SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey

REGULAR MEETING
May 27, 2020

PLEDGE OF ALLEGIANCE
NJ OPEN PUBLIC MEETINGS LAW
The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at _____.

ROLL CALL

Members Present:
Members Absent:
Also Present:

SUPERINTENDENT'S REPORT

APPROVAL OF MINUTES:

Motion:
Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session, Regular Meeting and Reorganization of April 29, 2020 be approved as amended.

Action taken:

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion:
Seconded:

2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c)

2b. The Board accepts the Board Secretary's Report as of March 31, 2020 and approves " Pursuant to NJAC 6:20-2A.10(E), certify that as of March 31st, 2020 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the qadvice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. " (Attachment 2b)

2c. The Board accepts the financial report of the Treasurer of School Monies for the month of March 2020. (Attachment 2c)

2d. The Board approves the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of March 31, 2020, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a)."

2e. The April and May bills list below are approved (lists attached):

Bills Payable	$ 689,646.83
Payroll/Manual Check	$1,802,758.71
Cafeteria Checks	$ 5,899.46
Total	**$2,498,305.00**

2f. There were no transfers for the month of March 2020.

2g. Motion to approve the submission of the Grant Application for the 2020 Safety Grant Program through the NJ Schools Insurance Group's NJEIF Subfund for the purposes described in the application, in the amount of $671.59 for the period July 1, 2020 through June 30, 2021. (Attachment 2g)

2h. The Superintendent of Schools is authorized to pay bills for June, July and August and any time there is not a quorum at a regular monthly meeting, to be approved at the next regular board meeting. The bill list is to be provided to Board Members five days before they are paid.

2i. **SOUTH BERGEN REGION VII WORKERS COMPENSATION POOL**
RESOLUTION TO JOIN
SUBJECT TO APPROVAL OF ASSESSMENT

WHEREAS, a number of boards of education in the state of New Jersey have joined together to form a Workers Compensation Pool as permitted by chapter 372 Laws of 1983 (40A:10-36) and;

WHEREAS, said Pool was approved to become operational by New Jersey Department of Insurance and the Department of Community Affairs and has been in operation since that date, and;

WHEREAS, the statutes and regulations governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund;

NOW THEREFORE, be it resolved that the Governing Body of the South Bergen Jointure Commission do hereby agree to join the Fund subject only to the right to approve the initial assessment when the same is received from the Fund following processing of the application, and;

BE IT FURTHER RESOLVED that the South Bergen Jointure Commission is applying to the Fund for the following types of coverages:

1. Workers' Compensation and Employer's Liability;

BE IT FURTHER RESOLVED that the Governing Body hereby adopts and approves of the bylaws of the Fund; and

BE IT FURTHER RESOLVED that Susan Cucciniello is authorized to execute the application for membership and the accompanying certification on behalf of the Governing Body; and

BE IT FURTHER RESOLVED that the Governing Body is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Fund as are required by the Fund's bylaws and to deliver same to the Executive Director of the Fund with the express reservation that said document shall become effective only upon the applicant's admission to the Fund following approval by the Fund, passage by the Governing Body of a Resolution Accepting Assessment and approval by the New Jersey Department of Insurance and the Department of Community Affairs.

Action taken:

3. <u>PERSONNEL:</u>

Motion:
Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2020 through July 31, 2020. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

3a. Reappoint the attached 12-month employees the 2020-2021 school year with salaries as per the attached. (Attachment 3a)

3b. Appoint Teachers to the 2020 July Extended School Year Program, as per attached. (Attachment 3b)

3c. Appoint Outreach Personnel to the 2020 July Extended School Year Program, as per attached. (Attachment 3c)

3d. Accept the resignation of Janice Haro, Paraprofessional, effective July 1, 2020.

3e. Accept the resignation of Raushaun Riley, paraprofessional, effective July 1, 2020.

3f. Revise the resignation date of Victoria Baum from May 2, 2020 to July 1, 2020.

3g. Accept the resignation, for the purpose of retirement, of Mary Kattine, Teacher, effective July 1, 2020. The South Bergen Jointure Commission extends its deepest thanks to Ms. Kattine for her many years of service to the district and extends to her its very best wishes on the occasion of her retirement.

3h, Adjust the longevity from $2,500.00 of $3,500.00 for Holly Ehle for the 2020-2021 school year.

3i. Adjust Samantha Blanco-Galvin, Teacher, salary for the 2020-2021 School year from BA step 4 to BA+14 step 4 $56,935.00. All documents have been provided.

3j. Adjust the return date from medical leave for Mollie Friedman from May 4, 2020 to May 6, 2020.

3k. Adjust Dinahlee Rodriguez, Teacher, salary for the 2020-2021school year from $56,895.00 to $58,910.00.

3l. Adjust Scott Rossig, Principal, salary for the 2020-2021 school year from $154,747.39 to $157,747.39.

3m. Adjust the maternity/medical leave under the Family Leave Act for Jacqueline Rossmell, Teacher for the South Bergen Jointure Commission as follows:

June 17, 2019 - June 26, 2019	Medical leave with benefits 9 paid sick days (Due Date: 7/12/19) {Portion of benefits to be paid by employee}
September 3, 2019 - November 26, 2019	Federal and/or State Family Leave, Unpaid with benefits {Portion of benefits to be paid by employee}
November 27, 2019 - December 31, 2020	Unpaid without benefits.

3n. Adjust Jacqueline Rossmell, Teacher, salary from $54,710.00 to $54,210.00 BA, Step 3 for the 2020-2021 school year.

3o. Adjust Laura Sgalia, School Nurse, salary for the 2020-2021 School Year from $79,900.00 to $82,217.10.

3p. Adjust Joy Segreto, School Nurse, Salary for the 2020-2021 School Year from $82,900.00 to $85,304.10.

3q. Accept the resignation of Yakira Jackson, Paraprofessional, effective July 1, 2020.

3r. Motion to approve the contract for Susan Cucciniello as School Business Administrator from July 1, 2020 through June 30, 2021 (Attachment 3r)

3s. Approve Scott Rossig, Principal, to carry over five vacation days from the 2019-2020 school year.

3t. Reappoint the attached Paraprofessionals for the 2020-2021 school year with salaries as per the attached. (Attachment 3t)

3u. Motion to approve the corrected salary of Nancy Bucci, Treasurer of School Monies for the 2019-20 school year to $5,150.00.

3v. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions*:

Teacher Aides	School Social Worker
Teacher of the Handicapped	School Psychologist
Teacher of Students with Disabilities	Substitute Teacher
Teacher of Physical Education	Substitute Nurse
Teacher of Music	LDT-C
Behaviorist	World Language Teacher
Speech Therapist	School Nurse
Physical Therapist	Occupational Therapist
District Technology Coordinator	School Health Aide
Teacher of Social Studies	Teacher of Math
Teacher of English	Principal
Teacher of Reading	Reading Specialist
Substitute Teacher Aides	Teacher of Science
Assistant Business Administrator	Clerk/Typist/Receptionist
Bookkeeper	Teacher of STEAM
Supervisor	Curriculum/Assessment Coordinator
Teacher of Music	Teacher of Performing Arts

*Board to approve names as submitted by the Superintendent.

Action taken:

4. <u>POLICY:</u>

Motion:
Seconded:

4a. Approve the adjusted South Bergen Jointure Commission School Calendars for

2019-2020 due to unused emergency days. (Attachment 4a)

4b. Approve the acceptance of a pass/fail grade for tuition reimbursement for the Spring 2020 due to COVID-19.

4c. Approve the 3rd Edition of the South Bergen Jointure Commission's Distance Learning Plan and Staff Protocol. (Attachment 4c)

Action taken:

5. TRANSPORTATION:

Motion:
Seconded:

Action taken:

6. FACILITIES AND PLANNING:

Motion:
Seconded:

6a. Approve the Linkage Agreement between the South Bergen Jointure Commission and the South Hackensack Board of Education for the 2020-2021 School Year. (Attachment 6a)

6b. Motion to approve the Linkage Agreement between the South Bergen Jointure Commission and the Moonachie Board of Education for the 2020-2021 school year. (Attachment 6b)

6c. Approve the Linkage Agreement between the South Bergen Jointure Commission and the Little Ferry Board of Education for the 2020-2021 School Year. (Attachment 6c)

6d. Approve the Linkage Agreement between the South Bergen Jointure Commission and the Carlstadt Board of Education for the 2020-2021 School Year. (Attachment 6d)

Action Taken:

7. OLD BUSINESS:

8. NEW BUSINESS:

9. **DISCUSSION ITEMS:** Dieter Lerch and Rod Hara, Esq. will address the Board regarding the payments to the Transportation Contractors as per Senate Bill 2337.

10. FOOD SERVICE:

Motion:
Seconded:

10a. Be it resolved that the South Bergen Jointure Commission Board of Education "SFA" approves the renewal of the Food Service Management contract with The Pomptonian, Inc. "FSMC" for the food service operation for 2020-2021.

The FSMC shall receive, in addition to the costs of operation, an administrative / management fee of $9,588.00 to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of $958.80 per month as a cost of operation. The SFA guarantees the payment of such costs and fees to the FSMC.

Action taken:

11. INFORMATION ITEMS:

12. CORRESPONDENCE:

ADJOURNMENT:

Motion:
Seconded:

BE IT RESOLVED, that this meeting is adjourned at_____.

Action Taken:

SOUTH BERGEN JOINTURE COMMISSION
SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE

May 27th, 2020

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on May 27, 2020 at to review personnel matters and other confidential concerns as listed on the Closed Agenda dated May 27, 2020. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

Meeting Opened at _____.

Members Present:
Members Absent:
Also Present:

Special Order of Business
I. Employee Relations and Negotiations

I.A. Superintendent's list of personnel not recommended for renewal or rehiring. (Attachment I.A.)

II. Legal

Adjournment

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: