

TUTORING CONTRACT

FISCAL YEAR 20__ -20__

I, _____, (teacher name) hereby enter into a contract for the performance of the following pre-authorized services _____ (site) at for the extra rate of \$50 per hour.

CHECK 1, 2 OR 3

- ☐ 1. 20 hour block of time for \$1,000.
- ☐ 2. 30 hour block of time for \$1,500.
- ☐ 3. ____ hour block of time for \$____.

I understand that "tutoring" implies actual contact with students for a given period of time. Documentation of student attendance will be required. Bargaining Unit members tutoring after school can leave upon completion of tutoring, but not before the end of the contracted workday. I further understand that this contract is not valid unless it has been signed and authorized by all parties listed below. **I will not begin tutoring students until all pre-authorizations pursuant to this agreement have been obtained.**

Teacher Signature

Date

Principal Pre-Authorization

Date

Business Office Pre-Authorization
(Business Manager or Budget Analyst)

Date

Funding Source:

_____-_____-_____-_____-_____-_____-_____-_____
Fund Resource PY Goal Function Object Site Manager

**PLEASE ATTACH STUDENT ATTENDANCE SIGN IN/OUT SHEET AND TIME SHEET ON THE LAST WORKING DAY OF THE MONTH FOR PAY
PLEASE SUBMIT AN ORIGINAL OF THIS FORM AT THE COMPLETION OF THE CONTRACT PERIOD.**