SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey 07604

REGULAR MEETING (Virtual)
December 20th, 2022

PLEDGE OF ALLEGIANCE
NJ OPEN PUBLIC MEETINGS LAW
The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at _____.

ROLL CALL

Members Present:
Members Absent:
Also Present:

SUPERINTENDENT'S REPORT

Updated district enrollment 2022-2023
HIB (committed)

APPROVAL OF MINUTES:

Motion:
Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of November 22, 2022 be approved.

Action taken:

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion:
Seconded:

2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c, 2d, 2e, 2f)

2b. The Board accepts the Board Secretary's Report as of October 31st, 2022 and approves " Pursuant to NJAC 6:20-2A.10(E), certify that as of October 31st, 2022 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year".
(Attachment 2b)

2c. The Board accepts the financial report of the Treasurer of School Monies for the month of October 2022 (Attachment 2c)

2d. The Board approves the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of October 31st, 2022, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a)."

2e. The November and December bills list below are approved (lists attached):

Bills Payable	$4,116,764.44
Payroll/Manual Check	$1,992,688.73
Cafeteria Checks	$ 22,059.67
Total	**$6,131,512.84**

2f. Motion to approve additional appropriations for revenues and expenditures for the month of October 2022. These appropriations recognize anticipated revenues. (Attachment 2f)

2g. Motion to approve the proposed Dental benefit renewal with Delta Dental for the 24 month period from January 1, 2023 - December 31, 2024 at the proposed rates. These rates reflect a 0% increase. (Attachment 2g)

2h, Motion to approve the following professional workshops and the reimbursement costs of the workshops.

Employee	**Workshop**	**Provider**	**Dates**	**Cost**
Bindiger, Miriam	Reflex Integration and the Rehabilitation of Vision Skills for the School Based Therapist	Therapeutic Services, Inc.	1/11/23	$225.00

2i. Motion to approve the following list of field trips.

Date of Field Trip	**Destination**	**Teachers**	**Cost of Trip**	**Cost Paid By**	**Estimated Cost of Transportation**	**Cost of Transportation paid by**	**Total Cost of Trip for SBJC**
1/3/23 & 1/19/23	Retro Fitness	Kavanagh			$8.80	SBJC	$8.80
1/17/23 & 1/24/23	Westfield Garden State Plaza	Kavanagh			$51.80	SBJC	$51.80
1/4/23 & 1/11/23 & 1/25/23	SBJC Maywood Campus	Kavanagh			$28.80	SBJC	$28.80
1/5/23 & 1/26/23	Hackensack	Kavanagh			$6.00	SBJC	$6.00
1/12/23 & 1/18/23 & 1/31/23	Ridgewood	Kavanagh			$16.80	SBJC	$16.80
5/12/23	Turtle Back Zoo	Winand	$150.00	SBJC	$500.00	SBJC	$650.00

Action taken:

3. PERSONNEL:

Motion:
Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2022 through July 31, 2023. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

3a. Motion to approve the attached additional pay for services rendered as indicated. (Attachment 3a)

3b. Motion to approve the appointment of the following personnel. Salary will be prorated for the period worked.

Name	**Position**	**Effective Dates**	**Salary/Step**
Moore, Kate	Para	1/3/23	$17.28 / hour
Pombo, Allison	Part-Time Para	1/3/23	$23.60 / hour
Antunes, Lisa	Teacher	12/12/22	$85,795.00 /MA+30 Step 16
Ramos, Ravin	Para	1/3/23	$21.60 / hour or $23.60 / hour w/ cert.

Latimer, Khay'la	Para	1/3/23	$17.28 / hour
Abdelhaq, Maram	Part-Time Para	1/3/23	$21.60 / hour or $23.60 / hour w/ cert.
Acakios, Adrian	Para	1/3/23	$21.60 / hour or $23.60 / hour w/ cert.
Calderio, Kathryn	Para	1/3/23	$20.53 / hour or $21.52 / hour w/ cert.

3c. Motion to adjust the start date of the following personnel:

Name	**Position**	**From**	**To:**
Meola, Laura	Para	12/15/22	12/14/22
Risteska, Silvana	PT Para	12/15/22	12/19/22

3d. Motion to approve the following staff to be added to the substitute list for the 2022 - 2023 school year.

Kate Moore
Victoria Bevacqua
Joanna Balestrieri
Matthew Tina

3e. Motion to approve the list of staff for after school home programming, services and evaluations.

Name	**Position**
Charyse Gentile	Teacher
Ariel Baeza	Behavior Specialist
Michael Fenner	Behavior Specialist

3f. Motion to accept the resignation of the following personnel:

Name	**Position**	**Effective Date**	**Purpose**
Dania Panyko	Teacher	2/4/23	Resignation

Kelly Yuhas	Teacher	2/12/23	Resignation
Adam Reap	Teacher	2/15/23	Resignation
Leslie Soliz	Paraprofessional	1/1/23	Resignation

3g. Motion to approve the leave of absence for the following, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.

Employee ID#	**Position**	**Effective Dates**
1107	Occupational Therapist	3/6/23 - 6/19/23
0930	Paraprofessional	11/28/22 - 1/8/23

3h. Motion to approve the following students to complete clinical / student teaching /classroom observation hours at the South Bergen Jointure Commission as a requirement of their college.

Name	**College**	**Dates**
Matthew Tina	St. Thomas Aquinas	3/20/23 - 5/5/23

3i. Motion to approve the adjusted resignation date of Tracey Ismailovski from December 21, 2022 to December 20, 2022.

Action taken:

4. POLICY:

Motion:
Seconded:

4a. Motion to approve the updated Standard Operating Procedures and Internal Controls guide. (*Second Reading*) (Attachment 4a)

4b. Motion to adopt the following Policies/Regulations/By Laws/Procedure (*First Reading*) (Attachment 4b)

Policies	**Title**

5512	Harassment, Intimidation, or Bullying

Action Taken:

5. <u>TRANSPORTATION:</u>

Motion:
Seconded:

5a. Motion to approve the attached 2022-2023 Quote Results Set 6 (Attachment 5a)

5b. Motion to approve the bid results for December 1, 2022, Special Education/Regular Student Transportation Services (Attachment 5b)

Action taken:

6. <u>FACILITIES AND PLANNING:</u>

Motion:
Seconded:

Action taken:

7. <u>OLD BUSINESS</u>:

Motion:
Seconded:

Action taken:

8. <u>NEW BUSINESS:</u>

Motion:
Seconded:

Action taken:

9. <u>DISCUSSION ITEMS:</u>

Motion:
Seconded:

Action Taken:

10. <u>FOOD SERVICE</u>:

Motion:
Seconded:

Action Taken:

11. <u>CURRICULUM</u>:

Motion:
Seconded:

Action Taken:

12. <u>INFORMATION ITEMS:</u>

ADJOURNMENT:

Motion:
Seconded:

BE IT RESOLVED, that this meeting is adjourned at_____.

Action Taken:

SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE

December 20th, 2022

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on December 14, 2021 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated December 20, 2022. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.
Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

December 20th, 2022

Meeting Opened at _____.

Members Present:
Members Absent:
Also Present:

Special Order of Business

I. Personnel

Adjournment

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: