

**SOUTH BERGEN JOINTURE COMMISSION
636 ROUTE 46 WEST
TETERBORO, NJ 07608**

**REGULAR MEETING MINUTES
February 27, 2024**

**PLEDGE OF ALLEGIANCE
NJ OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

The North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at 9:32 am.

ROLL CALL

Members Present: Mr. A. Albro, Mr. J. Chirichella, Mr. F. D'Amico, Mr. J. DeCorso,
Mr. G. Giancaspro, Mr. J. Hurley, Mr. D. Kennedy, Mr. J. Knipper,
Mr. N. Perrapato, Mr. M. Perrapato, Dr. S. Yurchak
Members Absent: Dr. S. DeNobile, Ms. A. Evans, Dr. Y. Lozanski, Mr. M. Polizzi
Dr. D. Sforza, Ms. D. Shanley
Also Present: Ms. S. Cucciniello, Dr. M. Kuchar

SUPERINTENDENT'S REPORT:

- Mr. Michael Polizzi arrived at 9:37 am during the Superintendent report
- Mr. Polizzi was sworn in as the SBJC Board member from Hasbrouck Heights BOE

Dr. Kuchar went over current district events and initiatives, and the status of our programs this year. Ms. Cucciniello did a presentation to the Board of the proposed Budget for the 2024-2025 school year.

APPROVAL OF MINUTES:

Motion: Mr. Nick Perrapato
Seconded: Mr. John Hurley

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of January 23, 2024 be approved.

Action taken:

Ayes: Mr. A. Albro, Mr. J. Chirichella, Mr. F. D’Amico, Mr. J. DeCorso, Mr. G. Giancaspro, Mr. J. Hurley, Mr. D. Kennedy, Mr. N. Perrapato
Abstain: Mr. J. Knipper, Mr. M. Perrapato, Mr. M. Polizzi, Dr. S. Yurchak
Nays: None
Absent: Dr. S. DeNobile, Ms. A. Evans, Dr. Y. Lozanski, Dr. D. Sforza, Ms. D. Shanley

MEETING OPEN TO THE PUBLIC

Ms. Forte advised the board of upcoming parent workshops and events being held by our district.

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion: Mr. Anthony Albro
Seconded: Mr. Nick Perrapato

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved.
(2b, 2c, 2d, 2e, 2f)
- 2b. The Board accepts the Board Secretary’s Report as of December 31st, 2023 and approves “ Pursuant to NJAC 6:20-2A.10(E), certify that as of December 31st, 2023 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. (Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of December 2023. (Attachment 2c)
- 2d. The Board approves the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of December 31, 2023, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”

2e. The January and February bills list below are approved (lists attached):

| | |
|-------------------|-----------------------|
| Bills Payable | \$4,586,648.99 |
| Payroll/Transfers | \$2,162,307.32 |
| Cafeteria Checks | \$ <u>27,866.13</u> |
| Total | \$6,770,822.44 |

2f. Motion to approve the transfers for the month of December 2023. (Attachment 2f)

2g. BE IT RESOLVED that the the South Bergen Jointure Commission hereby approves the final 2024-2025 budget as follows: (Attachment 2g)

| | |
|-----------------------------------|--------------|
| Current General Expense (Fund 11) | \$69,292,558 |
| Total Expenditures/Appropriations | \$69,292,558 |

2h. Motion to approve the decommission list for the 2023-2024 school year. (Attachment 2h)

2i. Motion to approve \$123,050 as the maximum travel budget for the 2024-2025 school year. This amount includes reimbursements for conferences, professional development workshops, regular school travel, meals and mileage for conferences / workshops, as well as any other associated costs for school related travel events. The year to date (to January 2024) travel expenditures for the 2023-2024 school year are \$35,551.

2j. Motion to approve the following professional workshops and the reimbursement costs of the workshops.

| Name | Workshop | Workshop Provider | Date(s) | Cost |
|--------------------|---------------------------------|-----------------------------|----------------------|------------|
| Balestier, Claudia | CPI Training | Crisis Prevention Institute | 3/21/24 | \$1,849.49 |
| Desrosiers, Gandhi | CPI Training | Crisis Prevention Institute | 3/21/24 | \$1,849.00 |
| Estevez, Frances | Personnel Admin/Labor Relations | NJASBO | 3/9, 16, 23 & 4/6/24 | \$550.00 |
| Fenner, Michael | CPI Training | Crisis Prevention Institute | 3/28/24 & 3/29/24 | \$2,249.00 |

| | | | | |
|------------------------|--|-----------------------------|----------------------|------------|
| Flores, Edwin | Google Cloud Professional Google Workspace | MOESC | 2/27/24 | \$199.00 |
| Hughes, Tiffany | CPI Training | Crisis Prevention Institute | 3/21/24 | \$1,849.00 |
| Rossig, Scott | CPI Training | Crisis Prevention Institute | 3/19/24 - 3/21/24 | \$4,349.00 |
| McGowan, Stephanie | CPI Training | Crisis Prevention Institute | 3/19/24 - 3/21/24 | \$4,349.00 |
| Kuchar, Mike | CPI Training | Crisis Prevention Institute | 3/19/24 - 3/21/24 | \$4,349.00 |
| Joe Marszalek | CPI Training | Crisis Prevention Institute | 3/19/24 - 3/21/24 | \$4,349.00 |
| Baeza, Arielle | CPI Training | Crisis Prevention Institute | 3/19/24 - 3/21/24 | \$4,349.00 |
| Sotiroska, Angelina | CPI Training | Crisis Prevention Institute | 3/19/24 - 3/21/24 | \$4,349.00 |
| Doran, Amber | CPI Training | Crisis Prevention Institute | 3/19/24 - 3/21/24 | \$4,349.00 |
| Rota, Ken | CPI Training | Crisis Prevention Institute | 3/19/24 - 3/21/24 | \$4,349.00 |
| Spadavecchia, Kristina | Therapeutic Evaluations and Treatment of Toe Walking | Education Resources | 2/27/24 & 2/28/24 | \$389.00 |
| Thariath, Elizabeth | 3 R's of learning | Therapeutic Services Inc. | 5/8/24 | \$275.00 |
| Wegorek, Barbara | Personnel Admin/Labor Relations | NJASBO | 3/9, 16, 23 & 4/6/24 | \$550.00 |

| | | | | |
|-----------------------|--------------|--------------------------------|----------------------|------------|
| Wiinn, Christopher | CPI Training | Crisis Prevention Institute | 3/28/24 & 3/29/24 | \$2,249.00 |
|-----------------------|--------------|--------------------------------|----------------------|------------|

2k. Motion to approve the following list of field trips

| Date of Field Trip | Destination | Teachers | Cost of Trip | Estimated Cost of Transportation | Total Cost of Trip for SBJC |
|---|-------------------------------------|--|--------------|----------------------------------|-----------------------------|
| 2/15/24, 2/8/24, 2/21/24, 2/28/24 | Ridgewood | Kavanagh | | \$28.00 | \$28.00 |
| 2/1/24, 2/7/24, 2/14/24, 2/20/24 | Retro Fitness | Kavanagh | | \$15.00 | \$15.00 |
| 2/6/24, 2/22/24, 2/29/24 | Garden State Plaza | Kavanagh | | \$16.50 | \$16.50 |
| 3/1/24 | Bowlero Wallington | Noriega / Brunck | \$754.00 | \$207.26 | \$961.26 |
| 3/1/24 | Urban Air Adventure Park | Noriega / Brunck | \$1,599.20 | \$207.26 | \$1,806.46 |
| 2/23/24 | Urban Air Adventure Park | Noriega / Brunck | \$1,159.42 | \$204.26 | \$1,363.68 |
| 2/23/24 | Bowlero Wallington | Noriega / Brunck | \$1,040.00 | \$207.26 | \$1,247.26 |
| 2/2/24 2/9/24 | Bergen Town Center | Noriega / Brunck | | \$414.52 | \$414.52 |
| 2/2/24 2/9/24 | Paramus Park Mall | Noriega / Brunck | | \$414.52 | \$414.52 |
| 2/29/24 | Garden State Plaza | Barton | \$424.00 | \$384.00 | \$808.00 |
| 3/20/24 4/24/24 | Lodi Public Library | Tocci | | \$414.52 | \$414.52 |
| 5/15/24 | NJ Jackals Game | Balestier | \$1,638.00 | \$1,936.30 | \$3,574.30 |
| 3/27/24 | Catch Air | Trancucci / Voorhis / Oliveras / Lachik | \$412.50 | \$739.52 | \$1,152.02 |
| 3/1/24 | Bowler City | SH & Moonachie Campus | \$781.00 | \$975.00 | \$1,756.00 |
| 5/9/24 | Field Station Dinosaur | Kacperowski & Diamond | \$84.00 | | \$84.00 |
| 5/17/24 | Field Experience in Philadelphia | McCormick & Barton | \$3,000.00 | | \$3,000.00 |

| | | | | | |
|-------------------|---------------------------|--------------------------------|------------|----------|-------------|
| 4/12/24 | Statue of Liberty | Rossmell & Panebianco | \$212.30 | | \$212.30 |
| 2/13/24 | Garden State Plaza | Kavanagh | | \$282.26 | \$282.26 |
| 3/15/24 | Teaneck Cinemas | Brunck & Noreiga | \$1,380.00 | \$829.04 | \$2,209.04 |
| 2/29/24 & 3/28/24 | Rutherford Public Library | Serrano / Colombini / Campillo | | \$600.00 | \$600.00 |
| 2/27/24 | Wayne PAL | Malz | | \$207.26 | \$207.26 |
| 5/9/24 | Garden State Plaza | Barton | \$40.00 | \$343.82 | \$383.82 |
| 3/28/24 | Garden State Plaza | Barton | \$40.00 | \$343.82 | \$383.82 |
| | | | | | \$21,334.54 |

- 2l. Motion to approve the agreement with Barbara Maurer, Licensed Professional Counselor to provide trauma related support and education to SBJC staff at the Lodi Campus for a one hour session at the cost of \$300. (Attachment 2l)
- 2m. Motion to approve the attached Agreement for Licensing and Maintenance for purchasing through the Educational Data Cooperative Pricing System for the 2024-25 school year at the cost of \$1,225. (Attachment 2m)

Action taken:

Ayes: Mr. A. Albro, Mr. J. Chirichella, Mr. F. D’Amico, Mr. J. DeCorso, Mr. G. Giancaspro, Mr. J. Hurley, Mr. D. Kennedy, Mr. J. Knipper, Mr. N. Perrapato, Mr. M. Perrapato, Mr. M. Polizzi, Dr. S. Yurchak

Abstain: None

Nays: None

Absent: Dr. S. DeNobile, Ms. A. Evans, Dr. Y. Lozanski, Dr. D. Sforza, Ms. D. Shanley

3. PERSONNEL:

Motion: Mr. Nick Perrapato
 Seconded: Mr. Joseph DeCorso

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby

directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2022 through July 31, 2023. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

- 3a. Motion to approve the attached additional pay for services rendered as indicated. (Attachment 3a).
- 3b. Motion to approve the appointment of the following personnel. Salary will be prorated for the period worked.

| <u>Name</u> | <u>Position</u> | <u>Effective Dates</u> | <u>Salary/Step</u> |
|------------------|---------------------|------------------------|--|
| Matthew Sedita | Paraprofessional | 1/24/24 | \$25.49 / hour |
| Jennifer Coffin | Behavior Specialist | 4/1/24 | \$52.79 / hour |
| Maria Doslakoska | Paraprofessional | 2/26/24 | \$22.16 or \$23.24 w/ sub. certificate |

**Paraprofessional rate is contingent upon receipt of proof of certification. If proof is not provided, the rate of pay will change.*

- 3c. Motion to approve the leave of absence for the following, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.

| <u>Employee ID#</u> | <u>Position</u> | <u>Effective Dates</u> |
|---------------------|-----------------|------------------------|
|---------------------|-----------------|------------------------|

| | | |
|------|------------------------|-----------------------------|
| 1162 | Paraprofessional | 3/2/24 - 3/15/24 |
| 0808 | Behavior Specialist | 1/17/24 - 4/29/24 (revised) |
| 0291 | Occupational Therapist | 2/12/24 - 2/25/24 |
| 0376 | Teacher | 5/13/24 - 11/24/24 |
| 0658 | Physical Therapist | 9/1/24 - 11/24/24 |
| 0824 | Occupational Therapist | 9/1/2024 - 11/24/24 |

- 3d. Motion to approve the following paraprofessional staff to be paid their hourly rate for a field trip after school hours on May 17, 2024.

| <u>Name</u> |
|----------------|
| Inna Pavlovska |

- 3e. Motion to approve the following students to complete clinical / student teaching /classroom observation hours at the South Bergen Jointure Commission as a requirement of their college.

| <u>Name</u> | <u>College</u> |
|----------------|---------------------|
| Darla Kertesz | Felician University |
| Jasmine Rahman | Ramapo College |
| Meg Baoas | TCNJ University |

- 3f. Motion to approve the payment of \$500.00 stipend to the attached list of Paraprofessionals for obtaining their 40 hour RBT certificate. (Attachment 3f)

Action taken:

Ayes: Mr. A. Albro, Mr. J. Chirichella, Mr. F. D’Amico, Mr. J. DeCorso, Mr. G. Giancaspro, Mr. J. Hurley, Mr. D. Kennedy, Mr. J. Knipper, Mr. N. Perrapato, Mr. M. Perrapato, Mr. M. Polizzi, Dr. S. Yurchak

Abstain: None

Nays: None

Absent: Dr. S. DeNobile, Ms. A. Evans, Dr. Y. Lozanski, Dr. D. Sforza, Ms. D. Shanley

4. POLICY:

Motion: Mr. Nick Perrapato
Seconded: Mr. John Hurley

- 4a. Motion to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2023-2024 School Year.

Action taken:

Ayes: Mr. A. Albro, Mr. J. Chirichella, Mr. F. D’Amico, Mr. J. DeCorso, Mr. G. Giancaspro, Mr. J. Hurley, Mr. D. Kennedy, Mr. J. Knipper, Mr. N. Perrapato, Mr. M. Perrapato, Mr. M. Polizzi, Dr. S. Yurchak
Abstain: None
Nays: None
Absent: Dr. S. DeNobile, Ms. A. Evans, Dr. Y. Lozanski, Dr. D. Sforza, Ms. D. Shanley

5. TRANSPORTATION:

Motion: Mr. Anthony Albro
Seconded: Mr. James Knipper

- 5a. Motion to approve the attached 2023-2024 Quote Results School Year Set 6 (Attachment 5a).
- 5b. Motion to approve the addendum for the addition of a second vehicle on Contract #AG060623, route 6218, Alpha Generation, LLC. Second vehicle was added February 1, 2024. Vehicle cost is \$212.00 per diem and aide cost is \$50.00 per diem. Total additional route cost is \$262.00 per diem.
- 5c. Motion to approve an agreement with Ridgefield Board of Education for the purposes of student transportation in accordance with Chapter 53, P.L. 1997 for the time period **2023-2024** school year in which SBJC is the host district, as needed. The services to be provided include, but are not limited to, the Coordinated Transportation of out of district, special education, and summer programs.
- 5d. BE IT RESOLVED that the South Bergen Jointure Commission does hereby approve agreements with the following districts for the purposes of student transportation in accordance with Chapter 53, P.L. 1997 for the time period **2024-2025** school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district, special education, vocational and summer programs.

| | | | | | | |
|-----------------|------------------|----------------|--------------------|-------------------|------------------|--------------|
| Alpine | Becton Regional | Bogota | Carlstadt | Cliffside Park | Collingswood | DCF |
| East Rutherford | Edgewater | Elmwood Park | Emerson | Englewood | Englewood Cliffs | Fair Lawn |
| Fairview | Fort Lee | Garfield | Hackensack | Hasbrouck Heights | Highland Park | Ho-Ho-Kus |
| Leonia | Little Ferry | Lodi | Lyndhurst | Maywood | Moonachie | New Milford |
| North Arlington | Nutley | Palisades Park | Paramus | Region III | Region V | Ridgefield |
| Ridgefield Park | Ridgewood | Ringwood | Riverdell Regional | Rochelle Park | Rutherford | Saddle Brook |
| Saddle River | South Hackensack | Wallington | Wayne | Wood Ridge | | |

Action taken:

Ayes: Mr. A. Albro, Mr. J. Chirichella, Mr. F. D’Amico, Mr. J. DeCorso, Mr. G. Giancaspro, Mr. J. Hurley, Mr. D. Kennedy, Mr. J. Knipper, Mr. N. Perrapato, Mr. M. Perrapato, Mr. M. Polizzi, Dr. S. Yurchak

Abstain: Mr. A. Albro (Wood-Ridge only), Mr. J. Chirichella (S. Hackensack only), Mr. F. D’Amico (Lodi only), Mr. J. DeCorso (Lyndhurst only), Mr. G. Giancaspro (E. Rutherford only), Mr. J. Hurley (Rutherford only), Mr. D. Kennedy (Bogota only), Mr. J. Knipper (Moonachie only), Mr. M. Perrapato (Little Ferry only), Mr. N. Perrapato (Garfield only), Mr. M. Polizzi (Hasbrouck Heights only), Dr. S. Yurchak (North Arlington only)

Nayes: None

Absent: Dr. S. DeNobile, Ms. A. Evans, Dr. Y. Lozanski, Dr. D. Sforza, Ms. D. Shanley

6. FACILITIES AND PLANNING:

Motion: Mr. Giovanni Giancaspro

Seconded: Mr. James Knipper

6a. Motion to approve the Community Use Application agreement between Bergen County Community College (BCCC) and South Bergen Jointure Commission for the use of the BCCC Meadowlands Conference Center on March 8, 2024 for professional development purposes. All fees have been waived by BCCC as part of their Friends of Bergen policy. (Attachment 6a)

Action taken:

Ayes: Mr. A. Albro, Mr. J. Chirichella, Mr. F. D’Amico, Mr. J. DeCorso, Mr. G. Giancaspro, Mr. J. Hurley, Mr. D. Kennedy, Mr. J. Knipper, Mr. N. Perrapato, Mr. M. Perrapato, Mr. M. Polizzi, Dr. S. Yurchak
Abstain: None
Nays: None
Absent: Dr. S. DeNobile, Ms. A. Evans, Dr. Y. Lozanski, Dr. D. Sforza, Ms. D. Shanley

7. **OLD BUSINESS:**

Mr. Hurley asked if anyone had heard any information regarding the job fair. Mr. Kennedy gave the information that an email would be coming soon with all of the specifics in it.

8. **NEW BUSINESS:**

None

9. **DISCUSSION ITEMS:**

None

10. **FOOD SERVICE:**

None

11. **CURRICULUM:**

Motion: Mr. Anthony Albro
Seconded: Mr. Frank D’Amico

11a. Motion to approve the Report of Harassment, Intimidation and Bullying Investigations, Trainings and Programs Data Collection for the period July 1, 2023 - December 31, 2023 (Attachment 11a)

Action Taken:

Ayes: Mr. A. Albro, Mr. J. Chirichella, Mr. F. D’Amico, Mr. J. DeCorso, Mr. G. Giancaspro, Mr. J. Hurley, Mr. D. Kennedy, Mr. J. Knipper, Mr. N. Perrapato, Mr. M. Perrapato, Mr. M. Polizzi, Dr. S. Yurchak
Abstain: None
Nays: None
Absent: Dr. S. DeNobile, Ms. A. Evans, Dr. Y. Lozanski, Dr. D. Sforza, Ms. D. Shanley

12. **INFORMATION ITEMS:**

None

ADJOURNMENT:

Motion: Mr. Nick Perrapato

Seconded: Mr. John Hurley

BE IT RESOLVED, that this meeting is adjourned at 10:04 am.

Action Taken: Unanimous approval by voice vote

Ms. Susan Cucciniello
Business Administrator/Board Secretary

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

February 27, 2024

Motion:

Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on February 28, 2023 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated February 27, 2024. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

Meeting Opened at _____.

Members Present:

Members Absent:

Also Present:

Special Order of Business

Adjournment

Motion:

Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: