

SOUTH BERGEN JOINTURE COMMISSION
696 Route 46 West
Teterboro, NJ 07608

REGULAR MEETING MINUTES
June 18, 2024

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at 9:32 am.

ROLL CALL

Members Present: Mr. J. DeCorso, Mr. F. D’Amico, Dr. S. DeNobile, Ms. A. Evans, Mr. G. Giancaspro, Mr. D. Kennedy, Dr. Y. Lozanski, Ms. L. Odoksta, Mr. M. Polizzi, Dr. D. Sforza, Dr. S. Yurchak

Members Absent: Mr. A. Albro, Ms. A. Bellenger, Mr. J. Chirichella, Mr. J. Hurley, Mr. J. Knipper, Mr. M. Perrapato

Also Present: Dr. M. Kuchar, Ms. S. Cucciniello

SUPERINTENDENT'S REPORT

Dr. Kuchar went over the end of the year school events and the current status of the district. He reminded the board of the graduation this morning at the Lodi Campus for anyone who could attend.

APPROVAL OF MINUTES:

Motion: Dr. Yvette Lozanski

Seconded: Dr. Sue DeNobile

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Regular Meeting of May 21, 2024 be approved.

Action taken:

Ayes: Mr. J. DeCorso, Mr. F. D’Amico, Dr. S. DeNobile, Mr. G. Giancaspro, Mr. D. Kennedy, Dr. Y. Lozanski, Ms. L. Odoksta, Mr. M. Polizzi, Dr. S. Yurchak
 Abstain: Ms. A. Evans, Dr. D. Sforza
 Nays: None
 Absent: Mr. A. Albro, Ms. A. Bellenger, Mr. J. Chirichella, Mr. J. Hurley, Mr. J. Knipper, Mr. M. Perrapato

MEETING OPEN TO THE PUBLIC

Ms. Forte spoke of recent district parent training regarding summer transition for families, as well as the end of year events that we had at our schools. All were well received and well attended. She wished all in attendance to have a wonderful summer.

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion: Mr. Joseph DeCorso
 Seconded: Dr. Dario Sforza

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c, 2d, 2e)
- 2b. The Board accepts the Board Secretary’s Report as of April 30, 2024 and approves “ Pursuant to NJAC 6:20-2A.10(E), certify that as of April 30, 2024 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. “ (Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of April 2024. (Attachment 2c)
- 2d. The Board approves the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of April 30, 2024, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”
- 2e. The May and June bills list below are approved (Attachment 2e):

Bills Payable	\$4,735,349.84
Payroll/Manual Check	\$2,177,422.07
Cafeteria Checks	<u>\$ 26,318.81</u>
Total	\$6,939,090.72

- 2f. Motion to approve the transfers for the month of April 2024. (Attachment 2f)

- 2g. Motion to approve the following voluntary employee payroll deductions for the 2024-2025 school year. These are all employee only contributions at no cost to the Board.

Axa Equitable-TSA	VALIC-TSA	Wageworks - FSA
NJEA, 1199J Dues	Lincoln Investment Planning TSA	Lincoln Financial Group -TSA
Prudential Insurance	AFLAC	Planconnect - TSA

- 2h. Motion to approve the following list of State Contract Vendors to be used during the 2024-2025 school year. (Attachment 2h)

- 2i. Motion to approve a cash incentive to waive benefits for any employees who waive Dental benefit coverage for the 2024-2025 school year that are not entitled to the Health Benefit waiver. The waiver will be effective 7/1/24 – 6/30/25. The amount of the waiver will be 25% of the cost of the benefit, not to exceed \$5,000, and will be prorated if the employee receives benefits for a partial year or in the event the employee should terminate their employment before the end of the school year.

- 2j. Motion to approve the list of field trips with cost.

Date of Field Trip	Destination	Teachers	Cost of Trip	Estimated Cost of Transportation	Total Cost of Trip for SBJC
6/5/24	SBJC Maywood	Diamond/Kacperowski/ Aversa/Winand		\$488.00	\$488.00
6/12/24	Westfield Garden State Plaza	Kavanagh		\$4.50	\$4.50
6/3/24	Lodi Lanes	Kavanagh		\$3.00	\$3.00
6/5/24	SBJC Maywood	SBJC Garfield Teachers		\$207.26	\$207.26
6/5/24	SBJC Maywood	Agresta / Domingues / Toro-Guillen		\$207.26	\$207.26
5/30/24	Lyndhurst Rec Center	Serrano / Campillo / Rizzolo / Colombini		\$259.08	\$259.08
6/6/24	Washington School	Serrano / Campillo / Rizzolo / Colombini		\$259.08	\$259.08

- 2k. Motion to approve the fee schedule for 2024-2025 Outreach Services on a per session or evaluation basis, as attached. (Attachment 2k)

- 2l. Motion to approve the attached guide for Health Benefit/Prescription Employee Benefit Contribution for the 2024-25 school year for employees enrolled in the NJ Direct and Freedom plans. (Attachment 2l)

- 2m. Motion to approve the Agreement with Dr. Patrick Perin for health services for the School District for the 2024-2025 school year. (Attachment 2m)
- 2n. The Board approves the 2024-2025 Anticipated contracts to be renewed, awarded, or to expire during the school year and approves: “Pursuant to PL 2015, Chapter 47 the South Bergen Jointure Commission Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statues and regulation; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et.Seq.” (Attachment 2n)
- 2o. Motion to approve the contract with Horizon Staffing Resources for the period July 1, 2024 - June 30, 2025. (Attachment 2o)
- 2p. Motion to approve the Agreement with Christine Doerr, APRN-BC, LLC for Clinical Services for the 2024-25 school year. (Attachment 2p)
- 2q. Motion to approve the addition of a Flood Insurance policy with Selective Insurance Company of New England for the SBJC Board office building in Teterboro effective July 1, 2024.

Action taken:

Ayes: Mr. J. DeCorso, Mr. F. D’Amico, Dr. S. DeNobile, Ms. A. Evans, Mr. G. Giancaspro, Mr. D. Kennedy, Dr. Y. Lozanski, Ms. L. Odoksta, Mr. M. Polizzi, Dr. D. Sforza, Dr. S. Yurchak

Abstain: None

Nays: None

Absent: Mr. A. Albro, Ms. A. Bellenger, Mr. J. Chirichella, Mr. J. Hurley, Mr. J. Knipper, Mr. M. Perrapato

3. PERSONNEL:

Motion: Dr. Sue DeNobile
 Seconded: Ms. Allison Evans

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said

employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2024 through July 31, 2025. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming, Home Instruction and Parent Training Home Program on an as-needed basis.

3a. Motion to approve the attached additional pay for services rendered as indicated.
(Attachment 3a)

3b. Motional to approve the appointment of the following personnel.

** Paraprofessional rate is contingent upon receipt of proof of certification. If proof is not provided, the rate of pay will change.*

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary/Step</u>
Mullalli, Blerina	Paraprofessional	6/10/24	\$23.33
Marija Branoska	Paraprofessional	6/10/24	\$18.66

3c. Motion to approve the appointment of the following personnel to work the 2024 Extended School Year Program.

<u>Name</u>	<u>Position</u>	<u>Salary/Rate/Per Diem</u>
Rezarta Osmani	Paraprofessional	\$18.66 per hour
Bojana Biboski	Paraprofessional	\$25.48 per hour
Sophia Smith Mason	Paraprofessional	\$27.02 / hour
Jenna Van Benschoten	Occupational Therapist	\$221.41 per diem

3d. Motion to rescind the appointment of the following personnel to work the 2024 Extended School Program.

<u>Name</u>	<u>Position</u>
Miriam Bindiger	Occupational Therapist
Jason Bernath	Occupational Therapist

Matthew Sedita	Paraprofessional
Diana Ilkovski	Paraprofessional
Kenneth Pawlukiewicz	Paraprofessional
Steven Brunck	Teacher
Randi Schmidt	Teacher
Teodora Gjergjeska	Paraprofessional
Tiffany Hughes	Behaviorist
Tricia Smith	Social Worker
Elizabeth Thariath	Occupational Therapist
Jamie Villegas	Teacher
David McKeon	Teacher
Martha DiGioia	Paraprofessional

3e. Motion to accept the resignation of the following personnel.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Purpose</u>
Yanina Martinez	Paraprofessional	7/1/24	resignation
Lisa Antunes	Teacher	7/1/24	resignation
Patricia Izzo	Occupational Therapist	8/1/24	resignation
Ninoska Cuellar	Paraprofessional	7/1/24	resignation
Charles Regen	Paraprofessional	7/1/24	resignation
Tiffany Hughes	Behaviorist	7/1/24	resignation
Carmen Novo	Paraprofessional	7/1/24	resignation

3f. Motion to approve the following staff to be added to the substitute list for the 2024 ESY and 2024- 2025 school year.

Adrianna Bakreski

3g. Motion to approve the following staff to supervise/support students during student employment work time during the months of July and August as needed at their hourly rate. All days worked must be pre-approved by the Superintendent and/or his designee.

Nikhil Keys Dennis Smith Jeanette Rodriguez Margo Cassetta

3h. Motion to approve the following students to work during the months of July and August as needed at an hourly rate of \$15.13 per hour.

V. S. H. F. P. B. C. E. M. V. A. C.

3i. Motion to approve the following employees to receive the retirement benefit for accumulated sick leave, per contract.

<u>Name</u>	<u># of Remaining Sick Days</u>	<u>Payout Amount</u>
Theresa Gallagher	9.5	\$570.00

3j. Motion to approve the Agreement between the SBJC Administrators Association and the South Bergen Jointure Commission Board of Education for the period July 1, 2024 - June 30, 2027. (Attachment 3j)

3k. Motion to reappoint the Paraprofessional Personnel for the 2024-2025 school year with salaries as per attached. (Attachment 3k)

3l. Motion to approve the 2024-2025 Paraprofessional/Health Aide/Assistant Behaviorist Salary Index. (Attachment 3l)

3m. Motion to reappoint the 12 month employees for the 2024-2025 school year with salaries as per attached. (Attachment 3m)

3n. Motion to reappoint the Administrator employees for the 2024-2025 school year with salaries as per attached. (Attachment 3n)

3o. Motion to approve the contract for Susan Cucciniello as School Business Administrator effective July 1, 2024 through June 30, 2025. (Attachment 3o)

3p. Motion to approve the Teacher and Paraprofessional Home Programming rates effective July 1, 2024 through June 30, 2025. (Attachment 3p)

3q. Motion to approve the Outreach Charges for Services 2024- 2025. (Attachment 3q)

3r. Motion to approve the following staff to be paid their hourly rate for the following functions.

Name	Function	Date
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Sophia Smith Mason	Carlstadt Pre-K Graduation	6/14/24
Lynda Barton	Moonachie 911 Trip	5/29/24
Inna Pavlovska	Moonachie 911 Trip	5/29/24

3s. Motion to approve the salary adjustment for the following staff who have completed the requirements of the Teacher Salary / Paraprofessional guide. All documents have been provided.

<u>Name</u>	<u>Position</u>	<u>Degree/Certification</u>	<u>Adjusted Salary</u>	<u>Effective Date</u>
Haviland, Kristen	Teacher	MA+15 to MA+30 step 13	\$87,000.00	9/1/24
Karianne Kacperowski	Teacher	BA to BA+15 step 3	\$61,400.00	9/1/24
Megan Lorfink	Teacher	BA to BA+15 step 4	\$62,500.00	9/1/24
Steven Brunck	Teacher	BA to BA+15 step 4	\$62,500.00	9/1/24

3t. Motion to adjust the start date of the following personnel:

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To</u>
Joseph Aratingi	Paraprofessional	5/15/24	6/10/24

3u. Motion to approve the affiliation agreement with Felician University and Graduate Counseling Psychology Program from July 1, 2024 to June 30, 2025. Approve Angela Paneva to complete her clinical / practicum hours at the South Bergen Jointure Commission as required by Felician University. (Attachment 3u)

3v. Motion to approve a contract with the following Board of Educations for the Jointure to provide 1:1 aide services for the 2024 Extended School Year Program. Full amount of the annual prorated fee shall be charged to the Board of Education.

<u>District</u>	<u>Student</u>	<u>Start Date</u>
Lyndhurst	H.W.	7/6/24
Rutherford	J.M.	7/6/24

3w. Motion to approve the payment of \$500.00 stipend to Matilda Koka, Paraprofessional for obtaining her 40 hour RBT certificate.

3x. Motion to approve the annual salary for Shane Miller, Chief of Operations / Special Projects of \$144,900 effective July 1, 2024 - June 30, 2025.

- 3y. Motion to approve the appointment of Mr. Ken Rota as the Interim Principal - Lodi Campus at the per diem rate of \$600 effective July 1, 2024 - August 31, 2024, and at the per diem rate of \$650 effective September 1, 2024 - June 30, 2025.

Action taken:

Ayes: Mr. J. DeCorso, Mr. F. D’Amico, Dr. S. DeNobile, Ms. A. Evans, Mr. G. Giancaspro, Mr. D. Kennedy, Dr. Y. Lozanski, Ms. L. Odoksta, Mr. M. Polizzi, Dr. D. Sforza, Dr. S. Yurchak
Abstain: Mr. G. Giancaspro (3i only)
Nays: None
Absent: Mr. A. Albro, Ms. A. Bellenger, Mr. J. Chirichella, Mr. J. Hurley, Mr. J. Knipper, Mr. M. Perrapato

4. POLICY:

None

5. TRANSPORTATION:

Motion: Mr. Joseph DeCorso
Seconded: Mr. Frank D’Amico

- 5a. Motion to approve the attached 2023-2024 Quote Results School Year Set 10 (Attachment 5a).
- 5b. Motion to approve the bid results from May 21, 2024, Special Education/Regular Student Transportation Services, Bid # 052124 (Attachment 5b).
- 5c. Motion to approve the attached 2024-2025 Quote Results Extended School Year Set 1 (Attachment 5c).
- 5d. Motion to approve the withholding of payment on Route #IN381 for J. Carpiolin, Inc. due to late arrival at dismissal and/or late morning pickup. Penalty of two times the daily rate of \$149.00 for two days (May 22nd and June 6th), total amount of \$596.00 will be deducted from the May payment.
- 5e. Motion to approve the withholding of payment on Route #IN381 for J. Carpiolin, Inc. due non-response by phone or email from contractor. Penalty of two times the daily rate of \$149.00 for one day, total amount of \$298.00 will be deducted from the May payment.

Action taken:

Ayes: Mr. J. DeCorso, Mr. F. D’Amico, Dr. S. DeNobile, Ms. A. Evans, Mr. G. Giancaspro, Mr. D. Kennedy, Dr. Y. Lozanski, Ms. L. Odoksta, Mr. M. Polizzi, Dr. D. Sforza, Dr. S. Yurchak
Abstain: None

Nayes: None
Absent: Mr. A. Albro, Ms. A. Bellenger, Mr. J. Chirichella, Mr. J. Hurley, Mr. J. Knipper,
Mr. M. Perrapato

6. FACILITIES AND PLANNING:

Motion: Mr. Giovanni Giancaspro
Seconded: Mr. Frank D'Amico

- 6a. Motion to approve the renewal of applications for the temporary instructional space for the Lodi and Maywood Campuses. (Attachment 6a)
- 6b. Motion to approve the Linkage Agreement between the South Bergen Jointure Commission and the South Hackensack Board of Education for the 2024-2025 school year. (Attachment 6b)
- 6c. Motion to approve the Linkage Agreement Addendum between the South Bergen Jointure Commission and the South Hackensack Board of Education for the 2024-2025 school year. (Attachment 6c)
- 6d. Motion to approve the Health and Safety Evaluation of School Buildings Checklists. (Attachment 6d)
- 6e. Motion to approve the Addendum to the contract for Day and Night Custodial Services at the Lodi Campus with Pritchard Industries, Inc at the amount of \$147,170.24 for the period July 1, 2024 - June 30, 2026. (Attachment 6e)
- 6f. Motion to approve the Linkage Agreement between the South Bergen Jointure Commission and the Carlstadt Board of Education for the 2024-2025 school year. (Attachment 6f)
- 6g. Motion to approve the Linkage Agreement Addendum between the South Bergen Jointure Commission and the Carlstadt Board of Education for the 2024-2025 school year. (Attachment 6g)
- 6h. Motion to approve the Linkage Agreement between the South Bergen Jointure Commission and the Garfield Board of Education for the 2024-2025 school year. (Attachment 6h)
- 6i. Motion to approve the Linkage Agreement Addendum between the South Bergen Jointure Commission and the Garfield Board of Education for the 2024-2025 school year. (Attachment 6i)
- 6j. Motion to approve the First Amendment to the Sublease Agreement between the South Bergen Jointure Commission and Felician University for the 2024-2027 school years. (Attachment 6j)

Action taken:

Ayes: Mr. J. DeCorso, Mr. F. D’Amico, Dr. S. DeNobile, Ms. A. Evans, Mr. G. Giancaspro, Mr. D. Kennedy, Dr. Y. Lozanski, Ms. L. Odoksta, Mr. M. Polizzi, Dr. D. Sforza, Dr. S. Yurchak
Abstain: Ms. A. Evans (6f-g only)
Nays: None
Absent: Mr. A. Albro, Ms. A. Bellenger, Mr. J. Chirichella, Mr. J. Hurley, Mr. J. Knipper, Mr. M. Perrapato

7. OLD BUSINESS:

None

8. NEW BUSINESS:

None

9. DISCUSSION ITEM:

None

10. FOOD SERVICE:

Motion: Dr. Yvette Lozanski

Seconded: Mr. Frank D’Amico

10a. Motion to approve the vended meals agreement between the Lyndhurst School District and the SBJC for vended meals for the 2024-2025 school year at the following cost:

Breakfast - \$2.50
Lunch - \$4.00
Total Estimated Cost of Contract - \$28,080

10b. Motion to approve the vended meals agreement between the Garfield School District and the SBJC for vended meals for the 2024-2025 school year at the following cost:

Breakfast - \$1.90
Lunch - \$3.30
Total Estimated Cost of Contract - \$28,080

Action Taken:

Ayes: Mr. J. DeCorso, Mr. F. D’Amico, Dr. S. DeNobile, Ms. A. Evans, Mr. G. Giancaspro, Mr. D. Kennedy, Dr. Y. Lozanski, Ms. L. Odoksta, Mr. M. Polizzi, Dr. D. Sforza, Dr. S. Yurchak
Abstain: None
Nays: None
Absent: Mr. A. Albro, Ms. A. Bellenger, Mr. J. Chirichella, Mr. J. Hurley, Mr. J. Knipper, Mr. M. Perrapato

11. INFORMATION ITEMS:

Mr. Giancaspro spoke of the offer of Administrator training in Danielson to be held in August at the Carlstadt BOE if anyone is interested in having staff attend. Information will be forthcoming regarding this.

ADJOURNMENT:

Motion: Mr. Frank D'Amico

Seconded: Mr. Joseph DeCorso

BE IT RESOLVED, that this meeting is adjourned at 9:48 am.

Action Taken: Unanimous approval by voice vote.

Ms. Susan Cucciniello
Business Administrator/Board Secretary

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

June 18, 2024

Motion:

Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on June 18, 2024 at 8:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated June 18, 2024. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

June 18, 2024

Meeting Opened at _____.

Members Present:

Members Absent:

Also Present:

Special Order of Business

Adjournment

Motion:

Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: