

**SOUTH BERGEN JOINTURE COMMISSION  
500 Route 17 South, Suite 307  
Hasbrouck Heights, New Jersey**

**REGULAR MEETING MINUTES  
May 25, 2021(Virtual)**

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at 9:33 a.m.

ROLL CALL

Members Present: Mr. Chirichella, Mr. Giancaspro, Mr. Hurley, Mr. Kennedy,  
Mr. Knipper, Mr. Kollinok, Dr. Petty, Mr. Scarafile, Dr. Sforza and  
Dr. Yurchak.  
Members Absent: Mr. Albro, Dr. Albro, Mr. Grieco, Dr. Helfant and Ms. Sciacca.  
Also Present: Dr. Michael Kuchar, Superintendent and Ms. Susan Cucciniello,  
Business Administrator/Board Secretary.

**SUPERINTENDENT'S REPORT**

Dr. Kuchar updated the Board on current programs, the upcoming end of the year celebrations, and projections for the ESY and the 2021-2022 school year.

- Mr. Grieco arrived at 9:38 a.m., Mr. A. Albro arrived at 9:43 a.m., and Dr. J. Albro arrived at 9:46 a.m., all during the Superintendent's report.

**APPROVAL OF MINUTES:**

Motion: Mr. Frank Scarafile  
Seconded: Mr. Anthony Grieco

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session, Regular Meeting and Reorganization of April 27, 2021 be approved as amended.

Action taken:

Ayes: Mr. Albro, Dr. Albro, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Kollinok, Dr. Petty, Mr. Scarafile, Dr. Sforza and Dr. Yurchak.

Abstain: None

Nays: None

Absent: Dr. Helfant and Ms. Sciacca.

**MEETING OPEN TO THE PUBLIC**

**REGULAR ORDER OF BUSINESS**

**2. FINANCE REPORT:**

Motion: Mr. Damian Kennedy

Seconded: Mr. Anthony Grieco

2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c)

2b. The Board accepted the Board Secretary’s Report as of March 31, 2021 and approves “ Pursuant to NJAC 6:20-2A.10(E), certify that as of March 31st, 2021 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. “ (Attachment 2b)

2c. The Board accepted the financial report of the Treasurer of School Monies for the month of March 2021. (Attachment 2c)

2d. The Board approved the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of March 31, 2021, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”

2e. The April and May bills list below are approved (lists attached):

Bills Payable	\$2,599,017.74
Payroll/Manual Check	\$1,857,844.90
Cafeteria Checks	<u>\$ 18,432.47</u>
<b>Total</b>	<b>\$4,475,295.11</b>

- 2f. Motioned to approve the transfers for the month of March 2021. (Attachment 2f)
- 2g. The Superintendent of Schools is authorized to pay bills for June, July and August and any time there is not a quorum at a regular monthly meeting, to be approved at the next regular board meeting. The bill list is to be provided to Board Members five days before they are paid.
- 2h. Motioned to approve the attached list of field trips with cost. (Attachment 2h)
- 2i. Motioned to approve the attached professional workshops and the reimbursement costs of the workshops. (Attachment 2i)
- 2j. Motioned to approve an agreement with School Business Office LLC ("SBO"), a New Jersey company located at 158 South Main Street, Hightstown, New Jersey 08520, and the South Bergen Jointure Commission ("SBJC"), which is located at 500 State RT 17, #307, Hasbrouck Heights, NJ 07604. This Agreement is effective June \_\_\_\_, 2021 ("Effective Date") TBD. (Attachment 2j)
- 2k. Motioned to approve the Physical Therapy Services agreement with United Therapy Solutions, Inc for the period May 18, 2021 to June 30, 2022. (Attachment 2k)

Action taken:

- Ayes: Mr. Albro, Dr. Albro, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Kollinok, Dr. Petty, Mr. Scarafile, Dr. Sforza and Dr. Yurchak.
- Abstain: None
- Nays: None
- Absent: Dr. Helfant and Ms. Sciacca.

**3. PERSONNEL:**

- Motion: Dr. Douglas Petty
- Seconded: Mr. James Knipper

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2021 through July 31, 2021. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

- 3a. Approved the attached additional pay for services rendered as indicated.  
(Attachment 3a)
- 3b. Approved the following staff, for after school home programming, services and evaluations.  

Jacqueline Cormier - Occupational Therapist
- 3c. Approved the appointment of Trina Braak as a Paraprofessional at the hourly rate of \$20.00, which is based on the Paraprofessional Index AA with substitute certificate, effective May 10, 2021 - June 30, 2021.
- 3d. Approved the appointment of Karolina Bogdanoska as a Paraprofessional at the hourly rate of \$22.00, which is based on the Paraprofessional Index BA with substitute certificate, effective May 17, 2021 - June 30, 2021.
- 3e. Approved Erin Owens to complete observation hours with South Bergen Jointure Commission Outreach staff as a requirement for Quinnipiac University.
- 3f. Approved a contract with the following Board of Educations for the Jointure to provide 1:1 aide services. Full amount of the annual prorated fee shall be charged to the Board of Education.

<u>District</u>	<u>Student</u>	<u>Start Date</u>
Bogota	J.D.	4/12/21
Mahwah	M.E.	1/27/21
Rutherford	J.M.	9/8/20
Carlstadt	A.S.	7/1/21

3g. Approved the leave of absence for Employee ID#1000 from May 17, 2021 - June 30, 2021, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.

3h. Accepted the resignation, for the purpose of retirement, of Carl Kline, Paraprofessional, effective July 1, 2021 and approve Mr. Kline to be added to the substitute list for the 2021-2022 school year. The South Bergen Jointure Commission extends its deepest thanks to Mr. Kline for his many years of service to the district and extends to him its very best wishes on the occasion of his retirement.

3i. Accepted the resignation of the following personnel.

<u>Name</u>	<u>Position</u>	<u>effective date</u>
Breanda Ahumada	Paraprofessional	June 15, 2021
Carmin Scordo	Music Teacher	July 1, 2021
Elizabeth Racas	Paraprofessional	July 1, 2021

3j. Adjusted the start date from May 1 to May 20, 2021 and hourly rate from \$20.00 to \$22.00, which is based on the Paraprofessional Index BA with a substitute certificate, for Colette Rake.

3k. Approved the attached job descriptions. (Attachment 3k)

3l. Approved the appointment of Sonja Paneva as a Paraprofessional at the hourly rate of \$22.00, which is based on the Paraprofessional Index BA with substitute certificate, effective June 1, 2021 - June 30, 2021.

3m. Approved the appointment of Angela Paneva as a Paraprofessional at the hourly rate of \$22.00, which is based on the Paraprofessional Index BA with substitute certificate, effective June 1, 2021 - June 30, 2021.

3n. Approved the appointment of Diane Devaney as a School Health Aide, effective July 6, 2021 - July 30, 2021 at the per diem rate of \$195.00 and September 1, 2021 - June 30, 2022 at the annual salary of \$60,000.00.

3o. Approved the leave of absence for Employee ID#1032 from May 28, 2021 - June 30, 2021, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.

3p. Approved with recommendation by Scott Rossig for an unpaid leave of absence for Antoinette Tobia, Art Teacher, May 21 and June 1-4, 2021.

3q. Approved the appointment of Paige Cassetta as a Paraprofessional at the hourly rate of \$20.00, which is based on the Paraprofessional Index AA with substitute

certificate, effective July 1, 2021 - July 31, 2021 and September 1, 2021 - June 30, 2022.

- 3r. Approved the appointment of Marina Kostoska Markoski as a Paraprofessional at the hourly rate of \$22.00, which is based on the Paraprofessional Index BA with substitute certificate, effective September 1, 2021 - June 30, 2022.

\*Board to approve names as submitted by the Superintendent.

Action taken:

- Ayes: Mr. Albro, Dr. Albro, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Kollinok, Dr. Petty, Mr. Scarafile, Dr. Sforza and Dr. Yurchak.  
Abstain: Dr. Kennedy on 3F only.  
Nays: None  
Absent: Dr. Helfant and Ms. Sciacca.

#### **4. POLICY:**

- Motion: Mr. Anthony Grieco  
Seconded: Mr. Damian Kennedy

- 4a. Motioned to adopt the 2021-2022 School calendar. (Attachment 4a)
- 4b. Approved the Statement of Assurance for High School Voter Registration for the 2020-2021 school year to be submitted to the Executive County Superintendent by June 30, 2021.

Action taken:

- Ayes: Mr. Albro, Dr. Albro, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Kollinok, Dr. Petty, Mr. Scarafile, Dr. Sforza and Dr. Yurchak.  
Abstain: None  
Nays: None  
Absent: Dr. Helfant and Ms. Sciacca.

#### **5. TRANSPORTATION:**

- Motion: Mr. Frank Scarafile  
Seconded: Dr. Douglas Petty

- 5a. Motioned to approve the renewal of Regular Ed routes (Attachment 5a)
- 5b. Motioned to approve the renewal of Athletics and Field Trips (Attachment 5b)

- 5c. Motioned to approve the renewal of Special Education Routes (Attachment 5c)
- 5d. Motioned to approve the attached 2020-2021 Quote Results Set 9 (Attachment 5d)
- 5e. Motioned to approve the bid results for May 13, 2021, Athletic and Field Trips. (Attachment 5e)

Action taken:

- Ayes: Mr. Albro, Dr. Albro, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Kollinok, Dr. Petty, Mr. Scarafile, Dr. Sforza and Dr. Yurchak.
- Abstain: None
- Nays: None
- Absent: Dr. Helfant and Ms. Sciacca.

**6. FACILITIES AND PLANNING:**

- Motion: Mr. John Hurley
- Seconded: Mr. Frank Scarafile

- 6a. Motioned to approve the Addendum to the contract for Day and Night Custodial Services at the Lodi Campus with Pritchard Industries, Inc at the amount of \$60,826.80 for the period July 1, 2021 - June 30, 2022. (Attachment 6a)
- 6b. Motioned to approve the Linkage Agreement between the South Bergen Jointure Commission and the Moonachie Board of Education for the 2021-2022 school year. (Attachment 6b)
- 6c. Motioned to approve the Linkage Agreement between the South Bergen Jointure Commission and the South Hackensack Board of Education for the 2021-2022 School Year. (Attachment 6c)
- 6d. Motioned to approve the Linkage Agreement between the South Bergen Jointure Commission and the Teaneck Board of Education for the 2021-2022 school year. (Attachment 6d)

Action Taken:

- Ayes: Mr. Albro, Dr. Albro, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Kollinok, Dr. Petty, Mr. Scarafile, Dr. Sforza and Dr. Yurchak.
- Abstain: Mr. Chirichella on 6c only and Mr. Knipper on 6b only.
- Nays: None
- Absent: Dr. Helfant and Ms. Sciacca.

**7. OLD BUSINESS:**

**8. NEW BUSINESS:**

Mr. Giancaspro expressed thanks to Mr. Grieco and Dr. Petty for setting up Professional Development for the board this month.

**9. DISCUSSION ITEMS:**

**10. FOOD SERVICE:**

Motion: Mr. John Hurley  
Seconded: Mr. Frank Scarafile

10a. Motioned to approve the vended meals agreement between the Moonachie School District and the SBJC for vended meals for the 2021-2022 school year at the following cost:

Breakfast - \$2.36  
Lunch - \$3.40

Action taken:

Ayes: Mr. Albro, Dr. Albro, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Kollinok, Dr. Petty, Mr. Scarafile, Dr. Sforza and Dr. Yurchak.

Abstain: Mr. James Knipper

Nays: None

Absent: Dr. Helfant and Ms. Sciacca.

**11. INFORMATION ITEMS:**

**12. CORRESPONDENCE:**

**ADJOURNMENT:**

Motion: Mr. Anthony Grieco  
Seconded: Mr. Damian Kennedy

BE IT RESOLVED, that this meeting is adjourned at 10:03 a.m.

Action Taken: Unanimously approved by voice vote.

The Board went into closed session to discuss a personnel issue after the adjournment of the regular meeting.

Ms. Susan Cucciniello  
Business Administrator/Board Secretary



**SOUTH BERGEN JOINTURE COMMISSION  
SPECIAL ORDER OF BUSINESS  
CLOSED MEETING TO PUBLIC ATTENDANCE**

**May 25th, 2021**

Motion: Mr. Anthony Grieco  
Seconded: Mr. Damian Kennedy

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on May 25, 2021 to review personnel matters and other confidential concerns as listed on the Closed Agenda dated May 25, 2021. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken: Unanimously approved by voice vote.

Meeting Opened at 10:03 a.m.

Members Present: Mr. Albro, Dr. Albro, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Kollinok, Dr. Petty, Mr. Scarafile, Ms. Sciacca, Dr. Sforza and Dr. Yurchak.

Members Absent: Dr. Helfant.

Also Present: Dr. Michael Kuchar, Superintendent and Ms. Susan Cucciniello, Business Administrator/Board Secretary.

Special Order of Business

I. Employee Relations

- Dr. Kuchar discussed a personnel issue with the Board.

**ADJOURNMENT:**

Motion: Mr. John Hurley  
Seconded: Mr. Frank Scarafile

BE IT RESOLVED, that this closed session is adjourned at 10:14 a.m.

Action taken: Unanimously approved by voice vote.