro, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Dr. Petty and Dr. Yurchak.

Members Absent: Mr. Knipper, Mr. Scarafile, Ms. Sciacca and Dr. Sforza.

Also Present: Dr. Michael Kuchar, Superintendent of Schools, Ms. Susan Cucciniello, Business Administrator/Board Secretary.

SUPERINTENDENT'S REPORT

Enrollment report.

- Dr. Kuchar updated the Board on the current status of the district and our programs. He and others honored our PTO President, Ms. Liz Forte, on her many years of service to the South Bergen Jointure Commission. As part of this dedication, the board will present Ms. Forte with a plaque commemorating her service. Dr. Kuchar also did a recap of our graduates and our end of year activities.

Motion: Mr. John Hurley

Seconded: Dr. Matthew Helfant

WHEREAS, the Bergen County Teacher/Ed Services Professional Recognition Award Program was cancelled for the 2020-2021 school year.

WHEREAS, each and every faculty and staff member would respectfully have been worthy of a nomination for this award for the current school year;

WHEREAS, the South Bergen Jointure Commission Board of Education wishes to formally recognize and honor all SBJC personnel for their efforts throughout this extraordinary year of COVID-19;

NOW, THEREFORE, BE IT RESOLVED, that for their dedication and service to the students of the South Bergen Jointure Commission, all teachers, related service professionals, paraprofessionals, and central office personnel are to be declared SBJC's MVPs for the 2020-2021 school year.

Action taken: Unanimously approved by voice vote.

APPROVAL OF MINUTES:

Motion: Mr. John Hurley
Seconded: Dr. Matthew Helfant

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Regular Meeting of May 25, 2021 be approved.
2. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Special Meeting of June 8, 2021 be approved.

Action taken:

Ayes: Mr. A. Albro, Dr. J. Albro, Mr. Chirichella, Mr. Giancaspro,
Mr. Grieco, Mr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Kollinok,
Dr. Petty and Dr. Yurchak.
Abstain: None
Nays: None
Absent: Mr. Knipper, Mr. Scarafale, Ms. Sciacca and Dr. Sforza.

MEETING OPEN TO THE PUBLIC

- Ms. Liz Forte spoke to the Board regarding retiree Ms. Kathy Sutphin and what an excellent job she has done and for her dedication to the students over the many years she has been here.

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion: Dr. James Albro
Seconded: Mr. Anthony Albro

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c, 2d, 2e)
- 2b. The Board accepted the Board Secretary’s Report as of April 30, 2021 and approves “ Pursuant to NJAC 6:20-2A.10(E), certify that as of April 30, 2021 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. “ (Attachment 2b)
- 2c. The Board accepted the financial report of the Treasurer of School Monies for the month of April 2021. (Attachment 2c)
- 2d. The Board approved the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of April 30, 2021, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”
- 2e. The May and June bills list below are approved (list attached):
- 2f. Motioned to the transfers for the month of April 2021. (Attachment 2f)
- 2g. Approved the following voluntary employee payroll deductions for the 2021-2022 school year. These are all employee only contributions at no cost to the Board.

Axa Equitable-TSA
NJEA Dues
Prudential Ins.
VALIC-TSA.
Lincoln Investment Planning, TSA
AFLAC
Wageworks - FSA
Lincoln Financial Group-TSA
Planconnect - TSA

- 2h. Motioned to approve the following list of State Contract Vendors to be used during the 2021-2022 school year. (Attachment 2h)

THIS MOTION (2i) WAS TABLED

- 2i. **Motion to approve a cash incentive to waive benefits for any employees who waive Dental benefit coverage for the 2021-22 school year that are not entitled to the Health Benefit waiver. The waiver will be effective 7/1/21 – 6/30/22. The amount of the waiver will be 25% of the cost of the benefit, not to exceed \$5,000, and will be prorated if the employee receives benefits for a partial year or in the event the employee should terminate their employment before the end of the school year.**
- 2j. Approved the use of Success Communications Group to provide discounted rates for SBJC classified advertising.
- 2k. Approved the fee schedule for 2021-2022 Outreach Services on a per session or evaluation basis, as attached. (Attachment 2k)
- 2l. Motioned to approve the Agreement with Christine Doerr, APRN-BC, LLC for Clinical Services for the 2021-22 school year. (Attachment 2l)
- 2m. The Board approved the 2021-2022 Anticipated contracts to be renewed, awarded, or to expire during the school year and approves: “Pursuant to PL 2015, Chapter 47 the South Bergen Jointure Commission Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statues and regulation; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et.Seq.” (Attachment 2m)
- 2n. Approved the attached guide for Health Benefit/Prescription Employee Benefit Contribution for the 2021-22 school year for employees enrolled in the NJ Direct plans.

2o.

RESOLUTION

WHEREAS, the South Bergen Jointure Commission, through the New Jersey Department of Education (“NJDOE”) in consultation with the New Jersey Schools Development Authority (“NJSDA”) for compliance with N.J.S.A. 18A:41-10 et seq. (“Alyssa’s Law”), is required by law to implement a "Panic Button and Strobe Light Security Solution" based on recommendations set out by the NJDOE; and

WHEREAS, proposals were received from vendors who had configurations applicable and acceptable by the NJDOE for adherence to Alyssa's Law; and we

approved Eastern Datacom for the purchase and installation of panic buttons, interior, and exterior strobe lights at our schools for district compliance with Alyssa's Law for the 2020-2021 school year; and

WHEREAS, this project was completed prior to January of 2021 and the South Bergen Jointure Commission completed the NJDOE School Security Grant application to demonstrate compliance; and

WHEREAS, the School Security Grant application (Grant #20E00273) was approved by the NJDOE on May 12, 2021 and;

WHEREAS, the Superintendent of Schools is recommending that the South Bergen Jointure Commission accept the grant award in the amount of \$17,338.00 to fund the above mentioned, completed project.

BE IT RESOLVED, that the South Bergen Jointure Commission accepts the grant award in the amount of \$17,338.00 to fund the above mentioned, completed project.

- 2p. Motioned to approve the Agreement with Dr. Patrick Perin for health services for the School District for the 2021-2022 school year. (Attachment 2p)
- 2q. Motioned to approve the donation of two bus trips (approximate value \$400) from First Student, Englewood to take students and staff on June 11, 2021 to cheer on an SBJC student from our Maywood Campus, who was participating in the Special Olympics Torch Run. As part of the acceptance of this donation, a thank you letter will be sent to the company for the donation.
- 2r. Motioned to approve the Agreement and Addendum with the United Therapy Solutions, Inc to provide staffing services to the SBJC for Related Services. (Attachment 2r)

2s. **RESOLUTION**

WHEREAS, the SBJC has surplus PPE which are no longer needed for school purposes, whose value exceeds 15% of the bid threshold; and

WHEREAS, NJSA 18A:18A-45 authorizes the sale of personal property not needed for school purposes by advertising for sealed bids;

BE IT RESOLVED that the SBJC Board of Education authorizes the business administrator to advertise for sealed bids for the surplus PPE in its official newspaper and establish the date of the opening of bids no less than seven nor more than fourteen days after the publication of the notice.

- 2t. Motioned to approve the Pool/Gymnasium Use of Space Agreement with the Boys and Girls Clubs of Lower Bergen County, Inc for the 2021-22 school year.
(Attachment 2t)
- 2u. Accepted the donation from the South Bergen Rotary Foundation for \$500.00. This will be earmarked for our Garden of Gratitude at the Moonachie Campus.
(Attachment 2u)

Action taken:

- Ayes: Mr. A. Albro, Dr. J. Albro, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Dr. Petty and Dr. Yurchak.
- Abstain: None
- Nays: None
- Absent: Mr. Knipper, Mr. Scarafile, Ms.Sciacca and Dr. Sforza.

3. PERSONNEL:

- Motion: Mr. Damian Kennedy
- Seconded: Mr. John Hurley

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1,

2022 through July 31, 2022. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming, Home Instruction and Parent Training Home Program on an as-needed basis.

- 3a. Motioned to approve the attached additional pay for services rendered as indicated. (Attachment 3a)
- 3b. Appointed Paraprofessionals to the 2021 Extended School Year Program, as per the attached. (Attachment 3b)
- 3c. Appointed Teachers to the 2021 Extended School Year Program, as per attached. (Attachment 3c)
- 3d. Appointed Outreach Personnel to the 2021 Extended School Year Program, as per attached. (Attachment 3d)
- 3e. Approved the leave of absence for Employee ID#0286 from May 3, 2021 - June 24, 2021, using days in accordance with the individual agreement with the Board and utilizing the FMLA leave entitlement.
- 3f. Approved the attached substitutes for the 2021 Extended School Year at a per diem rate of \$93.75. (attachment 3f)
- 3g. Accepted the resignation of Kathleen Watts, Occupational Therapist, effective July 1, 2021.
- 3h. Revised the resignation date of Brenda Ahumada from June 15, 2021 to June 12, 2021.
- 3i. Accepted the resignation of Ariel Peralta, Paraprofessional effective July 1, 2021.
- 3j. Approved the appointment of Victoria Conoscenti as a Paraprofessional at the hourly rate of \$22.00, which is based on the Paraprofessional Index BA with substitute certificate, effective July 1, 2021 - July 30, 2021 and for the 2021-2022 school year.
- 3k. Approved the appointment of Kenneth Ayello as a Paraprofessional at the hourly rate of \$16.00, which is based on the Paraprofessional Index Non-Degree with Praxis, effective July 1, 2021 - July 30, 2021 and for the 2021-2022 school year.
- 3l. Approved the appointment of Haydy Noufal as a Paraprofessional at the hourly rate of \$22.00, which is based on the Paraprofessional Index BA with substitute certificate, effective September 1, 2021 - June 30, 2022. school year.

3m. Approved the appointment of Matthew Ballard as a Paraprofessional at the hourly rate of \$16.00, which is based on the Paraprofessional Index Non-Degree with Praxis, effective July 1, 2021 - July 30, 2021 and for the 2021-2022 school year.

3n. Approved the salary schedule for Teacher and Paraprofessional Home Programming effective July 1, 2021 through June 30, 2022. (Attachment 3n)

3o. Approved the 2021-2022 Substitute Rates (Attachment 3o).

3p. Approved the 2021-2022 Teacher Aide Salary Index (Attachment 3p).

3q. Motioned to approve the contract for Susan Cucciniello as School Business Administrator from July 1, 2021 through June 30, 2022 (Attachment 3q)

3r. Approved the following employees to receive the retirement benefit for accumulated sick leave, per contract. This will be adjusted to actual as of 6/30/21:

<u>Name</u>	(As of 6/18/21) <u># of Remaining Sick Days</u>	(As of 6/18/21) <u>Payout Amount</u>
Kathy Sutphin	268	\$16,080.00

3s. Reappointed the attached 12-month employees the 2021-2022 school year with salaries and individual contracts per the attached. (Attachment 3s)

3t. Reappointed the attached Paraprofessionals for the 2021-2022 school year with salaries and individual contracts as per the attached. (Attachment 3t)

3u. Reappointed the attached Administrators for the 2021-2022 school year with salaries. as per attached. (Attachment 3u)

3v. Reappointed the attached Outreach employees for the 2021-2022 school year with salaries and individual contracts per the attached. (Attachment 3v)

3w. Approved the following personnel to be paid an additional \$2,000.00 for the BCBA Certificate as per the Outreach Manual for the 2021-2022 school year.

Kimberly Bohichik (.8) \$1,600.00
Theresa Gallagher
Christine McLeod
Anna Segelbacher
Julia Scozzafava

3x. Approved John Picini custodial/aide to work during the month of August as needed, up to a total of 10 days for up to 4 hours per day at his hourly rate. All days worked must be pre-approved by the district administrator.

- 3y. Approved the following Food Truck Project staff to work during the months of July and August as needed, up to a total of 30 days for up to 4 hours per day at his hourly rate. All days worked must be pre-approved by the Superintendent and/or his designee.

Tom Barton

- 3z. Approved the following staff to supervise/support students during student employment work time during the months of July and August as needed at their hourly rate. All days worked must be pre-approved by the Superintendent and/or his designee.

Bertice Garrett

Constina Cousins

Virginia Squeo

Sarah Marini

Jason Markowski

Corina Drozdowski

- 3aa. Approved the following students to work during the months of July and August as needed at an hourly rate of \$11.00 per hour.

S. G.

A. G.L.

R. P.

T. F.

G. D.

J. N.

M. U.

W. M.

C. M.

C. W.

S. H.

M. J.

E. B.

- 3bb. Approved the following Strategic Planning Committee staff to work during the months of July and August as needed. All days worked must be pre-approved by the Superintendent and/or his designee.

Planning Team (up to 5 days at 4 hours each)

To finalize strategic plans and review all necessary processes for Middle States Accreditation. All days worked must be pre-approved by the Superintendent and/or his designee.

Staff: Corina Drozdowski, Paula Hill, Jill Hagen, Cheryl Kavanagh, Theresa Gallagher, Mary Payoczkowski, Mark Raum, Judi White, Antoinette Tobia, Lynda Barton, Tom Barton

LRE Team (up to 4 days at 4 hours each)

To continue work on our LRE Strategic Plan. All days worked must be pre-approved by the Superintendent and/or his designee.

Staff: Hailey Barteck, Julie Callaghan, Michelle Keim, Siobhan Smith, Hillary Sobol, Dinahlee Rodriguez, Rosaria Licata

Communication Team (up to 4 days at 4 hours each)

To continue work on our Communication Strategic Plan. All days worked must be pre-approved by the Superintendent and/or his designee.

Corey Bladzinski, Janinne Kelly, Erica King, Julia Scozzafava, Kimberly Bohichik, Erica Colombini

PD Team/DEAC (up to 5 days at 4 hours each)

To continue work on our 2021/22 Professional Development Agendas, and to develop our PD Strategic Plan. All days worked must be pre-approved by the Superintendent and/or his designee.

Corin Drozdowski, Andrea Frankel, Christine McLeod, Mary Payoczkowski, Mark Raum, Elizabeth Thariath, Antoinette Tobia, Ranya Dabbagh, Leslie Lang, Jacqueline Rossmell, Jennifer Winand, Adam Reap, Jacqueline Cormier, Sarah Bossio, Danielle Trancucci, Kathy Tennant

Functional Living Skills (up to 4 days at 4 hours each)

To develop our Functional Living Skills Strategic Plan. All days worked must be pre-approved by the Superintendent and/or his designee.

Staff: Deborah Ann Chilelli-Boru, Sheryl Duren, Theresa Eckert, Megan Farrell-Ingham, Tai Kelly, Kristin Forsdahl, Terri Gallagher, Jill Hagen, Jennifer Jaslow, Cheryl Kavanagh, Deanna Ketschke, Ellen Kriley, Joanna Lachcik, Cheryl Lupica, Bernadette G. Palpallatoc, Nardine Salama, Kathy Tennant, Judi White, Tom Barton, Lynda Barton, Melissa Tocci, Kellie Weiss

*Board to approve names as submitted by the Superintendent at the July meeting.

- 3cc. Approved the agreement between the SBJC Administrators Association and the South Bergen Jointure Commission effective July 1, 2021 - June 30, 2024. (Attachment 3cc)
- 3dd. Approved the attached First, Second, Third and Fourth Tentative Agreements and the Memorandum of Agreement between the South Bergen Jointure Commission

Education Association and the South Bergen Jointure Commission. (Attachment 3dd)

Action taken:

Ayes: Mr. A. Albro, Dr. J. Albro, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Dr. Petty and Dr. Yurchak.
Abstain: Mr. Giancaspro on 3w only.
Nays: None
Absent: Mr. Knipper, Mr. Scarafile, Ms.Sciacca and Dr. Sforza.

4. POLICY:

Motion: Dr. Matthew Helfant
Seconded: Mr. Anthony Grieco

4a. Approved the following District Affirmative Action Officers for 2021-2022.

Lorraine Rake Ashley Vaughan (Alternate)

4b. Approved the following Affirmative Action Team for the 2021-2022 school year.

Lorraine Rake: Affirmative Action Officer
Ashley Vaughan: Affirmative Action Officer (Alternate)
Lyzette Grassi: Head Teacher - Lodi Campus
Sean Voorhis: Head Teacher - Maywood Campus
Alison Bullaro: Head Teacher - Moonachie Campus
Leslie Lang: Head Teacher - South Hackensack Campus

4c. Approved the attached revised Restart & Recovery Plan. (Attachment 4c)

Action taken:

Ayes: Mr. A. Albro, Dr. J. Albro, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Dr. Petty and Dr. Yurchak.
Abstain: None
Nays: None
Absent: Mr. Knipper, Mr. Scarafile, Ms.Sciacca and Dr. Sforza.

5. TRANSPORTATION:

Motion: Dr. Matthew Helfant
Seconded: Mr. Damian Kennedy

- 5a. Motioned to approve the attached 2020-2021 Quote Results Set 10 (Attachment 5a)
- 5b. Motioned to approve the bid results for May 27, 2021, Special Education and Regular (Attachment 5b)
- 5c. Motioned to approve the attached summer 2021-2022 Quote Results Set 11 (Attachment 5c)

Action taken:

- Ayes: Mr. A. Albro, Dr. J. Albro, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Dr. Petty and Dr. Yurchak.
- Abstain: None
- Nays: None
- Absent: Mr. Knipper, Mr. Scarafile, Ms.Sciacca and Dr. Sforza.

6.FACILITIES AND PLANNING:

- Motion: Dr. James Albro
- Seconded: Mr. Anthony Albro

- 6a. Approved the renewal of applications for the temporary instructional space for the Lodi and Maywood Campuses. (Attachment 6a)
- 6b. Approved the Linkage Agreement between the South Bergen Jointure Commission and the Carlstadt Board of Education for the 2021-2022 School Year. (Attachment 6b)
- 6c. Approved the Linkage Agreement Addendum between the South Bergen Jointure Commission and the Moonachie Board of Education for the 2021-2022 school year. (Attachment 6c)
- 6d. Approved the Linkage Agreement Addendum between the South Bergen Jointure Commission and the South Hackensack Board of Education for the 2021-2022 school year. (Attachment 6d)

Action taken:

- Ayes: Mr. A. Albro, Dr. J. Albro, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Dr. Petty and Dr. Yurchak.
- Abstain: Mr. Chicichelle on 6d and Mr. Kollinok on 6b only
- Nays: None
- Absent: Mr. Knipper, Mr. Scarafile, Ms.Sciacca and Dr. Sforza.

7. OLD BUSINESS:

8. NEW BUSINESS:

- Dr. Albro advised the Board that Dr. Kuchar received an Honorary Doctorate degree on behalf of the SBJC from Felician University and all congratulated him on that honor.

9. DISCUSSION ITEM:

10. FOOD SERVICE:

Motion: Dr. Matthew Helfant

Seconded: Mr. John Hurley

10a. Motioned to approve the vended meals agreement between the Carlstadt School District and the SBJC for vended meals for the 2021-2022 school year at the following cost:

Breakfast - \$1.85

Lunch - \$3.50

Action taken:

Ayes: Mr. A. Albro, Dr. J. Albro, Mr. Chirichella, Mr. Giancaspro,
Mr. Grieco, Mr. Helfant, Mr. Hurley, Mr. Kennedy,
Dr. Petty and Dr. Yurchak.

Abstain: Mr. Kollinok

Nays: None

Absent: Mr. Knipper, Mr. Scarafilo, Ms. Sciacca and Dr. Sforza.

11. INFORMATION ITEMS:

ADJOURNMENT:

Motion: Mr. John Hurley

Seconded: Mr. Damian Kennedy

BE IT RESOLVED, that this meeting is adjourned at 10:10 a.m.

Action Taken: Unanimously approved by voice vote.

Ms. Susan Cucciniello
Business Administrator/ Board Secretary

**NO CLOSED
SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

June 22, 2021

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on June 22, 2021 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated June 22, 2021. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

June 22, 2021

Meeting Opened at _____.

Members Present:
Members Absent:
Also Present:

Special Order of Business

I. Legal

Adjournment

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: