

SOUTH BERGEN JOINTURE COMMISSION
500 Route 17, Suite 307
Hasbrouck Heights, New Jersey 07604

REGULAR MEETING
July 24, 2020

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

The North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

Meeting Opened at _____

ROLL CALL

Members Present:

Members Absent:

Also Present:

SUPERINTENDENT'S REPORT

APPROVAL OF MINUTES:

Motion:

Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Meeting of June 17, 2020 be approved.

Action taken:

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion:

Seconded:

2a. NJSIG / NJEIF INDEMNITY AND TRUST AGREEMENT RESOLUTION TO RENEW MEMBERSHIP

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the South Bergen Jointure Commission, hereinafter referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2020, and ending July 1, 2023 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;

- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Renew Membership to NJSIG.

Action taken:

3. PERSONNEL:

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and

that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2021 through July 31, 2021. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

3a. Approve the salary adjustment of Jacqueline Cormier, Occupational Therapist, to \$76,696.89 from MA+15 to Doctorate effective September 1, 2020. Ms. Cormier has completed the requirements of the Outreach Salary guide.

3b. Approve the salary adjustment of Rosaria Licata, Teacher, to \$58,035.00 from BA+15 step 4 to BA+15 step 5 effective September 1, 2020. Ms. Licata asked for reconsideration on the step she was on, and it was revised.

3c. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions*:

Teacher Aides	School Social Worker
Teacher of the Handicapped	School Psychologist
Teacher of Students with Disabilities	Substitute Teacher
Teacher of Physical Education	Substitute Nurse
Teacher of Music	LDT-C
Behaviorist	World Language Teacher
Speech Therapist	School Nurse
Physical Therapist	Occupational Therapist
District Technology Coordinator	School Health Aide
Teacher of Social Studies	Teacher of Math
Teacher of English	Principal
Teacher of Reading	Reading Specialist
Substitute Teacher Aides	Teacher of Science
Assistant Business Administrator	Clerk/Typist/Receptionist
Teacher of STEAM	Supervisor
Curriculum/Assessment Coordinator	Bookkeeper
Technical Performing Arts	Business Office Assistant

*Board to approve names as submitted by the Superintendent at the September meeting.

Action taken:

4. POLICY:

Motion:

Seconded:

4a. Adopt the following Policies/Regulations/By Laws/Procedure (First Reading):
(Attachment 4a).

Policy #1648 Restart and Recovery Plan

Action taken:

5. TRANSPORTATION:

Motion:

Seconded:

5a. **RESOLUTION**

WHEREAS, the South Bergen Jointure Commission Board of Education (“SBJC”) entered into transportation contracts on behalf of participating school districts;

WHEREAS, as a result of the Governor declaring a state of emergency and ordering the closure of schools, P.L. 2020, Chapter 27 was enacted which, among other things, required the parties to renegotiate the transportation contracts to determine the SBJC’s financial obligations to the transportation providers for the remainder of the 2019-2020 school year;

WHEREAS, the SBJC and certain transportation providers have negotiated an agreement in full settlement of the SBJC’s obligations in accordance with the parties’ transportation contract and P.L. 2020, Chapter 27;

BE IT RESOLVED that the SBJC approves the agreements with the following transportation providers and agrees to pay the amount set forth in the respective agreements:

COMPANY	PAYMENT
1) Ace Transportation Co., Inc.	\$ 11,882
2) Castro School Transportation, Inc.	\$ 171,551
3) D&J Transport, Inc.	\$ 16,342
4) Durham School Services LP	\$ 92,112
5) First Student, Inc. – Englewood	\$ 397,447
6) First Student, Inc. – Rochelle Park	\$ 107,648
7) John Leckie, Inc.	\$1,086,916

8) N&Y Transportation, Inc.	\$ 208,278
9) Shaddai Transportation, Inc.	\$ 61,195
10) Town and Country Bus Co, Inc.	\$ 90,457
11) Valley Transportation, LLC	\$ 101,039
12) VIP Educational Services, Inc.	\$ 23,156

BE IT FURTHER RESOLVED that the SBJC shall send invoices to the participating school districts for their proportionate costs of the transportation contracts with the transportation providers listed in this resolution.

Action taken:

6. FACILITIES AND PLANNING:

Motion:

Seconded:

6a. Motioned to approve the Addendum to the contract for Day and Night Custodial Services at the Lodi Campus with Pritchard Industries, Inc at the amount of \$59,285.32 for the period July 1, 2020 - June 30, 2021. (Attachment 6a)

Action taken:

7. OLD BUSINESS:

8. NEW BUSINESS:

Motion:

Seconded:

Action taken:

9. DISCUSSION ITEMS:

10. FOOD SERVICE:

Action taken:

11. INFORMATION ITEMS

ADJOURNMENT:

Motion:

Seconded:

BE IT RESOLVED, that this meeting is adjourned at _____.

Action Taken:

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

July 24, 2020

Motion:

Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on July 24, 2020 at 9:00 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated July 24, 2020. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

Meeting Opened at _____.

Members Present:

Members Absent:

Also Present:

Special Order of Business

Transportation Negotiation Update

Adjournment

Motion:

Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken