

SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey

REGULAR MEETING
January 23rd, 2019

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

South Bergen Borough Clerks The Record and The Herald News

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

Meeting Opened at _____.

ROLL CALL

Members Present:

Members Absent:

Also Present:

SUPERINTENDENT'S REPORT

Awards and Recognition

The Robotics team will be attending to receive Certificates of Recognition.

APPROVAL OF MINUTES:

Motion:

Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of December 19, 2018 be approved.

Action taken:

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion:

Seconded:

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved.
(2b, 2c, 2d, 2e)
- 2b. The Board accepts the Board Secretary’s Report as of November 30th, 2018 and approves “ Pursuant to NJAC 6:20-2A.10(E), certify that as of November 30th, 2018 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. “ (Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of November 2018. (Attachment 2c)
- 2d. The December and January bills list below are approved (lists attached):
- | | |
|-------------------|-----------------------|
| Bills Payable | \$2,818,929.75 |
| Payroll/Transfers | \$2,457,828.98 |
| Cafeteria Checks | \$ 21,571.52 |
| Total | \$5,298,330.25 |
- 2e. Motion to approve the transfers for the month of November 2018.
(Attachment 2e)
- 2f. Approve the attached professional workshops and the reimbursement costs of the workshops. (Attachment 2f)
- 2g. The Board approves the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of November 30th, 2018, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”
- 2h. Approve the attached list of field trips with cost. (Attachment 2h)
- 2i. Motion to approve the acceptance of donations of lunch boxes and assorted small sundries from the 7-11 store, 170 Main St, Lodi to the students at our Lodi Campus in December 2018.

2j. Motion to approve the incorporation of Yoga Instruction into select SBJC classes given by Bodies by Brownie Wellness Institute for an initial 6 week program at a cost of \$90 per 45 minute session. Competitive quotes were obtained in the vendor selection process.

Action taken:

3. PERSONNEL:

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2019 through July 31, 2019. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

3a. Approve the following personnel to be added to the substitute list for the 2018-2019 school year.

Alexis Yotka

3b. Accept the resignation of Vadim Rud, Occupational Therapist, effective March 2, 2019.

3c. Accept the resignation, for the purpose of retirement, of Liz DeCandia,

Paraprofessional, effective April 1, 2019. The South Bergen Jointure Commission extends its deepest thanks to Ms. DeCandia for her many years of service to the district and extends to her its very best wishes on the occasion of her retirement.

- 3d. Approve the maternity/medical leave under the Family Leave Act for Lauren Rosicki, Principal, for the South Bergen Jointure Commission as follows:

benefits	March 11, 2019 - May 8, 2019	Medical leave with
		38 paid sick days (Due Date: 4/3/19) {Portion of benefits to be paid
by		employee}
Leave,	May 9, 2019 - July 31, 2019	Federal and/or State Family
		Unpaid with benefit {Portion of benefits to be paid
by		employee}

- 3e. Accept the resignation of Diana Passamano-Fuda, Paraprofessional effective February 1, 2019.
- 3f. Approve the appointment of April Polydorou as a Paraprofessional at the hourly rate of \$18.00 effective January 14, 2019 - June 30, 2019.
- 3g. Rescind the appointment of Colleen McGuirl as a paraprofessional.
- 3h. Approve the appointment of Paola Castro as a Paraprofessional at the hourly rate of \$18.00 effective January 7, 2019 - June 30, 2019.
- 3i. Adjust the start date of Mercedes Lois as a Paraprofessional from January 15, 2019 to January 9, 2019.
- 3j. Approve the following students from Felician University for Spring 2019 Field Placement observation experience.
- | | |
|-----------------|-------------------|
| Alyssa Bishop | Tiani Hibbert |
| Kristen Crowe | Alaina Infantas |
| Lisette Delgado | Michelle Sciolaro |
| Carmen Figueroa | |
- 3k. Approve the appointment of Nkiru Ojielo as a Paraprofessional at the hourly rate of \$18.00 effective January 28, 2019 - June 30, 2019.

3l. Approve the appointment of Dora Coreas as a Paraprofessional at the hourly rate of \$18.00 effective January 28, 2019 - June 30, 2019.

3m. Approve the maternity/medical leave under the Family Leave Act for Danielle Trancucci, Teacher, for the South Bergen Jointure Commission as follows:

May 28, 2019 - June 19, 2019 Medical leave with benefits
17 paid sick days
(Due Date: 5/26/19)
{Portion of benefits to be paid
by
employee}

June 20, 2019 - August 31, 2019 Federal and/or State Family
Leave,
Unpaid with benefit
{Portion of benefits to be paid
by
employee}

3n. Accept the resignation of Alfredo Fuccilli, Paraprofessional effective February 12, 2019.

3o. Approve the medical leave under the Federal Family and Medical Leave Act for Lauren Hallahan, Teacher, for the South Bergen Jointure Commission, as follows: Ms. Hallahan's physician has confirmed her condition

January 14, 2019 - January 22, 2019 Medical leave with benefits
7 paid sick days
(Portion of benefits to be paid
by
employee}

January 23, 2019 - February 15, 2019 Federal and Medical
Leave,
Unpaid with benefits
{Portion of benefits to be paid
by
employee}

3p. Approve the following Clubs and Activities stipend positions, amounts and assignment of staff for the 2018-2019 school year

8th Grade Advisor
12th Grade Advisor

- 3q. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions*:

Teacher Aides	School Social Worker
Teacher of the Handicapped	School Psychologist
Teacher of Students with Disabilities	Substitute Teacher
Teacher of Physical Education	Substitute Nurse
Teacher of Music	LDT-C
Behaviorist	World Language Teacher
Speech Therapist	School Nurse
Physical Therapist	Occupational Therapist
District Technology Coordinator	School Health Aide
Teacher of Social Studies	Teacher of Math
Teacher of English	Principal
Teacher of Reading	Reading Specialist
Substitute Teacher Aides	Teacher of Science
Assistant Business Administrator	Clerk/Typist/Receptionist
Supervisor of STEAM	Curriculum/Assessment Coordinator
Bookkeeper	Teacher of Performing Arts
Transportation Manager	

*Board to approve names as submitted by the Superintendent at the September meeting.

Action taken:

4. POLICY:

Motion:

Seconded:

Action taken:

5. TRANSPORTATION:

Motion:

Seconded:

- 5a. Motion to approve the attached 2018-2019 Quote Set 6 (Attachment 5a)

- 5b. Motion to approve the withholding of payment on Route #2319 for York Transportation due to non-performance. Penalty of two times the daily rate in the amount of \$476.00 will be deducted from the December payment.
- 5c. Motion to approve the withholding of payment on Route #2133 for Valley Transportation due to non-performance. Penalty of two times the daily rate in the amount of \$218.94 will be deducted from the January payment.
- 5d. Motion to approve the withholding of payment on Route #N2469 for John Leckie Bus Company due to non-performance. Penalty of two times the daily rate in the amount of \$377.98 will be deducted from the January payment.
- 5e. Motion to approve the withholding of payment on Route #1753 for Jaris Transportation due to non-performance. Penalty of two times the daily rate in the amount of \$610.04 will be deducted from the January payment.

5f. BE IT RESOLVED that the South Bergen Jointure Commission does hereby approve agreements with the following districts for the purposes of student transportation in accordance with Chapter 53, P.L. 1997 for the time period **2019-2020** school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district, special education, vocational and summer programs.

Alpine	Becton Regional	Bogota	Carlstadt	Cliffside Park	Dumont	East Rutherford	Edgewater
Emerson	Englewood	Englewood Cliffs	Elmwood Park	Fair Lawn	Fairview	Fort Lee	Garfield
Hackensack	Hasbrouck Heights	Ho Ho Kus	Leonia	Little Ferry	Lodi	Lyndhurst	Maywood
Moonachie	Midland Park	New Milford	North Arlington	Northern Highlands	Palisades Park	Paramus	Pascack Valley
Region 1	Region 2	Region 5	Ridgefield	Ridgefield Park	Ridgewood	River Dell	Passaic
Rutherford	Saddle Brook	Saddle River	South Hackensack	Tenafly	Teaneck	Toms River	Rochelle Park
Wallington	Wayne	Westwood Regional	Wood-Ridge	West New York			

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Action taken:

6. FACILITIES AND PLANNING:

Motion:

Seconded:

- 6a. Motion to approve the School Integrated Pest Management Plan for the Lodi Campus. (Attachment 6a)
- 6b. Motion to approve the School Integrated Pest Management Plan for the Maywood Campus. (Attachment 6b)
- 6c. Motion to approve the disposal of the attached list of outdated educational hardware. (Attachment 6c)

Action taken:

7. OLD BUSINESS:

8. NEW BUSINESS:

9. DISCUSSION ITEMS:

10. FOOD SERVICE:

11. INFORMATION ITEMS:

MEETING OPEN TO THE PUBLIC

ADJOURNMENT:

Motion:

Seconded:

BE IT RESOLVED, that this meeting is adjourned at _____.

Action Taken:

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

January 23rd, 2019

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on January 23rd, 2019 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated January 23, 2019. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

January 23rd, 2019

Meeting Opened at _____.

Members Present:
Members Absent:
Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

III. Other

Adjournment

Motion:

Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: