

INVITATION TO BID FOR SCHOOL BUS PURCHASE



Attention: Kenyatta McClain, Business Manager
1362 Martin Luther King Drive
Marks, MS 38646
Phone: (662)326-5451 Ext: 1004
Email: kenyattamcclain@qcsd.k12.ms.us

Issued: September 11, 2024

Due: September 25, 2025

SELECTION TIMELINE

Issuance of ITB	September 11, 2024
Due date for proposals	September 18, 2024 1:00PM
Q&A Interest Meeting	September 18, 2024 3:00PM
Opening of Proposals	September 25, 2024 3:00PM
School Bus Purchase:	September 27, 2024

The envelope containing your proposal must be marked as follows:

SEALED BID ENCLOSED
SCHOOL BUS PURCHASE
CONTRACTOR'S NAME
CONTRACTOR'S ADDRESS
CONTRACTOR'S TELEPHONE NUMBER

The envelope must also be addressed and delivered as follows:

QUITMAN COUNTY SCHOOL DISTRICT
Kenyatta McClain, Business Manager
1362 Martin Luther King Drive
Marks, MS 38646

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STATEMENT OF PURPOSE

Quitman County School District will provide school bus services for students. The purpose of this Invitation to Bid (ITB) is for the purchase of school buses. The District is looking for new buses that are readily available in the most efficient and cost-effective manner possible.

INTRODUCTION

Quitman County School District (QCSD) is soliciting competitive bids to purchase three (3) 71 passenger conventional, one (1) 25 passenger special needs mini bus with lift, and one (1) 48 passenger special needs mid-sized bus with lift from a school bus vendor (Hereafter Contractor) that provides exceptional service and competitive pricing for the District.

DEFINITION OF TERMS

Contractor/Vendor: refers to the successful bidder(s) and collectively to the legal entity, its officer(s) and/or representative(s), which are legally bound to the bid and resulting contracts.

Bidder: Each proposal shall contain the name of every person, firm, or corporation interested in the bid, and in the case of a corporation, shall state the name and title of the official or officials of the corporation by whom the bidder signed. If an agent submits a bid, his/her authority to contract must be clarified by attaching a copy of the existing Power of Attorney.

Document Interpretation/Correction: Questions arising from the Bid Specifications should be directed to:

Kenyatta McClain
Business Manager, Quitman County School District
Phone: (662) 326-5451 Ext: 1004
Email: kenyattamclain@qcsd.k12.ms.us

Quitman County School District
INVITATION TO BID
SCHOOL BUSES
Issue Date: September 11, 2024



Walter L. Atkins, Jr. • Superintendent of Education

P. O. Drawer E • Marks, MS 38646 • 662-326-5451 • Cell: 662-444-0820 • Fax: 662-326-3694 • qcschools.com

**QUITMAN COUNTY SCHOOL DISTRICT
INVITATION TO BID: SCHOOL BUSES**

Sealed bids will be received by Mrs. Kenyatta McClain, Business Manager of the Quitman County School District at 1362 Martin Luther King Drive, Marks, MS 38646 until September 25, 2024 at 3:00 PM.

Bids are being called for the following school buses:

- Three (3) 71 Passenger Conventional School Buses
- One (1) Mini Special Needs School Bus with Wheelchair Lift
- One (1) 54 Passenger Conventional School Bus with Wheelchair Lift.

Specifications or additional details may be secured at 1362 Martin Luther King Drive, Marks, MS 38646. All bids must be signed and contain the name and address of the Bidder. No unqualified bids will be read.

The bids shall be in a sealed envelope and clearly marked: 2024-2025 School Bus Bid, to be opened September 25, 2024 at 3:00 PM. The Board of Trustees reserves the right to reject any or all bids or to waive any formalities, or to accept the bid or bids deemed best for the Quitman County School District.

Mrs. Kenyatta McClain, Business Manager
Quitman County School District

Publication Dates:

September 12, 2024

September 19, 2024

Specific Terms & Conditions

1. The contract will be awarded to the Bidder who offers the best value to the District. Evaluation of proposals is not based on lowest price alone. QCSD reserves the right to accept or reject any or all proposals, and to waive any technicalities or irregularities. The District also reserves the right to negotiate final contract terms with the selected Bidder.
2. Evaluation of proposals shall be in accordance with Mississippi Education Code. The following criteria will apply to evaluation of proposals:

Evaluation Criteria	Point Value
Purchase Price	60
Reputation of vendor and vendor's goods/services	20
Extent to which goods/services meet the District's needs	20
TOTAL	100

3. Proposal Submission Requirements

- a. Proposals should be typed and submitted in a sealed envelope clearly marked on the outside with "Response to ITB for School Buses". Please submit one (1) original copy. Bids must include the following information:
- b. Company information
- c. References from three (3) prior school districts, higher education or governmental entity customers
- d. Pricing and inventory information, with specifications for each bus proposed for purchase
- e. Proposal Submission Verification

EXHIBIT A**SCHOOL BUS SPECIFICATIONS**

1. All school buses to be purchase shall be 2025 or newer models with minimum the following options:

- 240 HP Cummins Engine
- Engine Exhaust Brakes
- Allison Transmission
- 10,000 LB Front Axle
- 19,800 LB Rear Axle
- Air Ride Suspension
- 5.57 Gear Ratio
- 100 Gallon Fuel Tank
- Cruise Control
- Tinted Windows
- White Roof
- Air Conditioner
- Heat Booster Pump
- LED Lights
- Radio/PA
- Acoustic Headliner
- No Child Left Behind Alarm System
- On Command Connection

2. All buses proposed for purchase shall seat at least 48 passengers or more.

3. Buses must be able to be delivered on or before March 23, 2025.

4. School buses must conform to all Department of Transportation regulations related to school district vehicles.

EXHIBIT B**PROPOSAL SUBMISSION VERIFICATION**

I certify that I am a duly-authorized representative of the identified firm/company and have the authority to execute contracts on behalf of my organization. I affirm that all information submitted in this Proposal is true and accurate to the best of my knowledge. I agree that should QCSD award the contract to my firm/company that the information submitted in this Bid shall be made part of any resulting agreement or contract. I understand that the pricing information contained within this Bid shall remain firm for 30 days after the date of bid opening.

Signature

Date

Name

Title

Firm/Company Name