

**SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey**

**REGULAR MEETING
March 18th, 2020**

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

The Record and The Herald News

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at _____.

ROLL CALL

Members Present:

Members Absent:

Also Present:

SUPERINTENDENT'S REPORT

Special Order of Business

Awards and Recognition

Motion:

Seconded:

APPROVAL OF MINUTES:

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of February 26, 2020 be approved.

Action taken:

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion:

Seconded:

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved.
(2b, 2c, 2e. 2f)
- 2b. The Board accepts the Board Secretary’s Report as of January 31st, 2020 and approves “ Pursuant to NJAC 6:20-2A.10(E), certify that as of January 31st, 2020 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. “ (Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of January 2020. (Attachment 2c)
- 2d. The Board approves the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of January 30th, 2020, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”
- 2e. The February and March bills list below are approved (lists attached):

Bills Payable	\$3,218,176.80
Payroll/Manual Check	\$1,826,704.06
Cafeteria Checks	\$ 19,464.77
Total	\$5,064,345.63
- 2f. There were no transfers for the month of January 2020.
- 2g. Approve the attached list of field trips with cost. (Attachment 2g)

2h. Approve the following tuition rates for the 2020-2021 school year.

South Bergen Jointure Commission
2020-2021 Tuitions

<i>Autism</i>	<i>\$69,100</i>
<i>Autism ½ Day Program</i>	<i>\$34,550</i>
<i>Preschool Disabled-½ Day</i>	<i>\$23,400</i>
<i>Pre-School Autism Full Day</i>	<i>\$69,100</i>
<i>Pre-School MD</i>	<i>\$44,400</i>
<i>Pre-School Intensive BD</i>	<i>\$69,100</i>
<i>Cognitive Impairment Severe</i>	<i>\$69,100</i>
<i>Multiply Disabled (MD)</i>	<i>\$44,400</i>
<i>Emotionally Disabled (BD)</i>	<i>\$58,950</i>
<i>Middle/High School Program</i>	<i>\$57,200</i>
<i>Severely Impaired</i>	<i>\$75,900</i>
<i>Shared Time Students</i>	<i>\$29,800</i>
<i>Annual Rate 1:1 aide</i>	<i>\$44,000</i>
<i>Hourly Rate 1:1 aide</i>	<i>\$42</i>

2i. Motion to approve the 2020 Summer Extended School Year tuitions:

2020 Summer Extended School Year Tuitions:

<i>Autistic, BD, MD, & Preschool</i>	<i>\$3,700</i>
<i>Preschool (½ Day Program)</i>	<i>\$1,850</i>
<i>Severely Disabled</i>	<i>\$5,050</i>
<i>Monthly Rate (Summer) 1:1 Aide</i>	<i>\$2,200</i>

2j. Approve the attached professional workshops and the reimbursement costs of the workshops. (Attachment 2j)

Action taken:

3. PERSONNEL:

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2020 through July 31, 2020. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

- 3a. Adjust the start date of Morgan Owens as a Preschool Teacher of Students with Disabilities, from March 15, 2020 to March 1, 2020.
- 3b. Rescind the offer of employment for Amanda Ax as a Preschool Teacher of Students with Disabilities.
- 3c. Adjust the start date of Donna Cancel, Teacher of Students with Disabilities, from March 15, 2020 to April 20, 2020.
- 3d. Accept the resignation of Michele Citron Marino, Paraprofessional effective March 11, 2020.
- 3e.
- 3f. Accept the resignation, for the purpose of retirement, of Ronnie Cashman-Asea, Speech Therapist, effective July 1, 2020. The South Bergen Jointure Commission extends its deepest thanks to Mrs. Cashman-Asea for her many years of service to the district and extends to her its very best wishes on the occasion of her retirement.

- 3g. Accept the resignation, for the purpose of retirement, of Erika Gallagher, Teacher effective July 1, 2020. The South Bergen Jointure Commission extends its deepest thanks to Mrs. Gallagher for her many years of service to the district and extends to her its very best wishes on the occasion of her retirement.
- 3h. Approve Thomas Murphy to go from Paraprofessional to Maternity Leave Replacement Teacher of Student with Disabilities, effective March 30, 2020 - June 30, 2020. Annual Salary of \$51,695.00 is based on Step 1 B.A. of the teacher guide and will be prorated for the period worked.
- 3i. Accept the resignation, for the purpose of retirement, of Marie Cacciacarne, Paraprofessional, effective July 1, 2020. The South Bergen Jointure Commission extends its deepest thanks to Mrs. Cacciacarne for her many years of service to the district and extends to her its very best wishes on the occasion of her retirement.
- 3j. Adjust the maternity/medical leave under the Family Leave Act for Carolyn Soto-Herrera, Teacher, as follows:

March 17, 2020 - May 5, 2020	Medical leave with benefits, 30 paid sick days. (Birth Date: 3/17/2020) {Portion of benefits to be paid by employee.}
May 6, 2020 - June 30, 2020	Federal and/or State Family leaves, Unpaid with benefits. {Portion of benefits to be paid by employee.}

- 3k. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions*:

Teacher Aides	School Social Worker
Teacher of the Handicapped	School Psychologist
Teacher of Students with Disabilities	Substitute Teacher
Teacher of Physical Education	Substitute Nurse
Teacher of Music	LDT-C
Behaviorist	World Language Teacher
Speech Therapist	School Nurse
Physical Therapist	Occupational Therapist
District Technology Coordinator	School Health Aide
Teacher of Social Studies	Teacher of Math
Teacher of English	Principal

Teacher of Reading
Substitute Teacher Aides
Assistant Business Administrator
Supervisor of STEAM
Bookkeeper

Reading Specialist
Teacher of Science
Clerk/Typist/Receptionist
Curriculum/Assessment Coordinator
Transportation Manager

* Board to approve names as submitted by the Superintendent at the March meeting.

Action Taken:

4. POLICY:

Motion:

Seconded:

4a. Approve the American Dream to be added to the field trip list.

Action taken:

5. TRANSPORTATION:

Motion:

Seconded:

5a. Motion to approve the attached 2019-2020 Quote Set 7 (Attachment 5a)

Action Taken:

6. DISCUSSION ITEMS:

7. FACILITIES AND PLANNING:

Motion:

Seconded:

Action Taken:

8. OLD BUSINESS:

9. NEW BUSINESS:

Motion:

Seconded:

Action Taken:

10. FOOD SERVICE:

Motion:

Seconded:

- 10a. Be it resolved that the South Bergen Jointure Commission Board of Education “SFA” approves the renewal of the Food Service Management contract with The Pomptonian, Inc. “FSMC” for the food service operation for 2020-2021.

The FSMC shall receive, in addition to the costs of operation, an administrative / management fee of \$9,588.00 to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of \$958.80 per month as a cost of operation. The SFA guarantees the payment of such costs and fees to the FSMC.

Action taken:

11. INFORMATION ITEMS:

ADJOURNMENT:

Motion:

Seconded:

BE IT RESOLVED, that this meeting is adjourned at _____.

Action Taken:

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

March 18, 2020

Motion:

Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on March 18th, 2020 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated March 18th, 2020. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

March 18th, 2020

Meeting Opened at _____.

Members Present:

Members Absent:

Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

Action taken:

Adjournment

Motion:

Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action Taken: