

**SARATOGA UNION SCHOOL DISTRICT
20460 FORREST HILLS DRIVE
SARATOGA, CALIFORNIA 95070
(408) 867-3424 X225
(408) 867-0777**

**ANNUAL SALARY – METHOD OF PAYMENT
FOR ELEVEN MONTH CLASSIFIED EMPLOYEES**

As an eleven month classified employee, you may elect one of the following options for the payment of your annual salary.

Option 1
(12 payments)

8 1/3% to be withheld from eleven (11) equal salary installments and placed in a salary trust account by the Santa Clara County Office of Education. One payment will then be made from that account, at the end of the month of August.

Option 2
(11 payments)

Payment of annual salary in eleven (11) equal payments, August through June.

Date

Name

Signature