

BOARD OF EDUCATION  
SUMMIT, NEW JERSEY

The Board of Education held a Meeting on Thursday, August 22, 2024 beginning at 4:00 PM in the LCJ Summit Middle School Auditorium. Those present: Ms. Justice, presiding, Mr. Cho, Ms. Cohn, Ms. Kelly, Mr. Mahecha, and Ms. Stanton. Ms. Erday was absent. There were four members of the public in attendance.

Also present were Mr. Hough, Superintendent of Schools, Mr. Jess, School Business Administrator/Board Secretary, Mr. Gardella, Director of Human Resources, Dr. Marr, Director of Student Personnel Services, and Ms. Sarno, Assistant Business Administrator.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

Ms. Justice stated the Board would now go into Executive Session and asked that the appropriate resolution be presented. The following resolution was then presented:

Resolved by the Board of Education of the City of Summit as per Chapter 231 P.L. 1975:

- a. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, August 22, 2024 to discuss:
  1. Board Retreat
- b. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Ms. Kelly, seconded by Ms. Stanton, and carried to move to Executive Session at 4:03 PM.

Motion by Ms. Justice, seconded by Ms. Stanton, and carried to reconvene to public session at 6:34 PM.

PRESENTATIONS

- A. Class of 2024 Outcome Data - Laura Kaplan and Alison Grill
- B. 2024 – WIDA Results – Crystal Marr
- C. 2024 – NJGPA Results – Laura Kaplan

PRESIDENT'S ANNOUNCEMENTS

Ms. Justice spoke about the following:

- Thanks to all of our employees that work in the summer
- Enjoy the last days of summer – excited about the upcoming school year!

SUPERINTENDENT'S REPORT

Superintendent Hough then introduced the new hires and spoke briefly about them.

Ms. Stanton moved approval of the following items under Superintendent's Report:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Report of New Hires

1. Approval to appoint the following new staff, pending criminal history review, background checks are required by law, and ability to obtain appropriate NJ certification:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step/ Salary</u>	<u>Effective</u>
Gregory Margolis	Director of Special Services	District	\$177,000 (prorated)	September 3, 2024, for the 2024-2025 school year
Heather Rocco	Director of Curriculum and Instruction	District	\$165,000 (prorated)	September 3, 2024, for the 2024-2025 school year
Daniel Dougher	Science Teacher	SHS	MA+30-Step-15, \$84,460	August 28, 2024, for the 2024-2025 school year
Daniel Giannone	Teacher of Music (Strings)	JES, LHES & WES	MA-Step-14, \$78,605	August 28, 2024, for the 2024-2025 school year
Lindsay Roller	Special Education Teacher	BES	BA+15-Step-4-5, \$64,660	August 28, 2024, for the 2024-2025 school year
Jasmine Quraishi	Teacher of Music (Strings)	FES & LCJSMS	BA+15-Step-1, \$60,885	August 28, 2024, for the 2024-2025 school year
Grace O'Brien	CST-School Social Worker	LHES & LCJSMS	MA-Step-4-5, \$69,255 (prorated)	September 25, 2024, or sooner, for the 2024-2025 school year
Lindsey Allen	Special Education Teacher	LHES	BA-Step-1, \$58,986	August 28, 2024, for the 2024-2025 school year
Thomas Drubulis	Math Strategies Teacher	LCJSMS	\$265/day, once certificate is obtained: BA-Step-1, \$58,986	August 28, 2024, for the 2024-2025 school year
DeAnna Nelson	Physical Education Teacher	JES	BA-Step-8-9, \$65,351 (prorated)	September 31, 2024, or sooner, for the 2024-2025 school year

Christie Encarnacion	School Counselor	SHS	MA-Step-12, \$74,840 (prorated)	October 30, 2024, or sooner, for the 2024-2025 school year
Eliza Richardson	Teacher of Culinary Arts	SHS	\$265/day, once certificate is obtained - BA-Step-6-7, \$64,061	August 28, 2024, for the 2024-2025 school year

Motion seconded by Mr. Cho. The roll was called and all voted "Aye." The motion was declared adopted.

Superintendent Hough spoke about the following:

- Heartfelt thanks to the custodial & maintenance staff for their hard work this summer – there has been tremendous progress with our IIOF projects and the district has contingency plans for any space not ready for the first day of school
- Would to commend our football team's coaches, especially Coach Kostibos, for working through the unexpected field house roof issues
- Thanks to our administrators and secretarial staff for their preparations for the new school year
- Enjoy the final days of summer – we will welcome back staff next Wednesday

Ms. Kelly moved approval of the following items listed under Superintendent's Report:

B. Approval to affirm the following reports of Harassment, Intimidation and Bullying:

1. 3/15/2024 - 2504
2. 5/02/2024 - 5429
3. 5/02/2024 - 5434
4. 5/13/2024 - 5965
5. 5/15/2024 - 6281
6. 5/20/2024 - 6779
7. 5/23/2024 - 6818
8. 4/22/2024 - 4877
9. 4/22/2024 - 4749
10. 5/30/2024 - 7106
11. 6/06/2024 - 7479
12. 6/07/2024 - 7679
13. 5/31/2024 - 7220
14. 6/06/2024 - 7501

C. Approval to review the following reports of Harassment, Intimidation and Bullying:

1. None

D. Suspensions

Lawton C. Johnson Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
6/05/2024	2300889861	1
6/06/2024	5470323921	1
6/06/2024	2446529790	3
6/10/2024	5470323921	1
6/13/2024	9953539962	1
6/13/2024	2300889861	1

Motion seconded by Ms. Stanton. The roll was called, and all voted, "Aye". The motion was declared adopted.



STUDENT BOARD REPRESENTATIVE REPORT – None

ADDITIONS/REVISIONS TO THE AGENDA

Mr. Jess announced the additions/revisions to the agenda.

COMMITTEE REPORTS

- A. Education and Student Activities/Services Committee – Ms. Stanton reported on the following: discussion of WIDA and NJGPA testing results; two planned international field trips; new programming including ELA for grades 3-5, ERI, and PBSIS
- B. Operations Committee – Ms. Kelly reported on the following: updates on food services, FY24 closeout, and bond projects
- C. Policy Committee – Ms. Stanton reported on the following: discussion on revisions of policies on this agenda
- D. Communications Committee – Ms. Cohn reported on the following: review of the communications survey results to be shared with principals; information to be sent out regarding the newly hired Directors, construction projects, and back-to-school items
- E. Negotiations and Personnel Committee – Ms. Justice reported that the committee has met several times this summer with the Summit Supervisors' Association
- F. Liaison Reports – None

PUBLIC COMMENT

Three residents expressed their concerns about the condition of the field house after the deluge of rain caused extensive damage to the roof, including possible mold, status of roof replacement including gutters, electrical work, and future plans for replacement.

Motion by Ms. Stanton, seconded by Ms. Cohn, unanimously approved by voice vote to close public comment.

PUBLIC HEARING ON AMENDMENT TO SUPERINTENDENT OF SCHOOLS CONTRACT OF EMPLOYMENT

No questions/comments from the public.

Motion by Ms. Cohn, seconded by Ms. Kelly, unanimously approved by voice vote to close the public hearing.

APPROVAL OF BOARD MINUTES

Ms. Stanton moved approval of the following items listed under Approval of Board Minutes:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

- A. Approval of Minutes of the following meeting:
  - 1. June 13, 2024 Regular & Executive Meetings

Motion seconded by Mr. Cho, unanimously approved by voice vote.

CURRICULUM / INSTRUCTION / PROGRAM

Ms. Kelly moved the following items under Curriculum/Instruction/Program:



RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

- A. Approval of the Chapter 27 - Emergency Virtual or Remote Instruction Programs for the 2024-2025 school year (see attached)
- B. Approval of the Comprehensive Equity Plan Statement of Assurance 2024-2025
- C. Approval to submit the Language Instruction Education Program (LIEP) 3-Year Program Plan for 2024-2027 to the New Jersey Department of Education
- D. Approval to pay Montclair State University, for staff ESL certification, \$8,835 funded through the ESSER Learning Acceleration
- E. Approval of Winsor Learning Intervention Materials to be paid from ESSER Learning Acceleration and ESSER Beyond the School Day
- F. Approval of Agreement with Magnolia Consulting Group to provide professional development and training during the 2024-2025 school year at a cost of \$14,075 and consultation, as requested, at a cost of \$2,500/day; \$300/hour; or \$950/webinar
- G. Approval of Agreement with Scenario Learning, LLC d/b/a Vector Solutions, 4890 W. Kennedy Blvd., Suite 300, Tampa, FL 33609 to provide Student Safety and Wellness Library software (Grades 6-12) for the 2024-2025 school year at a cost of \$3,360
- H. Approval of the following overnight/out-of-state field trips:
  - 1. September 20-22, 2024, for approximately 300 Lawton C. Johnson Summit Middle School - grade 6 students and 40 chaperones to STOKES at Fairview Lake YMCA Camp in Newton, New Jersey, with a focus on team building
  - 2. Spring 2025 - Taiwan - for Mandarin students
  - 3. Summer 2025 - Prague (& other European countries) - for History education students studying WWII and the Holocaust
- I. Approval of Renewal Proposal from Learning Ally, 20 Roszel Road, Princeton, NJ for district-wide license renewals to access the Learning Ally online library at a cost of \$11,172.78  
Note: Partially funded by IDEA

Motion was seconded by Ms. Cohn. The roll was called, and all present voted, "Aye". The motion was declared adopted.

#### FINANCE

Ms. Stanton moved the following items under Finance:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

- A. Approval of the July Bills List as listed below:

1. Regular Bills	Fund 10	\$2,644,730.38
2. Special Revenue	Fund 20	\$ 208,155.71
3. Capital Projects	Fund 30	\$2,445,040.09
4. Enterprise Fund	Fund 60	\$ 6,278.55
Sub Total All Funds		\$5,304,204.73
5. Food Service	Fund 61	\$ 75,752.48

Total All Funds	\$5,379,957.21
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B. Approval of the August Bills List as listed below:

1. Regular Bills	Fund 10	\$3,856,208.42
2. Special Revenue	Fund 20	\$ 106,987.38
3. Capital Projects	Fund 30	\$4,336,995.99
4. Enterprise Fund	Fund 60	\$ 1,000.13
Sub Total All Funds		\$8,301,191.92
5. Food Service	Fund 61	\$ 65,889.36
Total All Funds		\$8,367,081.28

C. Approval of the monthly payroll for June 2024 - \$6,330,579.97

D. Approval of the monthly payroll for July 2023 - \$1,328,722.60

E. Approval of budget adjustments and line-item transfers for May & June 2024

F. Approval of Secretary and Treasurer's Reports for May 2024

G. Approval of Secretary and Treasurer's Report for June 2024

H. Monthly Budgetary Line-item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of June 2024 that no line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

I. Approval of travel for staff members (as per attached)

J. Approval to accept a donation from Eli Manning to be used for the Summit High School Football Program during the 2024-2025 school year in the amount of \$5,000

K. Approval to accept a donation from the Lawton C. Johnson Summit Middle School PTO in the amount of \$300 for the 2024 District Wellness Symposium

L. Approval to accept the following donations for 2023-2024 school year athletic programs:

1. Summit Ice Hockey Association	\$14,412.18
2. Summit Softball & Baseball League	\$15,152.00
3. Summit Sailing Foundation	\$ 1,837.89
4. Summit Men's Lacrosse Alumni Assoc.	\$15,563.00
5. FAST ACT (Track)	\$ 8,399.00

M. Approval of Agreement with Dr. Joseph Rempson and Dr. Wazim Buksh to provide physician coverage at Summit High School football games for the 2024-2025 school year at a cost of \$400/game for varsity and \$300/game for all other levels, to be paid by signed voucher



- N. Approval of Agreement with Wazim Buksh MD, MPH, CAQSM, 40 Keats Way, Morristown, NJ 07960 to provide School Physician/Medical Inspector services during the 2024-2025 school year at a cost of \$35,000
- O. Approval of Agreement with AFC Urgent Care, 1286 Springfield Avenue, New Providence, NJ 07974 to provide services, as needed, during the 2024-2025 school year as listed on the fee proposal
- P. Approval of Agreement with GenPsych, 5 Regent Street, Livingston, NJ 07039 to provide psychiatric clearance services during the 2024-2025 school year at a cost of \$250 per assessment
- Q. Approval of Agreement with ALS Accurate Language Services, 501 Grand Avenue, Asbury Park, NJ 07712 to provide translation and interpretation services, as needed, during the 2024-2025 school year at the 2024 In-Person and Over the Phone rates
- R. Approval of Language Services Agreement with Propio LS, LLC, 10801 Mastin Street, Overland Park, KS 66210 to provide translation services during the 2024-2025 school year as per the 2024 rate sheet
- S. Approval of School Contracts with N.J. Commission for the Blind and Visually Impaired, 100 Daniels Way, Freehold, NJ 07728 to provide educational services to students #5504228228, #2115371662, and #6686989504 during the 2024-2025 school year at a cost of \$2,420 each
- T. Approval of Mainstream Support Itinerant Services Contracts with Mountain Lakes Board of Education to provide itinerant services for students with hearing loss to students #4191341668 and #9953114388 at a cost of \$3,600 each and for student #3008033071 at a cost of \$720 during the 2024-2025 school year
- U. Approval of Tuition Contract with New Beginnings, 193 Mountain Ave, Springfield, NJ 07081 for student #6229159959 to attend for ESY 2024 beginning July 22, 2024 at a cost of \$15,678.80
- V. Approval of Tuition Contract with Glenview Academy, 24 Dwight Place, Fairfield, NJ 07004 for student #6229159959 to attend for the 2024-2025 school year at a cost of \$141,299.34
- W. Approval of Tuition Contract with Windsor School, 234 Wanaque Ave, Pompton Lakes, NJ 07442 for student #2397012436 to attend for the 2024-2025 school year at a cost of \$81,090
- X. Approval of Tuition Contract with Morris Union-Jointure Commission Board of Education, 340 Central Ave, New Providence, NJ 07974 for student #6897129177 to attend the Developmental Learning Center - Warren for ESY 2024 at a cost of \$9,879 for tuition and \$3,899 for an aide; and school year 2024-2025 at a cost of \$104,875 for tuition and \$76,445 for an aide
- Y. Approval of Agreement with New Hope I.B.H.C., 80 Conover Road, Marlboro, NJ 07746 for student #4083738109 to attend at a cost of \$600/week
- Z. Approval of Consulting Agreement with Jason Dean, MD LLC/DBA: The Center for Developmental Psychiatry, 400 Frank Burr Blvd., Teaneck, NJ 07666 to provide psychiatric evaluation and consultation services during the 2024-2025 school year at a cost of \$1,000 per psychiatric evaluation



- AA. Approval of Services Agreement with Trinitas Regional Medical Center, 225 Williamson Street, Elizabeth, NJ 07201 to provide School Clearance Assessments at a rate of \$165 per assessment and Substance Evaluation and Treatment at a rate of \$200 per assessment/screening during the 2024-2025 school year
- BB. Approval of Agreement with Summit Home Health Care Inc., 222 Jack Martin Blvd, Brick, NJ 08724 to provide Private Duty Nursing during the 2024-2025 school year at a cost of \$80/hour
- CC. Approval of Behavioral Health Services Agreement with Prime Healthcare Services - Saint Clare's, LLC d/b/a Saint Clare's Health to provide back to school evaluations during the 2024-2025 school year at a cost of \$250 per evaluation
- DD. Approval of Renewal and Amendment of Agreement with AHS Hospital Corporation, 475 South Street, Morristown, NJ 07962 to provide Per Diem Athletic Trainer services, as needed, during the 2024-2025 school year at a cost of \$67.50/hour
- EE. Approval to reject all bids received on July 25, 2024 for the Playground Improvements at Jefferson Elementary School project due to all bids being over projected budget
- FF. Approval of submission of ESEA FY2025 Grant Application
- GG. Approval of acceptance of ESEA FY2025 funds in the amount of \$294,360 as follows:
- |                     |            |
|---------------------|------------|
| Title I             | \$ 170,051 |
| Title II            | \$ 66,364  |
| Title III           | \$ 33,920  |
| Title III Immigrant | \$ 10,608  |
| Title IV            | \$ 13,417  |
- HH. Approval of submission of IDEA FY2025 Grant Application
- II. Approval of acceptance of IDEA FY2025 funds in the amount of \$1,174,406 as follows:
- |                  |                               |
|------------------|-------------------------------|
| Basic (Total)    | \$1,135,908                   |
| Basic Non-public | \$ 94,659 (included in Basic) |
| Pre-school       | \$ 38,498                     |
- JJ. Approval of the following Barbara and Harold Gottesman Family Foundation Funding:
1. Gift to the Immigrant Student Scholarship Fund in the amount of \$47,983.39 made in June, 2024 which adds to the funding benefiting students in the second half of graduation year 2023 and the first half of graduation year 2024
  2. Gift to the Immigrant Parenting Institute in the amount of \$39,442.00 made in June, 2024 for budgeted 2024-2025 program expenses
- KK. Approval of Vehicle Maintenance Agreement with Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 to provide vehicle maintenance, as needed, for school year 2024-2025 at a labor cost of \$86.94/hour
- LL. Approval of the Nonpublic School Technology Initiative Program spending plan for the participating school located within this district as follows:  
Central Presbyterian Church WNSK \$264.00

Motion was seconded by Ms. Cohn. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

#### SCHOOL BOARD OPERATION

Ms. Cohn moved the following items under School Board Operation:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

- A. Approval of Public Donor Agreement between the Summit Board of Education and The Connection to provide in-kind services to The Connection including use of the five elementary schools, Wilson Primary Center, and custodial services in the amount of \$112,500 from September 3, 2024 to June 13, 2025
- B. Approval of agreement with The Connection, 79 Maple Street, Summit, NJ to provide practice and home meet facilities to the Summit High School Hilltopper Gymnastics team for the 2024-2025 season, including preseason
- C. Approval of Shared Services Agreement with CJ PRIDE (Central Jersey Program for Recruitment of Diverse Educators) for membership during the 2024-2025 school year at a cost of \$450
- D. **AWARDING CONTRACT FOR EMERGENCY PURCHASES** - Roof Replacement at Tatlock Field House

**WHEREAS**, pursuant to the emergency contract provision of N.J.S.A. 18A:18A-7, the School Business Administrator/Purchasing Agent (hereinafter “School Business Administrator”) is authorized to award contracts without public bidding when an emergency affects the health and safety of the school, even though the cost of the work will exceed the District’s bid threshold;

**WHEREAS**, the School Business Administrator is satisfied that an emergency exists;

**NOW THEREFORE, BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education in the City of Summit, County of Union does hereby ratify and approve the emergency contract award by its Purchasing Agent, pursuant to N.J.S.A. 18A:18A-7 to Weathertite Solutions, 502 Route 57, Port Murray, NJ 07865 in the amount of \$218,650 and such other amounts as required for the immediate replacement of the roof at Tatlock Field House through June 30, 2025 for the reasons on file in the office of the School Business Administrator;

**AND BE IT FURTHER RESOLVED**, that the Board authorizes and directs its School Business Administrator to execute any documents necessary to effectuate this resolution.

Motion was seconded by Ms. Kelly. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

#### PERSONNEL

Ms. Stanton moved the following items under Personnel:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:



- A. Approval to appoint the following Leave Replacement Teachers and Long-Term Teacher Substitutes, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

Name	School	Position	Step/Salary	Effective
Matthew Lam	SHS	LT Social Studies Teacher	\$265/day	August 28, 2024 (end date tbd)
Jude McGuire	SHS	LT Social Studies Teacher	\$265/day	August 28, 2024 (end date tbd)
Sarah (Kulick) Cherney	FES	LR Grade 5 Teacher	BA-Step-1, \$58,986	August 28, 2024 (end date tbd)
MaKenna Landry	LCJSMS	LR Science Teacher	\$265/day (upon receipt of CE salary will be MA-Step-1, \$65,480-prorated)	August 28, 2024 (end date tbd with one overlap day at \$125/day)
Brenda Brown	FES	LT STEAM Teacher	\$265/day	October 14, 2024 (end date tbd with one overlap day at \$125/day)
Travis Smith	JPC /WPC	LT Physical Education Teacher	\$265/day	August 28, 2024 (end date tbd)

- B. Approval of the following Changes of Assignment:

1. Laura Muller, from Assistant Principal, Lawton C. Johnson Summit Middle School, to Interim Principal, Lincoln-Hubbard Elementary School, \$132,000, effective July 1, 2024, end date tbd
2. Eric Fontes, from Math Supervisor, Lawton C. Johnson Summit Middle School and Summit High School, to Interim Assistant Principal, Lawton C. Johnson Summit Middle School, \$114,267 (prorated), effective August 1, 2024, end date tbd
3. Angela Seavy, from Special Education Supervisor, Special Education Services, to Assistant Director of Special Services, Special Education Services, \$142,000 (prorated), effective August 1, 2024, for the 2024-2025 school year
4. Carla Edminston, from Inclusion Aide, Jefferson Primary Center, to Inclusion Aide, Wilson Primary Center, effective August 28, 2024, for the 2024-2025 school year
5. Gary Pascal, from Special Education Teacher, Summit High School, to Interim Math Supervisor, Lawton C. Johnson Summit Middle School and Summit High School, \$115,000 (prorated), effective August 28, 2024, end date tbd, days worked during summer will be paid at the per diem rate via timesheet
6. Emily Cooper, from Special Education Teacher, Lincoln-Hubbard Elementary School to Special Education Teacher, Jefferson Elementary School, effective August 28, 2024, for the 2024-2025 school year
7. Rachel Williams, from Inclusion Aide, Jefferson Elementary School, to Inclusion Aide, Jefferson Primary Center, effective August 28, 2024, for the 2024-2025 school year
8. Tyler Sicola, from Inclusion Aide, Jefferson Elementary School, to Inclusion Aide, Lawton C. Johnson Summit Middle School, effective August 28, 2024, for the 2024-2025 school year



9. Wilberth Sequeira, from Custodian, Summit High School, to Head Custodian, Franklin Elementary School, Custodian-3-Step-10, \$53,264 (prorated), effective July 8, 2024, for the 2024-2025 school year
10. Tonyamaria Ramsay, from Math Strategies Teacher, Lawton C. Johnson Summit Middle School, to 8th Grade Math Teacher, Lawton C. Johnson Summit Middle School, effective August 28, 2024, for the 2024-2025 school year
11. Josephine Vricella-Stokes, from Inclusion Aide, Lawton C. Johnson Summit Middle School, to Inclusion Aide, Summit High School, effective August 28, 2024, for the 2024-2025 school year
12. Manuel Gomez, from Inclusion Aide, Summit High School, to Long-Term Art Teacher Substitute, Summit High School, \$265/day, effective August 28, 2024, end date tbd
13. Kathy Gawrys, from Resource Room Teacher, Brayton Elementary School, to Learning Workshop/RR Teacher, Brayton Elementary School, effective August 28, 2024, for the 2024-2025 school year
14. Jennifer Nagar, from Inclusion Aide, Franklin Elementary School, to Inclusion Aide, Lawton C. Johnson Summit Middle School, effective August 28, 2024, for the 2024-2025 school year
15. Susan Delp, from Inclusion Aide, Brayton Elementary School, to Inclusion Aide, Jefferson Primary Center, effective August 28, 2024, for the 2024-2025 school year
16. Matthew DeFonzo, from Inclusion Aide, Lawton C. Johnson Summit Middle School to Long-Term Physical Education Teacher Substitute, Lawton C. Johnson Summit Middle School, \$265/day, effective August 28, 2024 through March 5, 2025, with one overlap day at \$125/day
17. Patricia Frasca, from Inclusion Aide, Lawton C. Johnson Summit Middle School, to Secretary to the Assistant Principals, Lawton C. Johnson Summit Middle School, Secretary Class-V, Step-5, \$53,043 (prorated) effective, August 28, 2024 (or sooner), for the 2024-2025 school year
18. Laura Loshiavo, from Secretary Class VII, Special Education Services, to Confidential Secretary to the Director of Special Services, Special Education Services, \$73,500 effective, July 1, 2024
19. Carmelina Del Guercio-Evans, from Substitute Teacher, District, to Long-Term Inclusion Aide Substitute, Lawton C. Johnson Summit Middle School, \$200/day, effective, August 28, 2024, end date tbd
20. Marvin Petrela, from Custodian, Jefferson Elementary School, to Custodian, Wilson Primary Center, effective August 13, 2024, for the 2024-2025 school year
21. David Leventhal, from Inclusion Aide, Summit High School, to Long-Term Special Education Teacher Substitute, Summit High School, \$265/day, effective August 28, 2024, end date tbd
22. Cathy Casano-Boris, from Inclusion Aide, Jefferson Primary Center, to Part-Time Inclusion Aide, Wilson Primary Center and Brayton Elementary School, Aide-Step-3 part-time, \$11,337 (0.27 FTE), effective August 28, 2024, for the 2024-2025 school year

- C. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Carvion Hamilton Lewis	Inclusion Aide	JES	Aide-Step-1	\$40,114	August 28, 2024, for the 2024-2025 school year
Cecilia Candeloro	Inclusion Aide	JES	Aide-Step-1	\$40,114	August 28, 2024, for the 2024-2025 school year
James Daniels	Custodian	SHS	Custodian-1, Step-7	\$44,544 (prorated)	August 1, 2024, for the 2024-2025 school year
Monica Maroto Alvarez	Inclusion Aide	BES	Aide-Step-1	\$40,114 (prorated)	September 9, 2024 (or sooner), for the 2024-2025 school year
Davina Giordano	Inclusion Aide	JES	Aide-Step-1	\$40,114 (prorated)	September 13, 2024 (or sooner), for the 2024-2025 school year
Claudia Rzeszutko	Inclusion Aide	LCJSMS	Aide-Step-1	\$40,114	August 28, 2024, for the 2024-2025 school year
Gayle Galenas	Inclusion Aide	LCJSMS	Aide-Step-1	\$40,114	August 28, 2024, for the 2024-2025 school year
Jessica Rodriguez	Playground/ Cafeteria Aide	JES	n/a	\$38/hour	August 28, 2024
Nancy Smith	Secretary	SES	Secretary Class-V, Step-V	\$55,468 (prorated)	September 26, 2024 (or sooner), for the 2024-2025 school year
Patricia David	Inclusion Aide	JES	Aide-Step-1	\$40,114 (prorated)	September 30, 2024 (or sooner), for the 2024-2025 school year
Jana Stempak	Inclusion Aide	JES	Aide-Step-1	\$40,114 (prorated)	September 3, 2024 (or sooner), for the 2024-2025 school year
Karen O'Connell	Playground/ Cafeteria Aide	FES	n/a	\$38/hour	August 28, 2024
Maria Araya	Inclusion Aide	FES	Aide-Step-1	\$40,114 (prorated)	September 13, 2024 (or sooner) for the 2024-2025 school year

- D. Approval to appoint the following support staff substitutes, pending criminal history review and background checks as required by law:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Linda Florio	Clerical	District	n/a	\$18/hour	August 12, 2024

- E. Approval to accept the resignation of the following staff:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Maria Ramsay	Teacher of Music (Strings)	JES, LHES & WES	June 30, 2024
Jamie Katzenberg	School Social Worker	LCJSMS	July 18, 2024
Katarina Trench	Mathematics Teacher	LCJSMS	June 30, 2024
Rachel Killeen	Physical Education Teacher	JPC & WPC	August 27, 2024
Melissa Marszalek	Inclusion Aide	WPC	July 8, 2024



Joseph Cordero	Principal	Lincoln-Hubbard Elementary School	August 13, 2024
Mariana Godoy-Salerno	Spanish Teacher	Lincoln-Hubbard Elementary School	July 18, 2024
Walter Vargas Salazar	Custodian	WPC	August 30, 2024
Guy Poggi	Inclusion Aide	JES	August 27, 2024
Elizabeth Sanchez	School Counselor	SHS	September 23, 2024
Tara Corigliano	Inclusion Aide	JES	August 6, 2024
Zachary Foote	Leave-Replacement Biology Teacher	SHS	October 4, 2024
Fanny Gonzalez	Cafeteria/Playground Aide	FES	August 6, 2024
Tyler Sicola	Inclusion Aide	LCJSMS	September 11, 2024
Francis Wulff, Jr.	Security Officer	LCJSMS	September 11, 2024
Ronald Martin	Security Officer	SHS	September 13, 2024

- F. Approval of maternity leave/family leave for the following staff:
1. Jacqueline DellaPietro, STEAM Teacher, Franklin Elementary School, paid leave effective, April 15, 2024 through May 17, 2024, unpaid leave effective, May 20, 2024 through October 29, 2024, unpaid child care leave effective, October 30, 2024 through June 13, 2025 (*revised* from the December 14, 2023, April 18, 2024 and May 13, 2024 Agendas)
  2. Jennilee Curran, Kindergarten Teacher, Wilson Primary Center, paid leave effective, September 30, 2024 through November 6, 2024, unpaid leave effective, November 11, 2024 through February 19, 2025
  3. Jamie Veinberg, Special Education Teacher, Summit High School, paid leave effective, May 30, 2023 through June 15, 2023, unpaid leave effective, August 30, 2023 through November 30, 2023, unpaid child care leave effective, December 1, 2023 through November 27, 2024 (*revised* from the April 13, 2023 and August 17, 2023 Agendas)
  4. Maria Rommel, Science Teacher, Lawton C. Johnson Summit Middle School, paid leave effective, November 18, 2024 through January 15, 2025, unpaid leave effective, January 16, 2025 through April 21, 2025
  5. Kevin Sirkin, Inclusion Aide, Lawton C. Johnson Summit Middle School, unpaid leave effective, August 28, 2024 through November 26, 2024
- G. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

Name	Pay Rate	Effective Date
Molly Walsh	\$125/day	September 3, 2024
Robert McQuillan	\$125/day	September 3, 2024
Cathy Casano-Boris	\$125/day	September 3, 2024



- H. Approval of Employment Contract between Summit Board of Education and Doreen Babis, Director of Special Education Services, for the 2024-2025 school year at a compensation rate of \$180,915
- I. Approval of Employment Contract between Summit Board of Education and Derek J. Jess, School Business Administrator/Board Secretary as properly reviewed and approved by the Union County Executive Superintendent of Schools in accordance with P.L.2007 C-53, for the 2024-2025 school year at a compensation rate of \$214,130
- J. Approval of amended Employment Contract between Summit Board of Education and Scott Hough, Superintendent, as properly reviewed and approved by the Union County Executive Superintendent of Schools in accordance with P.L.2007 C-53, for the period July 1, 2023 through June 30, 2028
- K. Approval of revised Employment Contract between Summit Board of Education and Laurene Dickinson, Communications Officer, for the 2024-2025 school year at a compensation rate of \$110,000
- L. Approval to appoint the following as Auditorium Managers for the 2024-2025 school year at the curriculum rate of \$50/hour, paid via timesheet:
  - 1. Shannon Audet
  - 2. Stephanie Gallegos
  - 3. Jason Orbe
  - 4. Ron Cooper
- M. Approval of Linda Mundy, Secretary, Washington Elementary School, as a Substitute Secretary for the ESY program, at the rate of \$18/hour
- N. Approval to pay the following Summit High School staff for Co-Curricular Peer Leadership for the 2023-2024 school year (*revised* from the August 17, 2023 Agenda):
  - 1. Jennifer Illis - \$3,555.80
  - 2. Rebecca Zarabi - \$3,555.80
  - 3. Lynnette Diaz - \$2,164.40
- O. Approval to revise the effective start date for Alasandra Russo-Martino, Child Study Team, to June 27, 2024, to work up to 30 days, as needed, at her per diem rate (*revised* from the June 13, 2024 Agenda)
- P. Approval of Aysha Hussain and Christina Colineri, Lawton C. Johnson Summit Middle School staff, to work up to 20 hours each at the curriculum rate of \$50/hour, for summer curriculum writing of Reading Strategies 6/7 and 7/8
- Q. Approval of Paola Acosta, Secretary to the Athletic Director, Summit High School, to work up to 50 hours during the summer of 2024 at \$35.82/hour, for additional work required (paid via timesheet)
- R. Approval to appoint Jeffrey Fluharty to the stipend position of Roaring Jaguar (RJTV), Step-3, \$3,242, for the 2024-2025 school year
- S. Approval to appoint Katelyn George to the stipend position of Jefferson Elementary School Student Council Advisor, Step-3, \$4,975, for the 2024-2025 school year
- T. Approval of Ian Bell, Jefferson Elementary School Morning Intramurals, at the stipend amount of \$4,048, for the 2024-2025 school year

- U. Approval to appoint the following staff as Jefferson Actors Guild - (J.A.G.) advisors, up to 80 hours each, at the curriculum rate of \$50/hour, for the 2024-2025 school year:
  - 1. Jeffrey Fluharty
  - 2. Kristen Shuman
- V. Approval to pay the following Jefferson staff to work for the Jefferson Elementary School Breakfast Program, \$29.07/hour, for the 2024-2025 school year (funded through Title 1):
  - 1. Lauren Mortenson
  - 2. Marija Landeka
  - 3. Arthur Rodgers (substitute, as needed)
- W. Approval for the following Special Education teachers to work as substitutes for the SHS Summer Academy (paid via timesheet):
  - 1. Noreen Boverly
  - 2. Morgan Mohlmann
  - 3. Stephanie Goncalves (funded through Title III)
- X. Approval of Danielle Malysa, Mental Health Clinician, to be approved for up to 21 additional days, per the Mental Health Clinician job description, for the 2024-2025 school year (paid via timesheet)
- Y. Approval for the Cafeteria/Recess Aides to receive up to two hours of Behavioral Strategies training, to be paid at their hourly rate of \$38/hour, paid via timesheet
- Z. Approval to pay Tamarae Baldwin, Treasurer of School Monies, \$7,000 for the 2024-2025 school year
- AA. Approval of Kristen Shuman as the Lead STEAM teacher for the 2024-2025 school year with a stipend of \$3,500
- BB. Approval to pay Doreen Perito-Babis, \$21,860.56 for 29 unused vacation days
- CC. Approval for Anna Gomez, ESL Teacher, Washington Elementary School, to teach the Reading Owls Club, up to 100 hours, at the curriculum rate of \$50/hour, for the 2024-2025 school year, paid via timesheet, (funded through Title III)
- DD. Approval for Anna Gomez, ESL Teacher, Washington Elementary School, to add an extra 7th teaching assignment, \$16,508, for the 2024-2025 school year
- EE. Approval to pay Allison Brown, Brayton Elementary School, for Emotional Regulation Impairment program training, \$68.31/hour, in June 2024
- FF. Approval to pay Stacy Callaway, Behaviorist, at per diem rate, to attend QBS Safety Care Recertification training on August 21, 2024
- GG. Approval to terminate of employee #10231, effective July 25, 2024, due to job abandonment
- HH. Approval of Peter Connolly, to coach the Unified Soccer team, summer/fall 2024, \$1,000, paid through a SONJ Grant, (*revised* from the May 13, 2024 Agenda)
- II. Approval to pay Mary-Ann Terrett for summer substitute clerical work, Summit High School, \$18/hour, up to 50 hours



- JJ. Approval of the recommendations for Co-Curricular Advisors, Summit High School, for the 2024-2025 school year (list attached)
- KK. Approval of the athletic event worker rates for the 2024-2025 school year (list attached)
- LL. Approval to pay Matthew Lachman, Lawton C. Johnson Summit Middle School, for curriculum revisions to Civil Discourse, up to 15 hours, at the curriculum rate of \$50/hour, in the 2023-2024 school year, to be paid via timesheet (revised from the December 14, 2023 Agenda)
- MM. Approval to pay the following staff, to assist the Athletic Director, as needed, at the curriculum rate of \$50/hour, for a total of 50 hours per month, for the 2024-2025 school year, (paid via timesheet):
1. Roland Bussiere
  2. Allison Flockhart
  3. Grace Kobilarcik
  4. Morgan Mohlmann
  5. Brooke Simandl
- NN. Approval to pay Tiffany Guzman \$243.34 for 1 unused vacation day
- OO. Approval to rescind the offer of Auditorium Manager to Liam Sweeney, approved on the June 13, 2024 Agenda
- PP. Approval of the following 2024-2025 salary adjustments due to advanced degrees earned, effective 2024-2025 school year:
1. Ashley Wollesen - BA+15-Step-17
  2. Margaret (Kelly) Reynolds - BA+15-Step-4/5
  3. Melissa Novak - MA-Step-4/5
  4. Bernadette Burke - MA-Step-10/11
  5. Melissa Fusari - MA+30-Step-19
  6. Hannah Gallagher-Luca - MA+30-Step-8/9
  7. Tonyamarie Ramsay - MA+30-Step-20
  8. Nevena Bojovic - 2nd MA-plus MA+30-Step-12
  9. Lillian Dawes - BA+15-Step-4/5
- QQ. Approval of the recommendation for Christian Bradley, Lawton C. Johnson Summit Middle School, for Auditorium Manager at the curriculum rate of \$50/hour, for the 2024-2025 school year, paid via timesheet
- RR. Approval of the recommendation for Christian Bradley, Lawton C. Johnson Summit Middle School, for the co-curricular - Drama Technical, Step-1, \$4,746 for the 2024-2025 school year
- SS. Approval of the recommendation for Jasmine Quraishi, Lawton C. Johnson Summit Middle School, for the co-curricular - Chamber Orchestra, Step-1, \$3,602 for the 2024-2025 school year
- TT. Approval of the following Lawton C. Johnson Summit Middle School staff as the TEDx/Scholar Laureate Club Advisors at \$50/hour, paid via timesheet:
1. Jennifer Fout - 95 hours
  2. Nicole Finnegan - 95 hours
  3. Amy Sweeney - 120 hours



- UU. Approval to revise the hire of Madalena MacArthur, Special Education Teacher, Lawton C. Johnson Summit Middle School, to \$265/day, once certificate is obtained: BA+15-Step-2, \$62,135, for the 2024-2025 school year (*revised* from the June 13, 2024 Agenda)
- VV. Approval of Stephanie Goncalves, Summit High School and Maria Duran Sierra, Lawton C. Johnson Summit Middle School, summer screeners for Multilingual Learners, up to 15 hours each, at the curriculum rate of \$50/hour, paid via timesheet
- WW. Approval for Maria Duran Sierra, Lawton C. Johnson Summit Middle School, for ESL tutoring, up to 50 hours each, at the curriculum rate of \$50/hours, paid through Title 3 via timesheet
- XX. Approval of Marija Landeka and Melissa Acabou, Jefferson Elementary School, for ESL tutoring, up to 35 hours each, at the curriculum rate of \$50/hour, paid through Title 3 Immigrant via timesheet
- YY. Approval of Melissa Fusari, Teacher, Jefferson Elementary School, 50% of salary to be paid by Title 1, for the 2024-2025 school year
- ZZ. Approval of Heidi Pilla, Teacher, Jefferson Elementary School, 50% of salary to be paid by Title 1, for the 2024-2025 school year
- AAA. Approval of Arthur Rogers, Teacher, Jefferson Elementary School, 35% of salary to be paid by Title II, for the 2024-2025 school year
- BBB. Approval to rescind the Part-Time/Long-Term Spanish Teacher Substitute, Jefferson Elementary School and Lincoln-Hubbard Elementary School, approved on the June 13, 2024 Agenda for Sharon Burke
- CCC. Approval of the request to add a 6th teaching period for specific Summit High School staff (list attached)
- DDD. Approval to pay the following Brayton Elementary School staff for the Brayton Disc Golf Afterschool Enrichment Team Advisors, September 10, 2024 through October 22, 2024, at the curriculum rate of \$50/hour, (funded by the Brayton PTO):
  - 1. Christopher Miller - up to 25 hours
  - 2. Christopher Wisbeski - up to 14 hours
  - 3. Michael Gleason - up to 14 hours
  - 4. Lillian Dawes - up to 14 hours
- EEE. Approval of Christina Sara to work an additional 20 hours, curriculum writing, LLD Concepts of Algebra 1, at the curriculum rate of \$50/hour, paid via timesheet (*revised* from the June 13, 2024 Agenda)
- FFF. Approval of Chelsea Barreto to work up to 15 hours, curriculum writing, Environmental Ecosystem and Environmental Population Dynamics, at the curriculum rate of \$50/hour, paid via timesheet (*revised* from the June 13, 2024 Agenda)
- GGG. Approval of Nicole Fotaides to work up to 20 hours, curriculum writing, Honors Anatomy and Physiology, at the curriculum rate of \$50/hour, paid via timesheet

HHH. Approval of Christine Murray, Long-Term Inclusion Aide Substitute, Summit High School, \$200/day, effective August 28, 2024, end date tbd

Motion was seconded by Ms. Cohn. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

### POLICIES & REGULATIONS

Ms. Cohn moved the following items under Policies & Regulations:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

#### First Reading

P 0164.6 - Remote Public Board Meetings During a Declared Emergency (M) Abolish  
P 2200 - Curriculum Content (M) Revised  
P & R 3160 - Physical Examination - Teaching Staff - (M) Revised  
P & R 4160 - Physical Examination - Support Staff - (M) Revised  
P & R 8467 - Firearms and Weapons (M) Revised  
P 9181 - Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants - Revised

#### Second Reading

P & R 2423 - Bilingual Education (M) Revised  
P & R 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)  
P 5750 - Equitable Educational Opportunity - (M) Revised  
P 5842 - Equal Access of Student Organizations - Revised  
P 7481 - Unmanned Aircraft Systems (UAS also known as DRONES) - Revised-Internal

Motion was seconded by Ms. Stanton. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

### ADJOURNMENT

Motion by Ms. Kelly, seconded by Ms. Stanton and carried to adjourn the meeting at 7:50 PM.

Respectfully submitted,



Derek J. Jess  
School Business Administrator/Board Secretary  
Summit Public Schools