

SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey

REGULAR MEETING MINUTES (Virtual)
January 25th, 2022

PLEDGE OF ALLEGIANCE
NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

Meeting Opened at **9:34 a.m.**

ROLL CALL

Members Present: Mr. Albro, Dr. Albro, Mr. Chirichella, Mr. DeCorso, Ms. Shanley, Ms. Evans, Mr. Giancaspro, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Dr. Petty, Ms. Sciacca, Dr. Sforza and Dr. Yurchak.

Members Absent: Mr. Scarafile, Dr. Sue De Nobile and Dr. Helfant.

Also Present: Dr. Michael Kuchar, Superintendent of Schools and Ms. Susan Cucciniello, Business Administrator/Board Secretary.

- Mr. Scarafile joined the meeting at 9:40 during the Superintendent's Report

SUPERINTENDENT'S REPORT

Dr. Kuchar updated the Board on the status of the district, current enrollment and the Middle States accreditation process.

APPROVAL OF MINUTES:

Motion: Mr. Frank Scarafile

Seconded: Mr. John Hurley

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of December 14, 2021 be approved.

Action taken:

Ayes: Mr. Albro, Dr. Albro, Mr. Chirichella, Mr. DeCorso, Ms. Shanley, Ms. Evans, Mr. Giancaspro, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Dr. Petty, Mr. Scarafile, Ms. Sciacca, Dr. Sforza and Dr. Yurchak.

Abstain: None

Nays: None

Absent: Dr. DeNobile and Dr. Helfant

MEETING OPEN TO THE PUBLIC

Ms. Liz Forte addressed the Board and thanked all that are participating in the Middle States accreditation process for their hard work.

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion: Dr. Douglas Petty

Seconded: Mr. Damian Kennedy

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved.
(2b, 2c, 2d, 2e)
- 2b. The Board accepted the Board Secretary's Report as of November 30th, 2021 and approves " Pursuant to NJAC 6:20-2A.10(E), certify that as of November 30th, 2021 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. " (Attachment 2b)
- 2c. The Board accepted the financial report of the Treasurer of School Monies for the month of November 2021. (Attachment 2c)
- 2d. The Board approved the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of November 30th, 2021, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a)."
- 2e. The December and January bills list below are approved (lists attached):

Bills Payable	\$3,704,627.44
Payroll/Transfers	\$1,960,696.29
Cafeteria Checks	<u>\$ 30,434.17</u>
Total	\$5,695,757.90

- 2f. Motioned to approve the transfers for the month of November 2021.
(Attachment 2f)
- 2g. Motioned to approve the Budget Calendar for the 2022-23 school year.
(Attachment 2g)
- 2h. Motioned to approve the attached list of Professional Days with cost.
(Attachment 2h)
- 2i. Motioned to approve the attached list of Field Trips with cost. (Attachment 2i)

Action taken:

- Ayes: Mr. Albro, Dr. Albro, Mr. Chirichella, Mr. DeCorso, Ms. Shanley, Ms. Evans, Mr. Giancaspro, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Dr. Petty, Mr. Scarafile, Ms. Sciacca, Dr. Sforza and Dr. Yurchak.
- Abstain: None
- Nays: None
- Absent: Dr. DeNobile and Dr. Helfant

3. PERSONNEL:

- Motion: Ms. Anna Sciacca
- Seconded: Mr. Damian Kennedy

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2022 through July 31, 2022. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

- 3a. Motioned to approve the attached additional pay for services rendered as indicated. (Attachment 3a)
- 3b. Accepted the resignation of Luisa Pineda-Bueno, Paraprofessional, effective December 24, 2021.
- 3c. Approved a contract with Elmwood Park Board of Education for the Jointure to provide 1:1 aide services effective September 7, 2021 for student A.VJ. Full amount of the annual prorated fee shall be charged to the Elmwood Park Board of Education.
- 3d. Adjusted the start date of Victoria Obelle from December 15, 2021 to January 3, 2022.
- 3e. Approved the appointment of Gabriel Whittemore, as an Elementary Teacher of Students with Disabilities leave replacement effective January 3, 2022 - June 30, 2022. The annual salary of \$64, 535.00 with benefits is based on Step 11, BA. of the Teachers guide and will be prorated for the period worked. Approve three days at the per diem rate \$322.68.
- 3f. Rescinded the appointment of Maya Legette as a paraprofessional.
- 3g. Rescinded the appointment of Aisha Perez as a paraprofessional.
- 3h. Rescinded the appointment of Glenda Menes as a paraprofessional.
- 3i. Adjusted the start date of Jeanette Molina, Paraprofessional from January 10, 2022 to January 24, 2022.
- 3j. Approved the appointment of Megan Lorfink to go from a substitute to a full time Paraprofessional at the hourly of \$22.00 which is based on the Paraprofessional Index B.A. with substitute certificate effective January 10, 2022 - June 30, 2022.
- 3k. Adjusted the start date of Maria Torres Cinto, Paraprofessional from December 15, 2021 to January 3, 2022.

- 3l. Approved the appointment of Ms. Banu Yildirim, as a Paraprofessional, at the hourly rate of \$20.00 which is based on the Paraprofessional Index B.A. effective January 24, 2022 - June 30, 2022.
- 3m. Accepted the resignation of Orly Pacillo, Paraprofessional effective January 22, 2022.
- 3n. Adjusted the start date of Marisa Whelan from November 15, 2021 to January 3, 2022. Approve Marisa Whelan, School Social Worker to go from .6 to full time status effective February 1, 2022. Annual salary of \$59,560.00 will be prorated for the period worked.
- 3o. Accepted the resignation of Fiorita DiPalma, Speech Therapist effective March 1, 2022.
- 3p. Accepted the resignation of Nicole Bevacqua, Math Teacher effective February 12, 2022.
- 3q. Adjusted the leave of absence for Employee ID#0467 from February 28, 2022 through June 30, 2022, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.
- 3r. Approved the leave of absence for Employee ID#0946 from January 6, 2022 through February 8, 2022 using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.
- 3s. Approved the appointment of Frances Estevez as Administrative Assistant to the B.A. effective March 1, 2022- June 30, 2022 at the annual salary of \$78,000.00 will be prorated for the period worked.
- 3t. Accepted the resignation of Sarah Bossio, Social Studies Teacher, effective March 26, 2022.
- 3u. Approved the job title change of Robert Neilley from Media and Technology Assistant to Network Technician with no change in salary.
- 3v. Approved the appointment of Ms. Mirena Malellari, as a Paraprofessional, at the hourly rate of \$20.00 which is based on the Paraprofessional Index B.A. effective February 7, 2022 - June 30, 2022.
- 3w. Approved the updated Paraprofessional/Health Aide Salary Index. Attachment 3w)

- 3x. Approved the attached revised job description for Administrative Assistant to the Business Administrator. (Attachment 3x)
- 3y. Approved the following staff for after school home programming, services and evaluations.
 - William Shue - Paraprofessional
 - Ana Pavlova - Paraprofessional
- 3z. Approved the appointment of Elizabeth Steussing as a BCBA Behaviorist effective February 15, 2022 - June 30, 2022 at the annual salary of \$80,000.00 will be prorated for the period worked.

Action taken:

- Ayes: Mr. Albro, Dr. Albro, Mr. Chirichella, Mr. DeCorso, Ms. Shanley, Ms. Evans, Mr. Giancaspro, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Dr. Petty, Mr. Scarafile, Ms. Sciacca, Dr. Sforza and Dr. Yurchak.
- Abstain: None
- Nays: None
- Absent: Dr. DeNobile and Dr. Helfant

4. POLICY:

- Motion: Mr. Frank Scarafile
- Seconded: Mr. John Hurley

- 4a. Adopted the following Policies/Regulations/By Laws/Procedure (First Reading): (Attachment 4a).

Policy #2110 Philosophy of Education/District Mission Statement.

This includes:

The revision and creation of the following Middle States Association Foundation documents:

- 1. Mission Statement (Revision)
- 2. Core Beliefs (Creation)
- 3. Profile of a Graduate (Creation)

Action taken:

- Ayes: Mr. Albro, Dr. Albro, Mr. Chirichella, Mr. DeCorso, Ms. Shanley, Ms. Evans, Mr. Giancaspro, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Dr. Petty, Mr. Scarafile, Ms. Sciacca, Dr. Sforza and Dr. Yurchak.
- Abstain: None
- Nays: None
- Absent: Dr. DeNobile and Dr. Helfant

5. TRANSPORTATION:

Motion: Dr. James Albro
 Seconded: Ms. Danielle Shanley

- 5a. Motioned to approve the attached 2021-2022 Quote Set 5 (Attachment 5a)
- 5b. Motioned to approve the withholding of payment on Routes #4905, #4023, and #4906 John Leckie Bus Company, due to non-compliance of school dismissal times as stated in the contract. Penalty of two times the daily rate, Total \$1,941.16 for December.
- 5c. BE IT RESOLVED that the South Bergen Jointure Commission does hereby approve agreements with the following districts for the purposes of student transportation in accordance with Chapter 53, P.L. 1997 for the time period **2022-2023** school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district, special education, vocational and summer programs.

Alpine	Becton Regional	Bogota	Carlstadt	Cliffside Park	Dumont	East Rutherford	Edgewater
Emerson	Englewood	Englewood Cliffs	Elmwood Park	Fair Lawn	Fairview	Fort Lee	Garfield
Hackensack	Hasbrouck Heights	Ho Ho Kus	Leonia	Little Ferry	Lodi	Lyndhurst	Maywood
Moonachie	Midland Park	New Milford	North Arlington	Northern Highlands	Palisades Park	Paramus	Pascack Valley
Region 1	Region 2	Region 5	Ridgefield	Ridgefield Park	Ridgewood	River Dell	Rochelle Park
Rutherford	Saddle Brook	Saddle River	South Hackensack	Tenafly	Teaneck	Wallington	Wayne
Westwood Regional	Wood-Ridge	State of NJ - Division of Child Family Services					

Action taken:

Ayes: Mr. Albro, Dr. Albro, Mr. Chirichella, Mr. DeCorso, Ms. Shanley, Ms. Evans, Mr. Giancaspro, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Dr. Petty, Mr. Scarafile, Ms. Sciacca, Dr. Sforza and Dr. Yurchak.

Abstain: Mr. Albro abstained on 5c only Wood-Ridge
Dr. Albro abstained on 5c only Wallington
Mr. Chirichella abstained on 5c only South Hackensack
Mr. DeCorso abstained on 5c only Lyndhurst
Ms. Evans abstained on 5c only Carlstadt
Mr. Giancaspro abstained on 5c only East Rutherford
Mr. Hurley abstained on 5c only Rutherford
Mr. Kennedy abstained on 5c only Bogota
Mr. Knipper abstained on 5c only Moonachie
Dr. Petty abstained on 5c only Lodi
Mr. Scarafile abstained on 5c only Little Ferry
Ms. Sciacca abstained on 5c only Garfield
Ms. Shanley abstained on 5c only New Milford
Dr. Sforza abstained on 5c only Carlstadt/East Rutherford Regional
Dr. Yurchak abstained on 5c only North Arlington

Nayes: None

Absent: Dr. DeNobile and Dr. Helfant

6. FACILITIES AND PLANNING:

None

7. OLD BUSINESS:

8. NEW BUSINESS:

9. DISCUSSION ITEMS:

10. FOOD SERVICE:

None

11. CURRICULUM:

None

12. INFORMATION ITEMS:

ADJOURNMENT:

Motion: Mr. John Hurley

Seconded: Mr. Frank Scarafile

BE IT RESOLVED, that this meeting is adjourned at 10:10 a.m.

Action Taken: Unanimously approved by voice vote.

Ms. Susan Cucciniello
Business Administrator/Board Secretary

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

January 25th, 2022

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on January 25th, 2022 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated January 25, 2022. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

January 25th, 2022

Meeting Opened at _____.

Members Present:
Members Absent:
Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

III. Other

Adjournment

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: