

SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey

REGULAR MEETING MINUTES (Virtual)
January 19th, 2021

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

Meeting Opened at **9:32 a.m.**

ROLL CALL

Members Present: Mr. Chirichella, Mr. Cipriano, Mr. Giancaspro, Mr. Hurley, Dr. Helfant, Mr. Kennedy, Mr. Kollinok, Mr. Knipper, Ms. Sciacca, Dr. Sforza and Mr. Scarafile.

Members Absent: Mr. Albro, Mr. Grieco, Dr. Petty and Dr. Yuchak.

Also Present: Dr. Michael Kuchar, Superintendent of Schools and Ms. Susan Cucciniello, Business Administrator/Board Secretary.

Dr. Albro arrived at 9:36 a.m. during the Superintendent's report.

SUPERINTENDENT'S REPORT

Dr. Kuchar updated the Board on the current status of the schools, covid procedures, transportation issues, budget and audit status.

APPROVAL OF MINUTES:

Motion: Mr. Frank Scarafile

Seconded: Mr. Giovanni Giancaspro

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of December 15, 2020 be approved.

Action taken:

Ayes: Mr. Albro, Mr. Chirichella, Mr. Cipriano, Mr. Giancaspro, Mr. Hurley, Dr. Helfant, Mr. Kennedy, Mr. Kollinok, Mr. Knipper, Ms. Sciacca and Mr. Scarafile.

Abstain: Dr. Sforza

Nays: None

Absent: Mr. Grieco, Dr. Petty and Dr. Yuchak.

MEETING OPEN TO THE PUBLIC

None

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion: Mr. John Hurley

Seconded: Mr. Stephen Kollinok

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved.
(2b, 2c, 2d, 2e)
- 2b. The Board accepted the Board Secretary’s Report as of November 30th, 2020 and approves “ Pursuant to NJAC 6:20-2A.10(E), certify that as of November 30th, 2020 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. “ (Attachment 2b)
- 2c. The Board accepted the financial report of the Treasurer of School Monies for the month of November 2020. (Attachment 2c)
- 2d. The Board approved the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of November 30th, 2020, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”
- 2e. The December and January bills list below are approved (lists attached):

Bills Payable \$1,577,274,37

Payroll/Transfers	\$1,813,290.12
Cafeteria Checks	<u>\$ 23,483.18</u>
Total	\$3,414,047.67

2f. Motioned to approve the transfers for the month of November 2020.
(Attachment 2f)

Action taken:

Ayes: Mr. Albro, Mr. Chirichella, Mr. Cipriano, Mr. Giancaspro,
Mr. Hurley, Dr. Helfant, Mr. Kennedy, Mr. Kollinok, Mr. Knipper,
Ms. Sciacca, Dr. Sforza and Mr. Scarafile.

Abstain: None

Nays: None

Absent: Mr. Grieco, Dr. Petty and Dr. Yuchak.

3. PERSONNEL:

Motion: Mr. Damien Kennedy

Seconded: Mr. Frank Scarafile

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2021 through July 31, 2021. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

3a. Approved the following staff for the Emergency Paid Sick Leave Act (EPSLA)

<u>Staff ID #</u>	<u>Position</u>	<u>Dates</u>
0601	O.T.	12/1/20 - 12/7/20 & 12/14/20 - 12/21/20 (revised)
0913	Para	11/23/20 - 12/4/20
0822	P.T.	12/4/20 & 12/11/20
0818	Speech	12/11/20 - 12/16/20
0888	Teacher	11/11/20
0149	Teacher	12/8/20 & 12/9/20
0730	Gym Teacher	12/11/20 - 12/16/20
0237	Gym Teacher	12/11/20 - 12/16/20
0501	Teacher	12/11/20 - 12/16/20
0037	Behaviorist	11/30/20 & 12/1/20
0554	Teacher	12/11/20 - 12/16/20
0128	Teacher	12/11/20 - 12/16/20

3b. Adjusted the start date of Laura Madera, Paraprofessional from January 4, 2021 to January 5, 2021.

3c. Approved the following personnel to serve as moderator/advisor for the clubs/councils list along with their stipend amounts for the 2020-2021 school year.

<u>Name</u>	<u>Advisor</u>	<u>Stipend</u>
Tracey Ismailovski	Yearbook Advisor	\$2,000.00

3d. Approved the appointment of Leslie Soliz as a Paraprofessional at the hourly rate of \$22.00, which is based on the Paraprofessional Index BA with substitute certificate, effective February 1, 2021 - June 30, 2021.

3e. Adjusted the start date of Jessica Wagner, Paraprofessional from January 4, 2021 to January 19, 2021.

3f. Approved a contract with Lodi Board of Education for the Jointure to provide 1:1 aide services effective January 5, 2021 for student P. M-B. Full amount of the annual prorated fee shall be charged to the Lodi Board of Education.

3g. Motioned to approve the attached additional pay for services rendered as indicated. (Attachment 3g)

3h. Adjusted the maternity/medical leave under the Family Leave Act for Katherine

Estrella, Paraprofessional for the South Bergen Jointure Commission as follows:

September 2, 2020 - November 24, 2020 Medical leave with benefits
5 paid sick days
(Birth Date: 10/7/2020)
{Portion of benefits to be paid by
employee}

November 25, 2020 - February 17, 2021 Federal and/or State Family Leave,
Unpaid with benefits
{Portion of benefits to be paid by
employee}

3i. Approved the medical leave of absence for Julie Aversa, Paraprofessional, from January 11, 2021 - January 26, 2021. Ms. Aversa will be paid 5 ½ sick days during this time. Ms. Aversa's physician has confirmed her condition.

3j. Approved the maternity/medical leave under the Family Leave Act for Ashley Vaughan, Director of Curriculum & Assessment, for the South Bergen Jointure Commission as follows:

March 8, 2021 - May 5, 2021 Medical leave with benefits
37 paid sick days
(Due Date: 3/31/21)
{Portion of benefits to be paid by
employee}

May 6, 2021 - May 28, 2021 17 Vacation Days

May 31, 2021 - July 30, 2021 Federal and/or State Family Leave,
Unpaid with benefits
{Portion of benefits to be paid by
employee}

August 2, 2021 - August 13, 2021 10 Vacation Days

3k. Approved the maternity/medical leave under the Family Leave Act for Emily DeQuinzio, Occupational Therapist for the South Bergen Jointure Commission as follows:

April 12, 2021 - May 21, 2021 Medical leave with benefits
25 paid sick days
(Due Date: 4/25/21)
{Portion of benefits to be paid by
employee}

May 24, 2021 - August 31, 2021

Federal and/or State Family Leave,
Unpaid with benefits
{Portion of benefits to be paid by
employee}

31. Motioned to authorize the superintendent to hire personnel on an emergent basis for the following positions*:

Teacher Aides	School Social Worker
Teacher of the Handicapped	School Psychologist
Teacher of Students with Disabilities	Substitute Teacher
Teacher of Physical Education	Substitute Nurse
Teacher of Music	LDT-C
Behaviorist	World Language Teacher
Speech Therapist	School Nurse
Physical Therapist	Occupational Therapist
District Technology Coordinator	School Health Aide
Teacher of Social Studies	Teacher of Math
Teacher of English	Principal
Teacher of Reading	Reading Specialist
Substitute Teacher Aides	Teacher of Science
Assistant Business Administrator	Clerk/Typist/Receptionist
Supervisor of STEAM	Curriculum/Assessment Coordinator
Bookkeeper	Teacher of Performing Arts
Transportation Manager	

*Board to approve names as submitted by the Superintendent at the September meeting.

Action taken:

Ayes: Mr. Albro, Mr. Chirichella, Mr. Cipriano, Mr. Giancaspro,
Mr. Hurley, Dr. Helfant, Mr. Kennedy, Mr. Kollinok, Mr. Knipper,
Ms. Sciacca, Dr. Sforza and Mr. Scarafile.

Abstain: None

Nays: None

Absent: Mr. Grieco, Dr. Petty and Dr. Yuchak.

4. POLICY:

Motion: Ms. Anna Sciacca

Seconded: Mr. Frank Scarafile

- 4a. Adopted the following Policies/Regulations/By Laws/Procedure (First Reading):

- ByLaw # 0164.6 Remote Public Board Meeting During a Declared
Emergency
- Policy # 1642 Earned Sick Leave Law
- Regulation # 2340 Field Trips
- Regulation # 2460.8 Special Education - Free and Appropriate Public
Education
- Regulation # 5330 Administration of Medication
- Policy # 5460 High School Graduation
- Regulation # 5530 Substance Abuse
- Policy &
Regulation # 5611 Removal of Students for Firearms Offenses
- Regulation # 5612 Assaults on District Board of Education Members or
Employees
- Regulation # 5613 Removal of Students for Assaults with Weapons Offenses
- Policy # 5756 Transgender Students
- Policy # 7101 Educational Agency of Capital Projects
- Regulation # 7410 Maintenance and Repair
- Regulations # 7441 Electronic Surveillance in School Building and on
School Ground
- Policy # 8461 Reporting Violence, Vandalism, Harassment,
Intimidation, Bullying, Alcohol and Other Drug Abuse
- Policy # 8462 Reporting Potentially Missing or Abused Children
- Policy # 8505 Local Wellness Policy/Nutrient Standards for Meals and
Other Foods

4b. Adopted the following Policies/Regulations/By Laws/Procedure (Second Reading):
(Attachment 4b).

- ByLaws # 0151 Organization Meeting

- Policy #1110 Organizational Chart
- Policy #1581 Domestic Violence
- Policy #2422 Health and Physical Education
- Policy #2466 Needless Public Labeling of Students with Disabilities

Action taken:

Ayes: Mr. Albro, Mr. Chirichella, Mr. Cipriano, Mr. Giancaspro,
 Mr. Hurley, Dr. Helfant, Mr. Kennedy, Mr. Kollinok, Mr. Knipper,
 Ms. Sciacca, Dr. Sforza and Mr. Scarafile.

Abstain: None

Nayes: None

Absent: Mr. Grieco, Dr. Petty and Dr. Yuchak.

5. TRANSPORTATION:

Motion: Mr. John Hurley

Seconded: Mr. Damien Kennedy

5a. Motioned to approve the attached 2020-2021 Quote Set 5 (Attachment 5a)

5b. BE IT RESOLVED that the South Bergen Jointure Commission does hereby approve agreements with the following districts for the purposes of student transportation in accordance with Chapter 53, P.L. 1997 for the time period **2021-2022** school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district, special education, vocational and summer programs.

Alpine	Becton Regional	Bogota	Carlstadt	Cliffside Park	Dumont	East Rutherford	Edgewater
Emerson	Englewood	Englewood Cliffs	Elmwood Park	Fair Lawn	Fairview	Fort Lee	Garfield
Hackensack	Hasbrouck Heights	Ho Ho Kus	Leonia	Little Ferry	Lodi	Lyndhurst	Maywood
Moonachie	Midland Park	New Milford	North Arlington	Northern Highlands	Palisades Park	Paramus	Pascack Valley

Region 1	Region 2	Region 5	Ridgefield	Ridgefield Park	Ridgewood	River Dell	Rochelle Park
Rutherford	Saddle Brook	Saddle River	South Hackensack	Tenafly	Teaneck	Wallington	Wayne
Westwood Regional	Wood-Ridge						

Action taken:

Ayes: Mr. Albro, Mr. Chirichella, Mr. Cipriano, Mr. Giancaspro, Mr. Hurley, Dr. Helfant, Mr. Kennedy, Mr. Kollinok, Mr. Knipper, Ms. Sciacca, Dr. Sforza and Mr. Scarafile.

Abstain: None

Nayes: None

Absent: Mr. Grieco, Dr. Petty and Dr. Yuchak.

6. **FACILITIES AND PLANNING:**

Motion: Mr. Giovanni Giancaspro

Seconded: Mr. John Hurley

6a. The Superintendent of Schools and Business Administrator recommended the following contractor, Eastern Datacomm to provide and install the following systems at both the Maywood and Lodi Campuses for the intent of meeting the requirements of Alyssa’s Law. Eastern Datacomm has installed their Lockdown Emergency Notification System (LENS) Base Bundles at both school campuses. These systems were interfaced between the schools and the respective police departments as well as provide emergency panic buttons at each location. Funding for both projects came from local funds and was completed in 2020.

6b. Motioned to approve the Revised Linkage Agreement with the Teaneck Board of Education for the 2020-2021 school year. (Attachment 6b)

Action taken:

Ayes: Mr. Albro, Mr. Chirichella, Mr. Cipriano, Mr. Giancaspro, Mr. Hurley, Dr. Helfant, Mr. Kennedy, Mr. Kollinok, Mr. Knipper, Ms. Sciacca, Dr. Sforza and Mr. Scarafile.

Abstain: None

Nayes: None

Absent: Mr. Grieco, Dr. Petty and Dr. Yuchak.

7. **OLD BUSINESS:**

8. **NEW BUSINESS:**

9. **DISCUSSION ITEMS:**

10. **FOOD SERVICE:**

11. **INFORMATION ITEMS:**

ADJOURNMENT:

Motion: Mr. Frank Scarafilo
Seconded: Dr. Matthew Helfant

BE IT RESOLVED, that this meeting is adjourned at 9:59 a.m.

Action Taken: Unanimously approved by voice vote.

Ms. Susan Cucciniello
Business Administrator/Board Secretary

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

January 19th, 2021

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on January 19th, 2021 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated January 19, 2021. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

January 19th, 2021

Meeting Opened at _____.

Members Present:
Members Absent:
Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

III. Other

Adjournment

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: