

**SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey 07604**

**REGULAR MEETING MINUTES (Virtual)
November 23rd, 2021**

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/South Bergen Jointure Commission.

The meeting was called to order at **9:33 a.m.**

ROLL CALL

Members Present: Dr. Albro, Mr. Chirichella, Mr. DeCorso, Dr. DeNobile, Ms. Evans, Mr. Giancaspro, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.

Members Absent: Mr. Albro, Dr. Petty, Ms. Shanley and Dr. Sforza.

Also Present: Dr. Michael Kuchar, Superintendent of Schools and Ms. Susan Cucciniello, Business Administrator/Board Secretary.

SUPERINTENDENT'S REPORT

Dr. Michael Kuchar updated the Board on two HIB investigations, current enrollment and district initiatives and planning.

APPROVAL OF MINUTES:

Motion: Mr. Frank Scarafile

Seconded: Mr. Damian Kennedy

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of October 26, 2021 be approved.

Action taken:

Ayes: Dr. Albro, Mr. Chirichella, Mr. DeCorso, Dr. DeNobile, Ms. Evans, Mr. Giancaspro, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.

Abstain: None

Nayes: None

Absent: Mr. Albro, Dr. Petty, Ms. Shanley and Dr. Sforza.

MEETING OPEN TO THE PUBLIC

Mrs. Liz Forte addressed the board and wished everyone a Happy Thanksgiving and good luck with the district's endeavors that were discussed.

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion: Dr. James Albro

Seconded: Dr. Matt Helfant

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c, 2d, 2e)
- 2b. The Board accepted the Board Secretary's Report as of September 30th, 2021 and approves "Pursuant to NJAC 6:20-2A.10(E), certify that as of September 30th, 2020 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year".
(Attachment 2b)
- 2c. The Board accepted the financial report of the Treasurer of School Monies for the month of September 2021 (Attachment 2c)
- 2d. The Board approved the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of September 30th, 2021, no budgetary line item has been over-expanded in violation of NJAC 6:20-2A.10(a)."
- 2e. Motioned to approve additional appropriations for revenues and expenditures for the month of September 2021. These appropriations recognize anticipated revenues. (Attachment 2e)
- 2f. The October & November bills list below are approved (lists attached):

Bills Payable	\$3,408,592.84
Payroll/Manual Check	\$1,951,160.97
Cafeteria Checks	<u>\$ 23,457.90</u>
Total	\$5,383,211.71

- 2g. Motioned to accept the New Jersey Schools Insurance Group Safety Grant in the amount of \$1,382.00 to be used for Risk Management projects and safety-related improvements at our Campuses. (Attachment 2g)
- 2h. Motioned to approve the attached professional workshops and the reimbursement costs of the workshops. (Attachment 2h)
- 2i. Motioned to approve the Agreements with All about ABA to provide staffing services to the SBJC for Applied Behavior Analysis Services. (Attachment 2i)
- 2j. Motioned to approve the agreement between the South Bergen Jointure Commission and Lodi Lanes for practice and competition at the Lodi Lanes located at 58 Terhune Avenue, Lodi, NJ 07644. (Attachment 2j)
- 2k. Motioned to approve the list of field trips. (Attachment 2k)
- 2l. Motioned to approve Mindful Leadership Consultants to lead training on Instructional rounds to identify patterns and trends, analyze data and create a system for our administration to work collaboratively and systematically to improve quality of training for our students for 8 sessions at \$500.00 per session not to exceed \$4,000.00.

Action taken:

- Ayes: Dr. Albro, Mr. Chirichella, Mr. DeCorso, Dr. DeNobile, Ms. Evans, Mr. Giancaspro, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.
- Abstain: None
- Nayes: None
- Absent: Mr. Albro, Dr. Petty, Ms. Shanley and Dr. Sforza.

3. PERSONNEL:

- Motion: Dr. Matthew Helfant
- Seconded: Ms. Anna Sciacca

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2022 through July 31, 2022. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

- 3a. Motioned to approve the attached additional pay for services rendered as indicated. (Attachment 3a)
- 3b. Adjusted the start date of Natasha Ishak, Paraprofessional from November 8, 2021 to November 9, 2021.
- 3c. Adjusted the start date of Johanny Jimenez Bosch, School Social Worker from November 15, 2021 to December 6, 2021.
- 3d. Approved the appointment of Ms. Cecilia Peraza as a School Social Worker, effective December 13, 2021 - June 30, 2022. Annual salary of \$62,160.00 will be prorated for the period worked.
- 3e. Rescinded the resignation of Kim Scanapieco, Health Aide which was effective on November 24, 2021. Ms. Scanapieco will remain as a Health Aide.
- 3f. Accepted the resignation of Pauline Wierzgala, Paraprofessional effective December 1, 2021.
- 3g. Approved the following staff for after school home programming, services and evaluations.
 - Dan Kuzmenka - Paraprofessional
 - MaryAnn Johnson - Paraprofessional
 - Jennifer Coffin - Paraprofessional

- 3h. Approved the appointment of Tynique Robins, as a Paraprofessional, at the hour rate of \$20.00 which is based on the Paraprofessional Index A.A. with substitute certificate effective December 1, 2021 - June 30, 2022.
- 3i. Approved the appointment of Dr. Claudia Salinas as an Occupational Therapist, effective December 1, 2021 - June 30, 2022. Annual salary of \$69,360.00 will be prorated for the period worked.
- 3j. Rescinded the resignation of Patricia Kose, Paraprofessional which was effective January 1, 2022. Approve Ms. Kose to go from full time paraprofessional to a (.6) paraprofessional effective January 1, 2022 - May 30, 2022.
- 3k. Approved a contract with Bergenfield Board of Education for the Jointure to provide 1:1 aide services effective November 29, 2021 for student K.W.. Full amount of the annual prorated fee shall be charged to the Bergenfield Board of Education.
- 3l. Approved the appointment of Victoria Obelle as a School Nurse, effective December 15, 2021 - June 30, 2022. Annual salary of \$73,960.00 will be prorated for the period worked.
- 3m. Rescinded the resignation of Carrie Logerfo, Paraprofessional which was effective November 20, 2021.
- 3n. Approved the title change of Thomas Barton, Paraprofessional to Special Assistant for innovation and planning with a salary increase of \$8,204.08 which includes longevity effective December 1, 2021.
- 3o. Approved the leave of absence for Employee ID#0467 from March 5, 2022 through June 30, 2022, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.
- 3p. Adjusted the leave of absence for Employee ID#0159 from September 7, 2021 through October 19, 2021, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.
- 3q. Adjusted leave of absence for Employee ID#0286 from September 1, 2021 through November 19, 2021, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.
- 3r. Adjusted the leave of absence for Employee ID#1069 from September 1, 2021 through October 29, 2021, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.

Action taken:

Ayes: Dr. Albro, Mr. Chirichella, Mr. DeCorso, Dr. DeNobile, Ms. Evans,

Mr. Giancaspro, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.

Abstain: None
Nayes: None
Absent: Mr. Albro, Dr. Petty, Ms. Shanley and Dr. Sforza.

4. POLICY:

Motion: Mr. Frank Scarafile
Seconded: Mr. John Hurley

4a. Adopted the following Policies/Regulations/By Laws/Procedure (Second Reading):
(Attachment 4a)

Adoption (Second Reading)

Policy #1648.13	School Employee Vaccination Requirements
Policy #2425	Emergency Virtual or Remote Instruction Program
Regulation #5600	Student Discipline/Code of Conduct

Abolish (Second Reading)

Policy #2425 Physical Education (replaced with Policy #2422)

Action taken:

Ayes: Dr. Albro, Mr. Chirichella, Mr. DeCorso, Dr. DeNobile, Ms. Evans, Mr. Giancaspro, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.

Abstain: None
Nayes: None
Absent: Mr. Albro, Dr. Petty, Ms. Shanley and Dr. Sforza.

5. TRANSPORTATION:

Motion: Mr. Damian Kennedy
Seconded: Mr. James Knipper

5a. Motioned to approve the attached 2021-2022 Quote Results Set 3. (Attachment 5a)

5b. Motioned to approve the bid results for November 16, 2021, Special Education/Regular/Tech (Attachment 5b)

Action Taken:

Ayes: Dr. Albro, Mr. Chirichella, Mr. DeCorso, Dr. DeNobile, Ms. Evans, Mr. Giancaspro, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.

Abstain: None

Nayes: None
Absent: Mr. Albro, Dr. Petty, Ms. Shanley and Dr. Sforza.

6. FACILITIES AND PLANNING:

None

7. OLD BUSINESS

None

8. NEW BUSINESS:

Mr. Frank Scarafile questioned the Board if any members were still following Covid 19 quarantine protocols during the Holidays, and some members discussed what they were doing in their districts. The Board also discussed reinstating sports indoors and the Covid procedures being followed for that.

9. DISCUSSION ITEMS:

None

10. FOOD SERVICE:

None

11. CURRICULUM:

None

12. INFORMATION ITEMS:

None

ADJOURNMENT:

Motion: Dr. Matthew Helfant
Seconded: Mr. John Hurley

BE IT RESOLVED, that this meeting is adjourned at 10:02 a.m.

Action Taken: Unanimously approved by voice vote.

Ms. Susan Cucciniello
Business Administrator/Board Secretary

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

November 23rd, 2021

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on November 23, 2021 at 9:30 p.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated November 23, 2021. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

November 23rd, 2021

Meeting Opened at _____.

Members Present:

Members Absent:

Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

Adjournment

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: