

Town Administration

Contract Updates

- Executed contracts for the Foundry Grant consultant (Tighe and Bond); for the POCD Update consultant (Tyche); and for the EMS Church St Facility Planning (CHA). Negotiating contract for Air Line Trail Grant consultant Agreement preparation (Barton & LoGiudice).
- School St Sidewalks bid opening held - low bidder Mather Construction of Bloomfield with a bid of \$1.75M. Requesting state approval to award. Danco Drive Bridge opening September 12th, with state coordination prior to award.

Recent

- MSW and Recycling transition with Casella. Service stops for non-payment since late August, with many payments following for reinstatement. Upcoming weeks include finalizing list of bin pick-ups to Casella.
- Advertise and plan for Special Town Meeting for Sawdust portion of property, for Town's development of landscaped area.
- EMS Facilities: initial meeting of Ad-Hoc Committee. Gathering information on trailer options and needs. Scheduling engineer/architect programming meeting.
- Approved initial MOU for Pomfret Transfer Station.
- Same as last month: no additional meeting held since May. Union Negotiations for Highway and Parks & Grounds Unit continue, with Town's updated Agreement provided to Unit on June 24th. No action on WPCA either, although offered dates for initial WPCA meeting.
- Mayor appointed Robert Challinor as Veteran's Agent as of September 1st.
- Coordinated with Registrars to determine upcoming terms for workers, and procedures starting January 1st (employee designation, stipend vs hourly, etc).
- In coordination with ECD, finalized contract terms for Foundry Grant Agreement (Tighe and Bond) and held kick-off meeting; and finalized contract terms for EMS Facility at Church St (CHA).
- In coordination with Land Use, finalized contract terms for POCD Update (Tyche), and held kick-off meeting.
- School Street Sidewalks, held bid opening, prepared bid tabulation and steps towards award.
- Danco Drive Bridge, bidding activities in preparation of bid opening.
- BOE projects: recent bid openings for HVAC at PES and PMS; award pending. Roof ongoing design/architect status.

Upcoming

- Ongoing: MSW Contract and coordination of program with Revenue Office and Casella, including payment, halting pickup for non-payment. Bin pickup planned late August and early September.
- EMS Facilities: site visits to surrounding facilities with similar components. Kick-off and programming meeting with architect and engineer. Continued development of trailer details for late Fall Bid Package preparation and advertisement.
- Coordinate with NECCOG and CT DOT for LOTCIP projects, including request award for School Street, and steps towards audit/financial closeout of past LOTCIP funded projects.
- Special Town Meeting on September 16th for Sawdust property. Pending approval, steps for documents and closing.
- Contract finalization for Barton & Laguidice for Air Line Trail project.
- Finalize Registrar procedures and employment terms.
- Same as last month: Continued Union negotiations for the Highway and Parks & Grounds Unit, and start of WPCA Unit negotiations.

- Same as last month: Tech Park Real Estate Transactions and Associated Agreements with the Four Party Land Exchange Agreement, including property closings and excavation permit applications.
- Transfer Station: coordinating with Pomfret for final buildout of site, including Putnam Highway paving. Future MOU for cost sharing and operational components.
- Plan for Church St Tennis Courts improvements, including coordinating with Highway for resurfacing (some in-house, some contracted), fencing and final painting. Expect 2024/2025 efforts.

Road and Sidewalk Improvements

Recent / Ongoing

- LOTCIP project closeout activities with NECCOG and CT DOT for past two projects.
- School Street Sidewalks projects: Held bid opening.
- Same as last month: Kennedy Drive Parking Improvements: Contractor B&W Paving, agreed to a Spring 2025 construction start.
- [Ongoing: Highway has various additional paving projects seasonally.]

Upcoming

- Grove Street: final project financial analysis for LOTCIP.
- School Street: Request to DOT for contract award.
- Highway Department various throughout town.

Bridges

Recent

- Danco Drive Bridge: advertised for Fall bid opening. Expect Spring 2025 construction start.
- Ongoing: Consultant work on inspecting under-20-ft span bridges.
- Same as last month/Ongoing: Received Commitment to Fund for State DOT for the state's new 100% funded program, including Bridges E Putnam over Cady Brook and Chase Road over Cady Brook, with possible Rhode Island Road over Mary Brown Brook also eligible. Working with NECCOG to consider modifying road classification to hopefully get East Putnam over Mary Brown Brook also eligible for 100%.
- [Note Highway Department continues to complete minor repairs that were identified on previous inspections (spalling repair, guiderail repair).

Upcoming

- Ongoing: Working with consultants, DOT, NECCOG for long-term planning of Town bridge improvements. Determine which remaining under 20-ft span bridges remain to be inspected; begin planning for schedule of improvements.
- Danco: receive bids and upon review of qualified bidder, request Approval to Award from CTDOT.
- Ongoing/same as last month: In-house minor repairs to bridges to comply with DOT inspection comments. Highway Department leading.
- Ongoing: Altered plan instead of moving forward on 50/50 funding program, investigate road classification for East Putnam Road Bridge over Mary Brown Brook. (2025 or beyond construction).

Athletic and Recreation

Recent / Ongoing

- Same as last month/Ongoing: Gravel excavation by contractor for Sabin Street Recreation Field construction work. Land Use Agent leading. Coordinating expected schedule for excavation completion.
- Same as last month/Ongoing: coordination with consultant Weston & Sampson for Airline Trail Improvements project Trail Bed Improvements including connection to Putnam River Trail at Quinebaug River (Town of Pomfret leading). Design continues towards 60% deliverable.
- Air Line Connection between Putnam and Thompson: Land Use and ECD leading, selected Barton & LoGiudice as consultant for DEEP grant project, including planning and design of trail between Providence Street and Intervale Street. B&L Contract negotiation.

Upcoming

- Ongoing: continue to identify State DOT and Railroad officials to discuss alternatives, and build support for Putnam-to-Thompson trail connection. Monitor grant availability and submit applications if eligible.
- Ongoing: Air Line Trail towards Thompson: finalize consultant Agreement in upcoming weeks. Land Use and ECD office coordinating.
- Ongoing: Air Line Trail from Pomfret: continued consultant design and permitting. Fall expect Putnam Wetlands Application.

Other Town Responsibilities

Recent

- Same as last month: For Route 44 Retaining Wall DOT project: coordinated with WPCA design firm CDM Smith for proposal for WPCA portion of water and sewer main replacement. Will be paid for by DOT, with contract for design through the Town/WPCA. Expect final design 2025.
- Same as last month: WPCA: Coordinating closing with DPH for lead service line inventory. While WPCA share is lower based on grant, confirmed that Loan requires approval of full \$425k amount, which will need to be done by Referendum. Expect upcoming months, possibly combined with other referendum effort.
- Belding Grant with State DECD: Based on Town request, deadline extended to September 2024 for Financial Assistance Agreement from DECD. Continued discussions between DOL and DECD about prevailing wage implications. Considering options for expected increased cleanup costs, and whether the Town will request any change in terms from DECD.

Upcoming / Ongoing

- Ongoing: Belding Grant including Financial Assistance Proposal with State DECD, coordinating project information between parties.

Conferences and Training

Recent

- CCMO certification requirements. Ongoing annual credits required.

Upcoming

- CCM webinars
- COST Fall Meeting in October.
- CCM Annual Meeting in December (many Town employees will be recognized for their recent CCMO certifications.)