

SOUTH BERGEN JOINTURE COMMISSION
500 Route 17, Suite 307
Hasbrouck Heights, New Jersey 07604

REGULAR MEETING MINUTES
July 26, 2022

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

The North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

Meeting Opened at 9:36 am.

ROLL CALL

Members Present: Mr. A. Albro, Dr. J. Albro, Mr. Chirichella, Dr. DeNobile, Ms. Evans, Mr. DeCorso, Dr. Helfant, Mr. Kennedy, Dr. Yurchak
Members Absent: Mr. Giancaspro, Mr. Hurley, Mr. Knipper, Dr. Petty, Ms. Sciacca, Mr. Scarafile, Dr. Sforza, Ms. Shanley
Also Present: Dr. Kuchar, Ms. Cucciniello

SUPERINTENDENT'S REPORT

- Ms. Danielle Shanley joined the meeting at 9:38 am during the Superintendent's report.

Dr. Kuchar updated the Board on current programs, a partnership with the Boys and Girls Club and a proposed para-training agreement with Felician University.

APPROVAL OF MINUTES:

Motion: Mr. Anthony Albro
Seconded: Mr. Damian Kennedy

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Regular Meeting of June 22, 2022 be approved.

Action taken:

Ayes: Mr. A. Albro, Dr. J. Albro, Mr. Chirichella, Ms. Evans, Mr. DeCorso,
Dr. Helfant, Mr. Kennedy, Dr. Yurchak, Ms. Shanley
Abstain: Dr. DeNobile
Nayes: None
Absent: Mr. Giancaspro, Mr. Hurley, Mr. Knipper, Dr. Petty, Ms. Sciacca, Mr. Scarafile, Dr. Sforza

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion: Dr. Sue DeNobile
Seconded: Mr. Anthony Albro

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c, 2d, 2e)
- 2b. The Board accepts the Board Secretary's Report as of May 31, 2022 and approves "Pursuant to NJAC 6:20-2A.10 (E), certify that as of May 31, 2022 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. " (Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of May 2022. (Attachment 2c)
- 2d. The Board approves the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of May 31, 2022, no budgetary line item has been over-expanded in violation of NJAC 6:20-2A.10(a)."
- 2e. Motion to approve additional appropriations for revenues and expenditures for the month of May 2022. These appropriations recognize anticipated revenues. (Attachment 2e)

2f. Motion to approve the June and July bills list below. (Attachment 2f):

Bills Payable	\$3,719,523.49
Payroll/Manual Check	\$1,354,247.15
Cafeteria Checks	\$ <u>25,818.74</u>
Total	\$5,099,589.38

Action taken:

Ayes: Mr. A. Albro, Dr. J. Albro, Mr. Chirichella, Ms. Evans, Mr. DeCorso,
Dr. Helfant, Mr. Kennedy, Dr. Yurchak, Ms. Shanley, Dr. DeNobile
Abstain: None
Nays: None
Absent: Mr. Giancaspro, Mr. Hurley, Mr. Knipper, Dr. Petty, Ms. Sciacca, Mr. Scarafilo, Dr.
Sforza

3. PERSONNEL:

Motion: Ms. Danielle Shanley
Seconded: Ms. Allison Evans

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent

upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2022 through July 31, 2022. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

3a. Motion to approve the attached additional pay for services rendered as indicated. (Attachment 3a)

3b. Motion to approve the appointment of the following personnel.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary/Step</u>
Kelsey Tully	Transition Teacher	September 12, 2022	\$70,345.00/ MA+30 Step 6
Haydy Noufal	Paraprofessional	September 1, 2022	\$23.60 per hour
Stefanie Heslin	BCBA Behaviorist	September 1, 2022	\$84,195.00
Arielle Baeza	Behavior Specialist	September 1, 2022	\$52,569.60

** Paraprofessional rate is contingent upon receipt of proof of certification. If proof is not provided, the rate of pay will change.*

3c. Motion to approve the following staff for after school home programming, services and evaluations.

<u>Name</u>	<u>Position</u>
Danielle Trancucci	Teacher

3d. Motion to rescind the appointment of the following personnel to work the 2022 Extended School Program.

<u>Name</u>	<u>Position</u>
Lauren Briigliodoro	Teacher
Lori Udina	Physical Therapist
Barbara Catanzaro	Occupational Therapist
Jacqueline Cormier	Occupational Therapist
Jinhee Song	Occupational Therapist
Cheryl Vorisek	Occupational Therapist

3e. Motion to approve Sara Knepper, Paraprofessional to move to a Behaviorist Specialist effective September 1, 2022 at the annual salary of \$52,569.60

3f. Motion to accept the resignation of the following personnel:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Purpose</u>
Zersoa Sylvain	Secretary	Aug. 12, 2022	Resignation

3g. Motion to reappoint the 12 month employees for the 2022-2023 school year with salaries as per attached. (Attachment 3g)

3h. Motion to approve the following staff to provide District Home Programming Coordination for July and August 2022 at the 2022-2023 Home Programming Coordinator rate, not to exceed 7 ½ hours each per month:

Kathleen Tennant
Julia Scozzafava

3i. Motion to approve Robert Neilley, Network Technician, to be paid an additional \$2,000.00 stipend for the Organic Garden Club for the 2022-2023 school year.

3j. Motion to approve the contract for Susan Cucciniello as School Business Administrator retroactive to July 1, 2022 through June 30, 2023. (Attachment 3j)

3k. Motion to approve the salary adjustment for Dinahlee Rodriguez, Teacher, from \$62,320.00 MA Step 4 to \$64,545.00 MA+15 Step 4 effective September 1, 2022. All requirements of the Teacher Salary guides have been met.

3l. Motion to reappoint the Paraprofessionals for the 2022-2023 school year with salaries as per attached. (Attachment 3l)

3m. Motion to approve the attached list of Paraprofessionals to be reimbursed \$125.00 for their substitute certification. (Attachment 3m)

3n. Motion to approve the appointment of the following personnel to work the 2022 Extended School Year Program.

<u>Name</u>	<u>Position</u>	<u>Salary/Rate/Per Diem</u>
John Picini	Custodian	\$23.33 / hour

3o. Motion to approve the 2022-2023 Substitute Rates. (Attachment 3o)

- 3p. Motion to approve the 2022-2023 Paraprofessional/Health Aide/Assistant Behaviorist Salary Index. (Attachment 3p)
- 3q. Motion to approve the following student to work during the months of July and August as needed at an hourly rate of \$13.00 per hour.

M.B.

- 3r. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions*:

Teacher Aides	Teacher of STEAM
Teacher of the Handicapped	World Language Teacher
Teacher of Students with Disabilities	Teacher of Math
Teacher of Physical Education	Teacher of Science
Teacher of Music	School Nurse
Behaviorist	LDT-C
Speech Therapist	School Social Worker
Physical Therapist	School Psychologist
District Technology Coordinator	Occupational Therapist
Teacher of Social Studies	School Health Aide
Teacher of English	Reading Specialist
Teacher of Reading	Principal
Assistant Business Administrator	Curriculum/Assessment Coordinator
Supervisor	Technical Performing Arts
Bookkeeper	Substitute Nurse
Business Office Assistant	Substitute Teacher
Clerk/Typist/Receptionist	Substitute Teacher Aides

**Board to approve names as submitted by the Superintendent at the September meeting.*

- 3s. Motion to approve the appointment of the following personnel.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary/Step</u>
Kristin Haviland	Teacher	September 1, 2022	\$70,995.00/MA Step 11

Action taken:

Ayes: Mr. A Albro, Dr. J. Albro, Mr. Chirichella, Ms. Evans, Mr. DeCorso,
Dr. Helfant, Mr. Kennedy, Dr. Yurchak, Ms. Shanley, Dr. DeNobile

Abstain: None

Nayes: None

Absent: Mr. Giancaspro, Mr. Hurley, Mr. Knipper, Dr. Petty, Ms. Sciacca, Mr. Scarafile, Dr. Sforza

4. POLICY:

None

Motion: Dr. Sue DeNobile

Seconded: Mr. Damian Kennedy

5. TRANSPORTATION:

5a. Motion to approve the attached 2022-2023 Quote Results for Summer Set 1
(Attachment 5a)

5b. Motion to approve award of Route S608 to All Points, Vehicle \$250.00, Aide 40.00, Total
Per Diem \$290.00.

Action taken:

Ayes: Mr. A Albro, Dr. J. Albro, Mr. Chirichella, Ms. Evans, Mr. DeCorso,
Dr. Helfant, Mr. Kennedy, Dr. Yurchak, Ms. Shanley, Dr. DeNobile

Abstain: None

Nayes: None

Absent: Mr. Giancaspro, Mr. Hurley, Mr. Knipper, Dr. Petty, Ms. Sciacca, Mr. Scarafile,
Dr. Sforza

6. FACILITIES AND PLANNING:

Motion: Dr. Sue DeNobile

Seconded: Ms. Allison Evans

6a. Motion to approve the Linkage Agreements (2) between the South Bergen Jointure
Commission and the Garfield Board of Education for the 2022-2023 school year. (Attachment 6a)

Action taken:

Ayes: Mr. A Albro, Dr. J. Albro, Mr. Chirichella, Ms. Evans, Mr. DeCorso,
Dr. Helfant, Mr. Kennedy, Dr. Yurchak, Ms. Shanley, Dr. DeNobile

Abstain: None

Nays: None

Absent: Mr. Giancaspro, Mr. Hurley, Mr. Knipper, Dr. Petty, Ms. Sciacca, Mr. Scarafile,
Dr. Sforza

7. OLD BUSINESS:

None

8. NEW BUSINESS:

None

9. DISCUSSION ITEMS:

None

10. FOOD SERVICE:

None

11. INFORMATION ITEMS

None

ADJOURNMENT:

Motion: Mr. A. Albro

Seconded: Ms. Danielle Shanley

BE IT RESOLVED, that this meeting is adjourned at 10:08 am.

Action Taken: Unanimous approval by voice vote.

Ms. Susan Cucciniello
Business Administrator/Board Secretary

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

July 26, 2022

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on July 26, 2022 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated July 26, 2022. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

Meeting Opened at _____.

Members Present:
Members Absent:
Also Present:

Adjournment

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken