BERMUDIAN SPRINGS SCHOOL DISTRICT
York Springs, Pennsylvania 17372-8807

The regular meeting of the Bermudian Springs School Board was called to order at 7:00 p.m. on Tuesday, August 13, 2024, in the Administration Building Board Room and via remote connection. Vice President Travis G. Mathna presided.

The Pledge of Allegiance was recited.

ROLL CALL - Members Present: Daniel S. Chubb, Brian A. Davis, Jennifer Goldhahn, Ruth E. Griffie, Mary R. Kemper, Travis G. Mathna, Chad M. Mowery, Matthew P. Nelson, and Neil R. Tate

Members Absent: None

Administration: Michael C. Brooks, Danielle B. Curzi, Laura E. McMillian, Ryan J. Murphy, Shannon L. Myers, Justin W. Peart, Brooke A. Shaffer, and Jennifer T. Shelley

Others: Leigh Dalton; Solicitor

HEARING OF SCHEDULED DELEGATIONS OR INDIVIDUALS – None

PUBLIC COMMENT – None

CONSENT AGENDA –

Upon the motion of Mary Kemper, seconded by Ruth Griffie, the following items were approved under the Consent Agenda:

Approval of Minutes

July 23, 2024 - Building & Grounds Meeting

Financial Reports

General Fund
Cafeteria Fund
Capital Reserve Fund
Scholarship Funds

Personnel

The Board approved the resignation of Peggy Shelleman, an Elementary School Food Service Employee, effective July 19, 2024.

The Board approved the following substitute support staff employees for the 2024-2025 school year:

1. Wendy Groft
2. Brenda Long

The Board approved Andrew Merkel to be employed as a District Athletic Game Help for the 2024-2025 school year.

The Board approved the following Volunteer Coaches for the 2024-2025 school year:

1. Melissa Pero, Volunteer Marching Band Coach
2. BJ Wagner, Volunteer Volleyball Coach

Cafeteria Fund Budget

The Board approved the Cafeteria Fund Budget for the 2024-2025 school year. A copy of the budget is attached to these minutes.

Capital Reserve Fund Budget

The Board approved the Capital Reserve Fund Budget for the 2024-2025 school year. A copy of the budget is attached to these minutes.

Bus & Van Driver Approval

The Board approved the following bus and van drivers employed by E & B Transportation, and School Express, Inc. for the 2024-2025 school year. Copies of the driver listings are attached to these minutes.

2024-2025 School Bus Routes

The Board approved the following bus routes for the high school, middle school, and elementary school for the 2024-2025 school year. A copy of the bus routes is attached to these minutes.

Roll call vote: All members present voted Yea. Motion carried.

FINANCIAL REPORTS -

General Fund bills in the amount of $1,110,155.06 were approved for payment following a motion by Mary Kemper, seconded by Matthew Nelson. Roll call vote: All members present voted Yea. Motion carried.

Cafeteria Fund bills in the amount of $12,548.28 were approved for payment following a motion by Ruth Griffie, seconded by Neil Tate. Roll call vote: All members present voted Yea. Motion carried.

REPORTS AND RELATED ACTION – None

OLD BUSINESS – None

NEW BUSINESS –

Personnel

The Board, on a Ruth Griffie, Matthew Nelson motion, approved the employment of Lisa Smith, 51 Lake Meade Drive, East Berlin, PA, in the capacity of a Grade 6 Math and Science Teacher, replacing Melissa Deitz who retired. Mrs. Smith will be placed on Step 15 of the Masters Plus 9 Salary Schedule, effective October 14, 2024. Roll call vote: All members present voted Yea. Motion carried.

The Board, on a Mary Kemper, Matthew Nelson motion, approved the employment of the following support staff employees:

1. Connie Beitler, 1114 Latimore Creek Road, York Springs, PA, in the capacity of a High School Custodian, replacing Troyer Harman who transferred. Mrs. Beitler will be working 252 days at four (4) hours per day at an hourly rate of $15.90, effective August 19, 2024. Employment is pending receipt of all necessary clearances and employment background checks.
2. Emily Higgins, 32 Eichelberger Street, Floor 1, Hanover, PA, in the capacity of a Middle School Food Service Employee, replacing Gianna De Lotto who transferred. Mrs. Higgins will be working 180 days at four-and-a-quarter (4.25) hours per day at an hourly rate of $15.00, effective August 20, 2024. Employment is pending receipt of all necessary clearances and employment background checks.
3. Emily Kaiser, 101 State Street, York Springs, PA, in the capacity of a High School Food Service Employee, replacing Tammara Gould who transferred. Ms. Kaiser will be working 180 days at seven (7) hours per day at an hourly rate of $15.00, effective August 20, 2024. Employment is pending receipt of all necessary clearances and employment background checks.
4. Amanda Liller, 377 Slaybaughtown Road, Gardners, PA, in the capacity of an Elementary School Food Service Employee, replacing Peggy Shelleman who resigned. Ms. Liller will be working 180 days at three (3) hours per day at an hourly rate of $15.00, effective August 20, 2024. Employment is pending receipt of all necessary clearances and employment background checks.

The Board, on a Ruth Griffie, Chad Mowery motion, approved Dana Nelson to be employed in the capacity of a Teacher Mentor for Lisa Smith for the 2024-2025 school year at a stipend of $400.00. Roll call vote: Matthew Nelson abstained. Daniel Chubb, Brian Davis, Jennifer Goldhahn, Ruth Griffie, Mary Kemper, Travis Mathna, Chad Mowery, and Neil Tate voted Yea. Motion carried.

The Board, on a Neil Tate, Matthew Nelson motion, approved Ann Speelman to be employed as a Fall Game Manager for the 2024-2025 school year at a stipend of $2,600.00. Roll call vote: All members present voted Yea. Motion carried.

Board Certified Behavioral Analysis Contract

The Board, on a Brian Davis, Ruth Griffie motion, approved to enter into a contract with Fairfield Area School District for a Board-Certified Behavioral Analysis to provide support and services for the 2024-2025 school year. A copy of the contract is attached to these minutes. Roll call vote: All members present voted Yea. Motion carried.

Non-Public Transportation Contracts

The Board, on a Mary Kemper, Matthew Nelson motion, approved the following non-public transportation contracts for the 2024-2025 school year to be paid $.67 per mile as set by the IRS:

1. A contract with Gail Ellwood, to transport one child to Carlisle Christian Academy, Carlisle, PA. Mrs. Ellwood will be paid for 36.0 miles per day. This contract is from August 20 through the end of the 2024-2025 school year.
2. A contract with Erin Kirkpatrick, to transport two children to St. Patrick Catholic School, Carlisle, PA. Mrs. Kirkpatrick will be paid 29.0 miles per day. This contract is from August 20 through the end of the 2024-2025 school year.
3. A contract with Christina Yost, to transport one child to Carlisle Christian Academy, Carlisle, PA. Mrs. Yost will be paid 24.0 miles per day. This contract is from August 20 through the end of the 2024-2025 school year.

Roll call vote: All members present voted Yea. Motion carried.

ESSER Required Health and Safety Plan Review

The Board, on a Neil Tate, Mary Kemper motion, approved the ESSER-required Health and Safety Plan. The Health and Safety Plan is attached to these minutes. Roll call vote: All members present voted Yea. Motion carried.

Appointment of Voting Delegate for PSBA Delegate Assembly

The Board, on a Ruth Griffie, Mary Kemper motion, approved approve the appointment of Jennifer Goldhahn as a Voting Delegate for PSBA Delegate Assembly. Roll call vote: All members present voted Yea. Motion carried.

OTHER BUSINESS – None

ADJOURNMENT – The Vice-President adjourned the meeting at 7:22 p.m.

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Secretary