Saturday, September 13, 2024

As of its first meeting of the academic year (August 30, 2024), the Hillview Parent Teacher Organization's executive board had two unfilled positions remaining: vice-treasurer and auditor. Josie Cheung volunteered for auditor, and Neelima Akkannapragada volunteered for vice-treasurer.

In order to formalize their positions before the next meeting on September 27, co-president Azadeh Rasmussen proposed the executive board hold an online vote. The board is able to vote people into position (ie "take action") via email if every regular executive board member consents to do so, if every regular executive board member votes, and if the vote is unanimous. (The relevant bylaw is pasted at the end of this notice.)

Current Executive Board members eligible to vote (per Section VI. A of the Bylaws):
1. Co-president: Azadeh Rasmussen
2. Co-president: Katherine Bicer
3. Vice-president: Melitta Stevens
4. Recording Secretary: Emily Moberg Robinson
5. Treasurer: Jory Macdonald
6. Financial Secretary: Rachel Maclay
7. Communications Chair: Rebecca Emery
8. Volunteer Coordinator: Maria Lehmkuhl
9. After School Athletics Coordinator: Joyce Kanemitsu
10. Parliamentarian: Sarah Thayer

The board voted via this Google form on September 12 and September 13, 2024. **Consent to participate was unanimous, and the votes to elect Neelima Akkannapragada as vice-treasurer and Josie Cheung as auditor were unanimous.**

Hillview PTO Bylaws
VIII. F. Action Without Meeting. Any action required or permitted by the Executive Board may be taken without a meeting, if all regular members of the Board individually or collectively consent in writing, including by email, to such action. Written consent or consents shall be filed with the minutes of the proceedings of the Executive Board. Action by written consent shall have the same force and effect as a unanimous vote of the Executive Board at a duly authorized meeting. When voting is done via email, all executive board members must respond, and a unanimous response is necessary.

Respectfully submitted,
Emily Moberg Robinson
Hillview PTO Recording Secretary