

SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey 07604

REGULAR MEETING (Virtual)
December 15th, 2020

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

ROLL CALL

Members Present:

Members Absent:

Also Present:

SUPERINTENDENT'S REPORT

Updated district enrollment 2020-2021

APPROVAL OF MINUTES:

Motion:

Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of November 24, 2020 be approved.

Action taken:

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion:

Seconded:

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c, 2d, 2e, 2f)
- 2b. The Board accepts the Board Secretary's Report as of October 31st, 2020 and approves " Pursuant to NJAC 6:20-2A.10(E), certify that as of October 31st, 2020 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year".
(Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of October 2020 (Attachment 2c)
- 2d. The Board approves the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of October 31st, 2020, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a)."
- 2e. The November and December bills list below are approved (lists attached):
- | | |
|----------------------|-----------------------|
| Bills Payable | \$2,349,574.97 |
| Payroll/Manual Check | \$ 908,658.04 |
| Cafeteria Checks | <u>\$ 16,400.15</u> |
| Total | \$3,274,633.16 |
- 2f. Motion to approve the transfers for the month of October 2020. (Attachment 2f)
- 2g. Motion to approve the decommission list for the 2020-2021 school year. (Attachment 2g)
- 2h. Motion to approve the SARNOFF GROUP LLC, to provide Executive Coaching for three Administrators at 40 hours per client at \$4,000.00 per Administrator for a total of \$12,000.00 (Attachment 2h)

- 2i. Motion to approve the Professional Development Initiative FACT CONFERENCE 2021, offered by Felician University for the staff of the South Bergen Jointure to participate in zoom sessions during the months of March, April, May and June for the flat rate of \$5,000.00. (Attachment 2i)

Action taken:

3. PERSONNEL:

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2021 through July 31, 2021. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

- 3a. Approve the appointment of the following additional Paraprofessionals at the hourly rate listed and effective dates through June 30, 2021.

<u>Name</u>	<u>Rate</u>	<u>Start Date</u>
_____ Laura Madera	\$22.00 w/ Sub Cert	1/4/2021

- 3b. Approve the adjusted start date of Andrea Rojas, Paraprofessional from

November 15, 2020 to December 3, 2020.

3c. Approve the following staff for the Emergency Paid Sick Leave Act (EPSLA)

<u>Staff ID #</u>	<u>Position</u>	<u>Dates</u>
0951	Para	11/23/20 & 11/24/20
0107	Teacher	12/10/20 - 12/23/20
0901	Para	11/30/20 - 12/3/20
0022	Teacher	12/1/20 - 12/3/20
0786	Para	12/2/20 - 12/3/20
0306	O. T.	11/23/20 - 11/25/20
0152	Speech	12/1/20
0849	P. T.	11/16/20 - 11/19/20 & 11/24/20 - 11/25/20
0601	O.T.	12/1/20 - 12/7/20
1000	Para	11/30/20 - 12/4/20
0772	Para	11/30/20 - 12/4/20
0969	Secretary	11/23/20 - 11/27/20
0017	Principal	11/24/20 - 11/25/20
0049	Para	11/30/20 - 12/4/20
0103	Speech	12/4/20
0906	Music	12/1/20 - 12/2/20
0986	Speech	12/7/20
0726	Teacher	11/18/20-11/25/20 & 12/2/20-12/4/20
0239	P.T.	12/4/20
1027	Music	10/21/20, 11/4/20, 12/8/20 & 12/9/20
0095	Speech	12/10, 12/11, 12/16 & 12/17/20
0730	Gym	12/8-12/9/20

3d. Approve the appointment of Constina Cousins, to go from a substitute to a Paraprofessional at the hourly rate of \$23.76, which is based on the Paraprofessional Index BA, effective January 4, 2021 - June 30, 2021.

3e. Motion to approve the attached additional pay for services rendered as indicated. (Attachment 3e)

3f. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions*:

Teacher Aides	School Social Worker
Teacher of the Handicapped	School Psychologist
Teacher of Students with Disabilities	Substitute Teacher
Teacher of Physical Education	Substitute Nurse
Teacher of Music	LDT-C
Behaviorist	World Language Teacher
Speech Therapist	School Nurse
Physical Therapist	Occupational Therapist
District Technology Coordinator	School Health Aide
Teacher of Social Studies	Teacher of Math
Teacher of English	Principal
Teacher of Reading	Reading Specialist
Substitute Teacher Aides	Teacher of Science
Assistant Business Administrator	Clerk/Typist/Receptionist
Supervisor of STEAM	Curriculum/Assessment Coordinator
Bookkeeper	Transportation Manager

*Board to approve names as submitted by the Superintendent at the January meeting.

- 3g. Approve the appointment of Jessica Wagner as a Paraprofessional at the hourly rate of \$22.00, which is based on the Paraprofessional Index BA with substitute certificate, effective January 4, 2021 - June 30, 2021.
- 3h. Approve the family leave under the Family Medical Leave Act for Corey Bladzinski, Teacher, for the South Bergen Jointure Commission as follows:

January 4, 2021 - February 11, 2021 Family medical - unpaid
with benefits
{Portion of benefits to be paid by
employee}

- 3i. Adjust the maternity/medical leave under the Family Leave Act for Laura Sgalia, School Nurse for the South Bergen Jointure Commission as follows:

September 1, 2020- October 1, 2020 Medical leave with benefits
22 paid sick days
(Date of Birth: 9/2/2020)
{Portion of benefits to be paid by
employee}

October 2, 2020 - January 1, 2021 Federal and/or State Family Leave,
Unpaid with benefits
{Portion of benefits to be paid by
employee}

January 4, 2021 - February 19, 2021

Unpaid leave of absence without
benefits.

Action taken:

4. POLICY:

Motion:

Seconded:

4a. Adopt the following Policies/Regulations/By Laws/Procedure (Second Reading):
(Attachment 4a)

Policy #1620 Administrative Employment Contracts (M)

Policy #2431 Athletic Competition (M)

Regulation # 2431.1 Emergency Procedures for Sports and Other Athletic Activity
(M)

Policy &
Regulation #5330.05 Seizure Action Plan (M)

Policy # 6440 Cooperative Purchasing (M)

Policy &
Regulation #6470.01 Electronic Funds Transfer and Claimant Certification (M)

Policy &
Regulation #7440 School District Security

Policy #7450 Property Inventory (M)

Policy &
Regulation #7650 School Vehicle Assignment, Use, Tracking, Maintenance, and
Accounting

Policy #8420 Emergency and Crisis Situations (M)

Policy #8561 Procurement Procedures and School Nutrition Programs (M)

4b. Adopt the following Policies/Regulations/By Laws/Procedure (First):
(Attachment 4b).

ByLaws # 0151	Organization Meeting
Policy #1110	Organizational Chart
Policy #1581	Domestic Violence
Policy #2422	Health and Physical Education
Policy #2466	Needless Public Labeling of Students with Disabilities

Action Taken:

5. TRANSPORTATION:

Motion:

Seconded:

- 5a. Motion to approve the attached 2020-2021 Quote Results Set 4. (Attachment 5a)

Action taken:

6. FACILITIES AND PLANNING:

Motion:

Seconded:

- 6a. Motion to approve the Revised Linkage Agreement with the Teaneck Board of Education for the 2020-2021 school year. (Attachment 6a)

Action taken:

7. OLD BUSINESS:

Motion:

Seconded:

Action taken:

8. NEW BUSINESS:

Motion:

Seconded:

- 8a. Approve revised MOA with Felician University to reflect inclusion of all South Bergen Jointure Commission Member District for all full time employees to receive 30% discount of Felician University tuition.

Action taken:

9. DISCUSSION ITEMS:

10. FOOD SERVICE:

11. INFORMATION ITEMS:

ADJOURNMENT:

Motion:

Seconded:

BE IT RESOLVED, that this meeting is adjourned at_____.

Action Taken:

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

December 15th, 2020

Motion:

Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on December 15, 2020 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated December 15, 2020. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

**SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING**

December 15th, 2020

Meeting Opened at _____.

Members Present:

Members Absent:

Also Present:

Special Order of Business

I. Personnel

Adjournment

Motion:

Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: