



**BOARD MEETING  
OF BOARD OF DIRECTORS  
4:00 p.m. Wed. June 26, 2024**

Vaughn Next Century Learning Center

**MINUTES**

**Public Comment**

Members of the public have the right to provide input to the Board regarding non-agenda items & either before or during Board consideration of an agenda item. The public is encouraged to raise their hand, sign in for public comment requests and or submit a chat request for public comment.

**Please note the following:**

- Speakers will be announced by an independent representative and will be allotted 3 minutes to speak.
- The board reserves the right to mute or remove a participant from the meeting if the participant unreasonably causes disruption to the meeting.

To learn more about public meeting legislation rules per Brown Act please click [here](#).

Join Zoom Meeting

<https://myvaughncharter.zoom.us/j/82267428105?pwd=dXFLVHBZa3NMaDA1L2Z2RnlSKzRBOT09>

**This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:**

Call to Order: *Meeting was called to order at 4:08 p.m.*

**A. Establish Quorum:**

Luis Cervantes Present  
David Cory Present  
Steve Holle Present  
Anthony Jackson Present  
Suzanne Llamas Present  
Fidel Montes Present  
Marina Poplawski Absent  
Leland Tang Present  
Magaly Rojas Present

*Advisory Student Members (non-voting)*

Liliana Rolon Absent  
 Miriam Vazquez Absent

**Public Comments:** None

**Approval of Minutes:**

Board member Mr. Leland Tang motions to approve the May 22, 2023 board meeting minutes. Board member Mrs. Suzanne Llamas seconds the motion. **Motion passes unanimously.**

**Governance**

G1	<b>Chief Executive Officer Report:</b> The Board will receive a report of the school's progress and deliverables.	Information Item	<i>Item tabled for the August meeting.</i>
G2	<b>Board Meeting 2024-2025 Calendar</b> The Board will review and act on approval of Vaughn's 2024-2025 Board meeting calendar.	Action Item	<p><b>Presented by Mrs. Claudia Flores,</b> Board Members reviewed and voted on the new 24/25 Board meeting calendar. *All meetings will be in person with an online platform for the public.</p> <p><b>Board member, Dr. Anthony Jackson motions to approve, Board member, Mrs. Suzanne Llamas seconds <u>the motion.</u></b></p> <p>Yes No Abstain</p> <p>7 0 0</p> <p><b>Motion passes and approved</b>        *Voting reflects 7 votes since member Board member, Mr. Luis Cervantes left the meeting.</p>
G3	<b>Evaluation of the Chief Executive Officer:</b> The Board will retreat to closed session, pursuant to Gov. Code section 54957(b)(1), to conduct the CEO's evaluation.	Action Item	<i>Item tabled for the August meeting.</i>

**Business**

B1	<b>Fiscal: FY 24-25 Preliminary Budget -</b> The Board will review and approve the preliminary budget submitted to Los Angeles Unified School District (LAUSD).	Action Item	<b>Mrs. Yolanda Griffin (CFO)</b> Presented information on the 24-25 Preliminary Budget with a projected deficit of \$3.9 million. She indicated that primary reasons for the deficit include: decrease of Federal and State revenue, and an increase of medical benefit costs. Additional reports: Vaughn’s investments and reserves are currently tied up in a Vanguard Investment Portfolio. <b>Board member Mr. Leland Tang motions to approve, Board member Mr. Luis Cervantes seconds the motion.</b>  Yes No Abstain 8 0 0 <b>Motion passes and approved</b>
----	--	-------------	--

B2	<b>Fiscal: FY 24-25 Budget -</b> The Board will review and adopt Vaughn’s 2024-2025 official budget.	Action Item	<b>Mrs. Yolanda Griffin (CFO)</b> Presented the 24-25 official School Budget for approval. Detailed information on the school site budget model was explained with a powerpoint presentation.  <b>Board member Dr. Anthony Jackson motions to approve, Board member Mr. Luis Cervantes seconds the motion.</b>  Yes No Abstain 8 0 0 <b>Motion passes and approved</b>
----	--	-------------	--

B3	<p><b>Fiscal: FY 23-24 Consolidation Application (Con App)</b> - The Board will review and act on approval of Vaughn’s 2023-2024 ConApp.</p>	Action Item	<p><b>Mrs. Yolanda Griffin (CFO)</b> Presented the 23/24 Consolidated Application (Con App), a federal report that is required for districts and charter schools detailing the expenditures for Title I, II, and III monies.</p> <p><b>Board member Dr. Anthony Jackson motions to approve, Board member Mr. David Cory seconds the motion.</b></p> <p>Yes No Abstain</p> <p>8 0 0</p> <p><b>Motion passes and approved</b></p>
B4	<p><b>Fiscal: FY 24-25 Education Protection Act (EPA) Spending Plan</b> - The Board will review and move to approve the Education Protection Act</p>	Action Item	<p><b>Mrs. Yolanda Griffin (CFO)</b> Presented the dollars allocated by the 2012 Proposition 30. Vaughn is projected to receive 6.8 million dollars to be only allocated to teacher salaries which is bundled in our LCFF funding.</p> <p><b>Board member Mr. Leland Tang motions to approve, Board member Dr. Anthony Jackson seconds the motion.</b></p> <p>Yes No Abstain</p> <p>8 0 0</p> <p><b>Motion passes and approved</b></p>
B5-a	<p><b>Fiscal: FY 24-25 Vendor Contracts</b> - The Board will review a list of vendors that exceed the board approval threshold for \$250K.</p>	Action Item	<p><b>Mrs. Yolanda Griffin (CFO)</b> Presented a list of vendors that exceed the newly adopted threshold exceeding \$250K.</p> <p><b>Board member Dr. Anthony Jackson motions to approve, Board member Mr. David Cory seconds the motion.</b></p> <p>Yes No Abstain</p> <p>8 0 0</p>

			<b>Motion passes and approved</b>
B5-b	<b>Food Service- SY 24-25 Piggyback Bids-</b> The Board will review and move to approve the authorization to Piggyback on RFPs #2023-33 Anaheim Union High School District-Frozen Food, Refrigerated Food, Dry Goods, Processed Commodity & Related, #22/23-008 Hesperia Unified School District-Fresh Produce Products, #663 Oxnard Union High School District-Dairy Products, for school year 24-25.	Action Item	<p><b>Mrs. Yolanda Griffin (CFO)</b> presented Piggyback bids.</p> <p><b>Board member Mr. Leland Tang motions to approve, Board member Dr. Anthony Jackson seconds the motion.</b></p> <p>Yes No Abstain</p> <p>8 0 0</p> <p><b>Motion passes and approved</b></p>
B6	<b>Attendance Bonus Consideration, 2023-2024-</b> The board will review the enrollment and the daily average attendance for the year and consider approving the attendance bonus as Vaughn comes close to the 97% target.	Action Item	<p><b>Board member Mr. Montes</b> presented a petition to the board to consider approving the 23/24 school year attendance bonus for qualifying staff members. This recommendation comes with 100% support/approval from the Business Committee members.</p> <p><b>Board member Dr. Anthony Jackson motions to approve, Board member Mrs. Suzanne Llamas seconds the motion.</b></p> <p>Yes No Abstain</p> <p>6 0 2</p> <p><b>Motion passes and approved</b></p>

B7	<b>Changes to the Employee Handbook -</b> The Board will act upon proposed changes to the Employee Handbook	Action Item	<i>Item tabled for the August meeting.</i>
----	---	-------------	--

B8	<p><b>Pay Plan Updates</b> - The Board will review and act upon the recommendation to revise and adopt pay plans for Food Services &amp; ELOP positions.</p>	Action Item	<p><b>Mr. Luis Carbajo (HR Director)</b> presented revisions to pay plans for food service coordinator and expanded learning program.</p> <p><b>Board member Mr. Leland Tang motions to approve, Board member Dr. Anthony Jackson seconds the motion.</b></p> <p>Yes No Abstain</p> <p>8 0 0</p> <p><b>Motion passes and approved</b></p>
----	--	-------------	---

**Curriculum and Instruction**

C1	<p><b>LCAP- Public Hearing and Approval:</b> Approval of the 2024-27 Local Control Accountability Plan for Vaughn Next Century Learning Center including the 2024-25 LCAP, 2024-25 Budget Overview for Parents (BOP), and the 2023-24 LCAP Annual Update</p>	Action Item	<p><b>Presented by Mrs. Heather Yoshioka, Director of Secondary Instruction.</b> School aims to improve student outcomes with a new data-driven approach. Mrs. Yoshioka discussed changes in language and metrics in our LCAP, focusing on year three goals and EL reclassification rates.</p> <p><b>Board member Mr. Leland Tang motions to approve, Board member Mr. David Cory seconds the motion.</b></p> <p>Yes No Abstain</p> <p>7 0 0</p> <p><b>Motion passes and approved</b> *Voting reflects 7 votes, since member Mr. Luis Cervantes left the meeting.</p>
C2	<p><b>Federal Addendum:</b> The Board will receive an update and act to approve the 24-25 Federal Addendum</p>	Action Item	<p><b>Mrs. Yolanda Griffin (CFO)</b> Presented 24-25 Federal Addendum explaining how supplemental concentration funding was projected to be 11.5 million but due to enrollment decline funding dropped to 11.1 million. We do not have carry over funding.</p>

			<p><b>Board member Dr. Anthony Jackson motions to approve, Board member Mr. Leland Tang seconds the motion.</b></p> <p>Yes No Abstain</p> <p>7 0 0</p> <p><b>Motion passes and approved</b></p> <p>*Voting reflects 7 votes, since member Mr. Luis Cervantes left the meeting.</p>
--	--	--	--

C3	<b>Local Indicators:</b> The board will hear a report of Vaughn’s local indicators	Information Item	<b>Presented by Mrs. Heather Yoshioka, Director of Secondary Instruction</b>
----	--	------------------	--

**Partnership and School Site Council**

<b>P1</b>	<b>Governance Committee Updates</b> The Curriculum and Instruction, Business, and Partnership committee chairs will provide the Board an update on committee initiatives.	Information Item	<p><b>Partnership Committee Chair: Mr. David Cory</b> Reports multi fundraiser efforts and a Parent Conduct Policy is being drafted to be added on the 2024/2025 Parent Compact.</p> <p><b>Committee Chair:</b> Ms. Marina Poplawski has submitted a letter of resignation.</p> <p><b>Business Committee Chair: Mr. Fidel Montes</b> The Committee presented a petition to the board to consider approving the 23/24 school year attendance bonus for qualifying staff members. This recommendation comes with 100% support/approval from the Business Committee members. (see notes above in B6)</p>
<b>P2</b>	<b>Student Board Member Update-</b> The Student Board Members will provide the Board an update of student activities.	Information Item	<b>Student Board Members were absent: No update.</b>

<p><b>P3</b></p>	<p><b>Visitor Conduct Policy</b> - Board will review and vote to approve a new visitor conduct policy.</p>	<p>Action Item</p>	<p><b>Presented by Mrs. Heather Yoshioka, Director of Secondary Instruction and Board member David Cory</b>  This policy update comes from our Governance Committee Partnership.</p> <p><b>Board member Dr. Anthony Jackson motions to approve, Board member Mr. Leland Tang seconds the motion.</b></p> <p>Yes No Abstain  7 0 0</p> <p><b>Motion passes and approved</b>  *Voting reflects 7 votes, since member Mr. Luis Cervantes left the meeting.</p>
------------------	--	--------------------	---

**Adjournment:**

Board Member Dr. Anthony Jackson motions to adjourn the meeting, Board Member Mr. Leland Tang seconds the motion. Meeting adjourns at 7:14 pm

**Next Board Meetings:  
August 21, 2024**

*\*Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818) 896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*

Minutes were prepared by Board of Directors Secretary: Mr. Fidel Montes, edited by Mr. Ramirez.