

**SOUTH BERGEN JOINTURE COMMISSION
696 ROUTE 46 WEST
TETERBORO, NJ 07608**

**REGULAR MEETING MINUTES
November 21st, 2023**

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at 9:32 am.

ROLL CALL

Members Present: Mr. A. Albro, Mr. F. D'Amico, Dr. S. DeNobile, Mr. G. Giancaspro, Mr. J. Hurley, Mr. D. Kennedy, Mr. J. Knipper, Dr. Y. Lozanski, Mr. M. Perrapato, Mr. N. Perrapato, Dr. S. Yurchak

Members Absent: Mr. J. Chirichella, Mr. J. DeCorso, Mrs. A. Evans, Mr. M. Polizzi, , Dr. D. Sforza, Ms. D. Shanley

Also Present: Dr. Michael Kuchar, Mr. Kenneth Sheldon

SUPERINTENDENT'S REPORT

Dr. Kuchar spoke about hosting the CPI training for other districts, the renovation BID, and the professional development presented by Mr. Stroker and asked if there are any business office positions open in any other districts. He also spoke about the CBI upgrade.

APPROVAL OF MINUTES:

Motion: Mr. Nick L. Perrapato

Seconded: Mr. John Hurley

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of October 31, 2023 be approved.

Action taken:

Ayes: Mr. F. D’Amico, Dr. S. DeNobile, Mr. G. Giancaspro, Mr. J. Hurley, Mr. D. Kennedy, Mr. J. Knipper, Dr. Y. Lozanski, Mr. M. Perrapato, Mr. N. Perrapato,
Abstain: Mr. A. Albro, Dr. S. Yurchak
Nays: None
Absent: Mr. J. Chirichella, Mr. J. DeCorso, Mrs. A. Evans, Mr. M. Polizzi, , Dr. D. Sforza, Ms. D. Shanley

MEETING OPEN TO THE PUBLIC

Ms. Forte spoke about the spirit wear fundraiser, field trips and reminded everyone about the parent workshop on November 30, 2023.

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion: Mr. Anthony Albro
Seconded: Mr. John Hurley

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c, 2d, 2e)
- 2b. The Board accepts the Board Secretary’s Report as of September 30th, 2023 and approves “Pursuant to NJAC 6:20-2A.10(E), certify that as of September 30th, 2023 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.” (Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of September 2023 (Attachment 2c)
- 2d. The Board approves the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of September 30th, 2023, no budgetary line item has been over-expanded in violation of NJAC 6:20-2A.10(a).”

2e. Motion to approve additional appropriations for revenues and expenditures for the month of September 2023. These appropriations recognize anticipated revenues. (Attachment 2e)

2f. The October & November bills list below are approved (lists attached 2f):

Bills Payable	\$4,125,808.09
Payroll/Manual Check	\$2,197,061.41
Cafeteria Checks	<u>\$ 25,802.28</u>
Total	\$6,348,671.78

2g. Motion to accept the New Jersey Schools Insurance Group Safety Grant in the amount of \$2,000.00 to be used for safety-related improvements at our facilities. (Attachment 2g)

2h. Motion to approve the following professional workshops and the reimbursement costs of the workshops.

Name	Workshop	Workshop Provider	Date(s)	Cost
Neilley, Rob	NJASA Techspo 24	NJASA	1/24/24 - 1/26/24	\$540.00 + lodging, meals & Travel
Flores, Edwin	NJASA Techspo 24	NJASA	1/24/24 - 1/26/24	\$540.00 + lodging, meals & Travel
Grassi, Lyzzette	Applied Polyvagal Theory in Yoga for Trauma Recovery Certificate	The Embody Lab	11/4/23, 11/5/23, 11/11/23, 11/12/23, 12/2/23, 12/3/23, 12/9/23, 12/10/23, 1/20/24, 1/21/24, 1/27/24 & 1/28/24	\$577.00
Lembo, Colleen	Preventing Academic Failure (PAF)	PAD	11/16/23 & 3/5/24	\$160.00

2i. Motion to approve the following list of field trips

Date of Field Trip	Destination	Teachers	Cost of Trip	Cost Paid By	Estimated Cost of Transportation	Cost of Transportation paid by	Total Cost of Trip for SBJC
11/14/23, 12/12/23 & 1/9/24	Paramus Park Mall	Tocci	\$0.00		\$900.00 (\$300 / trip)	SBJC	\$900.00
11/16/23	Paramus Park Mall	Frangione, Galvin, McGowan	\$0.00		\$207.26	SBJC	\$207.26
11/15/23	Paramus Park Mall	Hallahan, Dabbagh	\$0.00		\$207.26	SBJC	\$207.26
12/8/23	Bowler City	Moonachie/SH Campuses	\$1,756.00	SBJC	\$975.00	SBJC	\$2,731.00
12/19/23	Teaneck Cinema	Gentile/Whittemore/T ully	\$400.00	SBJC	\$237.26	SBJC	\$637.26
12/8/23, 12/14/23, 12/21/23	Retro Fitness	Kavanagh			\$15.00	SBJC	\$15.00
12/11/23	Lodi Lanes	Kavanagh			\$6.00	SBJC	\$6.00
12/12/23	Ed Center Teterboro	Kavanagh			\$8.80	SBJC	\$8.80
12/20/23	Ridgewood	Kavanagh			\$5.60	SBJC	\$5.60

2j. Motion to approve the Budget Calendar for the 2024-25 budget preparation.
(Attachment 2j)

2k. Motion to approve Michael Kuchar Continuing Education course
Measurement/Assessment & Intervention from Florida Institute of Technology at a cost
of \$1,980 from 1/8/24 thru 3/23/24.

2l. Motion to approve the contract with Island Waste & Recycling for the disposal of
expired hand sanitizer at the cost of \$7,463.75 per 30 yard container. (Attachment 2l)

2m. Motion to approve the submission of the Certification for receipt of SDA funds for
Emergent and Capital needs. Our 2022 and 2023 allocation is \$13,316. (Attachment
2m)

Action taken:

Ayes: Mr. A. Albro Mr. F. D’Amico, Dr. S. DeNobile, Mr. G. Giancaspro, Mr. J. Hurley, Mr. D. Kennedy, Mr. J. Knipper, Dr. Y. Lozanski, Mr. M. Perrapato, Mr. N. Perrapato, Dr. S. Yurchak
Abstain: None
Nays: None
Absent Mr. J. Chirichella, Mr. J. DeCorso, Mrs. A. Evans, Mr. M. Polizzi, , Dr. D. Sforza, Ms. D. Shanley

3. PERSONNEL:

Motion: Mr. Giovanni Giancaspro
Seconded: Mr. Nick L. Perrapato

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2023 through July 31, 2023. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

3a. Motion to approve the attached additional pay for services rendered as indicated. (Attachment 3a)

- 3b. Motion to approve Kate Moore to be paid her hourly rate for Security Meeting on September 13, 2023.
- 3c. Motion to adjust the start date of Monica Bonilla from November 15, 2023 to November 13, 2023.
- 3d. Motion to accept the resignation of the following personnel:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Purpose</u>
Lombardi, Maria	Paraprofessional	1/1/2024	Retirement
Smith Taylor, Sytania	Paraprofessional	12/1/2023	Resignation

- 3e. Motion to approve the leave of absence for the following, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.

<u>Employee ID#</u>	<u>Position</u>	<u>Effective Dates</u>
0250	Teacher	9/13/2023 - 2/8/2024 (revised)
1131	Paraprofessional	Revised 10/27/2023 - 11/3/2023
0965	Paraprofessional	Revised 9/5/2023 - 1/29/2024
0064	Business Administrator	11/16/2023 - 12/31/2023
0808	Behaviorist	1/12/2024 - 6/18/2024
1124	Teacher	3/18/2024 - 9/15/2024

- 3f. Motion to approve the SideBar Agreement with the South Bergen Jointure Commission Education Association. (Attachment 3f)
- 3g. Motion to approve the following staff to be added to the substitute list for the 2023-2024 school year.

Courtney Payoczkowski
Sytania Smith Taylor

3h. Motion to approve the appointment of the following personnel to assistant coaching positions for the 2023-2024 school year.

<u>Name</u>	<u>Position</u>	<u>Sport / Season</u>	<u>Stipend</u>
Nikhil Keys	Paraprofessional	Assistant Basketball Coach - Winter	\$2,000.00 for season

Action taken:

Ayes: Mr. A. Albro Mr. F. D’Amico, Dr. S. DeNobile, Mr. G. Giancaspro, Mr. J.Hurley, Mr. D. Kennedy, Mr. J. Knipper, Dr. Y. Lozanski, Mr. M. Perrapato, Mr. N. Perrapato, Dr. S. Yurchak

Abstain: None

Nayes: None

Absent Mr. J. Chirichella, Mr. J. DeCorso, Mrs. A. Evans, Mr. M. Polizzi, , Dr. D. Sforza, Ms. D. Shanley

4. POLICY:

Motion: Dr. Susan DeNobile

Seconded: Mr. John Hurley

4a. BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second Reading of Policies and Regulations as follows (Attachment 4a):

Policy/Regulation	Title
P 2270	Religion in the Schools
P 3161	Examination for Cause
P 3212	Attendance
R 3212	Attendance
P 3324	Right of Privacy
P 4161	Examination for Cause
P 4212	Attendance
R 4212	Attendance
P 4324	Right of Privacy
P 5116	Education of Homeless Children and Youths
R 5116	Education of Homeless Children and Youths

P 8500	Food Services
--------	---------------

Action taken:

Ayes: Mr. A. Albro Mr. F. D’Amico, Dr. S. DeNobile, Mr. G. Giancaspro, Mr. J.Hurley, Mr. D. Kennedy, Mr. J. Knipper, Dr. Y. Lozanski, Mr. M. Perrapato, Mr. N. Perrapato, Dr. S. Yurchak
 Abstain: None
 Nays: None
 Absent Mr. J. Chirichella, Mr. J. DeCorso, Mrs. A. Evans, Mr. M. Polizzi, , Dr. D. Sforza, Ms. D. Shanley

5. TRANSPORTATION:

Motion: Mr. Nick L. Perrapato
 Seconded: Mr. James Knipper

- 5a. Motion to approve the attached 2023-2024 Quote Results School Year Set 3 (Attachment 5a).
- 5b. Motion to approve the bid results from October 26th, 2023, Special Education/Regular Student Transportation Services, Bid # 102623 (Attachment 5b).
- 5c. Motion to approve the addendums for the addition of a second vehicle on Contract #M0723523-R, route IN383A, Mayor Transportation. Second vehicle was added November 1st, 2023. Vehicle cost is \$187 per diem and aide cost is \$80.00 per diem. Total route cost is \$267.00 per diem.
- 5d. Motion to approve the addendums for the addition of a second vehicle on Contract #M11, route IN244G-A, Mayor Transportation. Second vehicle was added November 6th, 2023. Vehicle cost is \$214.68 per diem and aide cost is \$80.00 per diem. Total route cost is \$394.68 per diem.

Action Taken:

Ayes: Mr. A. Albro Mr. F. D’Amico, Dr. S. DeNobile, Mr. G. Giancaspro, Mr. J.Hurley, Mr. D. Kennedy, Mr. J. Knipper, Dr. Y. Lozanski, Mr. M. Perrapato, Mr. N. Perrapato, Dr. S. Yurchak
 Abstain: None
 Nays: None
 Absent Mr. J. Chirichella, Mr. J. DeCorso, Mrs. A. Evans, Mr. M. Polizzi, , Dr. D. Sforza, Ms. D. Shanley

6. FACILITIES AND PLANNING:

Motion: Mr. Anthony Albro
Seconded: Mr. Frank D’Amico

6a. Motion to accept the Health and Safety Evaluation of School Buildings Checklists 2023-2024. (Attachment 6a)

Action taken:

Ayes: Mr. A. Albro Mr. F. D’Amico, Dr. S. DeNobile, Mr. G. Giancaspro, Mr. J.Hurley, Mr. D. Kennedy, Mr. J. Knipper, Dr. Y. Lozanski, Mr. M. Perrapato, Mr. N. Perrapato, Dr. S. Yurchak
Abstain: None
Nays: None
Absent Mr. J. Chirichella, Mr. J. DeCorso, Mrs. A. Evans, Mr. M. Polizzi, , Dr. D. Sforza, Ms. D. Shanley

7. OLD BUSINESS

None

8. NEW BUSINESS:

Mr. Giancaspro spoke about internships available at Bazzarelli’s and suggested a professional development “lunch and learn” for Frontline Technologies. Mr. Kennedy inquired about a date for the holiday dinner

9. DISCUSSION ITEMS:

None

10. FOOD SERVICE:

None

11. CURRICULUM:

None

12. INFORMATION ITEMS:

None

ADJOURNMENT:

Motion: Mr. Nick L. Perrapato
Seconded: Dr. Yolanda Lozanski

BE IT RESOLVED, that this meeting is adjourned at 9:52 AM

Action Taken: Unanimous approval by voice vote.

Mr. Kenneth Sheldon
Assistant School Business Administrator/Board Secretary

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

November 21, 2023

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on November 21, 2023 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated November 21, 2023. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

November 21, 2023
Meeting Opened at _____.

Members Present:
Members Absent:
Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

Adjournment

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: